



BOARD OF ALDERMAN WORK SESSION
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
TUESDAY, JANUARY 18th, 2022 AT 6:30 P.M.

Live View and View Later of this meeting available through City of Bolivar Facebook.

Call to Order: Mayor Warwick called the Work Session Council Meeting to order at 6:30 p.m.

Aldermen present: Ethel Mae Tennis, Steve Skopec, Justin Ballard, Dusty Ross, Steve Sagaser and Alexis Neal.

Aldermen absent: Charles Keith.

Others in attendance:

City Administrator Tracy Slagle, Code Enforcement Stephen Rose, Public Works Director Jerry Hamby, Police Chief Mark Webb, Fire Chief Brent Watkins, City Attorney Don Brown, Finance Director/Deputy City Clerk Natalie Scrivner, City Clerk Paula Henderson and visitors from the public.

Pledge of Allegiance: Led by Mayor Warwick.

Motion to Adopt Agenda:

Alderman Sagaser made a motion to approve the agenda, with the addition of People Centric Presentation to Mayoral presentations. Alderman Ross seconded the motion, which was unanimously approved.

Certificate of Commendation for Mr. Bryan Yarbrough-postponed until January 25th, 2022 Regular Session.

Re-Appoint Stacy Breesawitz for 5-year term on the Board of Adjustment

Alderman Sagaser made a motion to re-appointment Stacy Breesawitz as Board of Adjustment member for 5-year term. Alderman Ross seconded the motion, which was unanimously approved.

Appoint Sean Patel for Planning and Zoning Commissioner, term ending April 2024

Alderman Neal made a motion to approve Sean Patel as replacement member for Duncan Meadows, term ending April 2024. Alderman Sagaser seconded the motion, which was unanimously approved. City Clerk Paula Henderson administered the Oath of Office.

People Centric Overview

Mr. Don Harkey, People Centric gave an overview of the past improvements to working conditions and procedures they have been helping with over the past few months.



Bill No. 2022-01 An Ordinance Authorizing the City to Enter into Renewal Agreement with Anthem and New Agreement with MASA Medical Transport Solutions for the City's Health Benefits Services. Alderman Sagaser made a motion for the first reading of Bill No. 2022-01. Alderman Ross seconds the motion. The City Attorney read Bill No. 2022-01. Ordinance 3706.

"AN ORDINANCE AUTHORIZING THE CITY TO ENTER INTO RENEWAL AGREEMENT WITH ANTHEM AND NEW AGREEMENT WITH MASA MEDICAL TRANSPORT SOLUTIONS FOR THE CITY'S HEALTH BENEFITS SERVICES.

Alderman Neal made a motion to approve the second reading of Bill No. 2022-01. Alderman Ross seconds the motion. The City Attorney read Bill No. 2022-01. Ordinance 3706.

"AN ORDINANCE AUTHORIZING THE CITY TO ENTER INTO RENEWAL AGREEMENT WITH ANTHEM AND NEW AGREEMENT WITH MASA MEDICAL TRANSPORT SOLUTIONS FOR THE CITY'S HEALTH BENEFITS SERVICES.

Roll Call:

Ayes: Tennis, Skopec, Ballard, Ross, Sagaser, Neal.

Nays: None.

Absent: Keith.

Bill No. 2022-02 An Ordinance Amending the Bolivar Municipal Code by Adding a New Section 345.110 Regarding Rights and Duties of Pedestrians and Motorists in Arterial Roadways and Arterial Intersections. Alderman Ballard made a motion for the first reading of Bill No. 2022-02. Alderman Ross seconds the motion. The City Attorney read Bill No. 2022-02. Ordinance 3707.

"AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY ADDING A NEW SECTION 345.110 REGARDING RIGHTS AND DUTIES OF PEDESTRIANS AND MOTORISTS IN ARTERIAL ROADWAYS AND ARTERIAL INTERSECTIONS.

Alderman Sagaser made a motion to approve the second reading of Bill No. 2022-02. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2022-02. Ordinance 3707.

"AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY ADDING A NEW SECTION 345.110 REGARDING RIGHTS AND DUTIES OF PEDESTRIANS AND MOTORISTS IN ARTERIAL ROADWAYS AND ARTERIAL INTERSECTIONS.

Roll Call:

Ayes: Ross, Ballard, Skopec, Sagaser, Tennis, Neal.

Nays: None.

Absent: Keith.



Liberty Utilities Update

City Administrator Tracy Slagle gave an update that plans are still in place for the sale of the water and wastewater system to be completed January 31st, 2022. Proposed dates of the January and February Utility bills mailing dates explained.

