



BOARD OF ALDERMAN WORK SESSION
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
TUESDAY, APRIL 15th, 2021 AT 6:30 P.M.

Live View and View Later of this meeting available through City of Bolivar Facebook.

Call to Order: Mayor Warwick called the Work Session Council Meeting to order at 6:30 p.m.

Aldermen present: Charles Keith, Ethel Mae Tennis, Steve Skopec, Michael Ryan, Steve Sagaser, Alexis Neal, Thane Kifer and Justin Ballard.

Aldermen absent: None.

Others in attendance:

City Administrator Tracy Slagle, City Attorney Donald Brown, Public Works Director Jerry Hamby, Police Chief Mark Webb, Fire Chief Brent Watkins, City Clerk Paula Henderson, Finance Director Natalie Scrivner and several visitors from the public.

Pledge of Allegiance: Led by Aldermen Ryan.

Motion to Adopt Agenda:

Alderman Sagaser made a motion to approve the agenda. Alderman Ryan seconded the motion, which was unanimously approved.

Mayoral Appointment, Introductions, Presentations, Resolutions and Proclamations, Citizen Requests:

Approval of the Certified Election Results:

Alderman Sagaser made a motion to approve the Election results as presented by Polk County Clerk Bobbi Lear. Alderman Neal seconded the motion, which was unanimously approved.

Swearing in Newly Elected Officials:

City Clerk Paula Henderson swore in the 2021 elected Mayor: Christopher Warwick; Aldermen: Steve Skopec-Ward I; Dusty Ross- Ward II; Thane Kifer-Ward III; Charles Keith-Ward IV; City Collector-Coyle Neal.

Appoint: "Acting President of the Board of Aldermen".

Alderman Neal made a motion to appoint Aldermen Justin Ballard as acting president of the Board. Alderman Keith seconded the motion, which was unanimously approved.

Re-Appoint City Attorney and Prosecuting Attorney:

Aldermen Ballard made a motion to approve the reappointment of Don Brown with Douglas, Haun and Heideman as City Attorney and Prosecuting Attorney. Alderman Sagaser seconded the motion, which was unanimously approved.



Bill No. 2021-16: An Ordinance Amending the Bolivar Municipal Code by Amending Section 105.017 Regarding Mayoral Elections. Aldermen Sagaser made a motion for the first reading of Bill No. 2021-16. Aldermen Neal seconds the motion. The City Attorney read Bill No. 2021-16. Ordinance 3654.

“AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING SECTION 105.017 REGARDING MAYORAL ELECTIONS.”

Alderman Skopec made a motion to approve the second reading of Bill No. 2021-16. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-16. Ordinance 3654.

“AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING SECTION 105.017 REGARDING MAYORAL ELECTIONS.”

Roll Call:

Ayes: Keith, Neal, Kifer, Sagaser, Ross, Ballard, Skopec, Tennis.

Nays: None.

Absent: None.

Bill No. 2021-17: An Ordinance Setting a Three-Year Term for the Office of Mayor Beginning with the Regular Municipal Election of April 2023. Alderman Sagaser made a motion for the first reading of Bill No. 2021-17. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-17. Ordinance 3655.

“AN ORDINANCE SETTING A THREE-YEAR TERM FOR THE OFFICE OF MAYOR BEGINNING WITH THE REGULAR MUNICIPAL ELECTION OF APRIL 2023.”

Alderman Keith made a motion to approve the second reading of Bill No. 2021-17. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2021-17. Ordinance 3655.

“AN ORDINANCE SETTING A THREE-YEAR TERM FOR THE OFFICE OF MAYOR BEGINNING WITH THE REGULAR MUNICIPAL ELECTION OF APRIL 2023.”

Roll Call:

Ayes: Kifer, Sagaser, Ballard, Ross, Neal, Kifer, Skopec, Tennis.

Nays: None.

Absent: None.

Bill No. 2021-18: An Ordinance Approving Year End Fund Transfers from the General Fund to the Fire and Park Fund for the Fiscal Year Ending 2020 for the City of Bolivar, Missouri. Alderman Sagaser made a motion for the first reading of Bill No. 2021-18. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-18. Ordinance 3656.

