

BOARD OF ALDERMAN: Special Session
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
THURSDAY, SEPTEMBER 1st, 2022 AT 6:30 P.M.

Live Stream available during the meeting & viewing later is available via City of Bolivar
Facebook

This service is only provided for as long as the City chooses to utilize Facebook Live services.

CALL TO ORDER

Mayor Warwick called the Work Session to order at 6:30 pm.

PRESENT ALDERMEN

Justin Ballard, Alexis Neal, Steve Sagaser, Ethel Mae Tennis, Dan Wohnoutka

ALDERMEN ABSENT

Steve Skopec, Dusty Ross, Charles Keith

OTHERS ATTENDING

City Administrator Tracy Slagle, City Attorney Don Brown, Public Information Officer Jill Way, Code Enforcement/MS4 Stephen Rose, Community Development Supervisor Kyle Lee, Administrative Assistant Tracy Mason, Community Development Assistant Lacy Hamby & citizens from the public.

PLEDGE OF ALLEGIANCE

Mayor Warwick

MOTION TO ADOPT AGENDA

Alderman Sagaser motioned to approve the agenda. Alderman Neal seconded and the motion was unanimously approved.

1. **Bill No. 2022-69:** An ordinance approving final plat of Simon square plat three phase one in the city of Bolivar, Missouri. Alderman Neal made a motion for the first reading of Bill No. 2022-69. Alderman Ballard seconded the motion. The City Attorney, Don Brown, read Bill No. 2022-69. **Ordinance 3774.**

i. **Ord. 3774: "AN ORDINANCE APPROVING FINAL PLAT OF SIMON SQUARE PLAT THREE PHASE ONE IN THE CITY OF BOLIVAR, MISSOURI."**

Alderman Sagaser made a motion for the second reading of Bill No. 2022-69. Alderman Ballard seconded the motion. The City Attorney, Don Brown, read Bill No. 2022-69. **Ordinance 3774.**

ii. Ord. 3774: "AN ORDINANCE APPROVING FINAL PLAT OF SIMON SQUARE PLAT THREE PHASE ONE IN THE CITY OF BOLIVAR, MISSOURI."

Roll Call

Ayes: Neal, Wohnoutka, Sagaser, Ballard, Tennis.

Nays: None

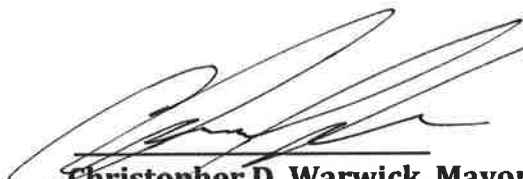
Absent: Skopec, Keith, Ross

Mayor asked for objections to moving the September Work Session to Wednesday, September 14th, 2022. No objections, meeting will be moved to that date.

MOTION TO ADJOURN was made by Alderman Sagaser at 6:35 pm. Alderman Ballard seconded the motion, which was unanimously approved.



Paula Henderson, City Clerk



Christopher D. Warwick, Mayor

BOARD OF ALDERMAN: Work Session
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
WEDNESDAY, SEPTEMBER 14th, 2022 AT 6:30 P.M.

Live Stream available during the meeting & viewing later is available via City of Bolivar
Facebook

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CALL TO ORDER

Mayor Warwick called the Work Session to order at 6:30 pm.

PRESENT ALDERMEN

Alexis Neal, Justin Ballard, Steve Sagaser, Dusty Ross, Steve Skopec, Ethel Mae Tennis, Dan Wohnoutka

ALDERMEN ABSENT

Alexis Neal left the meeting at 7:45 p.m.

OTHERS ATTENDING

City Administrator Tracy Slagle, City Attorney Don Brown, Parks and Recreation Superintendent Todd Schrader, Public Information Officer Jill Way, Community Development Supervisor Kyle Lee, Public Works Director Jerry Hamby, Community Development Assistant Lacy Hamby, Fire Chief Brent Watkins & citizens from the public.

PLEDGE OF ALLEGIANCE

Mayor Warwick

MOTION TO ADOPT AGENDA

Alderman Sagaser motioned to approve the agenda with moving item of Business #1-Shall Bill No. 2022-67/Ordinance 3772 pass, the objections of the Mayor thereto notwithstanding, to above the Mayoral Appointments and add a Special Event Application for Basil and Bourbon after Item #7. Alderman Ross seconded and the motion was unanimously approved.

1. **Shall Bill No. 2022-67/Ordinance No. 3772 pass, the objections of the Mayor thereto notwithstanding?** Mayor Warwick presented the list of objections and many citizens were allowed to present remarks to the board. The City Attorney Don Brown asked Shall Bill No. 2022-67/Ordinance 3772 pass?

Roll Call

Ayes: Wohnoutka.

Nays: Keith, Neal, Wohnoutka, Sagaser, Ross, Skopec, Tennis.

Absent: None

MAYORAL APPOINTMENTS

Introductions, presentations, resolutions, proclamations, and citizen requests:

*Network Operations Manager Terry Lockhart and Vice President of Corporate Affairs Dave Davey presented a request for a **Letter of support for Kinetic Grant Application for broadband expansion**. Alderman Ross made a motion to approve a letter of support. Alderman Ballard seconded the motion, which was unanimously approved.

Alderman Ross made a motion to a quick break at 7:45 p.m. Alderman Ballard seconded the motion, which was unanimously approved. Alderman Neal left the meeting at this time.

