

BOARD OF ALDERMAN: Work Session
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
TUESDAY, FEBRUARY 14th, 2023 AT 6:30 P.M.

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CALL TO ORDER

Mayor Warwick called the Work Session to order at 6:30 pm.

PRESENT ALDERMEN

Charles Keith, Alexis Neal, Dan Wohnoutka, Steve Sagaser, Dusty Ross, Justin Ballard, Steve Skopec

ALDERMEN ABSENT

Ethel Mae Tennis

OTHERS ATTENDING

City Attorney Don Brown, Media Specialists Jill Way, Fire Chief Brent Watkins, Police Chief Mark Webb, Community Development Supervisor Kyle Lee, Parks and Recreation Superintendent Todd Schrader, Code Officer Stephen Rose, Public Works Director Jerry Hamby, Finance Director/Deputy City Clerk Natalie Scrivner, Parks and Recreation Coordinator Shawna Cheney, City Clerk Paula Henderson & citizens from the public.

PLEDGE OF ALLEGIANCE

Mayor Warwick

MOTION TO ADOPT AGENDA

Alderman Sagaser motioned to approve the agenda with tabling item 7, Insurance update and adding discussion of street light at the area of Jones/Killingsworth. Alderman Ross seconded and the motion was unanimously approved.

MAYORAL APPOINTMENTS

Introductions, presentations, resolutions, proclamations, and citizen requests:

***Friends of the PSC (Public Safety Center), Rachel Kendall** explained newly organized group of volunteers and their involvement in the support of the local law enforcement and fire personnel. The involvement is to help nurture and grow those departments and to help gain recruits and continued retention of those currently serving. There are many activities in place to help create a family atmosphere and anyone can be part of this group. For more information email friendsofthepscbolivar@gmail.com or see their Facebook page for upcoming activities.

1. **Rec Center Cooling Unit needs** explained, estimated chiller costs around \$210,000-\$240,000, with 41-week turn around. Alderman Keith made a motion to approve putting the rec center chiller out for bids. Alderman Sagaser seconded the motion, which was unanimously approved. Alderman Skopec asked for research to be made towards investigation of a propane heat/cool system in the rec center.
2. **Rec Center Cooling Unit Preventative Maintenance** proposal presented for twice a year maintenance. Proposals would help to avoid breakdowns, save energy, extend the life of the system, safer and greater peace of mind. Alderman requested to wait until the chiller needs are decided upon, to see what type of maintenance plan would be needed then.
3. **Fullerton Fields portable fence replacement from hail damage April 2022.** Insurance damage coverage reimbursement was \$5,860.00. Alderman Ross made a motion to approve the Ewing Springfield quote of \$8,971.28. Alderman Skopec seconded the motion, which was unanimously approved.
4. **Dunnegan Memorial Park Centennial Dedication/Special Events for 2023** presented by Jill Way. February 28th, 1923 THB Dunnegan signed over the Dunnegan Memorial Park deed. There will be many events happening throughout the year, one including the 100 Miles for 100 years walk. Encouraging the community to walk 100 miles throughout the park in 2023. Any monies raised from the walk will be used toward the Dunnegan Memorial Park needs. A special event application will be coming in a future meeting for a food truck event.
5. **Pool Boiler airflow unit for Pool** explained by Shawna Cheney, Park and Rec Coordinator. Cost estimates of \$90,000-\$120,000, with 4-week delivery. March is the typical time to start filling the pool to balance temperatures/chemicals and April starts lifeguard training/classes. Alderman Sagaser made a motion to approve to bid out the airflow boilers, maintenance plan, inside temperature heaters and look into switching water system into salt based. Alderman Ross seconded the motion, which was unanimously approved. Alderman Neal would like expectant replacing dates of all pool items for future replacements.
6. **Missouri Beef Days Cornhole Tournament, May 6th, 2023 Special Event** application. Alderman Sagaser made a motion to approve the application. Alderman Ross seconded the motion, which was unanimously approved.
7. **Street light at Jones/Killingsworth Ave**, installation would be free, monthly fee would be around \$15.00 a month. Alderman Skopec made a motion to approve the light street light at Jones/Killingsworth. Alderman Sagaser seconded the motion, which was unanimously approved.
8. **Bill No. 2023-05:** An ordinance the city's renewal of cyber insurance through IT Risk Managers, Inc. Alderman Sagaser made a motion for the first reading of Bill No. 2023-

05. Alderman Ballard seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-05. **Ordinance 3824.**

i. **Ord. 3824: "AN ORDINANCE THE CITY'S RENEWAL OF CYBER INSURANCE THROUGH IT RISK MANAGERS, INC."**

Alderman Ballard made a motion for the second reading of Bill No. 2023-05.
Alderman Keith seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-05. Ordinance 3824.

ii. **Ord. 3824: "AN ORDINANCE THE CITY'S RENEWAL OF CYBER INSURANCE THROUGH IT RISK MANAGERS, INC."**

Roll Call

Ayes: Skopec, Ross, Keith, Wohnoutka, Sagaser, Neal, Ballard

Nays: None

Absent: Tennis

Fire Chief Brent Watkins informed the board that the 2 factor authentication recommendations from the cyber insurance company have been implemented as of yesterday.

9. **Bill No. 2023-06:** An ordinance changing the zoning classification for certain property generally located at 108 S. West Ave in the City of Bolivar. Alderman Sagaser made a motion for the first reading of Bill No. 2023-06. Alderman Keith seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-06. **Ordinance 3825.**

i. **Ord. 3825: "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY GENERALLY LOCATED AT 108 S. WEST AVE IN THE CITY OF BOLIVAR."**

Alderman Skopec made a motion for the second reading of Bill No. 2023-06.
Alderman Ross seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-06. Ordinance 3825.

ii. **Ord. 3825: "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY GENERALLY LOCATED AT 108 S. WEST AVE IN THE CITY OF BOLIVAR."**

Roll Call

Ayes: Ross, Keith, Wohnoutka, Skopec, Sagaser, Neal, Ballard

Nays: None

Absent: Tennis

10. Bill No. 2023-07: An ordinance changing the zoning classification for certain property generally located at 201 S. Clark Ave in the city of Bolivar. Alderman Sagaser made a motion for the first reading of Bill No. 2023-07. Alderman Keith seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-07. **Ordinance 3826.**

i. Ord. 3826: "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY GENERALLY LOCATED AT 201 S. CLARK AVE."

Alderman Ross made a motion for the second reading of Bill No. 2023-07. Alderman Keith seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-07. Ordinance 3826.

ii. Ord. 3826: "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY GENERALLY LOCATED AT 201 S. CLARK AVE."

Roll Call

Ayes: Neal, Keith, Wohnoutka, Sagaser, Ross, Ballard, Skopec

Nays: None

Absent: Tennis

11. Bill No. 2023-08: An ordinance repealing Municipal Code section 130.170-relating to sales tax holiday. Alderman Sagaser made a motion for the first reading of Bill No. 2023-08. Alderman Ballard seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-08. **Ordinance 3827.**

i. Ord. 3827: "AN ORDINANCE REPEALING MUNICIPAL CODE SECTION 130.170-RELATING TO SALES TAX HOLIDAY."

Alderman Keith made a motion for the second reading of Bill No. 2023-08. Alderman Ballard seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-08. Ordinance 3827.

ii. Ord. 3827: "AN ORDINANCE REPEALING MUNICIPAL CODE SECTION 130.170-RELATING TO SALES TAX HOLIDAY."

Roll Call

Ayes: Ross, Keith, Wohnoutka, Sagaser, Neal, Ballard, Skopec

Nays: None

Absent: Tennis

12. Bill No. 2023-09: An ordinance to approve the Missouri Highways and Transportation Commission for a transportation enhancements funds program. Alderman Skopec made a motion for the first reading of Bill No. 2023-09. Alderman Sagaser seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-09. **Ordinance 3828.**

i. Ord. 3828: "AN ORDINANCE TO APPROVE THE MISSOURI HIGHWAYS AND TRANSPORTATION ENHANCEMENTS FUNDS PROGRAM."