Work Session Meeting, April 15th, 2021 Pg. 2



“AN ORDINANCE APPROVING YEAR END FUND TRANSFERS FROM THE GENERAL FUND TO THE FIRE AND PARK FUND FOR THE FISCAL YEAR ENDING 2020 FOR THE CITY OF BOLIVAR, MISSOURI.”

Alderman Keith made a motion to approve the second reading of Bill No. 2021-18. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-18. Ordinance 3656.

“AN ORDINANCE APPROVING YEAR END FUND TRANSFERS FROM THE GENERAL FUND TO THE FIRE AND PARK FUND FOR THE FISCAL YEAR ENDING 2020 FOR THE CITY OF BOLIVAR, MISSOURI.”

Roll Call:

Ayes: Kifer, Sagaser, Ballard, Ross, Neal, Kifer, Skopec, Tennis.

Nays: None.

Absent: None.

Bill No. 2021-19: An Ordinance Approving Fund Transfers from the Capital Improvement Fund to the General and Park Cash Fund for the Fiscal Year Ending 2020 for the City of Bolivar, Missouri. Alderman Sagaser made a motion for the first reading of Bill No. 2021-19. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-19. Ordinance 3657.

“AN ORDINANCE APPROVING FUND TRANSFERS FROM THE CAPITAL IMPROVEMENT FUND TO THE GENERAL AND PARK CASH FUND FOR THE FISCAL YEAR ENDING 2020 FOR THE CITY OF BOLIVAR, MISSOURI.”

Alderman Keith made a motion to approve the second reading of Bill No. 2021-19. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-19. Ordinance 3657.

“AN ORDINANCE APPROVING FUND TRANSFERS FROM THE CAPITAL IMPROVEMENT FUND TO THE GENERAL AND PARK CASH FUND FOR THE FISCAL YEAR ENDING 2020 FOR THE CITY OF BOLIVAR, MISSOURI.”

Roll Call:

Ayes: Kifer, Sagaser, Ballard, Ross, Neal, Kifer, Skopec, Tennis.

Nays: None.

Absent: None.

Bill No. 2021-20: An Ordinance Approving an Amendment to the 2020 Budget for Expenses to Various Departments Reflecting Approved Expenses for the City of Bolivar, Missouri. Alderman Sagaser made a motion for the first reading of Bill No. 2021-20. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-20. Ordinance 3658.



“AN ORDINANCE APPROVING AN AMENDMENT TO THE 2020 BUDGET FOR EXPENSES TO VARIOUS DEPARTMENTS REFLECTING APPROVED EXPENSES FOR THE CITY OF BOLIVAR, MISSOURI.”

Alderman Keith made a motion to approve the second reading of Bill No. 2021-20. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2021-20. Ordinance 3658.

“AN ORDINANCE APPROVING AN AMENDMENT TO THE 2020 BUDGET FOR EXPENSES TO VARIOUS DEPARTMENTS REFLECTING APPROVED EXPENSES FOR THE CITY OF BOLIVAR, MISSOURI.”

Roll Call:

Ayes: Tennis, Skopec, Sagaser, Kifer, Ross, Neal, Keith, Ballard.

Nays: None.

Absent: None.

Checking Account Request for American Rescue Funds.

Alderman Neal made a motion to approve opening the new Bank Account. Alderman Ballard seconded the motion, which was unanimously approved.

March 2021 Cyber Threat Defeated.

Jmark Business Solutions Inc, Tom Douglas addressed the Board regarding the recent cyber threat that was found on the server. The investigation finished up and we have the all clear.

Seeking Proposals: Financing for Wheel loader/Police Fleet Option.

Proposals were received for financing on the Wheel Loader and 3 Outfitted Police Vehicles. The best rate coming back at 1.2%. Chief Webb presented a current list of Police vehicles and a State Bid on 2020 Durango AWD Sport Utility Vehicles. The estimate to purchase 3-2020 Durango AWD Sport Utility Vehicles and outfit for \$135,996. Alderman Ballard made a motion to approve the purchase of the 3-2020 Durango's and finance at the 1.2% with Commerce Bank. Aldermen Sagaser seconded the motion.

