



Amended
Agenda
3:50PM
4-14-2021
PH

BOARD OF ALDERMAN
AMENDED AGENDA 4/14/2021 - APRIL WORK SESSION AGENDA
THURSDAY, APRIL 15th, 2021 at 6:30 p.m.

MEETING WILL BE RECORDED AND POSTED ON FACEBOOK - CITY OF BOLIVAR, MISSOURI

ROLL CALL

PLEDGE OF ALLEGIANCE

MOTION TO ADOPT AGENDA

**MAYORAL APPOINTMENT, Introductions, Presentations, Resolutions and Proclamations,
Citizens Requests:**

1. Approval of the Certified Election Results
2. Swearing in Newly Elected Officials
3. Appoint "Acting President of the Board of Alderman
4. Re-Appoint City Attorney and Prosecuting Attorney
5. Bill No. 2021-16: An Ordinance Amending the Bolivar Municipal Code by Amending Section 105.017 Regarding Mayoral Elections.
6. Bill No. 2021-17: An Ordinance Setting a Three-Year Term for the Office of Mayor Beginning with the Regular Municipal Election of April 2023.
7. Bill No. 2021-18: An Ordinance Approving the Year End Fund Transfers from the General Fund to the Fire and Park Fund for the Fiscal Year Ending 2020.
8. Bill No. 2021-19: An Ordinance Approving the Year End Fund Transfers from the Capital Improvement Fund to the General and Park Fund for the Fiscal Year Ending 2020.
9. Bill No. 2021-20: An Ordinance Approving an Amendment to the 2020 Budget for Expenses to Various Departments Reflecting Approved Expenses.
10. Checking Account Request for American Rescue Funds
11. March 2021 Cyber Threat Defeated
12. Seeking Proposals: Financing for Wheel Loader/Police Fleet Option
13. Ballfield Expenses
14. Quit Claim Deed-Amendment to Lift Station# Property Deed
15. Mower Bid Review

Amended Agenda 4/14/2021 by Adding:

16. Software Needs: Incode Parks & Rec Module and Personnel Management Suite/Neo Gov Online App Tracking
IF UNABLE TO ACCESS FACEBOOK ACCOUNT, PLEASE CONTACT CITY CLERK FOR ADDITIONAL OPTIONS

#wherelibertyflows

If you have a need for special accommodations,
Please contact the City Clerk's office 24 hours prior to the meeting.

Neo Gov – Online Applicant Tracking

Public Sector Applicant tracking system automates the hiring for job applications templates, and is a self-service portal. Employees will be able to use the self- service login to access all of their pay stubs, direct deposit.

How Paper Processes Increase the Risk of

SPREADING VIRUSES

Across Your Workforce

QUICK FACTS

Offices that are still processing paper are at a higher risk of spreading viruses. Using the most recent COVID-19 research available, let's look at the life of a paper form as it's routed around the workplace and the potential for infecting others.



2021 Discounted Quote (Insight + New-Hire Data Integration into Tyler)

- **2 year initial term**
- **First 6 months free-of-charge**
- **Invoice 1 (3/31/21) = \$3,000.00 (set-up fee only)**
- **Year 1 invoice (due 180 days later) = \$2,676.00 (50% off)**
- **Year 2 invoice (billed in March 2022) = \$5,351.00**
- **Two year total = \$11,207.00**

AMERICAN RESCUE PLAN ACT

WHAT GOVERNMENT HR LEADERS NEED TO KNOW

To help HR leaders in local government agencies better understand the American Rescue Plan Act, we put together this resource on how the funds will be distributed and some possible use cases. If your agency is still using mostly manual processes to support employees — whether that's for recruiting, onboarding, performance management, training, or payroll and benefits — you may be able to leverage the American Rescue Plan Act for modernization investments like cloud-based software.



