



BOARD OF ALDERMAN WORK SESSION
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
TUESDAY, JUNE 8th, 2021 AT 6:30 P.M.

Live View and View Later of this meeting available through City of Bolivar Facebook.

Call to Order: Mayor Warwick called the Work Session Council Meeting to order at 6:30 p.m.

Aldermen present: Ethel Mae Tennis, Justin Ballard, Steve Skopec, Dusty Ross, Steve Sagaser, Alexis Neal and Thane Kifer.

Aldermen absent: Charles Keith.

Others in attendance:

City Administrator Tracy Slagle, Public Works Director Jerry Hamby, Director of Economic Development Gail Noggle, Police Chief Mark Webb, Fire Chief Brent Watkins, City Clerk Paula Henderson, City Attorney Donald Brown, Finance Director Natalie Scrivner, and several visitors from the public.

Pledge of Allegiance: Led by Mayor Warwick.

Motion to Adopt Agenda:

Alderman Sagaser made a motion to approve the agenda, Alderman Neal seconded the motion, which was unanimously approved.

May 28th, 2021 Storm Update, Brent Watkins Fire Chief/Emergency Management Director

Chief Watkins reviewed the events of the F1 Tornado that caused damage within the city limits of Bolivar on May 28th, 2021. Mayor Warwick applauded the dedication from City Staff for the storm response. The City and County will be having an after-action review tomorrow at EOC. Anyone with storm damage is encouraged to call Polk County Emergency Manager Rick Davis at 417-326-6610.

Annual Pool Maintenance Proposals

Alderman Kifer made a motion to accept the proposal from Bolivar Plumbing Heating and Conditioning of \$1,545.00, with no contract commitment for certain annual maintenance items at the Air Unit and 2 Pool Heaters. Alderman Sagaser seconded the motion, which was unanimously approved.

Housing Incentives Tabled 5/26/2021, Kyle Lee, Building Inspector/Gail Noggle, Executive Director/Economic Development Alliance

Discussion, no motions made.



2022 Building Fee Assessment Tabled 5/25/2021, Kyle Lee, Building Inspector

Currently City is getting rates from 2008 fee schedule. Staff recommends to update to current ICC Table and then remain current with the ICC table. Alderman Kifer made a motion to Update the Schedule to the Current ICC Table with 30% factor on the rates. Alderman Neal seconded the motion. All Ayes, except for one Nay. Alderman Kifer stated to ask for the Schedule to be updated annually and not to be updated automatically when ICC Tables are updated.

Construction Spec Book, Kyle Lee, Building Inspector

Different revisions were presented by Building Inspector Kyle Lee. Board reviewed and no motions made at this time.

Liberty Utilities Update

City Administrator Tracy Slagle updated the board that the review by the Public Service Commission has not been completed yet.

DigiTICKET electronic ticketing solution Laptop Conversion, Police Chief Mark Webb

Alderman Skopec made a motion to approve the upgrade to the digiTICKET system, around a \$270 monthly increase to the existing contract. Aldermen Ballard seconded the motion, with was unanimously approved.

Motion to Adjourn:

Aldermen Sagaser made a motion to adjourn Work session at 7:25p.m. Aldermen Kifer seconded the motion, which was unanimously approved.



Paula Henderson, City Clerk

Christopher D. Warwick, Mayor



BOARD OF ALDERMAN REGULAR SESSION
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
TUESDAY, JUNE 22nd, 2021 AT 6:30 P.M.

Live View and View Later of this meeting available through City of Bolivar Facebook.

Call to Order: President of the Board Justin Ballard called the Regular Session Council Meeting to order at 6:30 p.m.

Aldermen present: Alexis Neal, Thane Kifer, Steve Sagaser, Dusty Ross, Ethel Mae Tennis, Justin Ballard, Steve Skopec and Charles Keith.

Aldermen absent: None.

Others in attendance:

City Administrator Tracy Slagle, Building Inspector Kyle Lee, Code Inspection Technician John Albert, Public Works Jerry Hamby, Police Lt. Roger Barron, Fire Chief Brent Watkins, City Attorney Donald Brown, Deputy City Clerk/ Finance Director Natalie Scrivner, Park and Recreation Superintendent Todd Schrader, City Clerk Paula Henderson and visitors from the public.

Pledge of Allegiance: Led by Aldermen Ballard.

Motion to Adopt Agenda:

Alderman Sagaser made a motion to approve the agenda. Alderman Kifer seconded the motion, which was unanimously approved.

Approval of Minutes: May 11th, 2021 Work & Executive Session, May 13th, 2021 Special Executive Session & May 25th, 2021 Regular & Executive Session.

Aldermen Sagaser made a motion to approve with the corrections on the Work Session Aldermen Neal listed twice in attendance and Aldermen Tennis not listed. Aldermen Keith seconded the motion, which was unanimously approved.