Roll Call:

Ayes: Keith, Neal, Sagaser, Ross, Ballard, Skopec, Tennis.

Nays: None.

Abstain: Kifer, Conflict of Interest.

Alderman Ballard made a motion to pay for the Wheel Loader in full. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Neal, Ross, Ballard, Kifer, Skopec, Tennis, Sagaser, Keith.

Nays: None.

Absent: None.



Ballfield Expenses.

Public Works Director Jerry Hamby discussed the need for power to be extended to the north 3 ballfields at Fullerton Fields, for the scoreboards. Estimates for conduit is \$1,500. A cordless scoreboard controller has been ordered for \$1,931.40. Staff will be using a generator to try out the existing scoreboards with the remote controller. Aldermen Sagaser made a motion to spend \$1,931.40 for the scoreboard controller. Further discussion and Aldermen Sagaser amended the motion to spend up to \$5,000.00 for conduit and the scoreboard controller. Aldermen Keith seconded the motion, which was unanimously approved.

Quit Claim Deed – Amendment to Lift Station Property Deed on the North Side of Dunnegan Park. Aldermen Skopec made a motion to approve the Quit Claim Deed from Jim Davolt and the \$1,000 fee. Aldermen Tennis seconded the motion, which was unanimously approved.

Mower Bid Review.

Public Works Director, Jerry Hamby discussed the mower bids that were received. Aldermen Sagaser made a motion to buy 1-60” Gravely 27hp for \$9,301.60 and 1-72” Gravely 35hp for \$11,643.20. Additional discussion and Aldermen Sagaser amended the motion to buy 1-60” Gravely 31hp for \$10,211.20 and 1-72” Gravely 35hp \$11,643.20 from Precision Small Engines. Aldermen Kifer seconded the motion.

Roll Call:

Ayes: Tennis, Neal, Sagaser, Ross, Ballard, Kifer, Skopec, Keith.

Nays: None.

Absent: None.

Software Needs: Incode Parks & Rec Module and Personnel Management Suite/Neo Gov Online App Tracking. Pricing for all three Software modules set up cost and first year is \$31,760, then annual cost is \$10,956. Aldermen Keith made a motion to approve the purchase. Aldermen Kifer seconded the motion, with was unanimously approved.

Motion to Adjourn:

Aldermen Keith made a motion to adjourn Work Session at 8:00p.m. Aldermen Kifer seconded the motion, which was unanimously approved.



Paula Henderson
Paula Henderson, City Clerk

Christopher D. Warwick
Christopher D. Warwick, Mayor



BOARD OF ALDERMAN REGULAR SESSION
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
TUESDAY, APRIL 27, 2021 AT 6:30 P.M.

Live View and View Later of this meeting available through City of Bolivar Facebook.

Call to Order: Mayor Warwick called the Regular Session Council Meeting to order at 6:30 p.m.

Aldermen present: Alexis Neal, Thane Kifer, Steve Sagaser, Dusty Ross, Ethel Mae Tennis, Justin Ballard, Steve Skopec and Charles Keith.

Aldermen absent: None.

Others in attendance:

City Administrator Tracy Slagle, Public Works Jerry Hamby, Police Chief Mark Webb, Fire Chief Brent Watkins, City Attorney Donald Brown, Deputy City Clerk/ Finance Director Natalie Scrivner, and visitors from the public.

Pledge of Allegiance: Led by Mayor Warwick.

Motion to Adopt Agenda:

Alderman Sagaser made a motion to approve the agenda. Alderman Ballard seconded the motion, which was unanimously approved.

Approval of Minutes: March 9, 2021 Work & Executive Session & March 23rd, 2021 Regular & Executive Session. Aldermen Keith made a motion to approve. Aldermen Ballard seconded the motion, which was unanimously approved.

Bills and Financials Reports:

Alderman Kifer made a motion to approve. Alderman Ballard seconded the motion, which was unanimously approved.

