



BOARD OF ALDERMAN WORK SESSION
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
THURSDAY, APRIL 14th, 2022 AT 6:30 P.M.

Live View and View Later of this meeting available through City of Bolivar Facebook.

Call to Order: Mayor Warwick called the Work Session Council Meeting to order at 6:30 p.m.

Aldermen present: Charles Keith, Dusty Ross, Ethel Mae Tennis, Steve Skopec, Steve Sagaser, Alexis Neal and Justin Ballard.

Aldermen absent: None.

Others in attendance:

City Administrator Tracy Slagle, City Attorney Donald Brown, Public Works Director Jerry Hamby, Parks and Recreation Supervisor Todd Schrader, Police Chief Mark Webb, Fire Chief Brent Watkins, City Clerk Paula Henderson, Community Development Supervisor Kyle Lee and several visitors from the public.

Pledge of Allegiance: Led by Mayor Warwick.

Motion to Adopt Agenda:

Alderman Sagaser made a motion to approve the agenda, including moving item 6. Ballfield Lights to the bottom of the meeting. Alderman Tennis seconded the motion, which was unanimously approved.

Approval of the Certified Election Results:

Alderman Sagaser made a motion to approve the Election results as presented by Polk County Clerk Bobbi Lear. Alderman Ross seconded the motion, which was unanimously approved.

Swearing in Newly Elected Officials:

City Clerk Paula Henderson swore in the 2022 elected Aldermen with two year terms: Ethel Mae Tennis-Ward I; Justin Ballard- Ward II; Steve Sagaser-Ward III; Alexis Neal-Ward IV and Aldermen with one year term: Dan Wohnoutka-Ward III.

Appoint: "Acting President of the Board of Aldermen".

Alderman Sagaser made a motion to appoint Aldermen Justin Ballard as acting president of the Board. Alderman Ross seconded the motion, which was unanimously approved.

Re-Appoint City Attorney and Prosecuting Attorney:

Aldermen Ross made a motion to approve the reappointment of Don Brown with Douglas, Haun and Heideman as City Attorney and Prosecuting Attorney and to include an additional 10 hours per month with an annual cost increase of \$15,000. Alderman Neal seconded the motion, which was unanimously approved.



Municipal Financial Advisor RFP Review:

Request for Proposals notice was advertised and two proposals were received, Bakertilly Municipal Advisors and Columbia Capital Municipal Advisors. No motions were made.

2022 Street Overlay List:

Citizen Robert Price expressed concerns regarding a street near his home. Alderman Neal made a motion to go out to bid the street list. Alderman Sagaser seconded the motion, which was unanimously approved.

Unbudgeted item: Parks Department Mower Trailer Needs:

Alderman Ross made a motion to approve a future budget amendment for a mower trailer cost around \$4,000. for the Parks/Cemetery Department. Alderman Tennis seconded the motion, which was unanimously approved.

Mayor Warwick excused himself from the meeting at 7:25p.m. President of the Board, Justin Ballard took over.

Ballfield Lights Bid Review:

Alderman Skopec made a motion approve the \$297,550 ballfield light bid from Warwick Electric, LLC. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Tennis, Skopec, Ballard, Ross, Sagaser, Wohnoutka, Neal, Keith.

Nays: None.

Absent: None.

Mayor Warwick came back to the meeting at 7:44 p.m.

Alderman Ballard made a motion to pay for the Wheel Loader in full. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Neal, Ross, Ballard, Wohnoutka, Skopec, Tennis, Sagaser, Keith.

Nays: None.

Absent: None.

Executive Session:

Alderman Neal at 7:45 p.m. made a motion to go into Executive Session: RSMo 610.021(2) Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration therefor. Alderman Sagaser seconded the motion.



Roll Call:

Ayes: Wohnoutka, Ross, Ballard, Skopec, Tennis, Sagaser, Keith, Neal.

Nays: None.

Absent: None.

Others in Attendance:

City Attorney Don Brown, City Administrator Tracy Slagle, City Clerk Paula Henderson.

Discussion and no motions made.

Motion to Move into Open Session:

Alderman Sagaser made a motion to return to Open Session at 8:02 p.m. Alderman Keith seconded the motion.

Roll Call:

Ayes: Neal, Ross, Ballard, Kifer, Skopec, Tennis, Sagaser, Keith.

Nays: None.

