

BOARD OF ALDERMAN: Work Session
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
TUESDAY, JANUARY 10th, 2023 AT 6:30 P.M.

Live Stream available during the meeting & viewing later is available via City of Bolivar
Facebook

This service is only provided for as long as the City chooses to utilize Facebook Live services.

CALL TO ORDER

Mayor Warwick called the Work Session to order at 6:30 pm.

PRESENT ALDERMEN

Charles Keith, Alexis Neal, Dan Wohnoutka, Steve Sagaser, Dusty Ross, Justin Ballard, Steve Skopec, Ethel Mae Tennis.

OTHERS ATTENDING

City Administrator Tracy Slagle, City Attorney Don Brown, Fire Chief Brent Watkins, Police Chief Mark Webb, Parks and Recreation Superintendent Todd Schrader, Public Information Officer Jill Way, Code Officer Stephen Rose, Community Development Supervisor Kyle Lee, Public Works Director Jerry Hamby, Finance Director/Deputy City Clerk Natalie Scrivner, Administrative Assistant Tracy Mason, City Clerk Paula Henderson & citizens from the public.

PLEDGE OF ALLEGIANCE

Alderman Ross

MOTION TO ADOPT AGENDA

Alderman Keith motioned to approve the agenda. Alderman Ballard seconded and the motion was unanimously approved.

MAYORAL APPOINTMENTS

Introductions, presentations, resolutions, proclamations, and citizen requests:

*Alderman Sagaser made a motion to approve the appointment Jeff Miller as Board of Adjustment with a 5-year term. Alderman Ross seconded the motion, which was unanimously approved.

- 1. Engineers John Forrester and Dr. Charles Patterson, Allgeier Martin and Associates updated Board on golf course retention basin improvements.** Engineers looked at the impacts of raising the existing basin around 3 feet and explained the reduction in flow during flooding events. If full it would be around 2.5 acres. Alderman Ross made a motion to approve the engineering costs up to \$10,000, with Allgeier Martin and Associates, to be paid from the stormwater CD for the continuation of engineering serves. Alderman Neal seconded the motion, which was unanimously approved.

2. **Street light addition at Robyn Circle, south of Aldrich Rd.** Property owner has offered to pay for the installation of the light pole. The monthly electric costs for the city will be around \$10 per month. Alderman Neal made a motion to approve. Alderman Sagaser seconded the motion, which was unanimously approved.
3. **Confirm fund for the \$100,000 stormwater grant match.** Community Development Supervisor Kyle Lee reviewed the N. Albany Trail stormwater grants which the city was awarded. Alderman Ross made a motion to dedicate the \$100,000 grant match from the ARPA funds. Alderman Sagaser seconded the motion, which was unanimously approved.
4. **Public Works Director Jerry Hamby updated the board on well monitoring at Airport.** Contingent upon verification from DNR that the city will not have to continue chlorination after it is sleeved, Alderman Neal made a motion to approve up to \$2,000 to pull the airport well pump and doing a well video to make a future decision. Ballard seconded the motion, which was unanimously approved.
5. **Side by Side Bid Opening 1.9.2023** reviewed and staff recommendations were presented by Public Works Director Jerry Hamby. Alderman Skopec made a motion to approve for the Public Safety (Fire/Police) from Quarles Supply Co. the Kubota RTV520-H for \$12,611 and for the Parks/Cemetery Dept from Crown Power & Equipment the Cub Cadet M550 with the addition of the dump bed for \$11,830. Alderman Neal seconded the motion, which was approved, with one nay. This equipment has previously been approved on 12/13/2022 to be paid from the 2022 Capital Improvement fund.
6. **Mower 72-inch Bid Opening 1.9.23** reviewed and staff recommendations were presented by Public Works Director Jerry Hamby. Previously the board approved on 12/13/2022 for the Park/Cemetery dept \$21,000 for a mower/trailer and \$10,100 for tools-(which included a blower) from the 2022 Capital Improvement list. Alderman Skopec made a motion to approve from Crown Power & Equipment the Grasshopper 900 – 1.3L D mower with the optional mulching kit, totaling \$20,600.00 and also purchase the Grasshopper front mount Blower, \$5,999.00; included in the motion is the option to use the excess funds left from the set aside \$10,100 tools budget amount to use towards hand tools for the Park/Cemetery. Alderman Neal seconded the motion, which was approved, with one nay. Expected delivery date for the mower would be March 10th, 2023.
7. **Floor Scrubber-Recreation Center 1.9.2023** reviewed and staff recommendations were presented by Park and Recreation Superintendent Todd Schrader. Alderman Ross made a motion to approve purchasing the Hillyard R26SC Pro Rider \$11,920.28 and the buff/polish pads \$245.04. Alderman Neal seconded the motion, which was approved,

with one nay. Funding approved on 12/13/2022 for the floor scrubber to be purchased from the 2022 Capital Improvement Fund.

