



BOARD OF ALDERMAN REGULAR SESSION
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
TUESDAY, SEPTEMBER 21st, 2021 AT 6:30 P.M.

Live View and View Later of this meeting available through City of Bolivar Facebook.

Call to Order: Aldermen Justin Ballard, President of the Board called the Regular Session Council Meeting to order at 6:30 p.m.

Aldermen present: Charles Keith, Alexis Neal, Thane Kifer, Steve Sagaser, Justin Ballard, Steve Skopec and Dusty Ross. Aldermen Ethel Mae Tennis present by phone call.

Aldermen absent: None.

Others in attendance:

City Administrator Tracy Slagle, Public Works Director Jerry Hamby, Police Chief Mark Webb, Fire Chief Brent Watkins, Finance Director Natalie Scrivner, City Attorney Don Brown, City Clerk Paula Henderson, and visitors from the public.

Pledge of Allegiance: Led by Aldermen Kifer.

Motion to Adopt Agenda:

Alderman Sagaser made a motion to approve the agenda. Alderman Keith seconded the motion, which was unanimously approved.

Approval of Minutes: August 24th, 2021 Regular & Executive Session & August 30th, 2021 Special Session. Aldermen Skopec made a motion to approve. Aldermen Sagaser seconded the motion, which was unanimously approved.

Bills and Financials Reports:

Alderman Keith made a motion to approve. Alderman Ross seconded the motion, which was unanimously approved.

Administrator Report:

City Administrator Tracy Slagle discussed improvements on North Hartford Avenue are coming along very nicely. Bid procedures were done in August with no bids received. Therefore review of bidding and purchasing procedures, 145.020, provides an exception for the bidding process, when it is in the best interest and time is a crucial factor. Jerry Hamby Public Works Director has been working with vendors that are currently in the area. A quote for curb is \$65,000 and the quote for asphalt is \$140,000.00. Currently the vendor for asphalt is doing work for Polk County and believes it will be completed by the beginning of November. The Hartford Project initial quote is over the original estimate and Special Road District to meet soon to discuss the increase. Soon the Fire Department Garage and Kifer Park Chat Trail/Parking lot work will begin in November. Police Department extends a virtual situational awareness scenario invitation to the alderman, dates to come soon.



Bolivar Country Days 2021 had a great turnout this year. Fire Department was able to have a promotional ceremony during Country Days. Aldermen Ross asked for an update on clarification regarding Code Enforcement violation letters. City Attorney has been reviewing the process with staff. When a warning letter is issued, a follow up check will be done by Code Enforcement. Then, if a second violation letter is issued, it will inform the violator that the matter has been forwarded to the prosecutor's office for consideration. Alderman Neal made a motion to approve the administrators report. Aldermen Sagaser seconded the motion, which was unanimously approved.

Mayoral Appointment: Introductions, Presentations, Resolutions, Proclamation.

*A Resolution of the Planning and Zoning Commission, Adopting the City of Bolivar Comprehensive Plan; Believe in Bolivar 2040. Planning and Zoning Chairman Alexis Neal announced the Commission approved the Comprehensive Plan on September 16th, 2021. Chairman Neal also thanked the staff for all the hours dedicated to the plan.

Old Business:

None on the Agenda.

New Business:

Bill No. 2021-43 An Ordinance Authorizing a Contract Addendum with the Bolivar R-1 School District, for Police Officer Services During 2021-2022 School Year. Alderman Sagaser made a motion for the first reading of Bill No. 2021-43. Alderman Keith seconds the motion. The City Attorney read Bill No. 2021-43. Ordinance 3677.

“AN ORDINANCE AUTHORIZING A CONTRACT ADDENDUM WITH THE BOLVIAR R-1 SCHOOL DISTRICT, FOR POLICE OFFICER SERVICES DURING 2021-2022 SCHOOL YEAR.”

Alderman Keith made a motion to approve the second reading of Bill No. 2021-43. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-43. Ordinance 3677.

“AN ORDINANCE AUTHORIZING A CONTRACT ADDENDUM WITH THE BOLVIAR R-1 SCHOOL DISTRICT, FOR POLICE OFFICER SERVICES DURING 2021-2022 SCHOOL YEAR.”

Roll Call:

Ayes: Ross, Keith, Tennis, Sagaser, Neal, Skopec, Ballard, Kifer.

Nays: None.

Absent: None.



Bill No. 2021-44 An Ordinance Approving a Budget Amendment in the Airport Fund for the Expense of Purchasing a Mini Truck in the City of Bolivar, Missouri. Alderman Neal made a motion for the first reading of Bill No. 2021-44. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2021-44. Ordinance 3678.

“AN ORDINANCE APPROVING A BUDGET AMENDMENT IN THE AIRPORT FUND FOR THE EXPENSE OF PURCHASING A MINI TRUCK IN THE CITY OF BOLIVAR, MISSOURI.”

