



BOARD OF ALDERMAN WORK SESSION  
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613  
TUESDAY, JANUARY 12th, 2021 AT 6:30 P.M.

Live View and View Later of this meeting available through City of Bolivar Facebook.

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**Call to Order:** Mayor Warwick called the Work Session Council Meeting to order at 6:30 p.m.

**Aldermen present:** Charles Keith, Ethel Mae Tennis, Alexis Neal, Steve Skopec, Justin Ballard, Michael Ryan, Steve Sagaser and Thane Kifer.

**Aldermen absent:** None.

**Others in attendance:**

City Administrator Tracy Slagle, City Attorney Donald Brown, Public Works Director Jerry Hamby, Police Chief Mark Webb, Fire Chief Brent Watkins, City Clerk Paula Henderson, Finance Director Natalie Scrivner, and several visitors from the public.

**Pledge of Allegiance:** Led by Mayor Warwick.

**Motion to Adopt Agenda:**

Alderman Sagaser made a motion to approve the agenda. Alderman Ryan seconded the motion, which was unanimously approved.

**Request to Address Council: Jack Haney, Mask Mandate Ordinance.**

Citizen unable to attend through zoom.

**Reappointment of Board of Adjustment Members.**

Shirley Cofer for a term of 5 years, reappointment will be Jan 2026.

Alderman Tennis made a motion to approve Shirley Cofer as a Board of Adjustment Member. Aldermen Sagaser seconded the motion.

Roll Call Vote:

Ayes: Tennis, Skopec, Ballard, Ryan, Sagaser, Kifer, Neal, Keith.

Nay: None.

Sutton Medley for a term of 4 years, reappointment will be Jan 2025.

Alderman Sagaser made a motion to approve Sutton Medley as a Board of Adjustment Member. Aldermen Tennis seconded the motion.

Roll Call Vote:

Ayes: Tennis, Skopec, Ballard, Ryan, Sagaser, Kifer, Neal, Keith.

Nay: None.



Gary King for a term of 3 years, reappointment will be Jan 2024.

Alderman Sagaser made a motion to approve Gary King as a Board of Adjustment Member. Aldermen Neal seconded the motion.

Roll Call Vote:

Ayes: Tennis, Skopec, Ballard, Ryan, Sagaser, Kifer, Neal, Keith.

Nay: None.

Jeff Miller for a term of 2 years, reappointment will be Jan 2023.

Alderman Keith made a motion to approve Jeff Miller as a Board of Adjustment Member. Aldermen Ryan seconded the motion.

Roll Call Vote:

Ayes: Tennis, Skopec, Ballard, Ryan, Sagaser, Kifer, Neal, Keith.

Nay: None.

Stacy Breeswitz for a term of 1 year, reappointment will be Jan 2022.

Alderman Sagaser made a motion to approve Stacy Breeswitz as a Board of Adjustment Member. Aldermen Ryan seconded the motion.

Roll Call Vote:

Ayes: Tennis, Skopec, Ballard, Ryan, Sagaser, Kifer, Neal, Keith.

Nay: None.

Current Board of Adjustment Alternates – (No update Needed)

Jared Taylor, 5 years term, Appointed 12/17/19

Rheanne Griswold, 5 years term, Appointed 12/17/19

**Bill No. 2021-01: An Ordinance Requesting and Approving Establishment of the Traffic Violations Bureau for the Municipal Court of The City of Bolivar, Missouri.** Alderman Ryan made a motion for the first reading of Bill No. 2021-01. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2021-01. Ordinance 3639.

**“AN ORDINANCE REQUESTING AND APPROVING ESTABLISHMENT OF THE TRAFFIC VIOLATIONS BUREAU FOR THE MUNICIPAL COURT OF THE CITY OF BOLIVAR, MO.”**

Alderman Sagaser made a motion to approve the second reading of Bill No. 2021-01. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-01. Ordinance 3639.

**“AN ORDINANCE REQUESTING AND APPROVING ESTABLISHMENT OF THE TRAFFIC VIOLATIONS BUREAU FOR THE MUNICIPAL COURT OF THE CITY OF BOLIVAR, MO.”**



Roll Call:

Ayes: Ballard, Ryan, Sagaser, Kifer, Skopec, Tennis, Neal, Keith.

