



BOARD OF ALDERMAN WORK SESSION
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
TUESDAY, FEBRUARY 9th, 2021 AT 6:30 P.M.

Live View and View Later of this meeting available through City of Bolivar Facebook.

Call to Order: Mayor Warwick called the Work Session Council Meeting to order at 6:30 p.m.

Aldermen present: Ethel Mae Tennis, Steve Skopec, Michael Ryan, Steve Sagaser, Alexis Neal, Justin Ballard arrived at 6:35 p.m.

Aldermen absent: Charles Keith, Thane Kifer.

Others in attendance:

City Administrator Tracy Slagle, City Attorney Donald Brown, Public Works Director Jerry Hamby, Police Chief Mark Webb, Fire Chief Brent Watkins, City Clerk Paula Henderson, Finance Director Natalie Scrivner, Todd Schrader Parks and Recreation Superintendent, Shawna Cheney Parks and Recreation Coordinator, Shania Francka Parks and Recreation Coordinator, Mary Sullivan Wellness and Fitness Specialist and several visitors from the public.

Pledge of Allegiance: Led by Alderman Tennis.

Motion to Adopt Agenda:

Alderman Sagaser made a motion to approve the agenda. Alderman Ryan seconded the motion, which was unanimously approved.

Bill No. 2021-08: An Ordinance Amending the Municipal Code by Adding a New Section to the Zoning Regulations of the City of Bolivar, Missouri Regarding Classifications of Specific City Streets. Alderman Ryan made a motion for the first reading of Bill No. 2021-08. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2021-08. Ordinance 3646.

“AN ORDINANCE AMENDING THE MUNICIPAL CODE BY ADDING A NEW SECTION TO THE ZONING REGULATIONS OF THE CITY OF BOLIVAR, MISSOURI REGARDING CLASSIFICATIONS OF SPECIFIC CITY STREETS.”

Alderman Skopec made a motion to approve the second reading of Bill No. 2021-08. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2021-08. Ordinance 3646.

“AN ORDINANCE AMENDING THE MUNICIPAL CODE BY ADDING A NEW SECTION TO THE ZONING REGULATIONS OF THE CITY OF BOLIVAR, MISSOURI REGARDING CLASSIFICATIONS OF SPECIFIC CITY STREETS.”



Roll Call:

Ayes: Tennis, Skopec, Ryan, Neal, Sagaser.

Nays: None.

Absent: Keith, Kifer, Ballard.

Aldermen Justin Ballard Arrives to Work Session.

Bill No. 2021-09: An Ordinance Authorizing an Agreement with Great River Associates, Inc for Survey Project in the City of Bolivar. Alderman Sagaser made a motion for the first reading of Bill No. 2021-09. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-09. Ordinance 3647.

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH GREAT RIVER ASSOCIATES, INC FOR SURVEY PROJECT IN THE CITY OF BOLIVAR.”

Alderman Skopec made a motion to approve the second reading of Bill No. 2021-09. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2021-09. Ordinance 3647.

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH GREAT RIVER ASSOCIATES, INC FOR SURVEY PROJECT IN THE CITY OF BOLIVAR.”

Roll Call:

Ayes: Sagaser, Ballard, Ryan, Skopec, Tennis, Neal.

Nays: None.

Absent: Keith, Kifer.

Park and Recreation Updated.