PRESENT ALDERMEN AFTER BREAK

Justin Ballard, Steve Sagaser, Dusty Ross, Steve Skopec, Ethel Mae Tennis, Dan Wohnoutka

ALDERMEN ABSENT

Alexis Neal

*Bolivar R-1 School district has asked to join in a request for a **Letter of support for Intersection study at State highway 32 and D**. Alderman Sagaser made a motion to approve. Alderman Ross seconded the motion, which was unanimously approved.

***Todd Schrader, Park and Recreation Update.** Mission statement is to offer quality programs and Vision statement is to serve the community. Aquatics is offering daily swim, Barracuda swim team, swim lessons, movie night, party reservations. Sports programs are going strong with 440 kids playing on 40 teams. Cheerleading, softball, baseball, football, additional time is being reserved for pickleball. Wellness/Fitness programs going on: power hour, Zumba, yoga, body sculpt, boot camp. Special programs: Gobble/Hobble 3k/5k, Saturday night dances, movie night, Easter event, St Patrick's dress up day, after school programs, summer camp, area life guard and CPR training. Park and Recreation surveys, 194 were received electronically, was summarized by Todd and reviewed by the Board of Alderman. Todd explained that the Land & Water Conservation Fund 50/50 Grant is open again this year with a final deadline of application on November 15th, 2022. The idea he is wanting to propose an all-inclusive playground and build either southwest of the recreation center building or a Fullerton Fields, generally in the middle of the property. We can either propose to do a high-end playground or a scaled-down cheaper playground. Alderman Ross made a motion to proceed with the grant application, including an all-inclusive high-end playground. Alderman Sagaser seconded the motion, which was unanimously approved.

2. **Bill No. 2022-70:** An ordinance of the city of Bolivar, Missouri, amending prior ordinance no. 3758 to correct scrivener's error as to rate of gross receipts tax imposed upon electric corporations conducting business within the city. Alderman Sagaser made a motion for the first reading of Bill No. 2022-70. Alderman Wohnoutka seconded the motion. The City Attorney, Don Brown, read Bill No. 2022-70. **Ordinance 3775.**

- i. **Ord. 3775: "AN ORDINANCE OF THE CITY OF BOLIVAR, MISSOURI, AMENDING PRIOR ORDINANCE NO. 3758 TO CORRECT SCRIVENER'S ERROR AS TO RATE OF GROSS RECEIPTS TAX IMPOSED UPON ELECTRIC CORPORATIONS CONDUCTING BUSINESS WITHIN THE CITY."**

Alderman Skopec made a motion for the second reading of Bill No. 2022-70.
Alderman Sagaser seconded the motion. The City Attorney, Don Brown, read Bill No. 2022-70. **Ordinance 3775.**

- ii. **Ord. 3775: "AN ORDINANCE OF THE CITY OF BOLIVAR, MISSOURI, AMENDING PRIOR ORDINANCE NO. 3758 TO CORRECT SCRIVENER'S ERROR AS TO RATE OF GROSS RECEIPTS TAX IMPOSED UPON ELECTRIC CORPORATIONS CONDUCTING BUSINESS WITHIN THE CITY."**

Roll Call

Ayes: Ballard, Keith, Wohnoutka, Sagaser, Ross, Skopec, Tennis.

Nays: None

Absent: Neal

3. **Bill No. 2022-71: An ordinance authorizing a contract with the Bolivar R-1 school district for placement of school resource police officer for 2022-2023 school year.**
Alderman Sagaser made a motion for the first reading of Bill No. 2022-71. Alderman Ballard seconded the motion. The City Attorney, Don Brown, read Bill No. 2022-71.
Ordinance 3776.

- i. **Ord. 3776: "AN ORDINANCE AUTHORIZING A CONTRACT WITH THE BOLIVAR R-1 SCHOOL DISTRICT FOR PLACEMENT OF SCHOOL RESOURCE POLICE OFFICER FOR 2022-2023 SCHOOL YEAR."**

Alderman Ross made a motion for the second reading of Bill No. 2022-71. Alderman Sagaser seconded the motion. The City Attorney, Don Brown, read Bill No. 2022-71.
Ordinance 3776.

- ii. **Ord. 3776: "AN ORDINANCE AUTHORIZING A CONTRACT WITH THE BOLIVAR R-1 SCHOOL DISTRICT FOR PLACEMENT OF SCHOOL RESOURCE POLICE OFFICER FOR 2022-2023 SCHOOL YEAR."**

Roll Call

Ayes: Keith, Wohnoutka, Sagaser, Ross, Ballard, Skopec, Tennis.

Nays: None

Absent: Neal

4. **Review: 2022 Capital Budget Items – Revised List** presented for review. Alderman Ross made a motion to proceed with either bid process or sole source documentation for the Police Department **Tasers** only. Alderman Keith seconded the motion, which was unanimously approved. No other motions made on the list, and it is to be brought back at the September Regular Session.
5. **Golf Equipment Bid Opening 9.6.2022** reviewed and staff recommendations were presented by Public Works Director Jerry Hamby, expected delivery date would be June/July 2023. This equipment has previously been discussed to be paid from the Capital Improvement fund to make payments to ourselves over the next 4 or 5 years. Recommendations are from Vanwall – John Deere: **Top Dresser**-Dakota 410 Pull Type \$15,615.75 with old trade-in. Then, from Professional Turf Products: **Bunker Rake**-Toro Sand Pro 3040/5040 \$24,368.72 with old trade in; **Fairway Mower**-Toro Reelmaster 3555-D/3575-D \$68,812.12; **Greens Mower**-Toro Greensmaster 3150-Q/3250-D with headlights \$44,330.95; **Rough Mower**-Toro Groundsmaster 4000-D/4010-D with-out trade in \$90,602.53. Alderman Keith made a motion to approve the recommendations. Alderman Ross seconded the motion, which was unanimously approved.
6. **Laggers L-7 to L-6** proposal was present by City Administrator Tracy Slagle. This would be a step up in the retirement and a good employee retention/attraction tool. Alderman Ross made a motion to include this change to be in the 2023 Budget, with the intent to start on 1/1/2023. Alderman Ballard seconded the motion, which was unanimously approved.
7. **Bill No. 2022-72:** An ordinance authorizing an agreement addendum with Great River Associates, Inc. Alderman Sagaser made a motion for the first reading of Bill No. 2022-72. Alderman Ballard seconded the motion. The City Attorney, Don Brown, read in full Bill No. 2022-72. **Ordinance 3777.**