AS PART OF THE AMERICAN RESCUE PLAN ACT, THE US TREASURY ALLOCATED \$219.8B to states, territories and tribes, as well as \$130.2B to local municipalities to help address pandemic-related challenges. Funds will be distributed as follows:

STATES

- State governments and the District of Columbia will be allocated **\$25.5B**
- Additional **\$1.25B** directly to D.C.
- Remainder of **\$195.3B** after state and D.C. will be distributed based on state unemployment rate

TRIBES

- Tribes will be allocated **\$1B** divided equally, with **\$19B** TBD by the Treasury Department

TERRITORIES

- U.S. Territories will be allocated **\$2.25B** equally, with an additional **\$2.25B** allocated based on population

CITIES & COUNTIES

- Cities >50,000 will be allocated a portion of **\$45.7B** according to the Community Development Block Grant Formula
- Cities <50,000 will be allocated a portion of **\$19.53B** based on population
- Counties will be allocated a portion of **\$65.1B** based on population

EXAMPLES OF HR USE CASES THAT MAY BE LEVERAGED TO REQUEST FUNDS:

- Employee training programs related to the pandemic
- Reduction of personal interaction and physical paperwork in the office in support of social distancing guidelines
- Remote workforce training and compliance courses
- Routing forms electronically to expedite processes related to the pandemic
- Hiring additional staff or reassigning employees as part of your pandemic response effort
- Investments in technological infrastructure to more effectively manage a remote workforce

ELEMENTS OF A SUCCESSFUL PROPOSAL:

- 1 Explain your organization's purpose** both during COVID-19 and in general terms.
- 2 Provide a statement of need** on how funding will address specific pain points you've experienced as a result of the pandemic.
- 3 Describe your project** from the perspective of how it will help solve pandemic-related challenges.
- 4 Share your project deployment plan** including a timeline for completion.
- 5 Provide a budget** for the project including all associated costs.
- 6 Address the sustainability of the solution** for continuing use once funding has been depleted.



Sales Quotation For

Carol West
 City of Bolivar
 345 S Main Ave
 Bolivar, MO 65613-2052
 Phone: +1 (417) 328-5805
 Email: cwest@bolivar.mo.us

Quoted By: Lori Dudley
 Quote Expiration: 5/12/2021
 Quote Name: City of Bolivar - LGD - LGD - Incode 10 Benefits Enrollment
 Quote Number: 2020-115532-2
 Quote Description:

Tyler Software and Related Services

Description	License	Impl Hours	Impl Cost	Data Conversion	Module Total	Maintenance
Personnel Management Suite						
Benefits Enrollment	\$3,849	12	\$1,560	\$0	\$5,409	\$962
	\$3,849		\$1,560	\$0	\$5,409	\$962
	\$770					
Sub-Total:	\$3,079	12	\$1,560	\$0	\$4,639	\$962
<i>Less Discount:</i>						
TOTAL:						
Summary						
Total Tyler Software	\$3,079					
Total Tyler Services	\$1,560					
Total Third Party Hardware, Software and Services	\$0					
Summary Total	\$4,639					
Contract Total	\$5,601					

One Time Fees **Recurring Fees**
 \$3,079 \$962
 \$1,560 \$0
 \$0 \$0
\$4,639 **\$962**
\$5,601

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held for six (6) months from the Quote date or the Effective Date of the contract, whichever is later.

Client Approval: _____ Date: _____

Print Name: _____ P.O.#: _____



Sales Quotation For

Paula Henderson
 City of Bolivar
 345 S Main Ave
 Bolivar, MO 65613-2052
 Phone: +1 (417) 328-5808
 Email: phenderson@bolivar.mo.us

Quoted By: Lori Dudley
 Quote Expiration: 5/12/2021
 Quote Name: City of Bolivar - LGD - Tyler Parks & Rec
 Quote Number: 2021-121546
 Quote Description: Tyler Hosted

Tyler Software and Related Services - SaaS

Description	Impl. Hours	Impl. Cost	Net Annual Fee
Tyler Parks and Recreation			
Tyler Parks and Recreation	0	\$0	\$3,678
Tyler Cashiering for Tyler Parks and Rec	24	\$3,120	\$965
<i>Sub-Total:</i>		\$3,120	\$4,643
TOTAL:	24	\$3,120	\$4,643

Other Services

Description	Quantity	Unit Price	Extended Price	Maintenance
Tyler Parks and Recreation Implementation	80	\$159	\$12,720	\$0
TOTAL:			\$12,720	\$0

Summary

Total Tyler SaaS	\$0	One Time Fees	\$4,643
Total Tyler Services	\$15,840	Recurring Fees	\$0
Total Third Party Hardware, Software and Services	\$0		\$0
Summary Total	\$15,840		\$4,643
Contract Total	\$20,483		

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held for six (6) months from the Quote date or the Effective Date of the contract, whichever is later.