Public Works Director Jerry Hamby introduced Parks and Recreation Superintendent Todd Schrader. Membership for the Recreation Center has grown to 273 members, since opening January 2nd, 2021. Staff has been working diligently for classes, sports teams and wellness programs. Parks and Recreation Coordinator Shawna Cheney explained the goal is to open the pool in April for the City lifeguard training/certification and around April 19th open to the membership for morning swim. Starting Monday, February 8th the recreation center is opening the child care Monday thru Friday 8 to 10 am & 4 to 6 pm for membership. Park and Recreation Coordinator Shania Francka is the sports coordinator. The first organized spring sports will be Youth Soccer, to date 187 have registered and practices to start March 22nd, 2021. The second organized sport will be Baseball/Softball which will kick off May 10th, 2021, available to all surrounding communities. Several Softball tournaments have been scheduled for this summer. Ms. Francka is also the Special Events Coordinator. The recreation center will host the upcoming Chamber of Commerce Job Fair on March 25th, 2021 and we are working towards establishing a Ribbon Cutting Grand Opening for the Recreation Center coming soon. Wellness and Fitness Specialists Mary Sullivan has been working towards partnerships with Optum Wellness Programs, this will provide reimbursement from eligible insurance carriers for those in attendance. Example of those programs is Silver Sneakers.



Mrs. Sullivan noted that from Feb 1st thru Feb 8th the Recreation center has had 401 participants that qualify for reimbursement through these reimbursement programs. Senior Olympics is another area of community interest and we will be seeing more in the coming months. Compliments were heard from several Aldermen on the cleanliness and direction this program is headed.

Fitness Center Optum Partnership Wellness Programs:

-United Healthcare; - Tivity Health; - Silver & Fit.

Wellness and Fitness Specialists Mary Sullivan explained there are many programs that we will want to partner with that fall under the Optum Partnership Wellness Program. Alderman Neal made a motion to approve Optum Partnership Wellness Program applications, as needed. Alderman Sagaser seconded the motion, which was unanimously approved.

Fitness Equipment Maintenance

Public Works Director Jerry Hamby explained the City received two estimates for the Recreation Exercise equipment assessment. One from Fitness ER for \$900.00 and another from Stride Fitness Solutions for \$1,030.00. Parks and Recreation Superintendent Todd Schrader explained the City received the Full Equipment Assessment from Fitness ER for each piece of equipment. Materials to do all the repairs estimate at \$8787.11. Alderman Sagaser made a motion to purchase all the materials to make all the repairs to all the equipment by City employees. Alderman Neal seconded the motion, which was unanimously approved.

Uniform Agreement Renewal

Cintas Uniform Contract for Public Works employees expires February 20th, 2021. Renewal is offered at same per piece rate-36 months agreement, they are a member of US Communities Government Purchasing Alliance, now know as Omnia Partners (which City is a member). Alderman Ryan made a motion to approve the 36-month renewal. Alderman Sagaser seconded the motion, which was unanimously approved.

Executive Session:

Alderman Neal made a motion at 7:13 p.m. to go into Executive Session RSMo 610.021(2) Leasing, Purchase or Sale or Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration therefor. RSMo 610.021(13) Individually Identifiable Personnel records, performance ratings or records pertaining to employees or applicants for employment...

Roll Call:

Ayes: Sagaser, Tennis, Neal, Ryan, Ballard, Skopec.

Nay: None.

Absent: Keith, Kifer.

*10 Minute Recess



*Alderman Thane Kifer joined by phone, with Board consensus, for 20 minutes of discussion.

Discussion and no motions made.

Motion to move into Open Session:

Alderman Ryan made a motion to move into Open Session at 8:42p.m. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Ryan, Sagaser, Ballard, Skopec, Neal, Tennis.

Nay: None.

Absent: Keith, Kifer.

Motion to Adjourn:

Aldermen Sagaser made a motion to adjourn Work Session at 8:43p.m. Aldermen Ryan seconded the motion.

Roll Call:

Ayes: Neal, Kifer, Ballard, Skopec, Tennis, Ryan, Sagaser, Keith.

Nays: None.

Absent: Kifer, Keith.



Paula Henderson, City Clerk

Christopher D. Warwick, Mayor



BOARD OF ALDERMAN REGULAR SESSION
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
TUESDAY, FEBRUARY 23rd, 2021 AT 6:30 P.M.

Live View and View Later of this meeting available through City of Bolivar Facebook.