Bills and Financials Reports:

Alderman Kifer made a motion to approve. Alderman Ross seconded the motion, which was unanimously approved.

Administrator Report:

City Administrator Tracy Slagle updated the board that the storm debris has wrapped up. City Administrator has become aware that 1" meters cost \$480 and currently we are charging \$350 and 5/8" meters cost \$250 and currently we are charging \$250. Staff recommends new rates of \$550 for 1" meter and \$350 for 5/8" meter. Alderman Skopec made a motion to increase as recommended effective immediately. Aldermen Tennis seconded the motion.

Roll Call Vote:

Ayes: Tennis, Ross, Ballard, Sagaser, Kifer, Neal, Keith, Skopec.

Nay: None

Planning and Zoning will review comprehensive plan this coming Thursday. There will be a Public Hearing July 15th, 2021 during the P & Z Meeting for the comprehensive plan.



City Administrator Tracy Slagle introduced new full-time employees at the city: Street Laborer John Elliott, Shari Day Customer Service Representative, Parks Laborer Rhett Warden, Code Inspection Technician John Albert, Golf Grounds Scott Crowell.

Park and Recreation Superintendent Todd Schrader will start full time July 1st, 2021. He gave an update of all areas of Park and Rec. Summer Camp is about to start, aiming for July 1st or July 6th start date. There were 108 ball teams this year. They are hoping rainy weather holds off for a 40-team tournament coming this weekend. Fall Sports projections are for soccer, football, flag football, fall softball and weekend tournaments. Bolivar's 1st Swim meet at the Aquatics Center will be by July 1st, 2021. Current Fitness Center memberships are 682. They are looking into after school programs in fall/winter. City

Administrator Tracy Slagle complimented the Golf employees on how nice the Greens were looking. Staff continues to work on old equipment and plan to bring an asset list for a replacement plan on aging equipment. Jerry Hamby discussed items that he feels the park and recreation departments are in urgent need of purchasing. First item is a ballfield groomer, currently using a donated 4-wheeler and field drag. Used ones are \$3,000 to \$6,000. Second item is a Sprayer that is used at both the golf course and ballfields. Used ones are \$17,000 to \$20,000. Alderman Sagaser made a motion to approve to purchase of a used Ballfield Groomer up to \$6,000 and a used Sprayer up to \$20,000. Alderman Skopec seconded the motion, which was unanimously approved. Alderman Neal made a motion to approve the administration report. Alderman Ballard seconded the motion, which was unanimously approved.

Mayoral Appointment: Intro, Presentations, Resolution, Proclamation, Citizen Rqst:

Audit Report for 2020: Rebecca Baker, KPM CPA's and Advisors

Rebecca Baker, KPM gave the 2020 Audit to the Board of Aldermen. The Independent Auditors Report in general accounting states no opinion given, which is the best that can be received. Certain pages throughout the audit were reviewed in detail and any questions were answered.

People Centric Update, Matt Griswold

Matt Griswold, People Centric gave an overview of the services that have been provided. Currently there are 3 individuals that are partaking in executive coaching. Professional Development has been ongoing each month for one hour offered to department heads and team leaders. Upcoming in July is financial literacy. Fire Department

Alderman Neal made a motion to amend the agenda by moving Item 6.c Special Event Application Review to be addressed now before Old Business. Alderman Kifer seconded the motion, which was unanimously approved.

Special Event Application-Autism Friendly 3rd Anniversary Celebration July 23rd, 2021.

Alderman Ballard made a motion to accept the Special Event Application. Alderman Ross seconded the motion, which was unanimously approved.



Old Business:

Bill No. 2021-31: An Ordinance Amending the Bolivar Municipal Code by Amending Section 500.020 as to Changes to the Building Code for Certain Sprinkler and Fire Alarm Requirements for Certain Buildings. Alderman Sagaser made a motion for the first reading of Bill No. 2021-31. Alderman Neal seconded the motion. The City Attorney read Bill No. 2021-31. Ordinance 3655

“AN ORDINANCE AUTHORIZING AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING SECTION 500.020 AS TO CHANGES TO THE BUILDING CODE FOR CERTAIN SPRINKLER AND FIRE ALARM REQUIREMENTS FOR CERTAIN BUILDINGS.”

Alderman Skopec made a motion to approve the second reading of Bill No. 2021-31. Alderman Neal seconded the motion. The City Attorney read Bill No. 2021-31. Ordinance 3665.

“AN ORDINANCE AUTHORIZING AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING SECTION 500.020 AS TO CHANGES TO THE BUILDING CODE FOR CERTAIN SPRINKLER AND FIRE ALARM REQUIREMENTS FOR CERTAIN BUILDINGS.”