Alderman Sagaser made a motion for the second reading of Bill No. 2023-09. Alderman Wohnoutka seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-09. Ordinance 3828.

ii. Ord. 3828: "AN ORDINANCE TO APPROVE THE MISSOURI HIGHWAYS AND TRANSPORTATION ENHANCEMENTS FUNDS PROGRAM."

Roll Call

Ayes: Wohnoutka, Ross, Keith, Sagaser, Neal, Ballard, Skopec

Nays: None

Absent: Tennis

13. Bill No. 2023-10: An ordinance approving the contract with the Missouri Highways and Transportation Commission, for sidewalk improvement. Alderman Ballard made a motion for the first reading of Bill No. 2023-10. Alderman Ross seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-10. **Ordinance 3829.**

i. Ord. 3829: "AN ORDINANCE APPROVING A CONTRACT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION, FOR SIDEWALK IMPROVEMENTS."

Alderman Sagaser made a motion for the second reading of Bill No. 2023-10. Alderman Keith seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-10. Ordinance 3829.

ii. Ord. 3829: "AN ORDINANCE APPROVING A CONTRACT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION, FOR SIDEWALK IMPROVEMENTS."

Roll Call

Ayes: Ross, Keith, Wohnoutka, Sagaser, Neal, Ballard, Skopec

Nays: None

Absent: Tennis

14. Bill No. 2023-11: An ordinance approving fund transfers from the American Rescue Fund to various funds for the fiscal year ending 2022, approved expenses for the City of Bolivar, Missouri. Alderman Sagaser made a motion for the first reading of Bill No. 2023-11. Alderman Ballard seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-11. **Ordinance 3830.**

- i. **Ord. 3830: "AN ORDINANCE APPROVING FUND TRANSFERS FROM THE AMERICAN RESCUE FUND TO VARIOUS FUNDS FOR THE FISCAL YEAR ENDING 2022, APPROVED EXPENSES FOR THE CITY OF BOLIVAR, MISSOURI."**

Alderman Keith made a motion for the second reading of Bill No. 2023-11. Alderman Ballard seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-11.

- ii. **Ord. 3830: "AN ORDINANCE APPROVING FUND TRANSFERS FROM THE AMERICAN RESCUE FUND TO VARIOUS FUNDS FOR THE FISCAL YEAR ENDING 2022, APPROVED EXPENSES FOR THE CITY OF BOLIVAR, MISSOURI."**

Roll Call

Ayes: Ross, Keith, Wohnoutka, Sagaser, Neal, Ballard, Skopec

Nays: None

Absent: Tennis

15. Bill No. 2023-13: An ordinance authorizing the city to contract with employees of commercial driver's license training for reimbursement program. Alderman Sagaser made a motion for the first reading of Bill No. 2023-13. Alderman Wohnoutka seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-13. **Ordinance 3832.**

- i. **Ord. 3832: "AN ORDINANCE AUTHORIZING THE CITY TO CONTRACT WITH EMPLOYEES OF COMMERCIAL DRIVERS LICENSE TRAINING FOR REIMBURSEMENT PROGRAM."**

Alderman Skopec made a motion for the second reading of Bill No. 2023-13. Alderman Keith seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-13. Ordinance 3832.

- ii. **Ord. 3832: "AN ORDINANCE AUTHORIZING THE CITY TO CONTRACT WITH EMPLOYEES OF COMMERCIAL DRIVERS LICENSE TRAINING FOR REIMBURSEMENT PROGRAM"**

Roll Call

Ayes: Ross, Keith, Wohnoutka, Sagaser, Neal, Ballard, Skopec

Nays: None

Absent: Tennis

16. Bill No. 2023-14: An ordinance amending the Bolivar Municipal code by amending sections 385.070 – establishing a system for maintaining a list of eligible towing providers. Alderman Sagaser made a motion for the first reading of Bill No. 2023-14. Alderman Keith seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-14. **Ordinance 3833.**

- i. **Ord. 3833: “AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING SECTION 385.070 – ESTABLISHING A SYSTEM FOR MAINTAINING A LIST OF ELIGIBLE TOWING PROVIDERS.”**

Alderman Keith made a motion for the second reading of Bill No. 2023-14. Alderman Ballard seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-14. Ordinance 3833.

- ii. **Ord. 3833: “AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING SECTION 385.070 – ESTABLISHING A SYSTEM FOR MAINTAINING A LIST OF ELIGIBLE TOWING PROVIDERS.”**

Roll Call

Ayes: Ballard, Skopec, Ross, Neal, Keith, Wohnoutka, Sagaser

Nays: None

Absent: Tennis

17. Public Works Director Jerry Hamby discussed Airport Well Monitoring, discussions regarding DNR monitoring requirements. Alderman Keith made a motion to approve going to bid for a new airport well and adding the engineering aspects to the RFQ. Alderman Sagaser seconded the motion, which was unanimously approved.

18. Special Committee Update, discussion and no motions made.

19. Mayor Warwick requested to amend the agenda to add SBU Basketball Court rental fees. Alderman Neal made a motion to add to the agenda. Alderman Ross seconded the motion, which was unanimously approved. Mayor Warwick explained the need to use the SBU basketball courts for games and the item was an unbudgeted expense of \$800.00. Alderman Ross made a motion to approve the expense. Alderman Ballard seconded the motion, which was unanimously approved.

20. MOTION TO MOVE INTO EXECUTIVE SESSION: RSMo 610.021(3) Hiring, Firing, Disciplining or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded, RSMo 610.021(13) Individually Identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment,... Motion made by Alderman Neal at 8:06 pm. Alderman Ross seconded the motion.

Roll Call

Ayes: Ross, Wohnoutka, Sagaser, Keith, Ballard, Neal, Skopec

Nays: None

Absent: Tennis

OTHERS PRESENT for Executive Session: City Attorney Don Brown, Finance Director/Deputy City Clerk Natalie Scrivner, City Clerk Paula Henderson

Discussion only and no motions made.

MOTION TO LEAVE EXECUTIVE SESSION AT 8:17 pm. made by Alderman Ross, Seconded by Alderman Sagaser.

Roll Call

Ayes: Keith, Skopec, Sagaser, Neal, Wohnoutka, Ballard, Ross

Nays: None

Absent: Tennis

21. MOTION TO MOVE INTO EXECUTIVE SESSION: RSMo 610.021(3) Hiring, Firing, Disciplining or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded, RSMo 610.021(13) Individually Identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment,... Motion made by Alderman Neal at 8:35 pm. Alderman Sagaser seconded the motion.

Roll Call

Ayes: Ross, Wohnoutka, Sagaser, Keith, Neal, Ballard, Skopec

Nays: None

Absent: Tennis

OTHERS PRESENT for Executive Session:

City Attorney Don Brown

Alderman Charles Keith left the meeting at 8:53 pm.

Discussion only and no motions made.

MOTION TO LEAVE EXECUTIVE SESSION AT 8:55 pm. made by Alderman Sagaser,
Seconded by Alderman Ross.

Roll Call

Ayes: Ross, Sagaser, Neal, Wohnoutka, Ballard, Skopec

Nays: None

Absent: Keith, Tennis

Alderman Ross made a motion to reach out to with SGR, Executive Recruitment Services for a services agreement, not until after interviews scheduled for Wednesday. Alderman Sagaser seconded the motion.

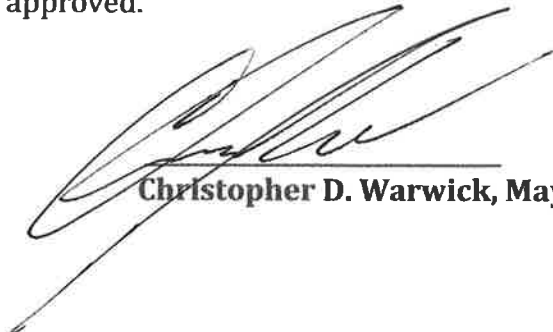
Roll Call

Ayes: Sagaser, Ross, Neal, Wohnoutka, Skopec, Ballard

Nays: None

Absent: Keith, Tennis

MOTION TO ADJOURN was made by Alderman Skopec at 9:02 pm. Alderman Sagaser seconded the motion, which was unanimously approved.