Nays: None.

Absent: None.

**Bill No. 2021-02: An Ordinance Calling an Election on a Question of the Length of the Term of Office for the Office of Mayor in the City of Bolivar, Missouri.** Alderman Sagaser made a motion for the first reading of Bill No. 2021-02. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-02. Ordinance 3640.

**“AN ORDINANCE CALLING AN ELECTION ON A QUESTION OF THE LENGTH OF THE TERM OF OFFICE FOR THE OFFICE OF MAYOR IN THE CITY OF BOLIVAR, MISSOURI.”**

Alderman Keith made a motion to approve the second reading of Bill No. 2021-02. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-02. Ordinance 3640.

**“AN ORDINANCE CALLING AN ELECTION ON A QUESTION OF THE LENGTH OF THE TERM OF OFFICE FOR THE OFFICE OF MAYOR IN THE CITY OF BOLIVAR, MISSOURI.”**

Roll Call:

Ayes: Sagaser, Ballard, Ryan, Kifer, Skopec, Tennis, Neal, Keith.

Nays: None.

Absent: None.

**Bill No. 2021-03: An Ordinance Establishing Annual Compensation for the Office of Mayor.** Alderman Sagaser made a motion for the first reading of Bill No. 2021-03. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-03. Ordinance 3641.

**“AN ORDINANCE ESTABLISHING ANNUAL COMPENSATION FOR THE OFFICE OF MAYOR.”**

Alderman Keith made a motion to approve the second reading of Bill No. 2021-03. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2021-03. Ordinance 3641.

**“AN ORDINANCE ESTABLISHING ANNUAL COMPENSATION FOR THE OFFICE OF MAYOR.”**

Roll Call:

Ayes: Ballard, Ryan, Kifer, Skopec, Tennis, Sagaser, Neal, Keith.

Nays: None.

Absent: None.



**Bill No. 2021-04: An Ordinance Authorizing a Memorandum of Understanding with Polk County C.E.R.T. for Cooperative Support.** Alderman Sagaser made a motion for the first reading of Bill No. 2021-04. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2021-04. Ordinance 3642.

**“AN ORDINANCE AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH POLK COUNTY C.E.R.T. FOR COOPERATIVE SUPPORT.”**

Alderman Keith made a motion to approve the second reading of Bill No. 2021-04. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-04. Ordinance 3642.

**“AN ORDINANCE AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH POLK COUNTY C.E.R.T. FOR COOPERATIVE SUPPORT.”**

Roll Call:

Ayes: Ballard, Ryan, Kifer, Skopec, Tennis, Neal, Keith, Sagaser.

Nays: None.

Absent: None.

**Resolution Supporting the Installation and Construction of a 10 Foot Walking Path on South Albany.** Alderman Sagaser made a motion to approve the proposed resolution with the elimination of the 10-foot width. Alderman Ballard seconded the motion.

Roll Call:

Ayes: Keith, Skopec, Tennis, Neal, Kifer, Ballard, Sagaser, Ryan.

Nays: None.

Absent: None.

**Executive Session:**

Alderman Neal made a motion at 6:59 p.m. to go into Executive Session RSMo 610.021(12) Sealed Bids and related documents, until the bids are opened and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected. Alderman Ryan seconded the motion.

Roll Call:

Ayes: Kifer, Sagaser, Keith, Tennis, Neal, Ryan, Ballard, Skopec.

Nay: None.

Discussion and no motions made.



**Motion to move into Open Session:**

Alderman Ballard made a motion to move into Open Session at 7:49p.m. Alderman Ryan seconded the motion.

Roll Call:

Ayes: Keith, Ryan, Sagaser, Ballard, Kifer, Skopec, Neal, Tennis.

Nay: None.

Absent: None.

**Motion to Adjourn:**

Aldermen Sagaser made a motion to adjourn Work Session at 7:50p.m. Aldermen Ryan seconded the motion.

Roll Call:

Ayes: Neal, Kifer, Ballard, Skopec, Tennis, Ryan, Sagaser, Keith.

