



BOARD OF ALDERMAN EXECUTIVE SESSION
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
MONDAY, NOVEMBER 9th, 2020

Call to Order: Mayor Warwick called the Executive Session Council Meeting to order at 6:00p.m.

Aldermen present: Aldermen Thane Kifer, Mike Ryan, Ethel Mae Tennis, Steve Skopec, Justin Ballard, Alexis Neal, Steve Sagaser, Charles Keith.

Aldermen absent: None.

Others In attendance:

City Administrator Tracy Slagle, City Attorney Don Brown; Public Works Director Jerry Hamby and Finance Director Natalie Scrivner.

Motion to adopt agenda as presented:

Alderman Neal made the motion to approve the agenda. Alderman Ballard seconded the motion, with was unanimously approved.

Executive Session:

Alderman Neal made a motion to go into RSMo 610.021(13) Individually Identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment,... RSMo 610.021(3) Hiring, Firing, Discipling or Promoting of Particular employees by a public governmental body when personal information about the employee is discussed or recorded... Alderman Sagaser seconded the motion. RSMo 610.021(2) Leasing, Purchase of Real Estate by a public governmental body where Public knowledge of the transaction adversely affect the legal consideration therefor.

Roll Call:

Ayes: Sagaser, Kifer, Tennis, Keith, Neal, Ryan, Ballard, Skopec.

Nay: None.

Alderman Kifer made a motion to offer the position of Parks and Recreation Superintendent to Robin Shay, salary to be determined by City Administrator within the advertised range. Alderman Sagaser seconded the motion. Alderman Kifer amended the motion to add moving expense reimbursement of \$2,500. Alderman Sagaser seconded the amendment.

Roll Call:

Ayes: Tennis, Keith, Skopec, Neal, Ballard, Kifer, Ryan, Sagaser.

Nay: None.



Return to Open Session:

Aldermen Sagaser made a motion to leave executive session at 6:42p.m. Aldermen Ballard seconded the motion.

Roll Call:

Ayes: Kifer, Sagaser, Ballard, Skopec, Neal, Tennis, Ryan, Keith.

Nay: None.

Motion to Adjourn:

Aldermen Sagaser made a motion to adjourn at 6:56p.m. Aldermen Tennis seconded the motion, which was unanimously approved.



Paula Henderson

Paula Henderson, City Clerk

Christopher D. Warwick

Christopher D. Warwick, Mayor



BOARD OF ALDERMAN REGULAR SESSION
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
TUESDAY, NOVEMBER 17th, 2020 AT 6:30 P.M.

Live View and View Later of this meeting available through City of Bolivar Facebook.

Call to Order: Acting President of the Board Aldermen Ballard called the Regular Session Council Meeting to order at 6:30 p.m.

Aldermen present: Ethel Mae Tennis, Steve Skopec, Justin Ballard, Michael Ryan, Steve Sagaser, Alexis Neal and Charles Keith.

Aldermen absent: Thane Kifer.

Mayor Chris Warwick present through zoom, due to COVID-19 Coronavirus Pandemic quarantine.

Others in attendance:

City Administrator Tracy Slagle, Fire Chief Brent Watkins, Human Resources Representative Terri Schubert, City Attorney Donald Brown, Public Works Director Jerry Hamby, Public Works Assistant Director Spencer Welch, City Clerk Paula Henderson, Finance Director Natalie Scrivner and visitors from the public.

Pledge of Allegiance: Led by Aldermen Ballard.

Motion to Adopt Agenda:

Alderman Skopec made a motion to approve the agenda adding RSMo 610.021(3) to further investigate candidates for the Parks and Recreation Superintendent open position. Alderman Sagaser seconded the motion including RSMo 610.021(3), which was unanimously approved.

Approval of Minutes: October 1st, 2020 Special Executive Session; October 13th, 2020 Work and Executive Session; October 27th, 2020 Regular and Executive Session. Aldermen Ryan made a motion to approve. Aldermen Skopec seconded the motion, which was unanimously approved.

Bills and Financials Reports:

Alderman Sagaser made a motion to approve. Alderman Ryan seconded the motion, which was unanimously approved.