Administrator Report:

City Administrator Tracy Slagle gave an update on with Liberty Utilities. The Public Works have been working on installing drainage for the Base Ball Fields at Fullerton Park, and clearing out the wooded area around the fields for the walking trails, and building a couple of picnic benches. Recently, the crews have cleared out the stream by the youth park at the request of the Friends of Bolivar Parks. Its that time of year for Code Complaints season, residents can call 417-328-5824 for code issues. Public Wi-Fi is available at the Park & Rec Center, Fullerton Fields and the Splash Pad. Utilities and Admin are under staffed currently, so individuals from public works and golf have come over to help.

Police Chief Mark Webb will update the City on his Annual Report 2020. Summarizing -accidents are down this year, 191 crashes, 15,309 calls, 750 arrests. Animal Control had 447 calls, over 75 dogs were turned back to the owners. Drug take back in 2020 took in 240 lbs. Training Room was completed in 2020. Several major cases- murder, active drug cases, with proactive investigations are on-going. Shop with a Cop helped 173 kids for Christmas, the number was reduced by covid. The Police Department is working towards getting Calea Accreditation. Dwain Lockhart was recognized for 41 years of service. Chief Webb and the staff thanked the board for the approval of three vehicles, several crown vics will be retired.



Mayoral Appointment: Intro, Presentations, Resolution, Proclamation, Citizen Rqst:

Mayor Warwick presented the following:

Re-Appoint Planning and Zoning Members. 1 Member of the Board of Aldermen for 1 yr.

Alderman Keith made a motion appoint Alexis Neal- to the Planning & Zoning Board for one year, Alderman Sagaser seconded the motion, which was unanimously approved.

4 Year Term for Planning and Zoning Board Members. Nathan Evans & J. Edward Kurtz, Jr.

Alderman Sagaser made a motion to appoint Nathan Evans and J. Edward Kurtz, Jr. to the Planning and Zoning Board for a four-year term, seconded by Neal, which was unanimously approved.

Old Business:

Bill No. 2021-21: An Ordinance Authorizing an Agreement with Potter Equipment Company, Inc. for Purchase of Wheel Loader for the Bolivar Public Works Department. Alderman Sagaser made a motion for the first reading of Bill No. 2021-21. Alderman Kifer seconds the motion. The City Attorney read Bill No. 2021-21. Ordinance 3655

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH POTTER EQUIPMENT COMPANY, INC. FOR PURCHASE OF WHEEL LOADER FOR THE BOLIVAR PUBLIC WORKS DEPARTMENT.”

Alderman Keith made a motion to approve the second reading of Bill No. 2021-21. Alderman Neal seconded the motion. The City Attorney read Bill No. 2021-21. Ordinance 3655.

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH POTTER EQUIPMENT COMPANY, INC. FOR PURCHASE OF WHEEL LOADER FOR THE BOLIVAR PUBLIC WORKS DEPARTMENT.”

Roll Call:

Ayes: Keith, Skopec, Ross, Kifer, Tennis, Neal, Sagaser, Ballard.

Nays: None.

Absent: None.

Bill No. 2021-22: An Ordinance Authorizing an Agreement with Lou Fusz Automotive Network for Purchase of Vehicles for the Bolivar Police Department. Alderman Neal made a motion for the first reading of Bill No. 2021-22. Alderman Keith seconded the motion. The City Attorney read Bill No. 2021-22. Ordinance 3656.

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH LOU FUSZ AUTOMOTIVE NETWORK FOR PURCHASE OF VEHICLES FOR THE BOLIVAR POLICE DEPARTMENT.”



Alderman Keith made a motion to approve the second reading of Bill No. 2021-22 Alderman Kifer seconded the motion. The City Attorney read Bill No. 2021-22. Ordinance 3656.

**“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH LOU FUSZ
AUTOMOTIVE NETWORK FOR PURCHASE OF VEHICLES FOR THE
BOLIVAR POLICE DEPARTMENT.”**

Roll Call:

Ayes: Sagaser, Tennis, Ballard, Skopec, Kifer, Keith, Ross, Neal.