Christopher D. Warwick, Mayor

BOARD OF ALDERMAN: Regular Session
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
TUESDAY, FEBRUARY 28TH, 2023 AT 6:30 P.M.

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CALL TO ORDER

Mayor Warwick called the Regular Session to order at 6:30 p.m.

PRESENT ALDERMEN

Ethel Mae Tennis, Steve Skopec, Dusty Ross, Steve Sagaser, Dan Wohnoutka, Alexis Neal, Charles Keith, Justin Ballard arrived at 6:33

OTHERS ATTENDING

Police Chief Mark Webb, Finance Director Natalie Scrivner, Fire Chief Brent Watkins, City Clerk Paula Henderson, Public Works Director Jerry Hamby, Community Development Supervisor Kyle Lee, Parks and Recreation Superintendent Todd Schrader, Maintenance Lead Chuck Brown, Human Resources staff Lori Speiser and Carol West; Media Specialists Jill Way, Administrators Assistant Tracy Mason, City Attorney Don Brown and Don Harkey, People Centric Consulting.

PLEDGE OF ALLEGIANCE

Led by Mayor Warwick

MOTION TO ADOPT AGENDA

Alderman Sagaser motioned to approve the agenda. Alderman Ross seconded, which was unanimously approved.

- 1. Public Hearing:** Street name Change case #SNC-23-02. Street name change of road known as Oakland Avenue: from Oakland Avenue (current name) to Caden Lane (proposed new name). Public hearing was open at 6:31 pm and closed as 6:34 pm.
- 2. Approval of Minutes:** December 13th, 2022 Regular & Executive Session; December 20th, 2022 Special Session; January 10th, 2023 Work Session; January 27th, 2023 Special Session. Alderman Wohnoutka motioned to approve, Alderman Sagaser seconded the motion, the motion passed unanimously.
- 3. Bill and Financial Reports:** Alderman Sagaser motioned to approve the December and January reports. Alderman Ross seconded, and the motion passed unanimously.

4. **Administrator's Report:** Mayor Warwick, acting City Administrator asked that each department give a short summary of their activities. Finance Direct/Deputy City Clerk Natalie Scrivner introduced State Representative District 137 Darin Chappell who presented City Clerk Paula Henderson with a Resolution from the Missouri House of Representatives recognizing her achievement of Master Municipal Clerk Certification. Springfield City Clerk Anita Cotter and Battlefield City Clerk Beth Ann West representatives of the Missouri City Clerks and Finance Officers Association recognized Paula for the achievement as well. **Finance Director Natalie Scrivner**, presented a handout summary of many activities and gave an overview of the Finance, Clerk, Accounts payable, Accounts receivable and Human Resources offices. Audit is coming up the week of March 27th, busy reviewing expenses, there are many projects going on including keeping track of hail damage expenses, indirect fund purchases, Capital deferred purchases. Training is ongoing. The clerk's office has applied for a grant for metal record keeping shelving. **Police Chief Mark Webb** discussed that the department has been working with staff on early intervention, resistance response, strategic plan and traffic stop data analysis. Working on recruiting, have one testing and still have 6 openings. Purchased ESOP and which will help to speed up background checks for new applicants. Lt. Van Tassell and Corp. Hoover completed accreditation CALEA manager training. Reviewing OPIOD settlement guidelines and where this can be utilized. Lt. Barron is about to complete command college, upper-level command staff training. Lt. Van Tassell and Corp. Hoover are currently doing an Animal Pound study to make sure that funds are being used in the upmost efficiency. People Centric Consulting Group is going to start working with first line supervisors. Last Thursday many attended a 4-hour DOVE training, presented by the Columbia Police Department. **Public Works Direct Jerry Hamby** is looking forward to snow plowing being over for winter. Have around 2/3rds of the winter weather chemicals left over. It is pothole season. The old coal mix we have in stock will only be a temporary fix until hot mix will be available in about another month. Currently, in the process of hiring a grounds keeper for the golf course. Street sweeping has been underway. Construction crews have completed the outside of City Hall and several changes are underway inside. The new build Fullerton fields concession stand/pavilion has been started. Street striping has been done and crews will return for plasti-tape crosswalks. Jerry plans to reach out to Greenway Trail to partner on the expense of a flashing crosswalk on Aldrich Rd. Parks and Cemetery crews were busy with the annual Dunnegan Park, Light the Park set up/clean up. This is the time of year for cemetery grave fill-ins and reseeding. Crews also have been working on draining the water away from the big playground equipment area in the Dunnegan Park on the west side by the bathrooms. **Fire Chief Brent Watkins** gave a recap. 2022 was a record call year for the department. They ran on total 1,454 calls, with December being the highest monthly calls ever at 176. Construction crews have been working on FD upgrades in PSC with flooring, kitchen, room changes, which were all approved expenditures. Chief thanked Board for these improvements to make PSC feel more like a fire home. The department has 3 interns. Two interns are currently taking fire fighter 1 and 2 at Brookline. Then the 3rd one was a part-time member

wanting a short term to get into the fire service. All positions are filled. Crews have been doing several maintenance repairs in January, which is done this time each year. Taking Engine 11 to the shop for maintenance. Chief went to state wide Fire School in January and many mentioned long term plan/budgeting because it is getting to the point of taking 2 to 3 years, almost 4 years for a new Engine. Beginning summer 2023 we need to look at strategic planning of future needs and monitor conditions of the economy vs demand. Still waiting for response on a grant submitted for burn props at Station 2. Emergency Management 100% grant was approved for the final pieces of the digital controls of the storm siren system. Chief Watkins encouraged the use of Smart911 phone app/RAVE notifications for storm warning notifications. Alderman Ross made a motion to approve the administrators report. Alderman Ballard seconded the motion, which was unanimously approved.

5. Mayoral Appointments

Introductions, presentations, resolutions, proclamations, & citizen requests:

***Polk County Library**, improvements and updates, request to modify lease agreement. Polk County Library Director Colleen Knight presented the proposed modifications and improvements that the Board of Trustees are excited about accomplishing. They are hoping to accommodate many changes for the growing needs and use of the library for the Bolivar Community. Mid-Mo Bank Community President, Janieca Hancock explained the need for an amendment to the current City of Bolivar lease agreement with Polk County Library. Alderman Ross motioned to approve the proposal of a lease/lease back for the Polk County library lease agreement. Alderman Ballard seconded the motion, the motion passed unanimously.

***Recognition:** City Clerk Paula Henderson-International Institute of Municipal Clerks, Master Municipal Clerk Certification, was given during Administrator's Report.

6. Old Business

A. East Loop Update, Garen McElroy, P.E., Great River Engineering gave a monthly update. Great River is always looking for more funding sources, the City currently has 2 grant funding sources: Earmark Funds through Transportation Housing Urban Development and Governors Transportation Cost Share Funding. Currently pursuing design and waiting on guidance. Program agreement should be forthcoming for the Gov Transportation Cost Share Funding. The East Loop project is set up on two different loops. Great River has settled on a north loop layout, that they think MoDOT will approve. More time has been spent on reviewing the drainage structure, reviewing cost effectiveness, than originally expected. Great River has prepared conceptual alignments for the south loop and have shared with city staff for feedback/direction. Next steps would be a conceptual plan submittal based on the feedback. Putting on paper in more detail what was decided to move forward with. With those approvals we could pursue the environmental permitting on a deeper level. Soon to have more data and prepare a more detailed cost estimate. Great

River has been doing boundary survey work, taking traffic counts to prepare traffic study, began environmental permitting that is low risk. March is the goal for conceptual alignment.

