



**BOARD OF ALDERMAN: Regular Session  
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613  
TUESDAY, DECEMBER 12<sup>TH</sup>, 2023 AT 6:30 P.M.**

Live Stream available during the meeting & viewing later is available via City of Bolivar Facebook  
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**CALL TO ORDER**

President of the Board Justin Balled called the Regular Session to order at 6:30 p.m.

**PRESENT ALDERMEN**

Brian Wilson, Alexis Neal, Ashley Raines, Steve Sagaser, Dusty Ross, Justin Ballard, Steve Skopec

**ABSENT ALDERMEN**

Ethel Mae Tennis

**OTHERS ATTENDING**

City Administrator Thomas Relford, Public Works Director Chuck Brown, Finance Director/Deputy City Clerk Natalie Scrivner, Fire Chief Brent Watkins, Police Chief Mark Webb, City Attorney Don Brown, Park and Recreation Superintendent Todd Schrader, Street Supervisor Shane Duncan, Community Development Supervisor Kyle Lee, Human Resources Staff Lori Speiser and Carol West, Media Specialists Jill Way

**PLEDGE OF ALLEGIANCE**

Led by Alderman Justin Ballard

**MOTION TO ADOPT AGENDA**

Alderman Sagaser made a motion to approve the agenda with moving Old Business items b., c. and New Business b. to later in the agenda and removing New Business item d. Alderman Wilson seconded, which was unanimously approved. Alderman Wilson requested to amend the agenda to add Animals running at large under New Business. Alderman Ross seconded, which was unanimously approved.

- 1. Approval of Minutes:** November 14<sup>th</sup>, 2023 Regular and Executive Session. Alderman Ross motioned to approve minutes. Alderman Wilson seconded the motion, which passed unanimously.
- 2. Bill and Financial Reports:** Alderman Wilson motioned to approve the November reports. Alderman Sagaser seconded, unanimously approved.
- 3. Mayoral Appointments: Introductions, presentations, resolutions, proclamations, & citizen requests:**

- **New Hires:** Fire Fighter Falecia Watson; Street Laborer Joe Ledford

- **Bolivar Cy-Ped Committee:** Tim Declue introduced John Montgomery, Frisco Highline Trail. Mr. Montgomery works for Ozark Greenways, speaks in favor of the plan that the Bolivar Cy-Ped is going to present. This will enhance the quality of place for residents and quality of life. Enhances local and regional connectivity, being a hub area of the cycling community. Combined with a statewide effort to Ozark Greenways trail, Katy trail and Rock Island trail, with the help of outlying communities. Mr. Declue explained the committee has been meeting since last summer. He discussed the historical trails of Bolivar. Cycling and pedestrian recommendations were discussed. Senior project team is working on designing a cycling downloadable database, which will allow cyclist to plan their rides through Bolivar.

- **Request to address council:** citizen Bill Breshears addressed the board of alderman regarding the use of city funds for professional services People Centric Consulting Group.

4. **Administrator's Report** was presented by City Administrator Thomas Relford. This past month for personnel we had one mechanic resign and have hired one fire fighter. Mr. Relford recognized Lt. Steve VanTassell for his 30 years of service with the Bolivar Police Department. CDL training is going to be given for three employees beginning soon. Budgeted cost of \$4,500 per employee which can be completed in four days. The employee safety manual has been completed by Chief Watkins and members of the safety committee; copies were passed out for the alderman. This past Saturday, Shop with a Cop assisted 132 children in the surrounding community. This year donations were around \$20,000 and spent around \$17,000 this past Saturday. Greg Ankrom from The Marketing Bunch presented the T.E.A.M. Bolivar December Update. This explains the focus of the project and the education of the sales tax measure on the April 2024 Ballot. Alderman Sagaser made a motion to approve the administrators report. Alderman Neal seconded the motion, which was unanimously approved.