Confirm Sprayer Purchase

City Administrator Tracy Slagle explained due to the nature of used equipment a call was made to the alderman to approve the purchase. This motion is to ratify the approval process. Alderman Sagaser made a motion to approve the \$20,000 Sprayer with Professional Turf Products, L.P. Alderman Neal seconded the motion, which was unanimously approved.

Rave Emergency Notifications Renewal Option 3/5-year Options

Alderman Neal made a motion to approve the Rave Renewal 5-year Option. Alderman Tennis seconded the motion, which was unanimously approved.

Fireworks in City Limits Discussion, Chief Watkins

Discussions and Ordinance to come at a future meeting.

Police Department Retention

People Centric Don Harkey explained clear vision, alignment and getting employees engaged. Chief Webb explained the plan in progress-get equipment. Alderman Ross made a motion to approve a \$5,000 annual car allowance for the Police Department employees that reside outside of Polk County. Working on details to use those funds toward a relocation allowance. Alderman Neal seconded the motion.

Roll Call:

Ayes: Ballard, Ross, Sagaser, Neal.

Nays: Skopec, Tennis.

Absent: Keith.

Legal Filings for Corbett Fund/Polk County & Bolivar Charitable Trust

City Attorney Don Brown asked for permission to make the filings needed with the Court system for at least two Trusts funds that were established to be used towards water or wastewater needs. Alderman Sagaser made a motion to approve moving forward with filings. Alderman Neal seconded the motion, which was unanimously approved.

Designated Account for Park Beautification

A generous financial donation was received from the Cribbs family to be allocated toward park beautification. Alderman Skopec made a motion to approve opening a new checking account for park beautification. Alderman Ross seconded the motion, which was unanimously approved.

Easement for property North of CMH Parking Lot Update

Can do a quit claim deed, to offer what city has to CMH. Final proposal has not been submitted yet.



Public Nuisance

City Attorney discussed regarding how we currently handle abatements. Request to address council Eddie England expressed concerns regarding a letter of violation regarding his boat being in the front yard. Request to address council Karen McCaslin expressed concerns regarding how allowing an anonymous person to make complaints, is a loophole.

Public Consumption of Alcohol

Examples of two cities presented, to be addressed at Regular Session, January 25th, 2022.

Exercise Equipment Review

Alderman Sagaser made a motion to be tabled until Regular Session, January 25th, 2022. Alderman Ballard seconded the motion, which was unanimously approved.

Bill No. 2022-03 An Ordinance Authorizing an Agreement with Liberty Utilities (Missouri Water) LLC, for Water Well Operation and Maintenance. Alderman Skopec made a motion for the first reading of Bill No. 2022-03. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2022-03. Ordinance 3708.

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH LIBERTY UTILITIES (MISSOURI WATER) LLC, FOR WATER WELL OPERATION AND MAINTENANCE.”

Alderman Sagaser made a motion to approve the second reading of Bill No. 2022-03. Alderman Neal seconds the motion. The City Attorney read Bill No. 2022-03. Ordinance 3708.

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH LIBERTY UTILITIES (MISSOURI WATER) LLC, FOR WATER WELL OPERATION AND MAINTENANCE.”

Roll Call:

Ayes: Neal, Sagaser, Ross, Ballard, Skopec, Tennis.

Nays: None.

Absent: Keith.

Cyber Insurance Renewal

Cyber policy renewal was offered from CFC IT Risk Managers, Inc. Alderman Sagaser made a motion to approval the annual renewal. Alderman Neal seconded the motion, which was unanimously approved.



Executive Session:

Alderman Neal made a motion at 9:32 p.m. to go into Executive Session RSMo 610.021(13) Individually Identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment, ...

Roll Call:

Ayes: Neal, Sagaser, Ross, Ballard, Skopec, Tennis.

Nay: None.

Absent: Keith.

Discussion and no motions made in Executive Session.

Motion to move into Open Session:

Alderman Neal made a motion to move into Open Session at 9:43p.m. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Ryan, Sagaser, Ballard, Skopec, Neal, Tennis.

Nay: None.

Absent: Keith.

Motion to Adjourn:

Aldermen Sagaser made a motion to adjourn Regular session at 9:44p.m. Aldermen Skopec seconded the motion, which was unanimously approved.




Christopher D. Warwick, Mayor



BOARD OF ALDERMAN REGULAR SESSION
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
TUESDAY, JANUARY 25th, 2022 AT 6:30 P.M.

Live View and View Later of this meeting available through City of Bolivar Facebook.

Call to Order: Mayor Warwick called the Regular Session Council Meeting to order at 6:30 p.m.

Aldermen present: Dusty Ross, Justin Ballard, Alexis Neal, Charles Keith, Steve Sagaser, Steve Skopec and Ethel Mae Tennis.