B. Playground Surface Grant update. Public Work Director Jerry Hamby, explained the product costs estimated for the previously approved grant in the amount of \$39,967.50, has increased 39%. Previously the city had budgeted \$6,000 in expenses for site prep. Proposed increase in materials is estimated around an additional \$15,000 for two locations one at Cribbs Youth Park and one located at Dunnegan Park north/east of the pond. Alderman Ross made a motion to approve up to an additional \$20,000 for Rubber tiles at both locations, from whichever vendor is the cheapest to be paid from the Indirect funds. Alderman Sagaser seconded the motion, which was unanimously approved.

C. Bill No. 2023-15: An ordinance authorizing approved purchases from various funds for the City of Bolivar. Alderman Sagaser made a motion for the first reading of Bill No. 2023-15. Alderman Ross seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-15. **Ordinance 3834.**

i. Ord. 3834: "AN ORDINANCE AUTHORIZING APPROVED PURCHASES FROM VARIOUS FUNDS FOR THE CITY OF BOLIVAR, MISSOURI"

Alderman Wohnoutka motioned for a second reading of Bill No. 2023-15. Alderman Ballard seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-15. **Ordinance 3834.**

ii. Ord. 3834: "AN ORDINANCE AUTHORIZING APPROVED PURCHASES FROM VARIOUS FUNDS FOR THE CITY OF BOLIVAR, MISSOURI"

Roll Call

Ayes: Keith, Neal, Wohnoutka, Sagaser, Ross, Ballard, Skopec, Tennis

Nays: None

Absent: None

7. New Business

A. Paul Long, Ollis/Akers/Arney Insurance & Business Advisors, update on Property and Casualty Insurance policy renewal. Our current carrier EMC will not be renewing 7/1/2023. Paul explained that he has a plan in place to go to market as the city's broker. They will be sending out notices to market tomorrow, March 1st. Goal is to have plan options at the June 13th, 2023 Board meeting.

- B. Missouri Career Center Apprenticeship.** Fire Chief Watkins and Police Chief Webb discussed the opportunity for the City of Bolivar. This opportunity will also promote our openings on different job boards as a partner. Alderman Sagaser made a motion to approve. Alderman Ross seconded the motion, which was unanimously approved.
- C. New Build - Fullerton Fields Pavilion/Concession stand metal** outside color choices were discussed by Public Works Director Jerry Hamby. Alderman Ross made a motion to approve metal color of blue roof/trim/bottom with white wainscot. Alderman Neal seconded the motion, which was unanimously approved.
- D. Bill No. 2023-16:** An ordinance authorizing participation with the Missouri Highway Department of Transportation in the Missouri's Highway Safety Program. Alderman Sagaser made a motion for the first reading of Bill No. 2023-16. Alderman Neal seconded the motion. The City Attorney, Don Brown read Bill No. 2023-16. **Ordinance 3835.**

- i. **Ord. 3835: "AN ORDINANCE AUTHORIZING PARTICIPATION WITH THE MISSOURI HIGHWAY DEPARTMENT OF TRANSPORTATION IN THE MISSOURI'S HIGHWAY SAFETY PROGRAM."**

Alderman Ballard motioned for a second reading of Bill No. 2023-16. Alderman Sagaser seconded the motion. The City Attorney, Don Brown read Bill No. 2023-16.

- ii. **Ord. 3835: "AN ORDINANCE AUTHORIZING PARTICIPATION WITH THE MISSOURI HIGHWAY DEPARTMENT OF TRANSPORTATION IN THE MISSOURI'S HIGHWAY SAFETY PROGRAM."**

Roll Call

Ayes: Keith, Tennis, Wohnoutka, Ross, Ballard, Skopec, Sagaser, Neal

Nays: None

Absent: None

- E. Bill No. 2023-17:** An ordinance changing the name of city street currently known as Oakland Avenue from the intersection of Maurice Street to the end of the drive to the south. Alderman Sagaser made a motion for the first reading of Bill No. 2023-17. Alderman Neal seconded the motion. The City Attorney, Don Brown, read Bill 2023-17. **Ordinance 3836.**
- i. **Ord. 3836: "AN ORDINANCE CHANGING THE NAME OF A CITY STREET CURRENTLY KNOWN AS OAKLAND AVENUE FROM THE INTERSECTION OF MAURICE STREET TO THE END OF THE DRIVE TO THE SOUTH."**

Alderman Ross motioned for a second reading of Bill No. 2023-17. Alderman Ballard seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-17.

- ii. **Ord. 3836: "AN ORDINANCE CHANGING THE NAME OF A CITY STREET CURRENTLY KNOWN AS OAKLAND AVENUE FROM THE INTERSECTION OF MAURICE STREET TO THE END OF THE DRIVE TO THE SOUTH."**

Roll Call

Ayes: Skopec, Ballard, Ross, Wahnoutka, Tennis, Neal, Sagaser, Keith

Nays: None

Absent: None

- F. **Bill No. 2023-18:** An ordinance assigning the street name of Mission Drive to new private street in the city of Bolivar, Missouri. Alderman Sagaser made a motion for the first reading of Bill No. 2023-18. Alderman Ross seconded the motion. The City Attorney, Don Brown read Bill No. 2023-18. **Ordinance 3837.**

- i. **Ord. 3837: "AN ORDINANCE ASSIGNING THE STREET NAME OF MISSION DRIVE TO NEW PRIVATE STREET IN THE CITY OF BOLIVAR, MISSOURI."**

Alderman Ross motioned for a second reading of Bill No. 2023-18. Alderman Keith seconded the motion. The City Attorney, Don Brown read Bill No. 2023-18.

- ii. **Ord. 3837: "AN ORDINANCE ASSIGNING THE STREET NAME OF MISSION DRIVE TO NEW PRIVATE STREET IN THE CITY OF BOLIVAR, MISSOURI."**

Roll Call

Ayes: Ross, Ballard, Sagaser, Skopec, Tennis, Neal, Wahnoutka, Keith

Nays: None

Absent: None

- G. **Bill No. 2023-19:** An ordinance amending the Bolivar Municipal Code by amending portions of section 300.010 regarding the definition of paved surface area. Alderman Sagaser made a motion for the first reading of Bill No. 2023-19. Alderman Neal seconded the motion. The City Attorney, Don Brown read Bill No. 2023-19. **Ordinance 3838.**

- i. **Ord. 3838: "AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING PORTIONS OF SECTION 300.010 REGARDING THE DEFINITION OF PAVED SURFACE AREA."**

Alderman Neal motioned for a second reading of Bill No. 2023-19. Alderman Ross seconded the motion. The City Attorney, Don Brown read Bill No. 2023-19.

- ii. **Ord. 3838: "AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING PORTIONS OF SECTION 300.010 REGARDING THE DEFINITION OF PAVED SURFACE AREA."**

Roll Call

Ayes: Ross, Ballard, Skopec, Neal

Nays: Keith

Abstain: Sagaser, Tennis, Wohnoutka

H. Bill No. 2023-20: An ordinance amending the Bolivar Municipal code by amending portions of section 410.160 regarding manufactured home development districts. Alderman Neal made a motion for the first reading of Bill No. 2023-20. Alderman Sagaser seconded the motion. The City Attorney, Don Brown read Bill No. 2023-20. **Ordinance 3839.**

- i. **Ord. 3839: "AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING PORTIONS OF SECTION 410.160 REGARDING MANUFACTURED HOME DEVELOPMENT DISTRICTS."**

Alderman Ballard motioned for a second reading of Bill No. 2023-20. Alderman Neal seconded the motion. The City Attorney, Don Brown read Bill No. 2023-20.