i. **Ord. 3777: "AN ORDINANCE AUTHORIZING AN AGREEMENT ADDENDUM WITH GREAT RIVER ASSOCIATES, INC."**

Alderman Ballard made a motion for the second reading of Bill No. 2022-72. Alderman Keith seconded the motion. The City Attorney, Don Brown, read in full Bill No. 2022-72. **Ordinance 3777.**

ii. **Ord. 3777: "AN ORDINANCE AUTHORIZING AN AGREEMENT
ADDENDUM WITH GREAT RIVER ASSOCIATES, INC."**

Roll Call

Ayes: Keith, Wahnoutka, Sagaser, Ross, Skopec, Tennis.

Nays: None

Absent: Neal

Amended Agenda Item Special Event Application for Basil and Bourbon on October 14th, 2022 reviewed and discussed. Alderman Ballard made a motion to approve the application. Alderman Sagaser seconded the motion, which was unanimously approved.

8. **Surplus Item: Replaced Fire Department Breathing Air Compressor** Fire Chief Brent Watkins expressed concerns from the 2022 Fireworks changes. Alderman Ross made a motion to allow the donation to Morrisville Fire Protection District once the new Air Compressor is received. Alderman Keith seconded the motion, which was unanimously approved. Also Fire Chief Watkins asked if the Alderman had a preference regarding the replaced PSC **gas kitchen stove**. Alderman agreed to put it out for bids, minimum of \$500.
9. **Record Retention Destruction list, items eligible to be shredded.** Alderman Skopec made a motion to approve the list. Alderman Tennis seconded the motion, which was unanimously approved.

RECORDS RETENTION DISPOSITION LIST -- The following list of records have met or passed the minimum retention period and have been found to be of no historical value.

Missouri Revised Statutes Chapter 109 Section 255. No record can be destroyed until they have met the minimum retention period according to the Secretary of State Local Records Retention requirements.

GS027

Employee Medical Records

Also Called: Family Medical Leave Act Records; Americans with Disabilities Act Records; Hazardous Exposure Records; Employment Physicals or Screening.

Function: Records documenting an individual employee's work related medical history.

Content: Records may include but are not limited to: medical examination records (pre-employment, pre-assignment, periodic, or episodic), X-rays, records of significant health or disability limitations related to job assignments, documentation of work related injuries or illnesses, hearing test records, hazard exposure records (see below), drug testing records, first aid incident records, physical examination statements, Family Medical Leave Act records, release consent forms, and related correspondence. Hazard exposure records document an employee's exposure to hazardous conditions such as chemicals, toxic substances, blood-borne pathogens, biological agents, bacteria, virus, fungus, radiation, noise, dust, heat, cold, vibration, repetitive motion, or other dangerous conditions.

Min. Retention: Hazard Exposure Records 30 years after separation; all other records 7 years after separation.

Disposition: Destroy securely.

Note: *These records are not personnel records. Pursuant to the Americans with Disabilities Act, medical records must be kept physically separate from personnel records. See also: 29 CFR 1910.1020 for more information on the retention of Hazard Exposure Records.

Years: 1984-2014.

GS 031 Employment Eligibility Verification Forms

Also Called: I-9 Forms

Function: Documents the filing of US Immigration and Naturalization Service form I-9, which verifies that an applicant or employee is eligible to work in the United States.

Content:

Min. Retention: 3 years from date of hire, or 1 year after date of separation, whichever is later

Disposition: Destroy securely

Note: This form is not part of the Employee Personnel Record and should be filed separately.

Revised Date: August 19, 2003; Revised August 24, 2017

Years: All years up to and including August 2022.

NOTE: Request to shred these monthly.

GS033

Wage and Tax Statements

Also Called: Federal tax form W-2

Function: Annual statements documenting individual employee earnings and withholdings for state and federal income taxes and social security tax.

Content: Information includes employer name and tax identification number, employee name and social security number, wages paid, amounts withheld, and related data.

Min. Retention: 5 years

Disposition: Destroy securely

Note: See also Federal and State Tax Forms in this section for related records.

Years: 2001-2011.

Presented to Board on: September 14th, 2022.

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GS 042 Volunteer Worker Records

Also Called:	Documents work performed by citizens without compensation for their services.
Function:	May include agreements, applications, skills test results, training documentation, tasks assigned and monitoring records, and related information.
Retention:	3 years after separation; Unaccepted volunteer applications, 1 Year
Disposition:	Destroy securely
Authority:	August 19, 2003; Revised August 24, 2022

Years: 2010 – 2011.