Absent: None.

Motion to Adjourn:

Aldermen Sagaser made a motion to adjourn Work Session at 8:03 p.m. Aldermen Ross seconded the motion, which was unanimously approved.



ATTEST:

Paula Henderson, City Clerk

Christopher D. Warwick, Mayor



BOARD OF ALDERMAN REGULAR SESSION
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
TUESDAY, APRIL 26th, 2022 AT 6:30 P.M.

Live View and View Later of this meeting available through City of Bolivar Facebook.

Call to Order: Mayor Warwick called the Regular Session Council Meeting to order at 6:30 p.m.

Aldermen present: Ethel Mae Tennis, Dusty Ross, Steve Skopec, Alexis Neal, Dan Wohnoutka, Charles Keith, Steve Sagaser.

Aldermen absent: Justin Ballard until 7:33 p.m.

Others in attendance:

City Administrator Tracy Slagle, Police Chief Mark Webb, Public Works Director Jerry Hamby, Building Inspector Kyle Lee, Parks and Recreation Supervisor Todd Schrader, Fire Chief Brent Watkins, City Attorney Don Brown, Police Chief Mark Webb, Finance Director/Deputy City Clerk Natalie Scrivner, City Clerk Paula Henderson, Economic Development Alliance Bolivar and Polk County Executive Director Gail Noggle and visitors from the public.

Pledge of Allegiance: Mayor Warwick.

Motion to Adopt Agenda:

Alderman Sagaser made a motion to approve the agenda, with moving Mayoral Appointment of Economic Development Alliance 501 C-3 Board of Directors following Bills and Financials. Alderman Keith seconded the motion, which was unanimously approved.

Approval of Minutes: March 8th, 2022 Work and Executive Session, March 29th, 2022 Regular Session, March 31st, 2022 Special Session and Correction to December 14th, 2021 Regular Session Minutes. Aldermen Keith made a motion to approve. Aldermen Tennis seconded the motion, which was unanimously approved.

Bills and Financials Reports:

Alderman Keith made a motion to approve. Alderman Sagaser seconded the motion, which was unanimously approved.

Mayoral Appointment: Introductions, Presentations, Resolutions, Proclamations

Economic Development Authority 501 C-3 Board of Director Appointments. Mayor Warwick suggested Representing IDA-Pat Douglas, Representing Chamber of Commerce-Paul Folbre, Representing Healthcare-Michael Calhoun, Representing University-Dr. Brad Johnson, Representing Utilities-Nick Seiner and Mike Hayward, Representing Financial or banking-Janieca Hancock, Representing Bolivar R-1 School-Dr. Richard Asbill, Representing City of Bolivar-Chris Warwick and Tracy Slagle,



Representing Polk County-Shannon Hancock, Representing Not-for-Profit-Micah Titterington, Representative at Large-Steve Skopec Jr. Alderman Sagaser made a motion to approve the recommendations. Alderman Neal seconded the motion, which was unanimously approved.

Administrator Report:

City Administrator Tracy Slagle presented the Administrators Report. It is proposed that the Board of Alderman meet for one Regular Session in May, due to staff being out for conferences. Staff is spread thin and now is an opportune time to remind them how much we appreciate them and try to do our best to not schedule non-critical assignments during these times. The position of Public Information Officer/Social Media Specialist has been fulfilled and will start the end of May. On March 11th, 2022 the city received an additional \$10,759.51 in ARPA funds from the state. The Clerk's Office has sent out Business license renewals and renewal information is due back 6/30/22. Several roofers and hail damage repair contractors are in the area seeking work after the recent storm on April 21st. We do require these companies to obtain a business license. Public Works Director Jerry Hamby gave an update regarding the projects that have been completed over the last year: Golf Course Club House roof/siding, Ballfields portable concession stand, remodeled the Fullerton fields concession stand, south entrance posts on the Greenway Trails, leaf cleanup, repair park benches, Dunnegan Park painted black fence on Forrest St, seal coated basketball court/parking lot at Cribbs Youth Park, Golf Course tree trimming, installed fountain at Dunnegan Park. Parks and Recreation Supervisor Todd Schrader updated the Board. Open swim will be opening on Saturdays and Sundays starting April 30th, 2022, then regular open swim will start May 27th, 2022. Many programs have been underway through the recreation department: dances, after/before school programs, youth volleyball, youth soccer, adult volleyball, spring softball/baseball leagues, adult pickleball. A Fall sports information packet will be provided to each student before school is on break for the summer. Alderman Ross made a motion to approve the Administrators Report. Alderman Keith seconded the motion, which was unanimously approved.