- ii. **Ord. 3839: "AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING PORTIONS OF SECTION 410.160 REGARDING MANUFACTURED HOME DEVELOPMENT DISTRICTS."**

Roll Call

Ayes: Ross, Ballard, Sagaser, Skopec, Neal, Wohnoutka, Keith

Nays: Tennis

Absent: None

I. Bill No. 2023-21: An ordinance amending the Bolivar Municipal code by amending portions of section 410.260 regarding qualifications and supplementation to districts. Alderman Neal made a motion for the first reading of Bill No. 2023-21. Alderman Ballard seconded the motion. The City Attorney, Don Brown read Bill No. 2023-21. **Ordinance 3840.**

- i. **Ord. 3840: "AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING PORTIONS OF SECTION 410.260 REGARDING QUALIFICATIONS AND SUPPLEMENTATIONS TO DISTRICTS."**

Alderman Skopec motioned for a second reading of Bill No. 2023-21. Alderman Sagaser seconded the motion. The City Attorney, Don Brown read Bill No. 2023-21.

- ii. **Ord. 3840: "AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING PORTIONS OF SECTION 410.260 REGARDING QUALIFICATIONS AND SUPPLEMENTATIONS TO DISTRICTS."**

Roll Call

Ayes: Ballard, Sagaser, Skopec, Neal

Nays: Ross, Tennis, Wohnoutka, Keith

Absent: None

Mayor Warwick voted as Aye.

- J. **Record retention disposition list** presented in packet for financial, police department and prosecuting attorney as listed below.

RECORDS RETENTION DISPOSITION LIST -- The following list of records have met or passed the minimum retention period and have been found to be of no historical value.

Missouri Revised Statues Chapter 109 Section 255. No record can be destroyed until they have met the minimum retention period according to the Secretary of State Local Records Retention requirements.

0717 Journal Entries, Journal Vouchers

Also Called:

Function: Records of adjustments to financial accounts and created in order to balance the city's books;

Content: May include debits, credits, reason for adjustment, date, and amount

Min. Retention: 5 years

Disposition: Destroy securely

Years: 2017.

1614 Service Interruption Records

Also Called: Service Interruption Log Book

Function: Records documenting the interruption of utility services

Content: May include date of incident, name of person reporting, location, actions taken, and result.

Min. Retention: 3 years

Disposition: Destroy

Years: 2017.

1611 Meter Reading Summary Books

Also Called:

Function: Monthly summary of meter readings by customer account number for utility consumption

Content: May include old and new readings and actual consumption.

Retention: 5 Years

Disposition: Destroy

Years: 2017.

0718 Motor Fuel/Mileage Reports

Also Called:

Function:

Content: Documentation of gasoline, oil, and diesel fuel used by city vehicles. May include logs or other records documenting miles on city motor vehicles, gallons of fuel used, person taking fuel, department of vehicle, and bills or invoices.

Min. Retention: 5 years

Disposition: Destroy

Years: 2017.

1602 Customer Account Card File

Also Called:

Function:

Content: Records showing a billing and payment history of all customers using city utilities. May include customer name and address, date account was opened, consumption, billing and payment history, date of account closure.

Min. Retention: 5 Years

Disposition: Destroy

Years: 2017.

GS 006 Subsidiary Ledgers

Also Called:

Journals, Registers, Monthly Ledgers, Accounting Summary Report File, Revenue Sharing, Trial Balance Fund

Function:

Content: May include: date, payee, purpose, fund credited or debited, check number and similar or related data.

Min. Retention: Completion of audit

Disposition: Destroy

Years: 2018, 2019, 2020, 2021.

GS 007 Account Payable

Also Called:

Invoices, Vouchers, Warrants, Billing Records, Refund File.

Function:

Records documenting payment of bills for goods and services received. Payment from general accounts.

Content:

May include correspondence, reports, invoices, statements, vouchers, purchase orders, payment authorizations, receipt records, canceled checks or warrants, and similar documents.

Min. Retention:

Completion of Audit.

Disposition:

Destroy.

Note:

*Per RSMo 50.172(2), County Clerks must keep these records for five (5) years. #Per RSMo 198.052 and 19 CSR 30-85 Nursing Homes must keep records for seven (7) years.

Years: 2017.

GS 008 Accounts Receivable Records

Also Called:

Cash Receipt File

Function:

Records documenting revenues owed to the local government unit by citizens, organizations, other governmental units, vendors and others to be credited to general accounts. Also documents billing and collection of moneys.

Content:

May include: reports, receipts, invoices, awards, logs, lists, summaries, statements and similar records. Information may include: receipt amount, date, invoice number, name, account number, account balance, adjustment, and similar data.

Min. Retention:

Completion of audit*

Disposition:

Destroy

Note:

*Per RSMo 198.052 and 19 CSR 30-85 Nursing Homes must keep these records for seven (7) years.

Years: 2018, 2019, 2020, 2021.

GS 010

Banking and Investment Records

Also Called:

Account Statements, Deposit Books, Deposit and Withdrawal Slips, Cancelled Checks, Check Registers, Passbooks, Statements and Receipts for Interest Income; Monthly Statements; Investment Returns; Certificates of Deposit; Treasury Bills.

Function:

Records documenting the transactions of government offices with financial institutions, the status of accounts, investments and the current status of public funds.

Content:

May include: bank and/or account numbers, transaction dates, beginning balances, check or deposit amount, document numbers, adjustments, description of transaction, ending balance, and other related information.

Min. Retention:

Completion of Audit plus 1 year.

Disposition:

Destroy securely

Years: 2017.

GS 020

Work Orders

Also Called:

Maintenance Requests; Service Requests; Service Report; Application for Services Active/Inactive; Rejected Application for Services.

Function:

Internal Records documenting requests and authorizations for needed services, including repair of government owned property.

Content:

May Include: Copy center work order, telephone service and installation requests, printing orders, repair authorizations and similar records.

Min. Retention:

3 years

Disposition:

Destroy

Years: 2016, 2017.

GS 050

Permits and Licenses

Also Called:

Building Trades Certification; Contractor Licensing File; Application for Motor Vehicle License; **Business License**; Facility Use Permit; **Parade Permit**

Function:

Records documenting review, background investigations, recommendations and other actions related to permits and licenses issued for various activities such as: the use of public facilities for dances, parades, etc.; the operation of retail and other businesses including sales, solicitors, second-hand dealers and taxi cabs; also tree removal, temporary signs, keeping livestock, billboards, etc.

Content:

May include: applications, background investigation reports, permits, licenses, renewals and related records.

Min. Retention:

Retain 2 years after expiration.

Disposition:

Destroy securely

Years: 2017, 2018, 2019, 2020.

GS055

Bid Packets

Also Called:

Bids and Quotes File, Bids and Specs

Function:

Documents the publicizing, evaluation, and awarding of quoted bids to vendors and other individuals or organizations. Provides recorded evidence of accepted and rejected bids.

Content:

May include request for proposals (RFP), bid exemption documents, bid and quote lists, notices of bid opening and award, comparison summaries, spreadsheets, tabulation worksheets, bid advertising records, tally sheets, bid specifications, bid award letter and other related correspondence or records.

Min. Retention:

Accepted Bids, destroy 5 years after contract expiration if filed separately from Contracts and Agreements. Rejected Bids, destroy when 3 years old or on completion of audit, whichever is later.

Disposition:

Destroy securely

Years: 2017.

Bolivar Police Department: RECORDS RETENTION DISPOSITION LIST—The following list of records have met or passed the minimum retention period and have been found to be of no historical value.

Missouri Revised Statutes Chapter 109 (Public and Business Records) Section 255 authorizes the Local Records Board to establish minimum retention periods for the administrative, fiscal and legal records created by local governments. No record can be destroyed until they have met the minimum retention period according to the Secretary of State Local Records Retention requirements.