Nays: None

Absent: None.

Bill No. 2021-23: An Ordinance Authorizing an Agreement with NRoute, LLC for the Purpose of Outfitting Police Department Pursuit Vehicles. Aldermen Neal made a motion to approve the first reading of Bill No. 2021-23. Aldermen Ballard seconded the motion. The City Attorney read Bill No. 2021-23. Ordinance 3657

**“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH NROUTE, LLC FOR THE
PURPOSE OF OUTFITTING POLICE DEPARTMENT PURSUIT VEHICLES.”**

Alderman Ballard made a motion to approve the second reading of Bill No. 2021-23. Alderman Keith seconded the motion. The City Attorney read Bill No. 2021-23. Ordinance 3657.

**“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH NROUTE, LLC FOR THE
PURPOSE OF OUTFITTING POLICE DEPARTMENT PURSUIT VEHICLES.”**

Roll Call:

Ayes: Tennis, Ballard, Skopec, Kifer, Keith, Ross, Neal.

Nays: Sagaser.

Absent: None

Bill No. 2021-24: An Ordinance Authorizing Agreements with Tyler Technologies for the Purchase of Personnel Management Software and Parks and Recreation Software. Alderman Neal made a motion to approve the first reading of Bill No. 2021-24. Aldermen Ballard seconded the motion. The City Attorney read Bill No. 2021-24. Ordinance 3658.

**“AN ORDINANCE AUTHORIZING AGREEMENTS WITH TYLER TECHNOLOGIES
FOR THE PURCHASE OF PERSONNEL MANAGEMENT SOFTWARE AND
PARKS AND RECREATION SOFTWARE.”**

Alderman Ballard made a motion to approve the second reading of Bill No. 2021-24. Alderman Neil seconded the motion. The City Attorney read Bill No. 2021-24. Ordinance 3658.



“AN ORDINANCE AUTHORIZING AGREEMENTS WITH TYLER TECHNOLOGIES FOR THE PURCHASE OF PERSONNE”

Roll Call:

Ayes: Tennis, Skopec, Ballard, Ross, Sagaser, Kifer, Neal, Keith.

Nays: None

Absent: None

Bill Number 2021-25: An Ordinance Authorizing an Agreement with “Neo Gov” For Purchase of Human Resources Management Software. Alderman Ballard made a motion to approve the first reading of Bill No. 2021-25. Aldermen Neal seconded the motion. The City Attorney read Bill No. 2021-25. Ordinance 3659.

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH “NEO GOV” FOR PURCHASE OF HUMAN RESOURCES MANAGEMENT SOFTWARE.”

Alderman Keith made a motion to approve the second reading of Bill No. 2021-25. Alderman Neal seconded the motion. The City Attorney read Bill No. 2021-25. Ordinance 3659.

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH “NEO GOV” FOR PURCHASE OF HUMAN RESOURCES MANAGEMENT SOFTWARE.”

Roll Call:

Ayes: Ballard, Skopec, Ross, Tennis, Neal, Kifer, Sagaser, Keith.

Nays: None

Absent: None

Bill No. 2021-26. An Ordinance Amending the Subdivision Regulations of the City of Bolivar, Missouri by Amending Municipal Code Section 415.050 Regarding Preliminary Platting. Alderman Neal made a motion for the first reading of Bill No. 2021-26. Alderman Sagaser seconded the motion. The City Attorney read Bill NO 2021-26. Ordinance 3660.

“AN ORDINANCE AMENDING THE SUBDIVISION REGULATIONS OF THE CITY OF BOLIVAR, MISSOURI BY AMENDING MUNICIPAL CODE SECTION 415.050 REGARDING PRELIMINARY PLATTING.”

Alderman Ballard made a motion to approve the second reading of Bill No. 2021-26. Alderman Keith seconded the motion. The City Attorney read Bill No. 2021-26. Ordinance 3660.