Client Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

Comments

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
 - Implementation and other professional services fees shall be invoiced as delivered.
 - Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
 - Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
 - Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
 - If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
 - Notwithstanding anything to the contrary stated above, the following payment terms shall apply to services fees specifically for migrations: Tyler will invoice Client 50% of any Migration Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite.
 - Expenses associated with onsite services are invoiced as incurred.

- All services quoted herein are assumed to be delivered remote unless otherwise indicated.

Centralize Your Parks and Recreation Programming, Facilities and Administration

Tyler Parks & Rec™ supports the management of parks and recreation programs — enabling them to operate more efficiently, expand program offerings, increase enrollment, while protecting program revenues. With this solution, you can streamline registration, memberships, fee processing and facility scheduling while expanding citizen services.

Improve Oversight

With a single point of entry, Tyler Parks & Rec provides a 360-degree view of all activities, events and program information. The administrative portal is easy to use, minimizes repetitive administrative work and allows you to focus on programming for your citizens.

- **Build a strong membership** — Offer multi-tiered membership types with specific benefits, facility access, number of visits, or time period
- **Monitor programs** — View real-time program registrations to anticipate resources and equipment needs
- **Visualize the market** — Use the GIS heat map to see where your members live and which areas need additional outreach
- **Integrate financials** — Seamless integration with Tyler ERP streamlines the collection process, eliminates redundant data entry, and shares the approved collection batch electronically with finance
- **Reduce IT burden** — Optional cloud-based service minimizes up-front investment in hardware and software, as well as on-site IT support staff

Streamline Routine Activities

Tyler Parks & Rec allows personnel to work more efficiently:

- Issue membership cards by scanning card to associate with a contact
- Customize your portal with built-in Rich Text Editor; add logos, photos and special events that represent your community
- Automatically reserve a facility for single or multiple sessions within the class creation interface
- Define class enrollment by residency, membership status, class size limits or other user-defined criteria
- Ability to save popular classes and programs in the portal for future use
- Track class registrations, memberships and team rosters, and manage wait lists in real time
- Post permission forms, equipment lists, waiver forms or other documents for easy download
- Generate SSRS reports of classes, memberships, team rosters, instructor reports, location details and more

Features

- Integration with Tyler financials including cashiering, accounts payable, general billing and general ledger
- Secure login portal for online registration, facility rentals, payment processing and more
- Integrated management of fees, expenses and reimbursements
- PCI Compliant Merchant Account Services integration
- Membership options by type, time period, class type, session and related permissions

→ Park & Rec webpages
→ also park pavilions & community rooms?

For more information, visit

www.tylertech.com

or email info@tylertech.com

...Continued on reverse

Tyler Parks & Rec – Recreation Management Application

Facilities Management

Tyler Parks & Rec simplifies the management of your facilities:

- Online facilities calendar provides at-a-glance availability and allows citizens to reserve facilities
- Class creation automatically reserves a facility
- User-defined fields can be exposed during registration to capture required customer information

Finance Management

Tyler Parks & Rec streamlines your business functions:

- Generate automatic fee calculations for full range of programs, courses, facilities and equipment
- Centralize expenses and reimbursements
- Utilize role-based security to restrict user access to certain features
- Process payments securely online or using our point-of-sale option, Tyler Cashiering, featuring a PCI Compliant Merchant Account Service interface
- Achieve seamless integration with Tyler financials, including capturing revenues through Tyler Cashiering, instructor payments through Accounts Payable, invoicing through General Billing and workflow-enabled General Ledger posting

Improved Citizen Service

Tyler Parks & Rec offers many conveniences for your citizens:

- Membership cards — Print cards with photo and barcode. Scan card with in/out validation to facilities and classes
- Easy access to information — Citizen portal features activity promotions, a facility calendar and special announcements, such as field closings and weather cancellations
- Online registration — With a secure log-in, citizens can create an account, register for classes, reserve facilities, download waivers and permission forms, and submit payment online
- Remote access — The HTML5 user interface is browser-agnostic and can be accessed with many different devices such as smartphones and tablets



*independent
Contractors
(Instructors / Officials
would not have to
be set up as EE's)*

*Set golf up on this
also
- get membership
billing & pymt
out of A.R.*