Roll Call:

Ayes: Tennis, Skopec, Ross, Sagaser, Kifer, Neal, Keith.

Nays: None.

Abstain: Ballard, due to conflict of Interest.

Bill No. 2021-32: An Ordinance Amending the Bolivar Municipal Code by Amending Section 500.070 as to Changes to the Fire Code for Certain Sprinkler and Fire Alarm Requirements for Certain Buildings. Alderman Sagaser made a motion for the first reading of Bill No. 2021-32. Alderman Keith seconded the motion. The City Attorney read Bill No. 2021-32. Ordinance 3666.

“AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING SECTION 500.070 AS TO CHANGES TO THE FIRE CODE FOR CERTAIN SPRINKLER AND FIRE ALARM REQUIREMENTS FOR CERTAIN BUILDINGS.”

Alderman Keith made a motion to approve the second reading of Bill No. 2021-32 Alderman Neal seconded the motion. The City Attorney read Bill No. 2021-32. Ordinance 3666.

“AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING SECTION 500.070 AS TO CHANGES TO THE FIRE CODE FOR CERTAIN SPRINKLER AND FIRE ALARM REQUIREMENTS FOR CERTAIN BUILDINGS.”

Roll Call:

Ayes: Sagaser, Tennis, Skopec, Kifer, Keith, Ross, Neal.

Nays: None

Abstain: Ballard, due to conflict of Interest.



Bill No. 2021-33: An Ordinance Authorizing an Amendment to Agreement with Digiticket Electronic Ticketing Solution for an Amendment to the Existing Agreement. Aldermen Sagaser made a motion to approve the first reading of Bill No. 2021-33. Aldermen Neal seconded the motion. The City Attorney read Bill No. 2021-33. Ordinance 3667

“AN ORDINANCE AUTHORIZING AN AMENDMENT WITH DIGITICKET ELECTRONIC TICKETING SOLUTION FOR AN AMENDMENT TO THE EXISTING AGREEMENT.”

Alderman Skopec made a motion to approve the second reading of Bill No. 2021-33. Alderman Keith seconded the motion. The City Attorney read Bill No. 2021-33. Ordinance 3667.

“AN ORDINANCE AUTHORIZING AN AMENDMENT WITH DIGITICKET ELECTRONIC TICKETING SOLUTION FOR AN AMENDMENT TO THE EXISTING AGREEMENT.”

Roll Call:

Ayes: Sagaser, Tennis, Ballard, Skopec, Kifer, Keith, Ross, Neal.

Nays: None.

Absent: None

New Business:

EMC Property and Casualty Insurance July 1st, 2021, Paul Long Ollis, Akers, Arney.

Paul Long presented the renewal from EMC. Agent Long Plans to go to market next spring to get options be end of May 2022. Alderman Neal made a motion to accept the renewal proposal from EMC at \$479,747.00 on 7/1/2021. Alderman Ballard seconded the motion, which was unanimously approved.

Software Upgrade for Meter Reading/End Points Itron Software.

Topic tabled to July 13th, 2021 Work Session.

Calendar of Events: June 26th, 2021 CMH Annual Heroes for Hospice 5k/10k; July 4th, 2021 Bolivar Rotary Club Celebration of Freedom; July 13th, 2021 Work Session; July 27th, 2021 Regular Session; July 29th, 2021 Bolivar Springfield Cardinals Game.

Executive Session:

Alderman Neal made a motion at 8:18 p.m. to go into Executive Session pertaining to **RSMo 610.021(13)** Individually Identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment, **RSMo 610.021(3)** Hiring, Firing, Disciplining or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded. Aldermen Sagaser seconded the motion.

Roll Call:

Ayes: Tennis, Skopec, Ballard, Ross, Sagaser, Kifer, Neal, Keith.

Nay: None.

Absent: None.

Time: 8:18p.m., 5 Minute Recess.

Alderman Neal made a motion to approve the Human Resources part-time employee to be full-time for the remainder of 2021 and then reassess for 2022 needs. Alderman Kifer seconded the motion.

Roll Call:

Ayes: Skopec, Tennis, Ballard, Ross, Sagaser, Kifer, Neal, Keith.

Nay: None.

Absent: None.

Motion to move into Open Session:

Alderman Sagaser made a motion to move into Open Session at 8:40p.m. Alderman Kifer seconded the motion.

Roll Call:

Ayes: Neal, Kifer Sagaser, Ross, Ballard, Skopec, Keith, Tennis.

Nay: None.

Absent: None.

Motion to Adjourn:

Aldermen Sagaser made a motion to adjourn Regular session at 8:41p.m. Aldermen Keith seconded the motion, which was unanimously approved.



Paula Henderson
Paula Henderson, City Clerk

Christopher D. Warwick
Christopher D. Warwick, Mayor