Aldermen absent: None.

Others in attendance:

City Administrator Tracy Slagle, Public Works Director Jerry Hamby, Fire Chief Brent Watkins, City Attorney Don Brown, Police Chief Mark Webb, Community Development Supervisor Kyle Lee, Community Development Lacy Hamby, Gail Noggle, Executive Director of the Economic Development Alliance, Finance Director/Deputy City Clerk Natalie Scrivner, City Clerk Paula Henderson and visitors from the public.

Pledge of Allegiance: Led by Alderman Neal.

Motion to Adopt Agenda:

Alderman Sagaser made a motion to approve the agenda, with moving the Certificate of Commendation above the Administrators Report. Alderman Neal seconded the motion, which was unanimously approved.

Approval of Minutes: December 1st, 2021 Special Executive Session & December 14th, 2021 Regular and Executive Session. Aldermen Ballard made a motion to approve. Aldermen Sagaser seconded the motion, which was unanimously approved.

Bills and Financials Reports:

Alderman Sagaser made a motion to approve. Alderman Ballard seconded the motion, which was unanimously approved.

Certificate of Commendation for Mr. Bryan Yarbrough

Mayor Christopher Warwick presented a certificate of Commendation for the Life Saving acts Mr. Yarbrough acted on November 19th, 2021. Mayor declared January 26th, 2022 as Mr. Bryan Yarbrough Day.

Administrator Report:

City Administrator Tracy Slagle presented the Administrators Report. Tomorrow, January 26th, 2022 the city will be recognizing the staff that will be leaving for Liberty Utilities, with the sale of the water, sewer and utility departments. Feedback was received for option of a upcoming workshops.



Workshops will consist of looking at proceeds from the Liberty sale and American Rescue Fund allocations. Dates are set for Tuesday, Feb 15th and Wednesday, Feb 16th at 6:00 p.m. May Regular Session and September Work Session may need to be rescheduled at a future date, due to conference conflicts. City Administrator asked for a change order on the Fire Garage improvements. Now would be a good time to consider enclosing the outside stairwell on the Fire Department portion of the Public Safety Center. Cost estimates would be around \$9,000. Alderman Keith made a motion to complete the project to enclose this area. Alderman Ballard seconded the motion, which was unanimously approved. J.W. Hackworth, Regional Director of Business Development from Liberty gave a quick update on the upcoming sale still looking like January 31st, 2022. He answered any questions from the Board of Aldermen.

Gail Noggle, Executive Director of the Economic Development Alliance gave the annual presentation for the Alliance. The city/county partnership is going strong for the last 6 years. This past year Tracker Marine continued on its expansion and we are seeing signs of the travel center.

Alderman Sagaser made a motion to approve the Administrators report. Alderman Ross seconded the motion, which was unanimously approved.

Mayoral Appointment: Introductions, Presentations, Resolutions, Proclamations

Tim DeClue gave a presentation of the possibilities of connecting Frisco Highline Bike Trail at Bolivar to Clinton, Katy Trail Bike Trail with the Osage Hills Bike Route.

Old Business:

Bill No. 2022-04 An Ordinance Amending the Bolivar Municipal Code by Amending Section 225.570 Regarding Sale or Use of Fireworks in the City of Bolivar. Alderman Sagaser made a motion for the first reading of Bill No. 2022-04. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2022-04. Ordinance 3709.

**“AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY
AMENDING SECTION 225.570 REGARDING THE SALE OR
USE OF FIREWORKS IN THE CITY OF BOLIVAR.”**

Alderman Sagaser made a motion to approve the second reading of Bill No. 2022-04. Alderman Ross seconds the motion. The City Attorney read Bill No. 2022-04. Ordinance 3709.

**“AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY
AMENDING SECTION 225.570 REGARDING THE SALE OR
USE OF FIREWORKS IN THE CITY OF BOLIVAR.”**

Roll Call:

Ayes: Skopec, Sagaser, Keith, Tennis, Ballard, Neal, Ross.

Nays: None.

Absent: None.



Bill No. 2022-05 An Ordinance Authorizing the City to Offer Certain Police Officer Retention Benefits. Alderman Sagaser made a motion for the first reading of Bill No. 2022-05. Alderman Ross seconds the motion. The City Attorney read Bill No. 2022-05. Ordinance 3710.

**“AN ORDINANCE AUTHORIZING THE CITY TO OFFER CERTAIN
POLICE OFFICER RETENTION BENEFITS.”**

Alderman Keith made a motion to approve the second reading of Bill No. 2022-05. Alderman Ross seconds the motion. The City Attorney read Bill No. 2022-05. Ordinance 3710.