5. **Old Business:**

a. **Bill No. 2023-93:** An ordinance adopting the 2024 Budget for the City of Bolivar, Missouri. Alderman Sagaser made a motion for the first reading of Bill No. 2023-93. Alderman Ross seconded the motion. The City Attorney, Don Brown read Bill No. 2023-93. **Ordinance 3912.**

- i. **Ord. 3912: "AN ORDINANCE ADOPTING THE 2024 BUDGET FOR THE CITY OF BOLIVAR, MISSOURI."**

Alderman Ross motioned for a second reading of Bill No. 2023-93. Alderman Sagaser seconded the motion. The City Attorney, Don Brown read Bill No. 2023-93.

ii. **Ord. 3912: "AN ORDINANCE ADOPTING THE 2024 BUDGET FOR THE CITY OF BOLIVAR, MISSOURI."**

**Roll Call**

Ayes: Wilson, Raines, Ross, Ballard

Nays: Sagaser, Neal, Skopec

Absent: Tennis

d. **Infrastructure Projects Update**, Community Development Supervisor Kyle Lee gave update. TAP Grant and Missouri DNR ARPA Grant for South Albany improvements on drainage area and the most recent TAP Grant for the multi-use path along South Springfield Ave will begin design work in 2024. These total just short of \$2,000,000 in grants, with the city matching dollars of \$200,000. The South Springfield Ave project is #3 in the region with the help of SWCOG, making that project have a greater possibility of future grant projects. We will be reapplying for the 50/50 cost share grant Spring 2024 for the east loop.

Mayor Warwick arrives during Infrastructure Projects Update.

b. **Public Safety Tax**, options were discussed. Alderman Ballard made a motion to rescind the previous initiative of the April 2024 general sales tax three quarters cent ballot measure. Alderman Sagaser seconded the motion.

**Roll Call**

Ayes: Sagaser, Raines, Ballard

Nays: Wilson, Neal, Ross, Skopec

Absent: Tennis

c. **50/50 ARPA, SLFRF First Responder Capital Improvement & Interoperable Communications Equipment Grant**. Fire Chief Brent Watkins explained the 50/50 capital project grant, deadline is January 5<sup>th</sup>, 2024, completed projects by June 30<sup>th</sup>, 2026. 2 fire station ideas presented. Option 1 for a new station at 312 S. Springfield, estimated at 4 million or Option 2 for a 2-bay station with living quarters at 328 S. Killingsworth, estimated at 1.2 million. The cities portion would be 50% of the estimated costs. Another option to bolster the grant application is to provide daycare for first responders. Possibility is to provide \$175,000 in funds toward a daycare facility. Alderman Ballard made a motion to apply for grant with Option 2, city match of \$600,000 and funding up to \$150,000 for daycare possibility, total not to exceed \$750,000. Alderman Ross seconded the motion, which was unanimously approved.

Alderman Ross made a motion to take a five minutes recess at 8:43 a.m. Alderman Sagaser seconded the motion, which was unanimously approved.

Mayor Warwick called the meeting back to order at 8:51 p.m.

#### **Roll Call**

Ayes: Sagaser, Wilson, Neal, Raines, Skopec, Ross, Ballard

Nays: None

Absent: Tennis

#### **6. New Business**

a. **“Welcome to Bolivar” Highway Sign proposal.** City Administrator Thomas Relford explained there were no complete request for proposals submitted by the November 27<sup>th</sup> deadline. Alderman Ballard made a motion to table later in the meeting so design pictures can be printed. Alderman Ross seconded the motion, which was unanimously approved.