Call to Order: Mayor Warwick called the Regular Session Council Meeting to order at 6:30 p.m.

Aldermen present: Charles Keith, Alexis Neal, Thane Kifer, Steve Sagaser, Ethel Mae Tennis, Justin Ballard, Steve Skopec and Michael Ryan.

Aldermen absent: None.

Others in attendance:

City Administrator Tracy Slagle, Public Works Jerry Hamby, Police Chief Mark Webb, Fire Chief Brent Watkins, City Attorney Donald Brown, City Clerk Paula Henderson, Finance Director Natalie Scrivner, Building Inspector Kyle Lee and visitors from the public.

Pledge of Allegiance: Led by Mayor Warwick.

Motion to Adopt Agenda:

Alderman Sagaser made a motion to approve the agenda. Alderman Ryan seconded the motion, which was unanimously approved.

Approval of Minutes: January 12th, 2021 Work & Executive Session & January 26th, 2021 Regular Session. Aldermen Ryan made a motion to approve. Aldermen Ballard seconded the motion, which was unanimously approved.

Bills and Financials Reports:

Alderman Sagaser made a motion to approve. Alderman Kifer seconded the motion, which was unanimously approved.

Administrator Report:

City Administrator Tracy Slagle gave the Administrators Report. She supported the Leadership Bolivar Annual trip to Jefferson City today. This year's group spent the day with state government officials. The Cares Act Funding is providing for \$13,000 Grant available for the Airport. Several items will be looked at for use of these funds. The Police Department will need an approval for the Annual MO Hwy Safety Program for Traffic Enforcement. Aldermen Ryan made a motion to approve support. Aldermen Ballard seconded the motion, which was unanimously approved. The 621 D Front Wheel Loader has mechanical issues. Estimates for repairs to the front differential and brakes are in excess of \$40,000 with aftermarket parts. Aldermen Neal made a motion to get prices to replace wheel loader. Aldermen Kifer seconded the motion, which was unanimously approved. The Bond on the pool requires an appraisal every five years, staff will be sending out information for the bid packet. Cold weather the last few weeks caused several



water line main breaks. There were several homes that experienced frozen pipes and adjustments will be made to utility accounts once the repairs have been made. The Comprehensive Plan providing feedback from the surveys received from the public, will host a meeting for Elected Officials this Thursday, February 25th, 2021. City staff has been looking at the Web-based/Mobile Parks and Rec Module offered through Tyler Technologies (Incode), more to be coming on that. Alderman Skopec asked about consideration towards penalties on Utility bills due to the February 2021 cold temperatures due to the Polar Vortex. Motion by Alderman Ryan to follow the same policy toward Utility accounts regarding late fees and cut offs for the month of February as formerly approved throughout the Holidays Nov/Dec 2020. This would include waiving the 10% late fee applied after the 10th of the month and waiving the \$35.00 reconnect fee normally applied on the 21st. Aldermen Tennis seconded the motion, which was unanimously approved. Alderman Neal made a motion to approve the administrators report. Aldermen Sagaser seconded the motion, which was unanimously approved.

Mayoral Appointment: Intro, Presentations, Resolution, Proclamation, Citizen Rqst:

Michelle Morris, Polk County Health Department, COVID-19 Update/Vaccine. Polk County cases have exceeded 3,200. Positivity rates have reduced to under 10%, we haven't seen cases this low since August 2020. Vaccines have been administered with the help of various agencies to about 10% of Polk County residents.

Proclamation: Polk County Health Department Day.

Mayor Warwick read the Proclamation stating March 13th, 2021 as Polk County Health Department Day for outstanding service during this past year and their continued service to the Citizens of Bolivar.

Citizen Request to Address Council: Andrea Harvey – RV Compliant.

Citizen Andrea Harvey brought before the Board an issue they are having on S. Village Lane with RV's, Trailers, Vehicles parked out in the road.

