



Planning & Zoning Commission Meeting Minutes

July 15th, 2021 at 6:00pm

City Hall

Chairman Neal called the regular meeting of the Planning & Zoning Commission to order at 6:16pm.

Members Present:

- Commissioner Kwasi
- Chairman Neal
- Commissioner Evans
- Secretary Meadows
- Mayor Warwick

Others Present:

- Kyle Lee, Community Development Supervisor
- Lacy Hamby, Planning & Zoning
- Tracy Slagle, City Administrator
- Donald Brown, City Attorney
- Mike Cribbs, Property Owner

Approval of Agenda: After reviewing the agenda, it was recommended for the Commission to hold the public hearing & have a recommendation for the Final Plat application prior to the Comprehensive Plan public hearing. Mayor made a motion to approve the amended agenda. Secretary Meadows seconded. The agenda was approved.

Approval of Meeting Minutes: After reviewing the minutes from the meeting on June 24th, 2021, Secretary Meadows made a motion to approve as presented. Commissioner Evans seconded the motion. The June minutes were approved.

New Business:

- **Public Hearing FP-21-01 Final Plat Application – Simon Square Plat No. 2:** At 6:18pm, Chairman Neal called the public hearing to order. Mike Cribbs, applicant, approached the Commission. There were no citizens present to speak on the matter. Chairman Neal closed the public hearing at 6:20pm.
- **Discussion & Recommendation – FP-21-01:** Chairman Neal started the discussion by asking Kyle Lee to address the Commission. Kyle verified that the request had been satisfactorily addressed. Staff received all supporting documentation that is required for submittal. Secretary Meadows made a motion to recommend approval of the final plat to the Board of Aldermen for FP-21-01. Commissioner Evans seconded. The motion passed.



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- **Public Hearing - Adoption of Amendments to the Comprehensive Plan:** At 6:28pm, Chairman Neal called the public hearing to order. There were no citizens present to speak on the matter. Commissioner Evans made a motion to adjourn the public hearing to the August 19th meeting. Secretary Meadows seconded the motion. Chairman Neal adjourned the public hearing at 6:29pm.
- **Discussion & Recommendation – Adoption of Amendments to the Comprehensive Plan:** Chairman Neal started the discussion by verifying the Commission had received the digital copy of the Comprehensive Plan. Commissioners had a chance to suggest revisions to the staff prior to the public hearing. The Commission adjourned the public hearing to August 19th. It was recommended that staff post online for public viewing before August meeting.
- There was a citizen comment. Chris Warwick asked that the Commission reevaluate secondary buildings at the next meeting.

Secretary Meadows made a motion to adjourn the meeting. Commissioner Evans seconded the motion. Chairman Neal adjourned the meeting at 7:05pm.