GS 043 Drug Testing Records

Also Called:	Drug screening records
Function:	Documents the testing of current and prospective employees for controlled substances prohibited by policy, procedure, or statute.
Retention:	Records may include but are not limited to the documentation of test results, the collection process, the random sample process, and those documenting the decision to administer reasonable suspicion drug testing.
Disposition:	Retain positive test results 5 years. Retain negative test results 1 year. See Note.
Authority:	Destroy securely
Notes:	If filed with Employee Medical Records, retain 7 years after separation. For USDoT drug testing requirements, see Multimodal and Transit Records Retention Schedule
Approved Date:	August 19, 2003; Updated August 21, 2019

Years: 2017 – 2020.

GS 057 Insurance Claims Files

Also Called:	Damage and Loss Report; Accident Report (government-owned) vehicle
Function:	Documents various types of insurance claims filed against local government. These include personal injury, property damage, motor vehicle accident, false arrest, and others.
Retention:	May include: insurance claim forms, copy of hospital, physician, ambulance and medication bills, death and birth certificates, reports, photographs, summaries, reviews, notices, audio and videotapes, transcriptions of recorded statements, memoranda, correspondence, and related documents used in processing the claim.
Disposition:	If legal action taken, retain 10 years after case disposed, or date of last action; If no legal action taken, retain 5 years + legal review.
Authority:	Destroy securely.
Approved Date:	August 24, 2004; Revised August 24, 2017

Years: 2012 – 2016 (No legal actions).

GS 061 Employment Grievance and Complaint Records

Also Called: Grievance Record
Function: Grievances or complaints filed by current employees, terminated employees, applicants, or private citizens regarding employment practices. Often relates to interpretations and alleged violations of employment contracts.
Content: May include complaints, investigation records, interview and hearing reports, arbitrator's findings and decisions, tape recordings and related records.
Retention Period: 5 years after final disposition
Disposition: Destroy securely
Notes: May be filed with employee's personnel records.
Approval Date: August 24, 2004

Years: 2002 - 2016.

GS 062 Employment Recruitment and Selection Records

Also Called: Employee Application Files; Applications for Employment
Function: Documents the recruitment and selection of employees. Records may also document the recruitment and selection of contracted service providers such as attorneys, auditors, insurance agents, consultants, and others.
Content: Records may include but are not limited to job announcements and descriptions, applicant lists, applications and resumes, position advertisement records, civil service and other examination records, classification specifications, affirmative action records, interview questions, interview and application scoring notes, applicant background investigation information, letters of reference, civil service records, position authorization forms, certifications of eligible applicants, recruitment summary records (job announcement, position description, documentation relating to the announcement and test, and test items and ratings levels), and related correspondence and documentation.
Retention Period: Retain announcement records, position description, and test and rating records 3 years; Retain unsolicited applications and resumes 6 months if not returned to the solicitor; Retain unsuccessful applications, background checks and other records 1 year after position filled or recruitment canceled.
Disposition: Destroy securely.
Notes: See also: Employee Personnel Records and Employment Eligibility Verification Forms (I-9).
Approval Date: August 24, 2004

Years: 2017 – 2020.

GS 091 Worker's Compensation Case File

Also Called: Worker's Compensation Claims; Worker's Comp
Function: Documents claims filed against local government
Content: May include: insurance claim forms, copy of hospital, physician, ambulance and medication bills, death and birth certificates, reports, photographs, summaries, reviews, notices, audio and videotapes, transcriptions of recorded statements, memoranda, correspondence, and related documents used in processing the claim.
Retention Period: If action taken, retain 10 years after case closed, dismissed, or date of last action; If no action taken, retain 3 years
Disposition: Destroy
Notes:
Approval Date: August 24, 2010

Years: 2006 – 2019 (No legal actions).

GS 114 Temporary Employee Files

Also Called: Intern Files; Summer-hire Files; Seasonal Worker Files
Function: The master personnel records maintained for each temporary employee.
Content: May include: job application, notices of appointment, personnel transaction records reflecting position classification and salary level, employee orientation checklists, payroll withholding information, and other records related to an individual's employment.
Min. Retention: 5 Years
Disposition: Destroy
Note: See Also: GS 026 Personnel Records
Approval Date: August 25, 2021

Years: 2012 – 2016.

GS118 Employee Benefit Records—Participant

Also Called: Health/Vision/Dental Insurance, long-term disability insurance, life insurance selections
Function: Documents eligibility, participation, dependent participation, claims and appeals regarding employee benefits
Content:
Min. Retention: 6 Years after separation and 6 years after expiration of any appeal period
Disposition: Destroy Securely
Note:
Approval Date: August 24, 2022

Years: 2007 – 2014.

GS068 Payroll Records

Also Called: Payroll Register; Payroll Earnings and Deduction Registers; Employee Earnings Record; Payroll Journal; Payroll Check Register; Employee Payroll Adjustment Files; CERF Form DE, County Deposit Exception; Garnishment File
Function: Documents the earnings, deductions, and withholdings of employees.
Content: May include, but is not limited to: employee name; address; social security number; date of payment; hours worked; gross pay; withholdings for taxes and retirement; net pay; voluntary deductions for life or health insurance, credit union accounts, pension fund, etc. May also include year-to-date earnings and deductions which culminate in a final year-to-date summary report. Employee Payroll Adjustment Files include employee name or number and display current adjustments to payroll master file such as rate, marital status, insurance premiums, other deductions, garnishments, federal and state withholdings, errors, etc. Payroll Journal or Check Register may also include the payroll check number and the amount of the check.
Min. Retention: Retain Year-to-Date Annual Summary 70 years for administrative purposes. Retain all other records 5 years.
Disposition: Destroy securely.
Note:
Approval Date: August 24th, 2005

Years: 2001-2016.