Administrator Report:

City Administrator Tracy Slagle gave the Administrators Report. The city has received our official agreement letter form Polk County for the allocation of the Care Fund dollars. The city staff is in the process of providing the county receipts for personal protective equipment we are being reimbursed for, gathering quotes for approved expenditures including the purchase of the Freedom App, which is an enhancement to the 911 emergency management software. Community Development has had one successful meeting online with the community steering committee and our next staff review of the comprehensive plan will be tomorrow morning. The Police Department has had one officer resign,

Regular Session Meeting, November 27th, 2020 Pg. 1



taking a position with a neighboring community. The 2 newest police officers are coming close to the end of their field training. The Fire Department interns are actively working and the addition of another individual to each shift has significantly improved their ability to provide service and respond to multiple locations. HR and Payroll is preparing for open enrollment for this year's health benefits. City offices will be closed for Thanksgiving next Thursday and Friday. Christmas Eve falls on a Thursday this year. Most staff opt to use PTO for the ½ day required to work on Christmas Eve. Aldermen Ryan made a motion to approve 8 hours paid leave for staff on Christmas Eve. Alderman Sagaser seconded the motion, which was unanimously approved. City Administrator Slagle also mentioned the nice art display currently at Dunnegan Art Gallery. Alderman Sagaser made a motion to approve the Administrators report. Aldermen Ryan seconded the motion, which was unanimously approved.

Old Business:

Bill No. 2020-41: An Ordinance Amending Code by Adding 315.060 Establishing Procedures for Towing Recommendations by Police Department. Alderman Sagaser made a motion for the first reading of Bill No. 2020-41. Alderman Ryan seconded the motion. Attorney Don Brown explained more time is needed for changes. Alderman Sagaser made a motion to table till December 15th, 2020 Regular Session. Alderman Neal seconded the motion, which was unanimously approved.

Bill No. 2020-46: An Ordinance Authorizing a Contract with People Centric Consulting Group for City Personnel Consulting Services. Alderman Sagaser made a motion for the first reading of Bill No. 2020-46. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2020-46. Ordinance 3632.

“AN ORDINANCE AUTHORIZING A CONTRACT WITH PEOPLE CENTRIC CONSULTING GROUP FOR CITY PERSONNEL CONSULTING SERVICES.”

Alderman Sagaser made a motion to approve the second reading of Bill No. 2020-46. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2020-46. Ordinance 3632.

“AN ORDINANCE AUTHORIZING A CONTRACT WITH PEOPLE CENTRIC CONSULTING GROUP FOR CITY PERSONNEL CONSULTING SERVICES.”

Roll Call:

Ayes: Ballard, Ryan, Sagaser, Neal.

Nays: Tennis, Skopec, Keith.

Absent: Kifer.

Bill No. 2020-47 An Ordinance to Approve a Fund Transfers from the Capital Improvement Fund to the Park and Recreation Fund for the City of Bolivar, Missouri. Alderman Sagaser made a motion for the first reading of Bill No. 2020-47. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2020-47. Ordinance 3633.



“AN ORDINANCE APPROVING A FUND TRANSFERS FROM THE CAPITAL IMPROVEMENT FUND TO THE PARKS AND RECREATION FUND FOR THE CITY OF BOLIVAR, MISSOURI.”

Alderman Keith made a motion to approve the second reading of Bill No. 2020-47. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2020-47. Ordinance 3633.

“AN ORDINANCE APPROVING A FUND TRANSFERS FROM THE CAPITAL IMPROVEMENT FUND TO THE PARKS AND RECREATION FUND FOR THE CITY OF BOLIVAR, MISSOURI.”

Roll Call:

Ayes: Ryan, Sagaser, Ballard, Neal, Skopec, Keith, Tennis.

Nays: None.

Absent: Kifer.

Discuss and Approve: 2021 Budget.

City Administrator Tracy Slagle presented two draft budgets. Alderman Skopec made a motion to increase the Mayor’s annual salary to \$7,500, which would not increase until the next Mayoral term. Alderman Sagaser seconded the motion, which was unanimously approved. Aldermen Sagaser made a motion to approve the 2021 Budget Option 2 (which includes the city to pay 2% of the employees’ portion to the Lagers Retirement). Alderman Keith seconded the motion, with was unanimously approved.

Bill No. 2020-48: An Ordinance Adopting the 2021 Budget for the City of Bolivar, Missouri.

Alderman Ryan made a motion for the first reading of Bill No. 2020-48. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2020-48. Ordinance 3634.

“AN ORDINANCE ADOPTING THE 2021 BUDGET FOR THE CITY OF BOLIVAR, MISSOURI.”

Alderman Sagaser made a motion to approve the second reading of Bill No. 2020-48. Alderman Neal seconds the motion. The City Attorney read Bill No. 2020-48. Ordinance 3634.