8. **Park/Rec refurbished equipment purchase.** Due to time of the essence, these 2023 Capital Improvement budgeted items were approved by a phone call prior to the January work session. To satisfy the purchasing procedures code section 145.010(5), Alderman Neal made a motion to approve from Fitness E.R. - 6 FreeMotion Reflex treadmills, 1 Life Fitness Powermill (stepper) and 2 TKO Row machines and including the trade in of 8 Precor treadmills totaling \$14,000.00. Alderman Sagaser seconded the motion, which was unanimously approved.
9. **Bill No. 2023-01:** An ordinance approving an updated investment policy for the City of Bolivar, Missouri. Alderman Sagaser made a motion for the first reading of Bill No. 2023-01. Alderman Neal seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-01. **Ordinance 3820.**

i. **Ord. 3820: "AN ORDINANCE APPROVING AN UPDATED INVESTMENT POLICY FOR THE CITY OF BOLIVAR MISSOURI."**

Alderman Skopec made a motion for the second reading of Bill No. 2023-01. Alderman Ballard seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-01.

ii. **Ord. 3820: "AN ORDINANCE APPROVING AN UPDATED INVESTMENT POLICY FOR THE CITY OF BOLIVAR MISSOURI."**

Roll Call

Ayes: Alderman Ross, Keith, Wohnoutka, Tennis, Sagaser, Neal, Ballard, Skopec
Nays: None

10. **Bill No. 2023-02:** An ordinance authorizing the city to contract with employees in need of commercial driver license training for reimbursement program. Alderman Skopec made a motion for the first reading of Bill No. 2023-02. Alderman Ballard seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-02. **Ordinance 3821.**

i. **Ord. 3821: "AN ORDINANCE AUTHORIZING THE CITY TO CONTRACT WITH EMPLOYEES IN NEED OF COMMERCIAL DRIVERS LICENSE TRAINING FOR REIMBURSEMENT PROGRAM."**

Alderman Wohnoutka made a motion for the second reading of Bill No. 2023-02.
Alderman Sagaser seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-02.

- ii. **Ord. 3821: "AN ORDINANCE AUTHORIZING THE CITY TO CONTRACT WITH EMPLOYEES IN NEED OF COMMERCIAL DRIVERS LICENSE TRAINING FOR REIMBURSEMENT PROGRAM."**

Roll Call

Ayes: Alderman Keith, Ross, Wohnoutka, Sagaser, Neal, Ballard, Skopec, Tennis
Nays: None

11. Bill No. 2023-03: An ordinance authorizing an amendment to the agreement with Liberty Utilities (Missouri Water) LLC, for lease of animal shelter facilities. Alderman Sagaser made a motion for the first reading of Bill No. 2023-03. Alderman Ross seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-03. **Ordinance 3822.**

- i. **Ord. 3822: "AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH LIBERTY UTILITIES (MISSOURI WATER) LLC FOR LEASE OF ANIMAL SHELTER FACILITIES."**

Alderman Keith made a motion for the second reading of Bill No. 2023-03. Alderman Wohnoutka seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-03.

- ii. **Ord. 3822: "AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH LIBERTY UTILITIES (MISSOURI WATER) LLC FOR LEASE OF ANIMAL SHELTER FACILITIES."**

Roll Call

Ayes: Alderman Keith, Ross, Tennis, Wohnoutka, Sagaser, Neal, Ballard, Skopec
Nays: None

12. Bill No. 2023-04: An ordinance authorizing an amendment to the agreement with Liberty Utilities (Missouri Water) LLC, for lease of recycling facilities. Alderman Neal made a motion for the first reading of Bill No. 2023-04. Alderman Ross seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-04. **Ordinance 3823.**

- i. **Ord. 3823: "AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH LIBERTY UTILITIES (MISSOURI WATER) LLC FOR LEASE OF RECYCLING FACILITIES."**

Alderman Wohnoutka made a motion for the second reading of Bill No. 2023-04. Alderman Ross seconded the motion. The City Attorney, Don Brown, read Bill No. 2023-04.