Alderman Sagaser made a motion to approve the second reading of Bill No. 2021-44. Alderman Keith seconds the motion. The City Attorney read Bill No. 2021-44. Ordinance 3678.

“AN ORDINANCE APPROVING A BUDGET AMENDMENT IN THE AIRPORT FUND FOR THE EXPENSE OF PURCHASING A MINI TRUCK IN THE CITY OF BOLIVAR, MISSOURI.”

Roll Call:

Ayes: Skopec, Sagaser, Keith, Kifer, Tennis, Ballard, Neal, Ross.

Nays: None.

Absent: None.

Bill No. 2021-45 An Ordinance Changing the Zoning Classification for Certain Property Generally Identified as Springview Estates First Addition. Alderman Neal made a motion for the first reading of Bill No. 2021-45. Alderman Kifer seconds the motion. The City Attorney read Bill No. 2021-45. Ordinance 3679.

“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY GENERALLY IDENTIFIED AS SPRINGVIEW ESTATES FIRST ADDITION.”

Alderman Sagaser made a motion to approve the second reading of Bill No. 2021-45. Alderman Kifer seconds the motion. The City Attorney read Bill No. 2021-45. Ordinance 3679.

“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY GENERALLY IDENTIFIED AS SPRINGVIEW ESTATES FIRST ADDITION.”

Roll Call:

Ayes: Keith, Tennis, Ross, Sagaser, Neal, Skopec, Ballard, Kifer.

Nays: None.

Absent: None.



Bill No. 2021-46 An Ordinance Amending the Bolivar Municipal Code by Amending Section 410.110 as to Side Yard Setback Requirements in R-1 Single Family Dwelling Districts. Alderman Neal made a motion for the first reading of Bill No. 2021-46. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2021-46. Ordinance 3680.

“AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING SECTION 410.110 AS TO SIDE YARD SETBACK REQUIRMENTS IN R-1 SINGLE FAMILY DWELLING DISTRICTS.”

Alderman Ballard made a motion to approve the second reading of Bill No. 2021-46. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-46. Ordinance 3680.

“AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING SECTION 410.110 AS TO SIDE YARD SETBACK REQUIRMENTS IN R-1 SINGLE FAMILY DWELLING DISTRICTS.”

Roll Call:

Ayes: Keith, Ross, Tennis, Sagaser, Neal, Skopec, Ballard, Kifer.

Nays: None.

Absent: None.

Bill No. 2021-47 An Ordinance Amending the Bolivar Municipal Code by Amending Section 410.120 as to Side Yard Setback Requirements in R-2 Single Family Dwelling Districts. Alderman Neal made a motion for the first reading of Bill No. 2021-47. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2021-47. Ordinance 3681.

“AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING SECTION 410.120 AS TO SIDE YARD SETBACK REQUIRMENTS IN R-2 SINGLE FAMILY DWELLING DISTRICTS.”

Alderman Sagaser made a motion to approve the second reading of Bill No. 2021-47. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2021-47. Ordinance 3681.

“AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING SECTION 410.120 AS TO SIDE YARD SETBACK REQUIRMENTS IN R-2 SINGLE FAMILY DWELLING DISTRICTS.”

Roll Call:

Ayes: Keith, Ross, Tennis, Sagaser, Neal, Skopec, Ballard, Kifer.

Nays: None.

Absent: None.



Personnel Policy Updates:

Additions and revisions were presented for sections: Policy No. 114-Vehicle Operation; Policy No. 126-Employee Conduct and Discipline; Policy No. 201-Information Technology; Policy No. tba-Background Screening Policy for Volunteers-Parks and Recreation Department; Policy No. tba-Social Media Policy; Policy No. tba-Victims Economic Safety and Security Act Policies Domestic or Sex Violence Leave Policy. Reviewed and no motions made.

Resurfacing Splash Pad Parking Lot:

Springfield Striping and Sealing quote for crack sealing and sealer on the Splash Pad Parking lot is \$4,320.40. Alderman Neal made a motion to approve the proposal. Alderman Sagaser seconded the motion, which was unanimously approved.

City Fleet Presentations for Review:

Each department head presented a list of current vehicles and proposed needs for the future. Review only, no motions made.

Aldermen Thane Kifer Resignation:

Aldermen Kifer made the announcement that he will be moving out of Ward 3 and will be resigning effective the end of September 2021.

Calendar of Events: September 24th, 2021 Bolivar School District Homecoming; September 26th-29th, 2021 MML Annual Conference; October 2nd, 2021 SBU Homecoming Parade; October 12th, 2021 Work Session; October 26th, 2021 Regular Session; December 4th, 2021 Bolivar Chamber of Commerce Christmas Parade.

Motion to Adjourn:

Aldermen Sagaser made a motion to adjourn Regular Session at 7:28p.m. Aldermen Keith seconded the motion, which was unanimously approved.



Paula Henderson

Paula Henderson, City Clerk

Justin Ballard
Justin Ballard, President of the Board