“AN ORDINANCE ADOPTING THE 2021 BUDGET FOR THE CITY OF BOLIVAR, MISSOURI.”

Roll Call:

Ayes: Tennis, Skopec, Ballard, Ryan, Sagaser, Kifer, Neal, Keith.

Nays: None.



Discuss: Committee Recommendation for Architect Engineers RFQ's.

Seven Architect Firms submitted RFQ's, Chief Watkins presented the review recommendation from the RFQ Committee to be Buxton, Kubik, Dodd out of Springfield, MO. The six Committee members are: Chief Brent Watkins, Alderman Justin Ballard, Captain Dustin McHaffie, Lieutenant Coke Pirkle, Lieutenant Chris Sidebottom, Firefighter John Albert. Alderman Ryan made a motion to have a contract brought before the board for review for Buxton, Kubik, Dodd. Alderman Sagaser seconded the motion, which was unanimously approved.

New Business:

Bill No. 2020-49: An Ordinance Authorizing a Contract with Jon Chamberlin for Consultation Services for City Recreational Programs. Alderman Sagaser made a motion for the first reading of Bill No. 2020-49. Alderman Neal seconds the motion. The City Attorney read Bill No. 2020-49. Ordinance 3635.

“AN ORDINANCE AUTHORIZING A CONTRACT WITH JON CHAMBERLIN FOR CONSULTATION SERVICES FOR CITY RECREATIONAL PROGRAMS.”

Alderman Ryan made a motion to approve the second reading of Bill No. 2020-49. Alderman Neal seconds the motion. The City Attorney read Bill No. 2020-49. Ordinance 3635.

“AN ORDINANCE AUTHORIZING A CONTRACT WITH JON CHAMBERLIN FOR CONSULTATION SERVICES FOR CITY RECREATIONAL PROGRAMS.”

Roll Call:

Ayes: Tennis, Skopec, Ballard, Ryan, Sagaser, Neal, Keith.

Nays: None.

Absent: Kifer.

Discuss and Approve: New Record Management System for the Fire Department Reporting Call Tracking Annual Software. Chief Watkins explained the 2002 Fire House software is phasing out of service. Alderman Ryan made a motion to approve the proposal presented from Emergency Reporting. Alderman Sagaser seconded the motion, which was unanimously approved.

Discuss and Approve: Power Rake Bids Received.

Bids were received until November 10th, 2020 for a Power Rake. Alderman Sagaser made a motion to approve the bid from Fabick Cat for \$9,495. To include: Virnig PWR 90 Power Rake; Virnig PWR-HA Hydraulic Angle for Power Rake and John Deere Electric Connector. Alderman Ryan seconded the motion, which was unanimously approved.



Discuss and Approve: Record Retention/Destruction List.

Alderman Skopec made a motion to approve the Record Retention/Destruction List. Alderman Ryan seconded the motion, which was unanimously approved.

0717 Journal Entries, Journal Vouchers

Also Called:

Function:

Content:

Min. Retention:

Disposition:

Years: 2015.

Records of adjustments to financial accounts and created in order to balance the city's books;
May include debits, credits, reason for adjustment, date, and amount
5 years
Destroy securely

0105 Pet and Animal Licenses or Permits

Also Called:

Function:

Content:

Min. Retention:

Disposition:

Years: 2015.

Dog License
Records documenting all licensed animals in the city

1614 Service Interruption Records

Also Called:

Function:

Content:

Min. Retention:

Disposition:

Years: 2015.

Service Interruption Log Book
Records documenting the interruption of utility services
May include date of incident, name of person reporting, location, actions taken, and result.
3 years
Destroy

1611 Meter Reading Summary Books

Also Called:

Function:

Content:

Retention:

Disposition:

Years: 2015.

Monthly summary of meter readings by customer account number for utility consumption
May include old and new readings and actual consumption.
5 Years
Destroy

0718 Motor Fuel/Mileage Reports

Also Called:

Function:

Content:

Min. Retention:

Disposition:

Years: 2015.

Documentation of gasoline, oil, and diesel fuel used by city vehicles.
May include logs or other records documenting miles on city motor vehicles, gallons of fuel used, person taking fuel, department of vehicle, and bills or invoices.
5 years
Destroy

1602 Customer Account Card File

Also Called:

Function:

Content:

Min. Retention:

Disposition:

Years: 2015.