By Zoom: Cross Atlantic performing "Dear Hometown"

Band members Karli Chayne and James Sinclair-Stott formed the group Cross Atlantic. Karlie grew up in Bolivar, Missouri. The group performed through a Zoom link, the song "Dear Hometown", a song about honoring your roots and making your loved ones proud.

Old Business:

No Old Business.



New Business:

Bill No. 2021-10: An Ordinance Changing the Zoning Classification for Certain Property Generally Located at 2021 S. Morrisville Road in Bolivar, MO.

Alderman Sagaser made a motion for the first reading of Bill No. 2021-10. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2021-10. Ordinance 3648.

“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY GENERALLY LOCATED AT 2021 S. MORRISVILLE ROAD IN BOLIVAR, MO.”

Alderman Keith made a motion to approve the second reading of Bill No. 2021-10. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2021-10. Ordinance 3648.

“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY GENERALLY LOCATED AT 2021 S. MORRISVILLE ROAD IN BOLIVAR, MO.”

Roll Call:

Ayes: Tennis, Keith, Skopec, Ryan, Neal, Sagaser, Ryan.

Nays: None.

Abstain: Alderman Kifer abstained, due to conflict of interest-property owner in the nearby vicinity.

Bill No. 2021-11: An Ordinance Authorizing a Contract of a Mutual Aid Agreement with the Missouri Department of Conservation.

Alderman Sagaser made a motion for the first reading of Bill No. 2021-11. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2021-11. Ordinance 3649.

“AN ORDINANCE AUTHORIZING A CONTRACT OF A MUTUAL AID AGREEMENT WITH THE MISSOURI DEPARTMENT OF CONSERVATION.”

Alderman Keith made a motion to approve the second reading of Bill No. 2021-11. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2021-11. Ordinance 3649.

“AN ORDINANCE AUTHORIZING A CONTRACT OF A MUTUAL AID AGREEMENT WITH THE MISSOURI DEPARTMENT OF CONSERVATION.”

Roll Call:

Ayes: Sagaser, Ballard, Ryan, Kifer, Skopec, Tennis, Neal, Keith.

Nays: None.

Absent: None.



Extension of the Agreement Purchase Term with Liberty Utilities (Missouri Water)LLC.

This will extend the fulfillment date to November 30th, 2021, original fulfillment date was May 31st, 2021. Alderman Sagaser made a motion to accept the extension with date November 30th, 2021. Alderman Neal seconded the motion.

Roll Call:

Ayes: Tennis, Skopec, Ballard, Ryan, Sagaser, Kifer, Neal, Keith.

Nays: None

Absent: None

Annual Vendor List Review.

Aldermen Ryan seconded the motion to approve the Vendor List as presented. Aldermen Ballard seconded the motion, which was unanimously approved.

Calendar of Events: April 13th, 2021 Work Session; April 27th, 2021 Regular Session

Executive Session:

Alderman Neal made a motion at 7:30 p.m. to go into Executive Session RSMo 610.021(1) Legal Actions, Cause of Action, or litigation involving a public governmental body and Any confidential or privileged communications between a public governmental body or its representatives and its attorney. RSMo 610.021(2) Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration thereof.. Aldermen Sagaser seconded the motion.

Roll Call:

Ayes: Sagaser, Tennis, Kifer, Neal, Ryan, Ballard, Skopec, Keith.

Nay: None.

Absent: None.

Motion to move into Open Session:

Alderman Keith made a motion to move into Open Session at 8:33p.m. Alderman Tennis seconded the motion.

Roll Call:

Ayes: Keith, Kifer, Ryan, Sagaser, Ballard, Skopec, Neal, Tennis.

Nay: None.

Absent: None.



Motion to Adjourn:

Aldermen Sagaser made a motion to adjourn Regular session at 8:34p.m. Aldermen Tennis seconded the motion, which was unanimously approved.



Paula Henderson

Paula Henderson, City Clerk

Christopher D. Warwick

Christopher D. Warwick, Mayor