Nays: None.

Absent: None.



ATTEST

Paula Henderson, City Clerk

Christopher D. Warwick, Mayor



BOARD OF ALDERMAN REGULAR SESSION  
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613  
TUESDAY, JANUARY 26th, 2021 AT 6:30 P.M.

Live View and View Later of this meeting available through City of Bolivar Facebook.

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**Call to Order:** Mayor Warwick called the Regular Session Council Meeting to order at 6:30 p.m.

**Aldermen present:** Ethel Mae Tennis, Justin Ballard, Steve Skopec, Michael Ryan, Charles Keith, Alexis Neal and Thane Kifer.

**Aldermen absent:** Steve Sagaser.

**Others in attendance:**

City Administrator Tracy Slagle, Public Works Jerry Hamby, Police Chief Mark Webb, Waste Water Treatment Supervisor Matt Morris, Fire Chief Brent Watkins, City Attorney Donald Brown, City Clerk Paula Henderson, Finance Director Natalie Scrivner and visitors from the public.

**Pledge of Allegiance:** Led by Mayor Warwick.

**Motion to Adopt Agenda:**

Alderman Ryan made a motion to approve the agenda. Alderman Tennis seconded the motion, which was unanimously approved.

**Approval of Minutes: December 15th, 2020 Regular and Executive Session.** Aldermen Ryan made a motion to approve. Aldermen Keith seconded the motion, which was unanimously approved.

**Bills and Financials Reports:**

Alderman Ballard made a motion to approve. Alderman Ryan seconded the motion, which was unanimously approved.

**Administrator Report:**

City Administrator Tracy Slagle addressed the Council and noted as required by RSMo 105.675 the Supplemental Actuarial Valuation of Alternate LAGERS Benefits has been posted to the public on December 4<sup>th</sup>, 2020 through website access and public access at City Hall. This satisfies the 45 day notice for a change in benefits to be effective February 1<sup>st</sup>, 2021. The Missouri Municipal League will host the 2021 Legislative Conference Virtually February 9<sup>th</sup>-10<sup>th</sup>, 2021. Believe in Bolivar 2040 Comprehensive Plan is advancing. There are many ways to be involved through survey's linked to the City's website. If any survey spurs additional input please reach out to city staff for comments. Recreation Center memberships have increase to 200 packages. Fire Chief/EM Director Brent Watkins gave an update regarding COVID-19 vaccines. County wide estimates of administered vaccines is around 2,500. To sign up for a vaccine clinic visit the Polk County Health Departments website to register or give them a call directly. Announcements forthcoming for additional local vaccine clinics.



Police Chief Webb wanted to inform the Board of the opportunity for one of the officers to be able to attend a local class offered by the International Chief of Police Association Leadership Training Program. It is a great honor for one of our own to be able to attend. Aldermen Neal made a motion to approve the administrators report. Aldermen Tennis seconded the motion, which was unanimously approved.

**Mayoral Appointment: Intro, Presentations, Resolution, Proclamation, Citizen Rqst:**

**Request to Address Council:** Jack Haney regarding Mask Mandate. Mr. Haney was not available.

**Old Business:**

**Bill No. 2021-05: An Ordinance Electing Changes Under the Missouri Local Government**

**Employees Retirement System.** Alderman Skopec made a motion for the first reading of Bill No. 2021-05. Alderman Ryan seconded the motion, which was unanimously approved.

**“AN ORDINANCE ELECTING CHANGES UNDER THE MISSOURI LOCAL GOVERNMENT EMPLOYEES RETIREMENT SYSTEM.”**

Alderman Ballard made a motion to approve the second reading of Bill No. 2021-05. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2021-05. Ordinance 3643.

**“AN ORDINANCE ELECTING CHANGES UNDER THE MISSOURI LOCAL GOVERNMENT EMPLOYEES RETIREMENT SYSTEM.”**

**Roll Call:**

Ayes: Tennis, Skopec, Ballard, Ryan, Kifer, Neal, Keith.

Nays: None.

Absent: Sagaser.