Records showing a billing and payment history of all customers using city utilities.
May include customer name and address, date account was opened, consumption, billing and payment history, date of account closure.
5 Years
Destroy



GS010 Banking and Investment Records

Also Called: Account Statements, Deposit Books, Deposit and Withdrawal Slips, Cancelled Checks, Check Registers, Passbooks, Statements and Receipts for Interest Income; Monthly Statements; Investment Returns; Certificates of Deposit; Treasury Bills.

Function: Records documenting the transactions of government offices with financial institutions, the status of accounts, investments and the current status of public funds.

Content: May include: bank and/or account numbers, transaction dates, beginning balances, check or deposit amount, document numbers, adjustments, description of transaction, ending balance, and other related information.

Min. Retention: Completion of Audit plus 1 year.

Disposition: Destroy securely

Years: All up to and including 2015.

GS055 Bid Packets

Also Called: Bids and Quotes File, Bids and Specs

Function: Documents the publicizing, evaluation, and awarding of quoted bids to vendors and other individuals or organizations. Provides recorded evidence of accepted and rejected bids.

Content: May include request for proposals (RFP), bid exemption documents, bid and quote lists, notices of bid opening and award, comparison summaries, spreadsheets, tabulation worksheets, bid advertising records, tally sheets, bid specifications, bid award letter and other related correspondence or records.

Min. Retention: Accepted Bids, destroy 5 years after contract expiration if filed separately from Contracts and Agreements. Rejected Bids, destroy when 3 years old or on completion of audit, whichever is later.

Disposition: Destroy securely

Years: Any that qualify up to and including 2015.

GS007 Account Payable

Also Called: Invoices, Vouchers, Warrants, Billing Records, Refund File.

Function: Records documenting payment of bills for goods and services received. Payment from general accounts.

Content: May include correspondence, reports, invoices, statements, vouchers, purchase orders, payment authorizations, receipt records, canceled checks or warrants, and similar documents.

Min. Retention: Completion of Audit.

Disposition: Destroy.

Note: *Per RSMo 50.172(2), County Clerks must keep these records for five (5) years. #Per RSMo 198.052 and 19 CSR 30-85 Nursing Homes must keep records for seven (7) years.

Years: Any that qualify up to and including 2015.

GS026 Employee Personnel Records

Also Called:

Function: The master personnel records maintained for each employee.

Content: May include: job application, notices of appointment, personnel transaction records reflecting position classification and salary level, employee orientation checklists, payroll withholding information, leave summary record, performance documentation, and other records related to an individual's employment.

Min. Retention: Master personnel file, date of separation + 10 years; Employment summary, date of separation + 20 years*

Disposition: Destroy securely.

Note: Duplicate copies may be kept at the office or department level. These records should be retained one year following separation, then transferred to the Personnel Officer for evaluation. *If no employee summary is prepared, the personnel file is kept 20 years after separation. Summary files contain the following pertinent information condensed from the personnel files: appointments, resignations, promotions, salary history, years of service, and all accumulate leave.

Years: Any that qualify.



GS027 Employee Medical Records

Also Called: Family Medical Leave Act Records; Americans with Disabilities Act Records; Hazardous Exposure Records; Employment Physicals or Screening.

Function: Records documenting an individual employee's work related medical history.

Content: Records may include but are not limited to: medical examination records (pre-employment, pre-assignment, periodic, or episodic), X-rays, records of significant health or disability limitations related to job assignments, documentation of work related injuries or illnesses, hearing test records, hazard exposure records (see below), drug testing records, first aid incident records, physical examination statements, Family Medical Leave Act records, release consent forms, and related correspondence. Hazard exposure records document an employee's exposure to hazardous conditions such as chemicals, toxic substances, blood-borne pathogens, biological agents, bacteria, virus, fungus, radiation, noise, dust, heat, cold, vibration, repetitive motion, or other dangerous conditions.

Min. Retention: Hazard Exposure Records 30 years after separation; all other records 7 years after separation.

Disposition: Destroy securely.

Note: *These records are not personnel records. Pursuant to the Americans with Disabilities Act, medical records must be kept physically separate from personnel records. See also: 29 CFR 1910.1020 for more information on the retention of Hazard Exposure Records.

Years: Any that qualify.

GS028 Time and Attendance Records

Also Called: Time sheets, Time Cards, Attendance reports, Absence reports, Sign In/Sign out cards, Work Assignment Schedule, Work Schedule, Work Assignment File.