**“AN ORDINANCE AUTHORIZING THE CITY TO OFFER CERTAIN
POLICE OFFICER RETENTION BENEFITS.”**

Roll Call:

Ayes: Ballard, Keith, Skopec, Sagaser, Tennis, Neal, Ross.

Nays: None.

Absent: None.

Police Department Retention

Don Harkey, People Centric Consulting Group, LLC next steps are to establish a Police Department Strategic Planning Team to include 2 Aldermen. Aldermen Ross and Aldermen Ballard volunteered to be on the Planning Team.

Public Consumption of Alcohol

Further discussion to take place and to include Downtown Bolivar Association. Alderman Sagaser volunteered to set in on discussions.

New Business:

Bill No. 2022-06 An Ordinance Authorizing an Agreement with K.P.M. CPA for Audit Services.

Alderman Sagaser made a motion for the first reading of Bill No. 2021-64. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-64. Ordinance 3711.

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH K.P.M. CPA FOR AUDIT SERVICES.”

Alderman Ballard made a motion to approve the second reading of Bill No. 2021-64. Alderman Ross seconds the motion. The City Attorney read Bill No. 2021-64. Ordinance 3711.

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH K.P.M. CPA FOR AUDIT SERVICES.”

Roll Call:

Ayes: Ross, Ballard, Skopec, Sagaser, Keith, Tennis, Neal.

Nays: None.

Absent: None.



Bill No. 2022-07 An Ordinance Authorizing Acceptance by Liberty Utilities (Missouri Water) LLC, of Franchise Agreement Contemporaneously with Closing on Sale of Water and Sewer Utilities. Alderman Sagaser made a motion for the first reading of Bill No. 2022-07, Ordinance 3712 Alderman Neal seconded the motion.

“AN ORDINANCE AUTHORIZING ACCEPTANCE BY LIBERTY UTILITIES (MISSOURI WATER) LLC, OF FRANCHISE AGREEMENT CONTEMPORANEOUSLY WITH CLOSING ON SALE OF WATER AND SEWER UTILITIES.”

Alderman Keith made a motion to approve the second reading of Bill No. 2022-07. Alderman Ross seconds the motion. The City Attorney read Bill No. 2022-07. Ordinance 3712.

“AN ORDINANCE AUTHORIZING ACCEPTANCE BY LIBERTY UTILITIES (MISSOURI WATER) LLC, OF FRANCHISE AGREEMENT CONTEMPORANEOUSLY WITH CLOSING ON SALE OF WATER AND SEWER UTILITIES.”

Roll Call:

Ayes: Sagaser, Neal, Keith, Ballard, Ross, Tennis, Skopec.

Nays: None.

Absent: None.

Exercise Equipment Options:

Aldermen Neal made a motion to approve purchase of new Precor AMT and new Nu Step T5 from Push-Pedal-Pull in Springfield for a total of roughly \$12,000. Then Alderman Neal amended the motion to approve 2 New pieces of the 3 listed (Precor AMT, Nu Step T5, Octane XR Lateral Trainer). Pieces to be decided upon by Rec Center staff, not to exceed roughly \$12,000 from Push-Pedal-Pull in Springfield. Aldermen Sagaser seconded the amended motion, which was unanimously approved.

Amended Agenda by adding Authorization to Execute Lease Agreements:

Alderman Neal made a motion to amend the agenda by adding Items of Animal Shelter Lease and Recycling Center Lease. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Keith, Neal, Sagaser, Ross, Ballard, Skopec, Tennis.

Nays: None.

Absent: None.

City Attorney Don Brown explained the annual land leases will be needed from Liberty Utilities, once the sale is completed for both the Animal Shelter and the Recycling Center. Alderman Ross made a motion to authorize the Mayor to execute one year leases for both property locations. Alderman Neal seconded the motion.



Roll Call:

Ayes: Tennis, Skopec, Ballard, Ross, Sagaser, Neal, Keith.

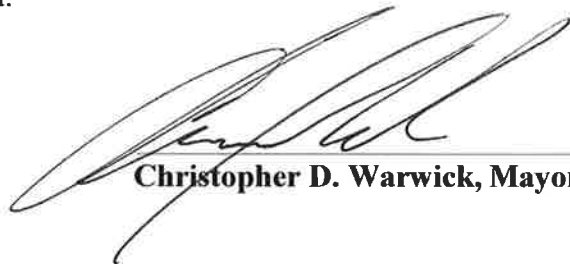
Nays: None.

Absent: None.

Calendar of Events: January 11th, 2022 Work Session; January 25th, 2022 Regular Session.

Motion to Adjourn:

Aldermen Sagaser made a motion to adjourn Regular session at 8:16p.m. Aldermen Ross seconded the motion, which was unanimously approved.


Christopher D. Warwick, Mayor