POL 008 Logs

Also Called: Desk Books, Activity Logs, Car Logs, Daily Logs, Officer Logs, P.M. Appointments, Watchman File-Printout, Commander Book, Holdover Inspection, Complaint Numbers Log, Unsecure Building Report, Standby Book/list/notification, Case Assignment Book

Function: Record of daily, weekly or monthly activities

Content: Date, time, activity, car number, Officer DSN

Retention: 5 Years or Completion of Audit

Disposition: Destroy

Note:

Approval Date: August 25, 2009

Years:2000-2018

POL 010 Racial Profiling Statistics

Also Called:

Function:

Content:

Retention: 1 Year after submission to Attorney General

Disposition: Destroy

Note:

Approval Date: August 25, 2009

Years:2000-2021

POL 017 Police Administrative Reports

Also Called: UCR Reports; MIBRS Reports; Quarterly Stolen Vehicle; Quarterly VIN Reports; Yearly Purge List

Function:

Content:

Retention: 2 Years

Disposition: Destroy

Note: See also: GS 001; GS 076

Approval Date: August 25, 2009

Years:2000-2020

Bolivar Police Department: RECORDS RETENTION DISPOSITION LIST—The following list of records have met or passed the minimum retention period and have been found to be of no historical value.

0102 Animal Control Cards

Also Called:

Function: Records documenting the history of every animal received at the shelter
Content: May include record of capture, identifying information, animal's Condition, whether animal is claimed or unclaimed, and disposition of the case

Retention: 2 years

Disposition: Destroy

Note:

Approval Date:

Years:2017-2020

0104 Investigation Logs and Reports

Also Called:

Function: Chronological record of investigations of incidents and cases handled by Animal control officers
Content: May include location of capture, action taken, case number, and by who case was initiated

Retention: 2 years

Disposition: Destroy

Note:

Approval Date:

Years:2012-2020

0107 Animal Control Enumeration Records

Also Called:

Function: Periodic count and registration of all animals and pets in the city subject to Immunization and licensing

Content:

Retention: 3 years

Disposition: Destroy

Note:

Approval Date:

Years:2012-2019

Bolivar Police Department: RECORDS RETENTION DISPOSITION LIST—The following list of records have met or passed the minimum retention period and have been found to be of no historical value.

0108 Ownership Verification Records, Animals

Also Called:

Function: Records necessary to reclaim animal when a summons has been issued

Content:

Retention: 2 years after court date

Disposition: Destroy

Note:

Approval Date:

Years: 2017-2020

Prosecuting Attorney RECORDS RETENTION DISPOSITION LIST -- The following list of records have met or passed the minimum retention period and have been found to be of no historical value.

Missouri Revised Statutes Chapter 109 Section 255. No record can be destroyed until they have met the minimum retention period according to the Secretary of State Local Records Retention requirements.

Pros 002 Criminal Case Files

Also Called: Felony Case File; Misdemeanor Case File; Extradition Files; Driving While Intoxicated File;

Municipal Offenses

Function: Record of proceedings against given defendant

Content:

Min. Retention: From final disposition
Murder 1 or 2 – 75 Years;
Manslaughter – 20 Years;
Chapter 556 Crimes – 30 Years;
All DWI's – 10 Years;
Other A and B Felonies – 10 Years;
Other Felonies – 5 Years;
Enhanceable Misdemeanors – 10 Years;
Misdemeanors, Infractions, Ordinance or Other Violations – 3 Years

Disposition: Destroy

Pro 009 Traffic Enforcement Records

Also Called: Traffic Tickets—Paid; Traffic Tickets—Unpaid; Record of Traffic Charges Filed; Driving While

Revoked

Function:

Content:

Retention: Retain until final disposition

Disposition: Destroy

Note: Per COR 8, the court is required to keep minor traffic 3 years after final disposition; serious traffic violations (misdemeanors) are kept 12 years after final disposition

Case #:	Defendant's Charge:	Date of Disposition:	Date Destroyed:	PROS Classification:
610-89MO	Domestic Assault	Plea Date: 11/9/2010	2/21/2023 SEW shredded	#002
1007-24MO	MIP Consumption	Plea Date: 12/11/2007	2/21/2023 SEW shredded	#002
107-36MO	MIP Consumption	Plea Date: 5/1/2007	2/21/2023 SEW shredded	#002
107-36MO	Interference w/Officer's Duties	Dismissed by PA: 5/1/2007	2/21/2023 SEW shredded	#002
1109-020MT	Failure to Yield	Plea Date: 12/12/2009	2/21/2023 SEW shredded	#009
1109-020MT	Excessive BAC	Plea Date: 12/15/2009	2/21/2023 SEW shredded	#002
207-16MT	DWI: Excessive BAC	Plea Date: 10/2/2007	2/21/2023 SEW shredded	#002
207-16MT	Failure to Drive on right half of the Road	Dismissed by PA: 10/2/2007	2/21/2023 SEW shredded	#002
607-8MO	Stealing	Plea Date: 8/8/2008	2/21/2023 SEW shredded	#002
1007-7MT	Failure to Yield with Crash	Dismissed by PA: 11/16/2007	2/21/2023 SEW shredded	#009
708-17MO	MIP Consumption	Plea Date: 9/2/2008	2/21/2023 SEW shredded	#002
311-024MO	PDM	Plea Date: 4/11/2011	2/21/2023 SEW shredded	#002
311-024MO	PDP	Dismissed by PA: 4/12/2011	2/21/2023 SEW shredded	#002
407-27MT	PDP	Dismissed by PA: 5/30/2007	2/21/2023 SEW shredded	#002
407-27MT	Amended to Defective Equip (Original Charge Speeding)	Plea Date: 7/5/2007	2/21/2023 SEW shredded	#002
308-17MO	PDP	Dismissed by PA: 2/28/2013	2/21/2023 SEW shredded	#002
308-17MO	PDM	Dismissed by PA: 2/28/2013	2/21/2023 SEW shredded	#002
508-33MO	Stealing	Plea Date: 9/16/2008	2/21/2023 SEW shredded	#002
1006-14MT	DWS	Plea Date: 1/17/2013	2/21/2023 SEW shredded	#002
1006-14MT	Speeding	Plea Date: 1/17/2013	2/21/2023 SEW shredded	#009
09-50003	Property Damage	Plea Date: 10/6/2009	2/21/2023 SEW shredded	#002
706-86MO	DWI:	Plea Date: 8/15/2006	2/21/2023 SEW shredded	#002
706-86MO	Failure to Drive on right half of the Road	Plea Date: 8/15/2006	2/21/2023 SEW shredded	#002
706-86MO	No Valid Op.	Dismissed by PA: 8/15/2006	2/21/2023 SEW shredded	#002
305-56MT	AMENDED: No Valid Op. (original charge DWR) & (3 charges)	Plea Date 7/6/2005	2/21/2023 SEW shredded	#002
608-15MO	Domestic Assault	Plea Date: 10/7/2008	2/21/2023 SEW shredded	#002