10. **Speed Bump/Speed Table Request** traffic calming procedures reviewed and an ordinance will be brought forth for approval at a future meeting. Alderman Ross made a motion for the street department to install a speed hump on Forrest Street as soon as possible, if there's money in the 2022 budget. Alderman Wohnoutka seconded the motion, which was unanimously approved.

Alderman Keith left the meeting at 9:36 p.m.

EXECUTIVE SESSION pertinent to **RSMo 610.021(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded...**; was motioned by Alderman Ballard at 9:52 pm. Alderman Sagaser seconded the motion.

Roll Call

Ayes: Alderman Wohnoutka, Sagaser, Ross, Ballard, Skopec, Tennis.

Nays: None

Absent: Alderman Keith, Neal

A short break was requested after roll call, back in session at 9:57 pm.

OTHERS PRESENT for Executive Session:

City Administrator Tracy Slagle, City Attorney Don Brown, Public Works Director Jerry Hamby, Parks and Recreation Superintendent Todd Schrader.

NO MOTIONS MADE

MOTION FOR OPEN SESSION was proposed by Alderman Sagaser, seconded by Alderman Ross at 10:48 pm.

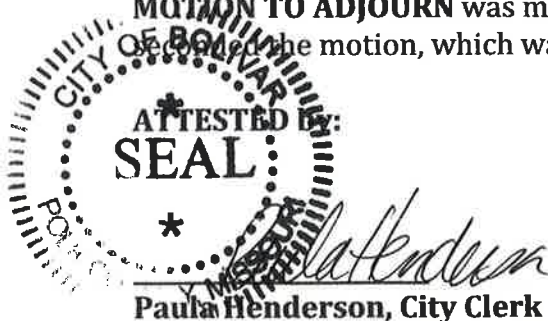
Roll Call

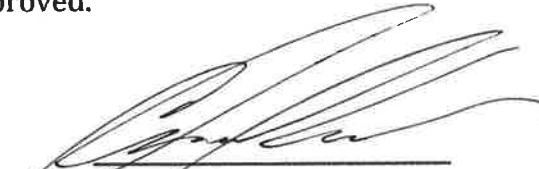
Ayes: Alderman Ballard, Wohnoutka, Sagaser, Ross, Skopec, Tennis.

Nays: None

Absent: Alderman Neal, Keith

MOTION TO ADJOURN was made by Alderman Sagaser at 10:49 pm. Alderman Ballard seconded the motion, which was unanimously approved.




Christopher D. Warwick, Mayor

BOARD OF ALDERMAN: Regular Session
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
TUESDAY, SEPTEMBER 27TH, 2022 AT 6:30 P.M.

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CALL TO ORDER

Mayor Warwick called the Regular Session to order at 6:30 pm.

PRESENT ALDERMEN

Alexis Neal present by phone, Dan Wohnoutka, Steve Sagaser, Dusty Ross, Justin Ballard, Steve Skopec, Ethel Mae Tennis, Charles Keith arrives during the approval of minutes

OTHERS ATTENDING

City Administrator Tracy Slagle, City Attorney Don Brown, Police Chief Mark Webb, Public Information Specialists Jill Way, Public Works Director Jerry Hamby, Maintenance Lead Charles Brown, Finance Director/Deputy City Clerk Natalie Scrivner, Public Information Officer Jill Way, Fire Chief Brent Watkins, and other citizens due to request to address council.

PLEDGE OF ALLEGIANCE

Mayor Warwick

MOTION TO ADOPT AGENDA

Alderman Sagaser motioned to approve the agenda with the addition of discussing CD rates for the funds from the Liberty Utilities (Missouri Water) Sale as a last item of business. Alderman Ross seconded, which was unanimously approved.

- 1. Approval of Minutes:** August 9th, 2022 Work Session; August 23rd, 2022 Regular and Executive Session. Alderman Skopec motioned to approve, with a correction to the Work Session minutes, item 1. To state: Alderman Ross made a motion to earmark \$40,000 city funds from the indirect proceeds' funds coming from the 'Savings of the' Ballfield Lights 2022/2023 project as soon as possible to start the project, Alderman Sagaser seconded, the motion passed unanimously.
- 2. Bill and Financial Reports:** Alderman Ballard motioned to approve the reports. Alderman Sagaser seconded, and the motion passed unanimously.

3. Administrator's Report: City Administrator Tracy Slagle stated because the Board approved to move our City Lager's Retirement from a L-7 to a L-6 benefit option, the City is required by state statute RSMo 105.675 to **post the Supplemental Actuarial Valuation of Alternate LAGERS benefits** to the public for 45 days. A hard copy of the benefit change will be available for public review at the front desk in the City Hall Lobby and available on the cities website at bolivar.mo.us. We are thankful for the staff time spent by Spencer Welch and Jill Way submitting a playground resurfacing grant application several months ago and we received notification this past week that we had been awarded the almost \$40,000.00 grant. This will replace existing mulch at two park playground locations with a rubber surface. The deed of ownership for Dunnegan Park was signed 100 years ago this upcoming February. We hope to prepare some celebrations to honor the centennial throughout 2023. Sidewalk upgrades are nearing completion and crews have begun removing the median on Dunnegan Ave just south of Broadway St. Curbs are complete on Auburn St and on McColm Ave. We anticipate Emery Sapp and Sons, Inc to begin asphalt overlays the week of October 10th. October is Fire Safety Month and our fire department will be busy conducting public education programs during the month. Property owners on a 5-acre piece of land have begun the process of constructing storage units at a location that was annexed into the city in 2015 and desire to have water and sewer brought to the property line. The property is located on the east side Wommack Ave just north of Highway "T". Staff estimate with doing the installation ourselves (with the exception of the bore under Wommack Ave – which will need to be contracted out) the overall estimated costs will run between \$15-18,000.00. Alderman Skopec made the motion to extend water and sewer connection to this area. Sagaser 2nd the motion, which was unanimously approved. Alderman Ballard made a motion to cash in the matured street reserve CD cashed in with the value of \$57,000.00 and hold to use toward the golf course retention basin or reinvest at a better CD rate at a future date. Alderman Ross seconded the motion, which was unanimously approved. Alderman Ballard made a motion to approve the administrators report. Alderman Ross seconded the motion, which was unanimously approved.