Mayoral Appointment: Introductions, Presentations, Resolutions, Proclamations

*Reappoint Planning and Zoning Board Members: 1 Member for a 1-year term from the Board of Aldermen; 4-year term, Dr. Kwasi Ofori-Yeboah; 4-year term, Matthew Rice. Alderman Sagaser made a motion to appoint Alderman Alexis Neal as the Board of Aldermen member for a 1-year term and the recommendations of Dr. Kwasi Ofori-Yeboah and Matthew Rice for 4-year terms. Alderman Tennis seconded the motion, which was unanimously approved.

*Missouri Beef Days Update, May 16th-21st, 2022. Matt Henenberg updated the board regarding the Midwest event. There will be a safety meeting held before that week. Additional information can be found at www.missouribeefdays.com

*Bolivar Transportation Plan Proposal, Southwest Missouri Council of Governments. Jason Ray and Aishwarya Shrestha reviewed the Plan Proposal. Alderman Keith made a motion to approve. Alderman Neal seconded the motion, which was unanimously approved.



Old Business:

Bill No. 2022-23 An Ordinance Authorizing an Agreement with Quarles Supply Co, Inc for Purchase of Skid Steer and Murphy Tractor and Equipment Co. for Purchase of a Compact Excavator and a Full-Size Excavator for the City of Bolivar Street Department. Alderman Sagaser made a motion for the first reading of Bill No. 2022-23. Alderman Neal seconds the motion. The City Attorney read Bill No. 2022-23. Ordinance 3728.

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH QUARLES SUPPLY CO, INC FOR PURCHASE OF SKID STEER AND MURPHY TRACTOR AND EQUIPMENT CO. FOR PURCHASE OF A COMPACT EXCAVATOR AND A FULL-SIZE EXCAVATOR FOR THE CITY OF BOLIVAR STREET DEPARTMENT.”

Alderman Wohnoutka made a motion to approve the second reading of Bill No. 2022-23. Alderman Neal seconds the motion. The City Attorney read Bill No. 2022-23. Ordinance 3728.

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH QUARLES SUPPLY CO, INC FOR PURCHASE OF SKID STEER AND MURPHY TRACTOR AND EQUIPMENT CO. FOR PURCHASE OF A COMPACT EXCAVATOR AND A FULL-SIZE EXCAVATOR FOR THE CITY OF BOLIVAR STREET DEPARTMENT.”

Roll Call:

Ayes: Neal, Keith, Wohnoutka, Sagaser, Ross, Ballard, Skopec, Tennis.

Nays: None.

Absent: None.

***Alderman Ballard, took the seat as President of the Board for this item only Old Business: Item b**
Bill No. 2022-24 An Ordinance Authorizing an Agreement with Warwick Electric, LLC for Lighting Project at City Baseball Fields. Alderman Sagaser made a motion for the first reading of Bill No. 2022-24. Alderman Neal seconds the motion. The City Attorney read Bill No. 2022-24. Ordinance 3729.

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH WARWICK ELECTRIC, LLC FOR LIGHTING PROJECT AT CITY BASEBALL FIELDS.”

Alderman Neal made a motion to approve the second reading of Bill No. 2022-24. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2022-24. Ordinance 3729.

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH WARWICK ELECTRIC, LLC FOR LIGHTING PROJECT AT CITY BASEBALL FIELDS.”

Roll Call:

Ayes: Wohnoutka, Ballard, Keith, Skopec, Sagaser, Tennis, Neal, Ross.

Nays: None.

Absent: None.



Bill No. 2022-25 An Ordinance Authorizing an Agreement with Community Connections, for Month-to-Month Lease of One Office at City Hall. Alderman Neal made a motion for the first reading of Bill No. 2022-25. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2022-25. Ordinance 3730.

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH COMMUNITY CONNECTIONS, FOR MONTH-TO-MONTH LEASE OF ONE OFFICE AT CITY HALL.”

Alderman Neal made a motion to approve the second reading of Bill No. 2022-25. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2022-25. Ordinance 3730.