Function: Records documenting hours worked and leave hours accrued or taken by employees on a daily, weekly, or monthly basis. Also documents hours of court ordered community service completed by non-employees.

Content: May include: name, social security number, hours worked, type and number of leave hours taken or accrued, total hours, dates, signatures and related data.

Min. Retention: 3 years plus completion of audit.

Disposition: Destroy securely.

Note: See also Leave Requests.

Years: Any that qualify.

GS029 Leave Requests

Also Called: Leave applications.

Function: Records documenting an employee's request for sick, vacation, compensatory, or other leave time.

Content: May include: employee's name, department, date, type of leave requested, leave dates, hours, related information, signature of individual authorizing leave and approval date.

Min. Retention: 3 years plus completion of audit.

Disposition: Destroy securely.

Note: See also Time and Attendance Records.

Years: Any that qualify.

GS032 Employee Benefit Records

Also Called: County Employee Retirement Fund (CERF) Records; LAGERS; Supplemental Insurance

Function: Documents and individual employee's benefit information such as selection of insurance plans, retirement, pension and disability plans, deferred compensation plans, and other benefit information

Content: Records may include but not limited to: plan selection and application forms, enrollment records, contribution and deduction summaries, personal data records, authorizations, beneficiary information, year-end leave balance reports, and related documentation.

Min. Retention: Retain year-end leave balance reports and a copy of retirement enrollment records 75 years after date of hire. Retain other records 3 years after employee separation or eligibility expired.

Disposition: Destroy securely.

Note:

Years: Any that qualify.



GS035 Employee's Withholding Allowance Certificates

Also Called: W-4 Form
Function: Documents the exemption status of individual employees.
Content: Information includes employee name and address, social security number, designation of exemption status, and signature.
Min. Retention: 5 years after superseded or employee separation.
Disposition: Destroy securely.
Note: See also: Federal and State Tax Forms for related information.

Years: Any that qualify.

GS043 Drug Testing Records

Also Called: Drug screening records.
Function: Documents the testing of current and prospective employees for controlled substances prohibited by policy, procedure, or statute.
Content: Records may include but are not limited to the documentation of test results, the collection process, the random sample process, and those documenting the decision to administer reasonable suspicion drug testing.
Min. Retention: Retain positive test results 5 years. Retain negative test results 1 year. See Note.
Disposition: Destroy securely.
Note: If filed with Employee Medical Records, retain 7 years after separation. For USDOT drug testing requirements, see Multimodal and Transit Records Retention Schedule.

Years: Any that qualify.

GS061 Employment Grievance and Complaint Records

Also Called: Grievance Record
Function: Grievance or complaints filed by current employees, terminated employees, applicants, or private citizens regarding employment practices. Often relates to interpretations and alleged violations of employment contracts.
Content: May include complaints, investigation records, interview and hearing reports, arbitrator's findings and decisions, tape recordings and related records.
Min. Retention: 5 years after final disposition.
Disposition: Destroy securely.
Note: May be filed with employee's personnel records.

Years: Any that qualify.

GS062 Employment Recruitment and Selection Records

Also Called: Employee Application Files; Applications for Employment
Function: Documents the recruitment and selection of employees. Records may also document the recruitment and selection of contracted service providers such as attorneys, auditors, insurance agents, consultants, and others.
Content: Records may include but are not limited to job announcements and descriptions, applicant lists, applications and resumes, position advertisement records, civil service and other examination records, classification specifications, affirmative action records, interview questions, interview and application scoring notes, applicant background investigation information, letters of reference, civil service records, position authorization forms, certifications of eligible applicants, recruitment summary records (job announcement, position description, documentation relating to the announcement and test, and test items and ratings levels), and related correspondence and documentation.
Min. Retention: Retain announcement records, position description, and test and rating records 3 years; Retain unsolicited applications and resumes 6 months if not returned to the solicitor; Retain unsuccessful applications, background checks and other records 1 year after position filled or recruitment canceled.
Disposition: Destroy securely.
Note: See also: Employee Personnel Records and Employment Eligibility Verification Forms (I-9).

Years: Any that qualify.



GS063 Position Description, Classification, and Compensation Records

Also Called:

Function:

Content:

Records document the description, classification, and compensation of jobs and positions.

Usually includes details of duties and responsibilities of each position, time percentage breakdowns of tasks, skills and abilities needed for each position, and related records documenting the development, modification, or redefinition of each job or position. Records often include reports, position descriptions, position evaluations, compensation studies, wage determination surveys, job analyses, interview data, selection criteria, authorizations, agreements, and related records.