- ii. **Ord. 3823: "AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH LIBERTY UTILITIES (MISSOURI WATER) LLC FOR LEASE OF RECYCLING FACILITIES."**

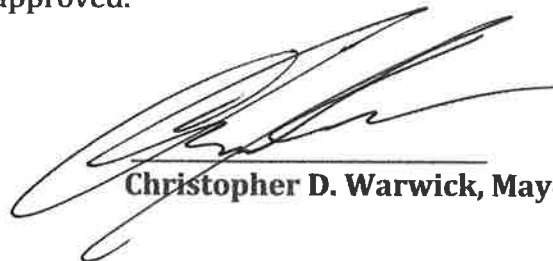
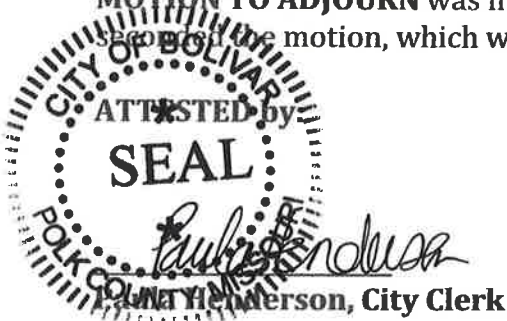
Roll Call

Ayes: Alderman Keith, Neal, Ross, Wohnoutka, Sagaser, Ballard, Skopec, Tennis
Nays: None

13. Alderman Keith made a motion to accept City Administrator Tracy Slagle's Retirement notice effective January 15th, 2023. Alderman Sagaser seconded the motion which was unanimously approved.

14. Dunnegan Park Cabin Repairs. Alderman Ross made a motion to approve spending up to \$10,000 in repairs coming from the April 2022 Insurance claim funds. Alderman Keith seconded the motion, which was unanimously approved.

MOTION TO ADJOURN was made by Alderman Sagaser at 8:16 pm. Alderman Keith seconded the motion, which was unanimously approved.



Christopher D. Warwick, Mayor

BOARD OF ALDERMAN: Special Session
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
FRIDAY, JANUARY 27th, 2023 AT 12:00 P.M.

CALL TO ORDER

Mayor Warwick called the Special Session to order at 12:00 pm.

PRESENT ALDERMEN

Justin Ballard, Dusty Ross, Alexis Neal, Steve Skopec, Steve Sagaser, Dan Wohnoutka,
Charles Keith

ALDERMEN ABSENT

Ethel Mae Tennis

OTHERS ATTENDING

Police Chief Mark Webb, Lt Zach Palmer, Finance Director/Deputy City Clerk Natalie
Scrivner, Administrative Assistant Tracy Mason, Fire Chief Brent Watkins

PLEDGE OF ALLEGIANCE

Mayor Warwick

MOTION TO ADOPT AGENDA

Alderman Sagaser motioned to approve the agenda. Alderman Ross seconded and the
motion was unanimously approved.

Police Department Vehicle needs presented by Lt Zach Palmer. A 2016 Explorer was
totaled in December by a deer. Insurance reimbursements of \$16,543 will be received.
Alderman Ross made a motion to approve the purchase of a 2023 Ford Interceptor from
Republic Ford for \$43,575 and the NRoute outfitting estimates between of \$14,000-
\$15,000 and apply the insurance reimbursement check. These expenses are to be paid out
of the Police Capital fund as an unbudgeted Item until future review of other avenues.
Alderman Neal seconded the motion, which was unanimously approved.

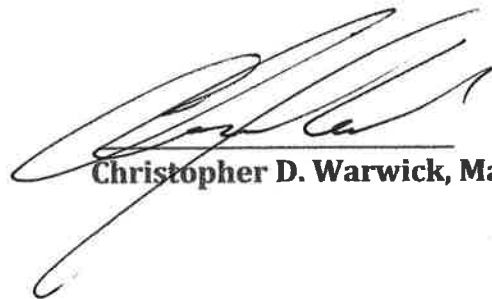
Alderman Neal made a motion for staff to prepare updated totals of the indirect proceeds,
insurance claim, ARPA & Capital expenses. The totals to include what has been board
approved, what has been spent, what has been committed and not spent and what the
proposed to be spent so they can better evaluate where the money should come from.
Alderman Ross seconded the motion, which was unanimously approved.

MOTION TO ADJOURN was made by Alderman Sagaser at 12:17 pm. Alderman Ross seconded the motion which was unanimously approved.

ATTESTED by: *




Paula Henderson, City Clerk


Christopher D. Warwick, Mayor