Case #:	Defendant's Charge:	Date of Disposition:	Date Destroyed:	PROS Classification:
410-025MO	PDP	Plea Date: 11/9/2010	2/21/2023 SEW shredded	#002
410-025MO	PDM	Dismissed by PA: 11/9/2010	2/21/2023 SEW shredded	#002
708-33MT	DWR	Plea Date 6/7/2011	2/21/2023 SEW shredded	#002
708-33MT	Interference w/Officer's Duties	Dismissed by PA: 6/7/2011	2/21/2023 SEW shredded	#002
1205-72MO	Stealing	Plea Date 1/10/2006	2/21/2023 SEW shredded	#002
0411-028MO	Assault	Dismissed by PA: 10/6/2011	2/21/2023 SEW shredded	#002
0411-028MO	Harassment	Dismissed by PA: 10/6/2011	2/21/2023 SEW shredded	#002
02-1905360	PDP	Dismissed by PA: 4/18/2005	2/21/2023 SEW shredded	#002
805-129MT	Refiled: C&I (originally was DWI)	Plea Date: 9/22/2005	2/21/2023 SEW shredded	#002
805-129MT	Failure to Drive on right half of the Road	Plea Date: 9/22/2005	2/21/2023 SEW shredded	#002
205-000034MT	DWI:	Plea Date: 3/14/2005	2/21/2023 SEW shredded	#002
205-000034MT	Speeding:	Dismissed by PA: 3/14/2005	2/21/2023 SEW shredded	#009
1107-40MO	DWI: DWS: Equip Violation (3 charges)	Plea Date: 10/21/2008 on all 3 charges	2/21/2023 SEW shredded	#002
408-13MO	Domestic Assault	Plea Date: 5/13/2008	2/21/2023 SEW shredded	#002
109-57MO	Resisting Arrest	Plea Date: 10/18/2011	2/21/2023 SEW shredded	#002
1108-13MO	Peace Disturbance	Plea Date: 1/6/2009	2/21/2023 SEW shredded	#002
608-37MO	Stealing	Plea Date: 8/5/2008	2/21/2023 SEW shredded	#002
608-36MO	Assault	Plea Date: 8/5/2008	2/21/2023 SEW shredded	#002
1107-1MO	Assault	Plea Date: 1/8/2008	2/21/2023 SEW shredded	#002
1107-2MT	DWI: DWR: Interfere with Officer Duties	Plea Date: 1/8/2008	2/21/2023 SEW shredded	#002
1107-2MT	Failure to Stop (Traffic)	Dismissed by PA: 1/8/2008	2/21/2023 SEW shredded	#002
608-4MO	Disorderly Conduct:	Plea Date: 8/5/2008	2/21/2023 SEW shredded	#002
608-4MO	Interfering by Fleeing:	Plea Date: 8/5/2008	2/21/2023 SEW shredded	#002
407-51MT	Failure to Register	Plea Date: 7/10/2007	2/21/2023 SEW shredded	#009
407-52MT	No Valid Op.	Plea Date: 7/10/2007	2/21/2023 SEW shredded	#002
80-115061	No Valid Op.	Plea Date: 8/14/2009	2/21/2023 SEW shredded	#002

Case #:	Defendant's Charge:	Date of Disposition:	Date Destroyed:	PROS Classification:
1008-35MT	Failure to Drive on right half of the Road	Dismissed by PA: 12/16/2008	2/21/2023 SEW shredded	#009
1105-74MO	Dog Leash Violation: Dog Registration:	Plea Date: 11/22/2005	2/21/2023 SEW shredded	#002
909-014MO	Assault:	Plea Date: 5/11/2010	2/21/2023 SEW shredded	#002
0210-015MO	Domestic Assault	Plea Date: 5/11/2010	2/21/2023 SEW shredded	#002
1208-17MO	Property Damage	Plea Date: 5/11/2010	2/21/2023 SEW shredded	#002
105-158MT	Dog Restraint Violation	Dismissed by PA: 6/6/2005	2/21/2023 SEW shredded	#002
0311-026MO	Too Fast for Conditions	Plea Date: 3/15/2011	2/21/2023 SEW shredded	#002
0112-033MO	Stealing	Plea Date: 1/10/2012	2/21/2023 SEW shredded	#002
1106-133MT	DWR	Dismissed by PA: 2/28/2013	2/21/2023 SEW shredded	#002
510-045MT	DWR:	Dismissed by PA: 6/22/2010	2/21/2023 SEW shredded	#002
510-045MT	Displaying Plates of Another	Dismissed by PA: 6/22/2010	2/21/2023 SEW shredded	#009
510-045MT	Seatbelt	Plea Date: 6/22/2010	2/21/2023 SEW shredded	#009
510-045MT	No Insurance	Plea Date: 6/24/2010	2/21/2023 SEW shredded	#009
510-045MT	Failure to Register	Dismissed by PA: 6/22/2010	2/21/2023 SEW shredded	#009
40-446452	DWI:	Plea Date: 6/6/2005	2/21/2023 SEW shredded	#002
40-446451	Failure to Maintain Right half of the Road	Plea Date: 6/6/2005	2/21/2023 SEW shredded	#009
909-045MO	Assault	Plea Date: 2/1/2010	2/21/2023 SEW shredded	#002
1006-107MT	DWS	Plea Date: 11/29/2007	2/21/2023 SEW shredded	#002
66-116MO	Endangering the Welfare of a Child	Plea Date: 11/14/2006	2/21/2023 SEW shredded	#002
0310-023MT	PCS:	Dismissed by PA: 5/11/2010	2/21/2023 SEW shredded	#002
0310-023MT	PDP:	Plea Date: 5/11/2010	2/21/2023 SEW shredded	#002
0310-023MT	Speeding	Plea Date: 6/14/2010	2/21/2023 SEW shredded	#009
0310-023MT	No Insurance	Dismissed by PA: 5/11/2010	2/21/2023 SEW shredded	#009
09-50002	Failure to Yield with Crash	Plea Date: 7/14/2009	2/21/2023 SEW shredded	#009
209-13MO	Domestic Assault	Plea Date: 2/17/2009	2/21/2023 SEW shredded	#002
908-28MT	C&I	Plea Date: 9/16/2008	2/21/2023 SEW shredded	#002

Case #:	Defendant's Charge:	Date of Disposition:	Date Destroyed:	PROS Classification:
04-0444231 306-119MO	No Insurance PDP:	Dismissed by PA: 2005 Plea Date: 4/18/2006	2/21/2023 SEW shredded 2/21/2023 SEW shredded	#009 #002
107-205MT	DWI:	Plea Date: 7/10/2007	2/21/2023 SEW shredded	#002
107-205MT	Endangering the Welfare of a Child	Plea Date: 7/10/2007	2/21/2023 SEW shredded	#002
107-205MT 1105-150MT	Driving without Headlights Failure To Yield	Plea Date: 7/7/2007 Plea Date: 12/13/2005	2/21/2023 SEW shredded 2/21/2023 SEW shredded	#009 #009
705-001MT 1208-45MO 410-065MO	DWI: Received Stolen Property PDP	Plea Date: 12/20/2005 Dismissed by PA: 4/20/2009 Plea Date: 5/18/2010	2/21/2023 SEW shredded 2/21/2023 SEW shredded 2/21/2023 SEW shredded	#002 #002 #002
407-161MT	Vo Valid OP	Plea Date: 6/22/2007	2/21/2023 SEW shredded	#002
407-161MT	PDP	Plea Date: 6/22/2007	2/21/2023 SEW shredded	#002
109-39MT	Failure to Yield with Crash	Plea Date: 2/3/2009	2/21/2023 SEW shredded	#009
109-8MT 908-26MMO	Failure to Yield with Crash Domestic Assault	Plea Date: 1/13/2009 Plea Date: 4/21/2009	2/21/2023 SEW shredded 2/21/2023 SEW shredded	#009 #002
107-28MT	DWS/Amended to No Valid OP	Plea Date: 7/10/2007	2/21/2023 SEW shredded	#002
806-4MO 1105-143MO 809-009MO 809-009MO	Inteference w/Officer's Duties Receiving Stolen Property Resisting Arrest PDP	Plea Date: 7/12/2007 Plea Date: 1/26/2006 Plea Date: 12/5/2011 Dismissed by PA: 12/8/2009	2/21/2023 SEW shredded 2/21/2023 SEW shredded 2/21/2023 SEW shredded 2/21/2023 SEW shredded	#002 #002 #002 #002
905-44MT	DWS	Plea Date: 6/6/2006	2/21/2023 SEW shredded	#002
905-44MT 04-0446437 0412-006MT 405-119MO 1105-139MO	No Insurance No Insurance No Valid Op with Crash PDP Stealing	Plea Date: 6/6/2006 Closed or Dismissed: 2005 or 06 Plea Date: 7/19/2012 Plea Date: 5/9/2005 Dismissed by PA: 3/1/2013 Dismissed by PA: 2/28/2013	2/21/2023 SEW shredded 2/21/2023 SEW shredded 2/21/2023 SEW shredded 2/21/2023 SEW shredded 2/21/2023 SEW shredded 2/21/2023 SEW shredded	#002 #009 #009 #002 #002 #002
707-5MT	PDP		2/21/2023 SEW shredded	#002