4. Mayoral Appointments

Introductions, presentations, resolutions, proclamations, & citizen requests:

* Request to address council Affordable Towing, Dennis Cleveland addressed the council and is wondering why they have only received 1 tow for the 2022 year. He is looking to answers and bring awareness to certain instances where individuals were not allowed to use Affordable Towing when needing a tow. He stated that State of Missouri says that it is against the law to charge for a city business license and he will check into make sure they are in compliance.

*South Oakland name change request presented by Alderman Dan Wohnoutka. A arial street map was presented of the region and how the streets line up/intersect. Alderman Wohnoutka is wanting the city to change a section of South Oakland Ave to Kayden Lane. Alderman Wohnoutka doesn't see the need for the official procedure of a street name change request, because there is no logical reason for the street to be named South Oakland Ave. This small section does not line up in any way with the layout of South Oakland Ave.

5. Old Business

A. Hail Damage Update, Public Works Director Jerry Hamby and Maintenance Leadman Chuck Brown gave an overview of the damages and insurance claim from the April 2022 Storm damage. A list was presented of projects that the city can complete as time permits and those that the city will need to bid out. Jerry said he has talked with the insurance company about applying roof coating to the already damaged metal (and claim money already received) on multiple city buildings. The insurance company stated, if the city chose to apply the coating only, then only the coating would be insured, because they already paid for the damages to the metal. Alderman Ross made a motion to start the process of bid for roof coating on 11 city buildings, Alderman Keith seconded the motion, which was unanimously approved.

B. Bill No. 2022-73: An ordinance authorizing a lease agreement for ground lease with the Missouri Department of Conservation. Alderman Sagaser made a motion for the first reading of Bill No. 2022-73. Alderman Ballard seconded the motion. The City Attorney, Don Brown, read Bill No. 2022-73. **Ordinance 3778.**

i. Ord. 3778: "AN ORDINANCE AUTHORIZING A LEASE AGREEMENT FOR GROUND LEASE WITH THE MISSOURI DEPARTMENT OF CONSERVATION."

Alderman Skopec motioned for a second reading of Bill No. 2022-73. Alderman Ballard seconded the motion. The City Attorney, Don Brown, read Bill No. 2022-73. **Ordinance 3778.**

ii. Ord. 3778: "AN ORDINANCE AUTHORIZING A LEASE AGREEMENT FOR GROUND LEASE WITH THE MISSOURI DEPARTMENT OF CONSERVATION."

Roll Call

Ayes: Alderman Sagaser, Wohnoutka, Neal, Keith, Ross, Ballard, Skopec, Tennis
Nays: None

C. Bill No. 2022-74: An ordinance adopting procedures for property owners to request traffic calming through installation of speed humps or speed tables. Alderman Keith made a motion for the first reading of Bill No. 2022-74. Alderman Sagaser seconded the motion. The City Attorney, Don Brown read Bill No. 2022-74. **Ordinance 3779.**

- i. **Ord. 3779: "AN ORDINANCE ADOPTING PROCEDURES FOR PROPERTY OWNERS TO REQUEST TRAFFIC CALMING THROUGH INSTALLATION OF SPEED HUMPS OR SPEED TABLES."**

Alderman Sagaser motioned for a second reading of Bill No. 2022-74. Alderman Ross seconded the motion. The City Attorney, Don Brown read Bill No. 2022-74.

- ii. **Ord. 3779: "AN ORDINANCE ADOPTING PROCEDURES FOR PROPERTY OWNERS TO REQUEST TRAFFIC CALMING THROUGH INSTALLATION OF SPEED HUMPS OR SPEED TABLES."**

Roll Call

Ayes: Alderman Ross, Skopec, Tennis, Keith, Wohnoutka, Neal, Sagaser, Ballard

Nays: None

D. Bill No. 2022-75: An ordinance authorizing an agreement with Axon Enterprises, Inc for tasers for the police department to include a funds transfer from capital improvement to the police department fund. Alderman Ballard made a motion for the first reading of Bill No. 2022-75. Alderman Sagaser seconded the motion. The City Attorney, Don Brown read Bill No. 2022-75. **Ordinance 3780.**

- i. **Ord. 3780: "AN ORDINANCE AUTHORIZING AN AGREEMENT WITH AXON ENTERPRISES, INC FOR TASERS FOR THE POLICE DEPARTMENT TO INCLUDE A FUNDS TRANSFER FROM CAPITAL IMPROVEMENT TO THE POLICE DEPARTMENT FUND."**

Alderman Keith motioned for a second reading of Bill No. 2022-75. Alderman Ross seconded the motion. The City Attorney, Don Brown read Bill No. 2022-75.