#### **Item readdressed at 9:15 p.m.:**

Alderman Ross made a motion to use Springfield Sign Company for design ideas. Alderman Sagaser seconded the motion, which was unanimously approved.

b. **Fire Department Budgeted Vehicle.** Fire Chief Brent Watkins explained the state bid 2024 Ford F150 Super Crew came in over 2024 budgeted amount of \$30,000 at \$44,421. He suggested using Corbett Funds and sell the Dodge Dakota to cover the difference. Delivery is estimated at mid-March. Alderman Wilson made a motion to purchase from Bill Grant Ford, Inc the 2024 F150 Super Crew 4X4, \$44,421 and use other funds as suggested. Alderman Ballard seconded the motion, which was unanimously approved.

c. **Bill No. 2023-94:** An ordinance authorizing a contract for Mutual Aid with the member departments of the Polk County Fire, Rescue & Training Association. Alderman Sagaser made a motion for the first reading of Bill No. 2023-94. Alderman Rains seconded the motion. The City Attorney, Don Brown read Bill No. 2023-94. **Ordinance 3913.**

- i. **Ord. 3913: “AN ORDINANCE AUTHORIZING A CONTRACT FOR MUTUAL AID WITH THE MEMBER DEPARTMENTS OF THE POLK COUNTY FIRE, RESCUE & TRAINING ASSOCIATION.**

Alderman Ballard motioned for a second reading of Bill No. 2023-94. Alderman Ross seconded the motion. The City Attorney, Don Brown read Bill No. 2023-94.

- ii. **Ord. 3913: "AN ORDINANCE AUTHORIZING A CONTRACT FOR MUTUAL AID WITH THE MEMBER DEPARTMENTS OF THE POLK COUNTY FIRE, RESCUE & TRAINING ASSOCIATION.**

**Roll Call**

Ayes: Raines, Neal, Skopec, Sagaser, Ballard, Wilson, Ross

Nays: None

Absent: Tennis

- d. **Bill No. 2023-95:** Previously removed from Agenda.

e. **Bill No. 2023-96:** An ordinance approving bid proposal acceptance and agreement with U.S. Engineering Service, for certain HVAC repairs and improvements for the City of Bolivar. Alderman Sagaser made a motion for the first reading of Bill No. 2023-96. Alderman Ballard seconded the motion. The City Attorney, Don Brown read Bill No. 2023-96. **Ordinance 3915.**

- i. **Ord. 3915: "AN ORDINANCE APPROVING BID PROPOSAL ACCEPTANCE AND AGREEMENT WITH U.S. ENGINEERING SERVICE, FOR CERTAIN HVAC REPAIRS AND IMPROVEMENTS FOR THE CITY OF BOLIVAR.**

Alderman Raines motioned for a second reading of Bill No. 2023-96. Alderman Ballard seconded the motion. The City Attorney, Don Brown read Bill No. 2023-96.

- ii. **Ord. 3915: "AN ORDINANCE APPROVING BID PROPOSAL ACCEPTANCE AND AGREEMENT WITH U.S. ENGINEERING SERVICE, FOR CERTAIN HVAC REPAIRS AND IMPROVEMENTS FOR THE CITY OF BOLIVAR.**

**Roll Call**

Ayes: Raines, Neal, Skopec, Sagaser, Ballard, Wilson, Ross

Nays: None

Absent: Tennis

f. **Bill No. 2023-97:** A correction ordinance vacating an alley running east and west between North Market and North Benton Streets in the City of Bolivar, Missouri. Alderman Sagaser made a motion for the first reading of Bill No. 2023-97. Alderman Neal seconded the motion. The City Attorney, Don Brown read Bill No. 2023-97. **Ordinance 3916.**

- i. **Ord. 3916: "A CORRECTION ORDINANCE VACATING AN ALLEY RUNNING EAST AND WEST BETWEEN NORTH MARKET AND NORTH BENTON STREETS IN THE CITY OF BOLIVAR, MISSOURI.**



Alderman Ross motioned for a second reading of Bill No. 2023-97. Alderman Wilson seconded the motion. The City Attorney, Don Brown read Bill No. 2023-97.