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH COMMUNITY CONNECTIONS, FOR MONTH-TO-MONTH LEASE OF ONE OFFICE AT CITY HALL.”

Roll Call:

Ayes: Tennis, Skopec, Neal, Keith, Ballard, Ross, Wohnoutka, Sagaser.

Nays: None.

Absent: None.

Planning and Zoning follow up in regards to recreation equipment-parking, storage

Alderman Neal stated that the Planning and Zoning Commission reviewed citizen concerns and is not recommending any changes to the code at this time.

New Business:

Bill No. 2022-26 An Ordinance Changing the Zoning Classification for Certain Property Generally Located at Preliminary Osage Estates Subdivision on the Corner of East College Street and South Gary Avenue. Alderman Sagaser made a motion for the first reading of Bill No. 2022-26. Alderman Neal seconds the motion. The City Attorney read Bill No. 2022-26. Ordinance 3731.

“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY GENERALLY LOCATED IN PRELIMINARY OSAGE ESTATES SUBDIVISION ON THE CORNER OF EAST COLLEGE STREET AND SOUTH GARY AVENUE.”

Alderman Neal made a motion to approve the second reading of Bill No. 2022-26. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2022-26. Ordinance 3731.

“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY GENERALLY LOCATED IN PRELIMINARY OSAGE ESTATES SUBDIVISION ON THE CORNER OF EAST COLLEGE STREET AND SOUTH GARY AVENUE.”



Roll Call:

Ayes: Ballard, Tennis, Ross, Skopec, Wohnoutka, Keith, Ballard, Sagaser.

Nays: None.

Absent: None.

Bill No. 2022-27 An Ordinance Authorizing a Contract for Renewal of a Firefighting Mutual Aid Agreement Between the Member Departments of the Polk County Fire, Rescue and Training Association. Alderman Keith made a motion for the first reading of Bill No. 2022-27. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2022-27. Ordinance 3732.

“AN ORDINANCE AUTHORIZING A CONTRACT FOR RENEWAL OF A FIREFIGHTING MUTUAL AID AGREEMENT BETWEEN THE MEMBER DEPARTMENTS OF THE POLK COUNTY FIRE, RESCUE AND TRAINING ASSOCIATION.”

Alderman Neal made a motion to approve the second reading of Bill No. 2022-27. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2022-27. Ordinance 3732.

“AN ORDINANCE AUTHORIZING A CONTRACT FOR RENEWAL OF A FIREFIGHTING MUTUAL AID AGREEMENT BETWEEN THE MEMBER DEPARTMENTS OF THE POLK COUNTY FIRE, RESCUE AND TRAINING ASSOCIATION.”

Roll Call:

Ayes: Tennis, Skopec, Neal, Keith, Ballard, Ross, Wohnoutka, Sagaser.

Nays: None.

Absent: None.

Bill No. 2022-28 An Ordinance Approving a Year Ending 2021 Budget Amendment for Expenses to Various Departments Reflecting Year End Expenses for the City of Bolivar, Missouri. Alderman Sagaser made a motion for the first reading of Bill No. 2022-28. Alderman Neal seconds the motion. The City Attorney read Bill No. 2022-28. Ordinance 3733.

“AN ORDINANCE APPROVING A YEAR ENDING 2021 BUDGET AMENDMENT FOR EXPENSES TO VARIOUS DEPARTMENTS REFLECTING YEAR END EXPENSES FOR THE CITY OF BOLIVAR, MISSOURI.”

Alderman Keith made a motion to approve the second reading of Bill No. 2022-28. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2022-28. Ordinance 3733.

“AN ORDINANCE APPROVING A YEAR ENDING 2021 BUDGET AMENDMENT FOR EXPENSES TO VARIOUS DEPARTMENTS REFLECTING YEAR END EXPENSES FOR THE CITY OF BOLIVAR, MISSOURI.”



Roll Call:

Ayes: Tennis, Neal, Keith, Ballard, Skopec, Ross, Wohnoutka, Sagaser.

Nays: None.

Absent: None.

Bill No. 2022-29 An Ordinance Approving Fund Transfers from the Capital Improvement Fund and the General Fund to Various Funds for the Fiscal Year Ending 2021 for the City of Bolivar, Missouri. Alderman Sagaser made a motion for the first reading of Bill No. 2022-29. Alderman Keith seconds the motion. The City Attorney read Bill No. 2022-29. Ordinance 3734.