- ii. **Ord. 3780: "AN ORDINANCE AUTHORIZING AN AGREEMENT WITH AXON ENTERPRISES, INC FOR TASERS FOR THE POLICE DEPARTMENT TO INCLUDE A FUNDS TRANSFER FROM CAPITAL IMPROVEMENT TO THE POLICE DEPARTMENT FUND."**

Roll Call

Ayes: Alderman Skopec, Tennis, Ross, Ballard, Wohnoutka, Sagaser, Keith, Neal

Nays: None

E. Bill No. 2022-76: An ordinance authorizing an agreement with Millenium Products, Inc to obtain two mobile message boards for the city of Bolivar. Alderman Wohnoutka made a motion for the first reading of Bill No. 2022-76. Alderman Sagaser seconded the motion. The City Attorney, Don Brown read Bill No. 2022-76. **Ordinance 3781.**

- i. **Ord. 3781: "AN ORDINANCE AUTHORIZING AN AGREEMENT WITH MILLENIUM PRODUCTS, INC. TO OBTAIN TWO MOBILE MESSAGE BOARDS FOR THE CITY OF BOLIVAR."**

Alderman Sagaser motioned for a second reading of Bill No. 2022-76. Alderman Ross seconded the motion. The City Attorney, Don Brown read Bill No. 2022-76.

- ii. **Ord. 3781: "AN ORDINANCE AUTHORIZING AN AGREEMENT WITH MILLENIUM PRODUCTS, INC. TO OBTAIN TWO MOBILE MESSAGE BOARDS FOR THE CITY OF BOLIVAR."**

Roll Call

Ayes: Alderman Keith, Neal, Wohnoutka, Sagaser, Ross, Ballard, Skopec, Tennis

Nays: None

F. Bill No. 2022-77: An ordinance authorizing an agreement with NRoute for purchase of 1-2022 Dodge Charger and 3-2022 Dodge Ram Crew Cab's for the police department, to include a funds transfer from Capital Improvement to the police department fund. Alderman Ross made a motion for the first reading of Bill No. 2022-77. Alderman Skopec seconded the motion. The City Attorney, Don Brown, read Bill 2022-77. **Ordinance 3782.**

- i. **Ord. 3782: "AN ORDINANCE AUTHORIZING AN AGREEMENT WITH NROUTE FOR PUCHASE OF 1-2022 DODGE CHARGER AND 3-2022 DODGE RAM CREW CAB'S FOR THE POLICE DEPARTMENT, TO INCLUDE A FUNDS TRANSFER FROM CAPITAL IMPROVEMENT TO THE POLICE DEPARTMENT FUND."**

Alderman Sagaser motioned for a second reading of Bill No. 2022-77. Alderman Wohnoutka seconded the motion. The City Attorney, Don Brown, read Bill No. 2022-77. **Ordinance 3782.**

- ii. **Ord. 3782: "AN ORDINANCE AUTHORIZING AN AGREEMENT WITH NROUTE FOR PUCHASE OF 1-2022 DODGE CHARGER AND 3-2022 DODGE RAM CREW CAB'S FOR THE POLICE DEPARTMENT, TO INCLUDE A FUNDS TRANSFER FROM CAPITAL IMPROVEMENT TO THE POLICE DEPARTMENT FUND."**

Roll Call

Ayes: Alderman Keith, Neal, Wohnoutka, Sagaser, Ross, Ballard, Skopec, Tennis

Nays: None

- G. Bill No. 2022-78:** An ordinance authorizing an agreement with Missouri State Highway Patrol for purchase of 1-2019 Ford Interceptor & 1-2020 Ford Interceptor for the Police Department, to include a funds transfer from capital improvement to the police department fund. Alderman Wohnoutka made a motion for the first reading of Bill No. 2022-78. Alderman Keith seconded the motion. The City Attorney, Don Brown read Bill No. 2022-78. **Ordinance 3783.**

- i. **Ord. 3783: "AN ORDINANCE AUTHORIZING AN AGREEMENT WITH MISSROUI STATE HIGHWAY PATROL FOR PUCHASE OF 1-2019 FORD INTERCEPTOR & 1-2020 FORD INTERCEPTOR FOR THE POLICE DEPARTMENT, TO INCLUDE A FUNDS TRANSFER FROM CAPITAL IMPROVEMENT TO THE POLICE DEPARTMENT FUND."**

Alderman Keith motioned for a second reading of Bill No. 2022-78. Alderman Ballard seconded the motion. The City Attorney, Don Brown read Bill No. 2022-78.

- ii. **Ord. 3783: "AN ORDINANCE AUTHORIZING AN AGREEMENT WITH MISSROUI STATE HIGHWAY PATROL FOR PUCHASE OF 1-2019 FORD INTERCEPTOR & 1-2020 FORD INTERCEPTOR FOR THE POLICE DEPARTMENT, TO INCLUDE A FUNDS TRANSFER FROM CAPITAL IMPROVEMENT TO THE POLICE DEPARTMENT FUND."**

Roll Call

Ayes: Alderman Keith, Ross, Wohnoutka, Sagaser, Neal, Ballard, Skopec, Tennis

Nays: None

- H. Bill No. 2022-79:** An ordinance authorizing an agreement with Professional Turf Products, L.P. for purchase of bunker rake, fairway mower, greens mower, rough mower and Van-Wall Equipment, Inc for purchase of a top dresser for the golf department. Alderman Ross made a motion for the first reading of Bill No. 2022-79. Alderman Sagaser seconded the motion. The City Attorney, Don Brown read Bill No. 2022-79. **Ordinance 3784.**

- i. **Ord. 3784: "AN ORDINANCE AUTHORIZING AN AGREEMENT WITH PROFESSIONAL TURF PRODUCTS, L.P. FOR PURCHASE OF BUNKER RAKE, FAIRWAY MOWER, GREENS MOWER, ROUGH MOWER AND VAN-WALL EQUIPMENT, INC FOR PURCHASE OF A TOP DRESSER FOR THE GOLF DEPARTMENT."**

Alderman Keith motioned for a second reading of Bill No. 2022-79. Alderman Ballard seconded the motion. The City Attorney, Don Brown read Bill No. 2022-79.