- ii. **Ord. 3916: "A CORRECTION ORDINANCE VACATING AN ALLEY RUNNING EAST AND WEST BETWEEN NORTH MARKET AND NORTH BENTON STREETS IN THE CITY OF BOLIVAR, MISSOURI.**

**Roll Call**

Ayes: Raines, Neal, Skopec, Sagaser, Ballard, Wilson, Ross

Nays: None

Absent: Tennis

**g. Bill No. 2023-98:** An ordinance approving a contract with Placer Labs, Inc., for analytics software services. Alderman Sagaser made a motion for the first reading of Bill No. 2023-98. Alderman Raines seconded the motion. The City Attorney, Don Brown read Bill No. 2023-98. **Ordinance 3917.**

- i. **Ord. 3917: "AN ORDINANCE APPROVING A CONTRACT WITH PLACER LABS, INC., FOR ANALYTICS SOFTWARE SERVICES.**

Alderman Wilson motioned for a second reading of Bill No. 2023-98. Alderman Ross seconded the motion. The City Attorney, Don Brown read Bill No. 2023-98.

- i. **Ord. 3917: "AN ORDINANCE APPROVING A CONTRACT WITH PLACER LABS, INC., FOR ANALYTICS SOFTWARE SERVICES.**

**Roll Call**

Ayes: Raines, Neal, Skopec, Sagaser, Ballard, Wilson, Ross

Nays: None

Absent: Tennis

**h. Bill No. 2023-99:** An ordinance ratifying contract with Joe Ledford for participation in the city's CDL reimbursement program. Alderman Sagaser made a motion for the first reading of Bill No. 2023-99. Alderman Ross seconded the motion. The City Attorney, Don Brown read Bill No. 2023-99. **Ordinance 3918.**

- i. **Ord. 3918: "AN ORDINANCE RATIFYING CONTRACT WITH JOE LEDFORD FOR PARTICIPATION IN THE CITY'S CDL REIMBURSEMENT PROGRAM.**

Alderman Ross motioned for a second reading of Bill No. 2023-99. Alderman Ballard seconded the motion. The City Attorney, Don Brown read Bill No. 2023-99.

- ii. **Ord. 3918: "AN ORDINANCE RATIFYING CONTRACT WITH JOE LEDFORD FOR PARTICIPATION IN THE CITY'S CDL REIMBURSEMENT PROGRAM.**

**Roll Call**

Ayes: Raines, Neal, Skopec, Sagaser, Ballard, Wilson, Ross  
Nays: None  
Absent: Tennis

i. **Bill No. 2023-100:** An ordinance ratifying contract with Timothy Poindexter for participation in the city's CDL reimbursement program. Alderman Sagaser made a motion for the first reading of Bill No. 2023-100. Alderman Neal seconded the motion. The City Attorney, Don Brown read Bill No. 2023-100. **Ordinance 3919.**

- i. **Ord. 3919: "AN ORDINANCE RATIFYING CONTRACT WITH TIMOTHY POINDEXTER FOR PARTICIPATION IN THE CITY'S CDL REIMBURSEMENT PROGRAM.**

Alderman Ross motioned for a second reading of Bill No. 2023-100. Alderman Ballard seconded the motion. The City Attorney, Don Brown read Bill No. 2023-100.

- ii. **Ord. 3919: "AN ORDINANCE RATIFYING CONTRACT WITH TIMOTHY POINDEXTER FOR PARTICIPATION IN THE CITY'S CDL REIMBURSEMENT PROGRAM.**

**Roll Call**

Ayes: Raines, Neal, Skopec, Sagaser, Ballard, Wilson, Ross  
Nays: None  
Absent: Tennis

j. **Bill No. 2023-101:** An ordinance ratifying contract with Timothy Young for participation in the city's CDL reimbursement program. Alderman Sagaser made a motion for the first reading of Bill No. 2023-101. Alderman Ross seconded the motion. The City Attorney, Don Brown read Bill No. 2023-101. **Ordinance 3920.**

- i. **Ord. 3920: "AN ORDINANCE RATIFYING CONTRACT WITH TIMOTHY YOUNG FOR PARTICIPATION IN THE CITY'S CDL REIMBURSEMENT PROGRAM.**

Alderman Ross motioned for a second reading of Bill No. 2023-101. Alderman Ballard seconded the motion. The City Attorney, Don Brown read Bill No. 2023-101.