Case #:	Defendant's Charge:	Date of Disposition:	Date Destroyed:	PROS Classification:
707-5MT	DWR	Dismissed by PA: 2/28/2013	2/21/2023 SEW shredded	#002
1208-8MT	DWI	Plea Date: 7/28/2009	2/21/2023 SEW shredded	#002
1208-8MT	No Insurance	Plea Date: 4/21/2009	2/21/2023 SEW shredded	#009
809-002MO	DWR	Plea Date: 10/22/2009	2/21/2023 SEW shredded	#002
809-002MO	Failure to Register	Plea Date: 10/22/2009	2/21/2023 SEW shredded	#009
809-002MO	No Insurance	Dismissed by PA: 8/13/2009	2/21/2023 SEW shredded	#009
807-31MO	Stealing	Plea Date: 11/20/2007	2/21/2023 SEW shredded	#002
705-172MT	DWI with no Headlights	Plea Date: 11/16/2010	2/21/2023 SEW shredded	#002
1005-32MT	DWR-Failure to Wear Safety Helmet	Plea Date: 12/13/2005	2/21/2023 SEW shredded	#002
0205-32MT	DWI	Plea Date: 9/30/2005	2/21/2023 SEW shredded	#002
0811-003MT	Following too Closely with Crash	Plea Date: 9/27/2011	2/21/2023 SEW shredded	#009
305-92MO	Stealing	Plea Date: 5/16/2005	2/21/2023 SEW shredded	#002
105-95MT	Failure to Register MV & No INS	Plea Date: 5/9/2005	2/21/2023 SEW shredded	#009
1005-6MT	NO Valid Op & Speeding (original Charge was DWR)	Plea Date: 7/21/2009	2/21/2023 SEW shredded	#009
604-127MT	DWR	Closed or Dismissed 2005	2/21/2023 SEW shredded	#002
504-1MT	Equipment Violation	Dismissed by PA: 5/16/2005	2/21/2023 SEW shredded	#009
504-1MT	DWI	Closed or Dismissed 2005	2/21/2023 SEW shredded	#002
1008-13MO	Disorderly Conduct:	Plea Date: 6/12/2012	2/21/2023 SEW shredded	#002
304-128MO	PCS/PDP	Plea Date: 6/27/2005	2/21/2023 SEW shredded	#002
1006-15MT	No INS & Failure to Register MV	Dismissed by PA: 7/26/2007	2/21/2023 SEW shredded	#009
1006-15MT	DWR & Failure to use Signal	Plea Date: 9/7/2007	2/21/2023 SEW shredded	#002
808-43MO	PCS	Plea Date: 9/9/2008	2/21/2023 SEW shredded	#002
1007-26MO	OT Parking	Plea Date: 8/12/2008	2/21/2023 SEW shredded	#009
06-0128990	Speeding	Plea Date: 8/12/2008	2/21/2023 SEW shredded	#009
1007-25MO	OT Parking	Plea Date: 8/12/2008	2/21/2023 SEW shredded	#009
1208-1MT	C&I Driving	Plea Date: 1/20/2009	2/21/2023 SEW shredded	#002

Case #:	Defendant's Charge:	Date of Disposition:	Date Destroyed:	PROS Classification:
105-124MT	LSA/Property Damage/FTR/DWS/DWI	Closed or Dismissed: 2006	2/21/2023 SEW shredded	#002
09-50026	PDM/PDP	Plea Date: 9/1/2009	2/21/2023 SEW shredded	#002
907-20MO	Domestic Assault	Plea Date: 1/31/2011	2/21/2023 SEW shredded	#002
708-2MT	C&I	Plea Date: 8/8/2008	2/21/2023 SEW shredded	#002
1106-87MT	C&I	Plea Date: 1/9/2007	2/21/2023 SEW shredded	#002

8. **Calendar of Events:** February 28th, 2023 Dunnegan Memorial Park Centennial Dedication; March 28th, 2023 Regular Session; April 4th, 2023 Election Day; May 6th, 2023 CMH Heroes for Hospice 5k/10k; May 6th, 2023 Missouri Beef Days Cornhole Tournament; May 13th, 2023 Missouri Beef Days Parade

Alderman Sagaser left during Calendar of events and returned before Executive session began.

9. **MOTION TO MOVE INTO EXECUTIVE SESSION:** **RSMo 610.021(1)** Legal Actions, Cause of Action, or litigation involving a public governmental body and Any confidential or privileged communications between a public governmental body or its representatives and its attorney. **RSMo 610.021(18)** Operational guidelines, policies and specific response plans developed, adopted, Maintained by any public agency responsible for law enforcement... **RSMo 610.021(13)** Individually Identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment...; **RSMo 610.021(3)** Hiring, Firing, Disciplining or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded. Motion made by Alderman Neal at 9:07 pm., to include a 5-minute recess. Alderman Ross seconded the motion.

Roll Call

Ayes: Ross, Wohnoutka, Keith, Neal, Ballard, Skopec, Tennis

Nays: None

Absent: Sagaser

Session started at back at 9:06 pm., All Alderman present.

OTHERS PRESENT for Executive Session:

City Attorney Don Brown, Bethany Taff and Don Harkey CEO, People Centric Consulting Group, Fire Chief Brent Watkins; City Clerk Paula Henderson, Police Chief Mark Webb and Angela Long, Director of Behavior Services with CMH

RSMo 610.021(18) Operational guidelines, policies and specific response plans developed, adopted, Maintained by any public agency responsible for law enforcement...

Discussion and no motions made.

Alderman Keith left the meeting at 9:28 pm.

Alderman Tennis; Fire Chief Watkins; Police Chief Webb and Director of Behavior Services with CMH Angela Long left the meeting at 10:09 pm.

RSMo 610.021(13) Individually Identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment...; **RSMo 610.021(3)** Hiring, Firing, Disciplining or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded.

Discussion and no motions made.

City Clerk Paula Henderson left the meeting at 10:28 pm. and returned at 10:43 pm.

MOTION TO LEAVE EXECUTIVE SESSION AT 10:44 pm. made by Alderman Neal,
Seconded by Alderman Sagaser.

Roll Call

Ayes: Sagaser, Neal, Wohnoutka, Ballard, Skopec, Ross

Nays: None

Absent: Keith, Tennis

Alderman Neal made a motion to amend the Search Committee screening and interview process to allow a candidate to be recommended prior to Interview #3. Alderman Sagaser seconded the motion.

Roll Call

Ayes: Sagaser, Neal, Wohnoutka, Ballard, Skopec, Ross

Nays: None

Absent: Keith, Tennis

Alderman Neal made a motion to amend the Search Committee screening and interview process to allow the full Board of Aldermen to make final hiring decision after Interview #3, removing the process of recommendation to the Personnel Committee. Alderman Ross seconded the motion.

Roll Call

Ayes: Sagaser, Neal, Wohnoutka, Ballard, Skopec, Ross

Nays: None

Absent: Keith, Tennis

Alderman Neal made a motion to amend the Search Committee screening and interview process to remove 'Leaders in the Community' from Interview #3. Alderman Sagaser seconded the motion.

Roll Call

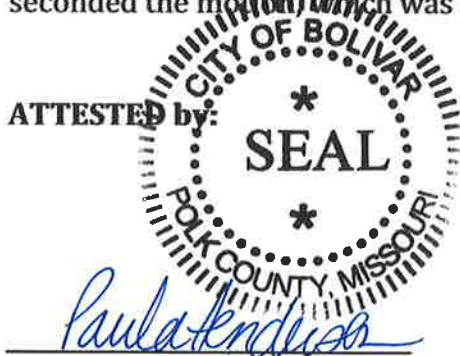
Ayes: Sagaser, Neal, Wohnoutka, Ballard, Skopec, Ross

Nays: None

Absent: Keith, Tennis

10. MOTION TO ADJOURN was made by Alderman Sagaser at 10:58 pm. Alderman Ross seconded the motion, which was unanimously approved.

ATTESTED by:



Paula Henderson, City Clerk

Christopher D. Warwick, Mayor