“AN ORDINANCE AMENDING THE SUBDIVISION REGULATIONS OF THE CITY OF BOLIVAR, MISSOURI BY AMENDING MUNICIPAL CODE SECTION 415.050 REGARDING PRELIMINARY PLATTING.”

Roll Call:

Ayes: Tennis, Skopec, Ballard, Ross Sagaser, Kifer, Neal, Keith.

Nays: None

Absent: None



Building Code and Revised Construction Spec Book-Kyle Lee Building Inspector/Community Development Supervisor.

Alderman Sagaser made a motion to table the topic for discussion of the Building Code and Revision of the Construction Spec Book until the next meeting. Seconded by Neal. Unanimously approved.

People Centric Update.

Matt Griswold with People Centric updated the council on the various activities from the past month. He has met with the Core Team, established objectives, discussed high performance culture, communication styles, who we are not, tasks, goals and what are vision is. Next few months, will have meetings with Management -discuss of leadership topics, Financial -budgetary information will also be discussed.

City of Bolivar Comprehensive Comp Plan -Update.

Tracy Slagle gave update from the last few session meetings about the comp plan. The comp plan has established a framework of goals, including local action items. Three priority levels will list the most important. A draft will be given at the May 25th, regular session for review.

New Business:

Fire Department Need: Add Garage at PSC.

Fire Chief Brent Watkins presented a proposal presentation to build garages on the south side of the PSC Building. The presentation reflected pro's and con's and long-term needs, short term uses of the garages for keeping the Fire Trucks close for shorter call time. This proposal would be a solution, and the garages could be used in the future, the improvement would be useful in the future. Discussion of the type of construction, with two or three bays, funding was discussed also, using Care Funds from 2020 that was received in 2021, American Rescue Funds, or Capital Improvement Funds. More information was requested -Engineer plan costs, firm construction cost, material costs for the next meeting.

Emergency Purchase of a Pump for the Pool.

Tracy Slagle City Administrator reported to the board that she approved a bid for a new pump for the pool for \$6,883.00 from Bolivar Heating and Cooling. The Pump was on order, and would be several weeks until it came in.

Alderman Ballard made a motion to approve the emergency purchase made by the City Administrator for the pump from Bolivar Heating and Cooling for the pool at cost of \$6,883.00. Alderman Neal seconded the motion. Unanimously approved.

Calendar of Events: May 11, 2021 Work Session; May 25, 2021 Regular Session.

Executive Session:

Alderman Neal made a motion at 8:26 p.m. to go into Executive Session pertaining to **RSMo 610.021(2)** Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration thereof.. **RSMo 610.021(13)** Individually Identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment, **RSMo 610.021(18)** Operational guidelines, policies and specific response plans developed, adopted. Aldermen Sagaser seconded the motion.



Roll Call:

Ayes: Tennis, Skopec, Ballard, Ross, Sagaser, Kifer, Neal, Keith.

Nay: None.

Absent: None.

Executive Session:

Only the City Administrator Tracy Slagle and City Attorney Don Brown attended.

No motions were made in executive session.

Motion to move into Open Session:

Alderman Sagaser made a motion to move into Open Session at 9:07p.m. Alderman Ross seconded the motion.

Roll Call:

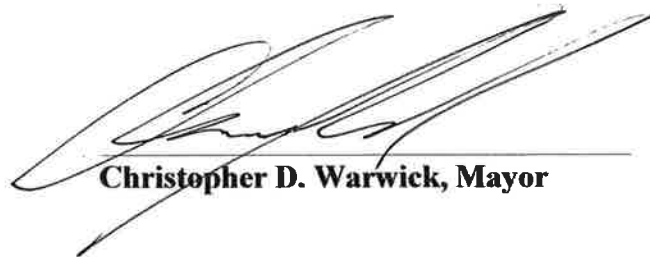
Ayes: Neal, Kifer Sagaser, Ross, Ballard, Skopec, Keith, Tennis.

Nay: None.

Absent: None.

Motion to Adjourn:

Aldermen Sagaser made a motion to adjourn Regular session at 9:07p.m. Aldermen Kifer seconded the motion, which was unanimously approved.



Christopher D. Warwick, Mayor