- ii. **Ord. 3920: "AN ORDINANCE RATIFYING CONTRACT WITH TIMOTHY YOUNG FOR PARTICIPATION IN THE CITY'S CDL REIMBURSEMENT PROGRAM.**

**Roll Call**

Ayes: Raines, Neal, Skopec, Sagaser, Ballard, Wilson, Ross  
Nays: None  
Absent: Tennis

- k. **Bill No. 2023-102: An ordinance approving a contract with Silo Ridge Country Club, LLC, for tree removal and trimming services to accommodate airport airspace safety. Alderman Sagaser made a motion for the first reading of Bill No. 2023-102. Alderman Raines seconded the motion. The City Attorney, Don Brown read Bill No. 2023-102. Ordinance 3921.**

- i. **Ord. 3921: "AN ORDINANCE APPROVING A CONTRACT WITH SILO RIDGE COUNTRY CLUB, LLC, FOR TREE REMOVAL AND TRIMMING SERVICES TO ACCOMMODATE AIRPORT AIRSPACE SAFETY.**

Alderman Wilson motioned for a second reading of Bill No. 2023-102. Alderman Neal seconded the motion. The City Attorney, Don Brown read Bill No. 2023-102.

- ii. **Ord. 3921: "AN ORDINANCE APPROVING A CONTRACT WITH SILO RIDGE COUNTRY CLUB, LLC, FOR TREE REMOVAL AND TRIMMING TO ACCOMMODATE AIRPORT AIRSPACE SAFETY.**

**Roll Call**

Ayes: Raines, Neal, Skopec, Sagaser, Ballard, Wilson, Ross  
Nays: None  
Absent: Tennis

- l. **Record Retention disposition list, presented.**

**m. Agenda item added: Dogs running at large.** Alderman Brian Wilson discussed dogs running at large, attacking mailman, harassing walkers, trying to get into others homes. He would like to see the police department and animal control discuss a solution for repeat offenders. City attorney to provide possible changes by ordinance at a future meeting.

- 7. **Calendar of Events:** December 26<sup>th</sup>, 2023 at 5:00 p.m. Closing date for Candidate Filing; January 9<sup>th</sup>, 2023 Work Session; January 23<sup>rd</sup>, 2023 Regular Session



8. **MOTION TO MOVE INTO EXECUTIVE SESSION: RSMo 610.021(1)** Legal Actions, Cause of Action, or litigation involving a public governmental body and Any confidential or privileged communications between a public governmental body or its representatives and its attorney. **RSMo 610.021(2)** Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration therefor. **RSMo 610.021(3)** Hiring, Firing, Disciplining or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded. **RSMo 610.021(13)** Individually Identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment,.. Motion made by Alderman Neal at 9:35 p.m. Alderman Sagaser seconded the motion.

**Roll Call**

Ayes: Ballard, Skopec, Ross, Sagaser, Wilson, Neal, Raines  
Nays: None  
Absent: Tennis

Discussions and no motions made.

**MOTION TO RETURN TO OPEN SESSION** at 10:20 p.m. made by Alderman Ross, seconded by Alderman Sagaser.

**Roll Call**

Ayes: Wilson, Neal, Raines, Sagaser, Ross, Ballard, Skopec  
Nays: None  
Absent: Tennis

9. **MOTION TO ADJOURN** was made by Alderman Sagaser at 10:21 p.m. seconded by Alderman Ross, which was unanimously approved.



Natalie Scrivner, Deputy City Clerk

Christopher D. Warwick, Mayor



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**BOARD OF ALDERMAN: Special and Executive Session**  
**CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613**  
**THURSDAY, DECEMBER 21<sup>ST</sup>, 2023**

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**CALL TO ORDER**

Mayor Christopher Warwick called the meeting to order at 12:00 p.m.