- ii. **Ord. 3784: "AN ORDINANCE AUTHORIZING AN AGREEMENT WITH PROFESSIONAL TURF PRODUCTS, L.P. FOR PURCHASE OF BUNKER RAKE, FAIRWAY MOWER, GREENS MOWER, ROUGH MOWER AND VAN-WALL EQUIPMENT, INC FOR PURCHASE OF A TOP DRESSER FOR THE GOLF DEPARTMENT."**

Roll Call

Ayes: Alderman Keith, Neal, Wohnoutka, Sagaser, Ross, Ballard, Skopec, Tennis

Nays: None

- I. **Great River Engineer Service contracting options- east loop.** Garen McElroy and Jason Sivils presented two different proposals, both to get an Acquisition-Date, two options for the East Loop North and two options for the East Loop South. Critical part is to get the environmental process done, usually takes 12-18 months and once completed would better the project risk score. Options are for a lump sum or an hourly monthly estimate, which could be cancelled at any moment. Alderman Ross made a motion to approve the **East Loop North, Option 2** Hourly with estimate of \$412,770, contingent on attorney review and negotiation of final agreement Alderman Keith seconded the motion.

Roll Call

Ayes: Alderman Ballard, Neal, Wohnoutka, Sagaser, Keith, Ross, Skopec

Nay: Alderman Tennis

Alderman Skopec made a motion to approve the **East Loop South, Option 2** Hourly with estimate of \$704,000, contingent on attorney review and negotiation of final agreement. Alderman Ross seconded the motion.

Roll Call

Ayes: Alderman Skopec, Neal, Wohnoutka, Keith, Ross, Ballard

Abstain: Alderman Sagaser

Nay: Alderman Tennis

6. NEW BUSINESS

- A. Anthem Health Insurance Renewal Proposal,** Cameron Black with Ollis/Akers/Arney, informed the board that the health insurance renewal will be an increase of 5.8%. Next year they would like the city to look at other options, including partial or fully self-funded options. Alderman Sagaser made a motion to approve the Anthem health insurance renewal with a 5.8% increase, Alderman Keith seconded the motion, which was unanimously approved.
- B. Request for 3 additional ADA parking spots on the square:** At the intersection of Springfield Ave and Jackson Street - 1 spot each on the north and south side of Jackson St At the intersection of Market Ave and Jackson St – 1 spot on the south side of Jackson St. Alderman Keith made a motion to approve the three additional ADA parking spots. Alderman Skopec seconded the motion, which was unanimously approved.
- C. Bill No. 2022-80:** An ordinance authorizing an agreement with Liberty Utilities (Missouri Water) LLC, for Fire Hydrant flow testing. Alderman Sagaser made a motion for the first reading of Bill No. 2022-80. Alderman Ballard seconded the motion. The City Attorney, Don Brown, read Bill No. 2022-80. **Ordinance 3785.**

i. Ord. 3785: "AN ORDINANCE AUTHORIZING AN AGREEMENT WITH LIBERTY UTILITIES (MISSOURI WATER) LLC, FOR FIRE HYDRANT FLOW TESTING."

Alderman Ballard motioned for a second reading of Bill No. 2022-80. Alderman Sagaser seconded the motion. The City Attorney, Don Brown, read Bill No. 2022-80. **Ordinance 3785.**

ii. Ord. 3785: "AN ORDINANCE AUTHORIZING AN AGREEMENT WITH LIBERTY UTILITIES (MISSOURI WATER) LLC, FOR FIRE HYDRANT FLOW TESTING."

Roll Call


Ayes: Alderman Ballard, Neal, Wohnoutka, Sagaser, Keith, Tennis, Ross, Skopec
Nays: None

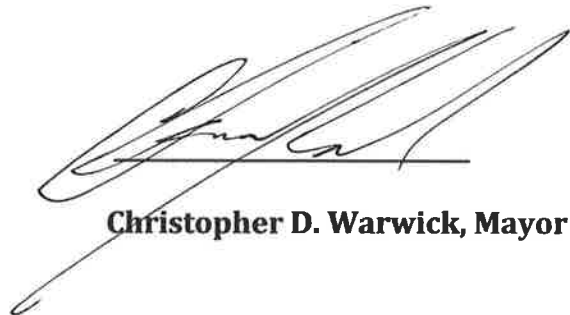
***Amended Agenda Item: CD rate review** for investing funds of the \$13,000,000 from the Liberty Utilities (Missouri Water) Sale of Utilities. City Administrator said that we could reach out to local banks and investment companies to see what they offer.

7. **Calendar of Events:** October 11th, 2022 Regular Session; October 7th, 2022 Bolivar High School Homecoming Parade; October 8th, 2022 SBU Homecoming Parade; October 14th, 2022 BHS 80's Reunion at Basil and Bourbon.

8. **MOTION TO ADJOURN** was made by Alderman Sagaser at 9:05 pm. Alderman Ross seconded the motion, which was unanimously approved.




Paula Henderson, City Clerk


Christopher D. Warwick, Mayor