“AN ORDINANCE APPROVING FUND TRANSFERS FROM THE CAPITAL IMPROVEMENT FUND AND THE GENERAL FUND TO VARIOUS FUNDS FOR THE FISCAL YEAR ENDING 2021 FOR THE CITY OF BOLIVAR, MISSOURI.”

Alderman Ballard made a motion to approve the second reading of Bill No. 2022-29. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2022-29. Ordinance 3734.

“AN ORDINANCE APPROVING FUND TRANSFERS FROM THE CAPITAL IMPROVEMENT FUND AND THE GENERAL FUND TO VARIOUS FUNDS FOR THE FISCAL YEAR ENDING 2021 FOR THE CITY OF BOLIVAR, MISSOURI.”

Roll Call:

Ayes: Ballard, Tennis, Ross, Skopec, Keith, Neal, Sagaser, Wohnoutka.

Nays: None.

Absent: None.

Missouri Fire Fighter Critical Illness Pool Availability:

Alderman reviewed the options for this program. Alderman Ross made a motion to pursue coverages for \$300,000 limit. Alderman Sagaser seconded the motion, which was unanimously approved.

Cemetery Grave Digging Bid Reviews:

Alderman Sagaser made a motion to approve the bid from Clint Webb’s Backhoe Service, Inc. at \$700.00 for each weekday dig and \$800.00 for each weekend/holiday dig. Alderman Keith seconded the motion, which was unanimously approved.

Street/Mechanics Maintenance Equipment:

Alderman Sagaser made a motion to approve the Mechanic Maintenance equipment list estimated at \$26,025. Alderman Skopec seconded the motion, which was unanimously approved.

Alderman Skopec made a motion to approve the Street Maintenance equipment list estimated at \$57,600. Alderman Keith seconded the motion, which was unanimously approved.



Calendar of Events: April 30th, 2022 SBU Run 2 Raise 5k; April 30th, 2022 City Wide Garage Sale; City Wide Clean Up: May 2-5th for North part of town and May 9-12th for South part of town; May 7th, 2022 CMH Heroes for Hospice 5k; May 17th, 2022 Regular Session; May 21st, 2022 Missouri Beef Days Parade; June 7th, 2022 Work Session; June 9th-10th, 2022 MML Elected Officials Training; June 14th, 2022 Bolivar Night at the Springfield Cardinals; June 28th, 2022 Regular Session.

Executive Session:

Alderman Neal at 8:33 p.m. made a motion to go into Executive Session: RSMo 610.021(2) Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration therefor. Alderman Sagaser seconded the motion with a 10 minutes Recess.

Roll Call:

Ayes: Tennis, Ballard, Skopec, Ross, Wohnoutka, Sagaser, Keith, Neal.

Nays: None.

Absent: None.

Others in Attendance:

City Attorney Don Brown, City Administrator Tracy Slagle, City Clerk Paula Henderson, Finance Director Natalie Scrivner, Community Development Supervisor Kyle Lee, Public Works Director Jerry Hamby.

Bill No. 2022-30 An Ordinance Authorizing an Agreement with Great River Associates, Inc.

Alderman Neal made a motion for the first reading of Bill No. 2022-30. Alderman Ross seconds the motion. The City Attorney read Bill No. 2022-30. Ordinance 3735.

**“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH
GREAT RIVER ASSOCIATES, INC.”**

Alderman Sagaser made a motion to approve the second reading of Bill No. 2022-30. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2022-30. Ordinance 3735.

**“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH
GREAT RIVER ASSOCIATES, INC.”**

Roll Call:

Ayes: Ballard, Tennis, Ross, Skopec, Keith, Neal, Sagaser, Wohnoutka.

Nays: None.

Absent: None.



Motion to Move into Open Session:

Alderman Neal made a motion to return to Open Session at 9:20 p.m. Alderman Ross seconded the motion.

Roll Call:

Ayes: Keith, Tennis, Ross, Skopec, Sagaser, Ballard, Neal.

Nays: None.

Absent: None.

Motion to Adjourn:

Aldermen Sagaser made a motion to adjourn Regular session at 9:21p.m. Aldermen Ross seconded the motion, which was unanimously approved.



Paula Henderson
Paula Henderson, City Clerk

Christopher D. Warwick
Christopher D. Warwick, Mayor