Min. Retention:

3 years after obsolete or superseded.

Disposition:

Destroy.

Note:

Years: Any that qualify.

GS064 Training Records

Also Called:

Training Materials; Training Program Records

Function:

All records associated with or documenting the job-related instruction of employees/officials for job proficiency, enhancement or for the promotion of skill attainment or improvement.

Content:

1) Training materials may include, but are not limited to: course descriptions, manual, textbooks, worksheets, handouts, films, videos, and course outlines. 2) Program records may include but are not limited to: instructor roster and certifications, planning and development documentation, class enrollment and attendance records, and course evaluations. 3) Individual Employee/Official Training Records may include, but are not limited to: name of employee, social security number, date attended, course title, agency or educational institution, hours of credit, test scores, final grades, certificates of training.

Min. Retention:

1) Training materials, retain one copy until superseded; 2) Program materials, retain 3 years; 3) Individual Employee/Official Training Records, retain 5 years after termination of employment any records not transferred to the employee/official's master Personnel Record..

Disposition:

Destroy.

Note:

Administrators must determine which Individual Employee/Official Training Records should be included in the Employee Personnel Records (GS 026)

Years: Any that qualify.

GS090 Unemployment Insurance Case Files

Also Called:

Unemployment Case Files; Unemployment Claims Files

Function:

Documents unemployment claims

Content:

Min. Retention:

2 years after last action

Disposition:

Destroy.

Note:

Years: Any that qualify.

GS091 Worker's Compensation Case Files

Also Called:

Worker's Compensation Claims; Worker's Comp

Function:

Document claims filed against local government

Content:

May include: insurance claim forms, copy of hospital, physician, ambulance and medication bills, death and birth certificates, reports, photographs, summaries, reviews, notices, audio and videotapes, transcriptions of recorded statements, memoranda, correspondence, and related documents used in processing the claim.

Min. Retention:

If action taken, retain 10 years after case closed, dismissed, or date of last action; If no action taken retain 3 years

Disposition:

Destroy.

Note:

Years: Any that qualify.



Calendar of Events: December 15th, 2020 Regular Session; December 12th, 2020 Bolivar Christmas Parade.

Executive Session:

Alderman Neal made a motion at 8:08p.m. to go into RSMo 610.021(13) Individually Identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment... RSMo 610.021(2) Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration therefor.... RSMo 610.021(3) Hiring, Firing, Discipling or Promoting of Particular employees by a public governmental body when personal information about the employee is discussed or recorded... Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Neal, Skopec, Ryan, Ballard, Sagaser, Keith, Neal.

Nay: None.

Absent: Kifer.

- 10 Minute Recess

Mayor Chris Warwick present through zoom, due to COVID-19 Coronavirus Pandemic quarantine.

Alderman Keith made a motion to offer hazard pay to the Fire and Police departments. Alderman Ryan seconded the motion.

Roll Call:

Ayes: Skopec, Ballard, Ryan, Sagaser, Neal, Keith.

Nay: Tennis.

Absent: Kifer.

Alderman Ryan made a motion to offer the position of Parks and Recreation Superintendent to Todd Schrader salary to be determined by City Administrator within the advertised range. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Skopec, Ballard, Ryan, Sagaser, Neal, Keith.

Nay: Tennis.

Absent: Kifer.



Motion to Return to Open Session:

Alderman Sagaser made a motion to move into Open Session at 9:05 p.m. Alderman Ryan seconded the motion.

Roll Call:

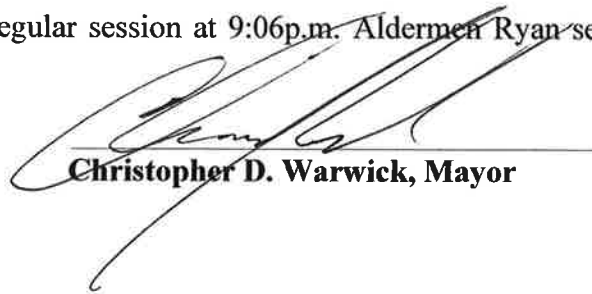
Aye: Keith, Tennis, Sagaser, Ryan, Ballard, Skopec, Neal.

Nay: None.

Absent: Kifer.

Motion to Adjourn:

Aldermen Keith made a motion to adjourn Regular session at 9:06p.m. Aldermen Ryan seconded the motion, which was unanimously approved.



Christopher D. Warwick, Mayor