**Fire Station Needs Review:**

Fire Chief/EM Director Watkins addressed the board regarding needs and wants for the Fire Department. Examples costs/structure size of other stations recently built. Alderman Ballard made a motion to make a decision as a board whether to proceed building a fire station in a financially feasible and a reasonable amount of time. Alderman Neal seconded the motion.

**Roll Call:**

Ayes: Ballard, Neal, Ryan, Keith

Nays: Tennis, Kifer, Skopec

Absent: Sagaser.



**Counter offer to EPA Variance Proposal**

City Administrator Tracy Slagle gave an update with the Variance process regarding improvements, Nitrogen and Phosphorus levels. Aldermen Skopec made a motion to continue the 7 year variance improvements and commit to a Nitrogen level of 18. Aldermen Ballard seconded the motion, which was unanimously approved.

**New Business:**

**Bill No. 2021-06: An Ordinance Approving Temporary Easement for the Empire District Electric Company.** Alderman Ryan made a motion for the first reading of Bill No. 2021-06. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-06. Ordinance 3644.

**“AN ORDINANCE APPROVING TEMPORARY EASEMENT FOR  
THE EMPIRE ELECTRIC COMPANY.”**

Alderman Skopec made a motion to approve the second reading of Bill No. 2021-06. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-06. Ordinance 3644.

**“AN ORDINANCE APPROVING TEMPORARY EASEMENT FOR  
THE EMPIRE ELECTRIC COMPANY.”**

Roll Call:

Ayes: Ballard, Ryan, Kifer, Skopec, Tennis, Neal, Keith.

Nays: None.

Absent: Sagaser.

**Bill No. 2021-07: An Ordinance Amending the Zoning Regulations and Subdivision Regulations of the City of Bolivar, Missouri Regarding Street Definitions and Usage of Such Definitions.**

Alderman Ryan made a motion for the first reading of Bill No. 2021-07. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2021-07. Ordinance 3645.

**“AN ORDINANCE AMENDING THE ZONING REGULATIONS AND  
SUBDIVISION REGULATIONS OF THE CITY OF BOLIVAR, MISSOURI  
REGARDING STREET DEFINITIONS AND USAGE OF SUCH DEFINITIONS.”**

Alderman Skopec made a motion to approve the second reading of Bill No. 2021-06. Alderman Neal seconds the motion. The City Attorney read Bill No. 2021-06. Ordinance 3644.

**“AN ORDINANCE AMENDING THE ZONING REGULATIONS AND  
SUBDIVISION REGULATIONS OF THE CITY OF BOLIVAR, MISSOURI  
REGARDING STREET DEFINITIONS AND USAGE OF SUCH DEFINITIONS.”**





Roll Call:

Ayes: Ballard, Ryan, Kifer, Skopec, Tennis, Neal, Keith.

Nays: None.

Absent: Sagaser.

**Surveyor Selection for Water Sewer Proposal**

23 Surveys are required for the Sell of the Water, Sewer and Waste Water Treatment Plant to Liberty Utilities. Time is of the essence. Attorney Don Brown was able to get a quote from Great River Engineering for \$78,000 and Allgeier Martin and Associates for \$100,000. Alderman Skopec made a motion to use Great River Engineering for the required surveys. Alderman Keith seconded the motion.

Roll Call:

Ayes: Tennis, Skopec, Keith, Neal, Kifer, Ryan, Ballard

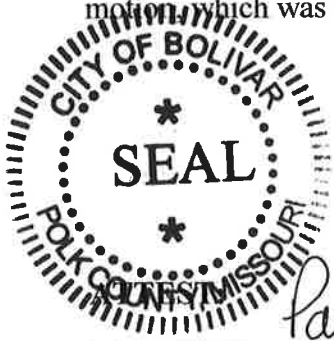
Nays: None

Absent: Sagaser

**Calendar of Events:** February 9th, 2021 Work Session; February 23rd, 2021 Regular Session; February 9-10<sup>th</sup>, 2021 MML Legislative Conference

**Motion to Adjourn:**

Aldermen Ryan made a motion to adjourn Regular session at 8:18p.m. Aldermen Tennis seconded the motion which was unanimously approved.



Paula Henderson, City Clerk

Christopher D. Warwick, Mayor