**PRESENT ALDERMEN**

Dusty Ross, Brian Wilson, Alexis Neal, Steve Skopec, Justin Ballard, Steve Sagaser and Ashley Raines present through Zoom

**ABSENT ALDERMEN**

Ethel Mae Tennis

**OTHERS ATTENDING**

Finance Director/Deputy City Clerk Natalie Scrivner, Fire Chief Brent Watkins, City Administrator Thomas Relford and City Attorney Don Brown present through phone.

**PLEDGE OF ALLEGIANCE**

Led by Mayor Warwick

**MOTION TO ADOPT AGENDA**

Alderman Sagaser made a motion to approve the agenda. Alderman Ross seconded the motion, which was unanimously approved.

**1. Mayor Warwick** returned Bill No. 2023-93, Ordinance No. 3912 unsigned and passed out the written notice of the Mayor's Veto. Formerly passed with a vote of 4 ayes, 3 nays on December 12<sup>th</sup>, 2023. Alderman Ross made a motion "Shall the bill pass, the objections of the Mayor thereto notwithstanding?" Alderman Neal seconded the motion.

**Roll Call**

Ayes: None

Nays: Wilson, Ballard, Ross, Skopec, Raines, Sagaser, Neal

Absent: Tennis

**New 2024 Budget** presented under Bill No. 2023-103. Changes include removal of \$12,000 People Centric Consulting Group and addition of \$10,000 for the Marketing Bunch in the budget notes in the Professional Services fund 11-505-5335. Alderman Ballard made a motion to approve. Alderman Sagaser seconded the motion.

**Roll Call**

Ayes: Sagaser, Raines, Wilson, Ballard, Skopec  
Nays: Neal  
Absent: Tennis  
Abstain: Ross

**Bill No. 2023-103:** An ordinance adopting the 2024 Budget for the City of Bolivar, Missouri. Alderman Neal made a motion for the first reading of Bill No. 2023-103. Alderman Ballard seconded the motion. The City Attorney, Don Brown read Bill No. 2023-103. **Ordinance 3922.**

- i. **Ord. 3922: "AN ORDINANCE ADOPTING THE 2024 BUDGET FOR THE CITY OF BOLIVAR, MO."**

Alderman Neal motioned for a second reading of Bill No. 2023-103. Alderman Sagaser seconded the motion. The City Attorney, Don Brown read Bill No. 2023-103.

- ii. **Ord. 3922: "AN ORDINANCE ADOPTING THE 2024 BUDGET FOR THE CITY OF BOLIVAR, MO."**

**Roll Call**

Ayes: Skopec, Sagaser, Ballard, Raines, Wilson  
Nays: Neal  
Absent: Tennis  
Abstain: Ross

2. **EXECUTIVE SESSION pertinent to RSMo 610.021(2) Leasing, Purchase or Sale of Real Estate by a public governmental body when Public knowledge of the transaction might adversely affect the legal consideration therefor... was motioned by Alderman Neal at 12:13p.m. Alderman Ross seconded the motion.**

**Roll Call**

Ayes: Ross, Ballard, Skopec, Sagaser, Raines, Neal, Wilson  
Nays: None  
Absent: Tennis

Alderman Ballard made a motion to allow Alderman Raines to remain on zoom throughout Executive Session. Alderman Wilson seconded the motion.

**Roll Call**

Ayes: Ross, Ballard, Skopec, Sagaser, Wilson

Nays: Neal

Absent: Tennis

Abstain: Raines

Discussions and no motions made.

**MOTION FOR OPEN SESSION** was proposed by Alderman Skopec at 12:52 p.m. Alderman Ross seconded the motion.

**Roll Call**

Ayes: Ross, Wilson, Ballard, Skopec, Neal, Sagaser, Raines

Nays: None

Absent: Tennis

**MOTION TO ADJOURN** was made by Alderman Sagaser at 12:52 p.m. Alderman Ballard seconded the motion, which was unanimously approved.



**Natalie Scrivner, Finance Director**

**Christopher D. Warwick, Mayor**