



BOARD OF ALDERMAN WORK SESSION
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
THURSDAY, AUGUST 11th, 2020 AT 6:30 P.M.

Live View and View Later of this meeting available through City of Bolivar Facebook.

Call to Order: Mayor Pro-Tem Justin Ballard called the Work Session Council Meeting to order at 6:30 p.m.

Aldermen present at City Hall: Aldermen Steve Sagaser, Ethel Mae Tennis, Steve Skopec, Justin Ballard, Michael Ryan and Alexis Neal. Alderman Thane Kifer arrived at 6:40 p.m.

Aldermen absent: Alderman Charles Keith.

Mayor Chris Warwick present through zoom, due to COVID-19 Coronavirus Pandemic quarantine.

Others in attendance:

City Administrator Tracy Slagle, City Attorney Donald Brown, Fire Chief Brent Watkins, Police Chief Mark Webb, City Clerk Paula Henderson, Human Resources Representative Teri Schubert, Finance Director Natalie Scrivner, and visitors from the public.

Pledge of Allegiance: Led by Alderman Ballard.

Motion to Adopt Agenda:

Alderman Sagaser made a motion to approve the agenda, Alderman Ryan seconded the motion, which was unanimously approved.

Discuss and Approve: RFP for Propane.

Alderman Skopec made a motion to approve Bid with Doke Propane for \$0.87 for contract term September 1st, 2020 through August 31st, 2021. Alderman Tennis seconded the motion, which was unanimously approved.

Discussion: Professional Services Cycle / Schedule List.

Staff made the following recommendations for Professional Services Cycle. Banking bid out 2021; I.T. bid out 2020; Auditor and General Engineer bid out 2022; Property & Casualty Insurance and Health Insurance Broker bid out 2023. No objections to the proposed schedule as presented.



Discuss: PD/FD Recruitment/Retention/Planning.

Fire Chief Brent Watkins presented a Recruitment Internship Program/Tuition Reimbursement. Police Chief Mark Webb presented an Academy Tuition Reimbursement Program. Alderman Neal made a motion to approve both the Fire Department and Police Department Programs as presented. Alderman Ryan seconded, with was unanimously approved.

Discuss: YMCA Lease.

The Ozarks Regional YMCA gave notice to the community at the end of July 2020, that they would not be able to sustain a facility in Bolivar. City Administrator Tracy Slagle presented a Business Model of what the Bolivar Community/Aquatic Center could look like, if the City chose to purchase the lease agreement. The YMCA is willing to sell the lease to the City for \$575,000.00 to include exercise equipment. This could provide quality health and wellness opportunities for all generations in the community. No motions made, Alderman are asking for community feedback.

Discuss and Approve: Golf Clubhouse Roof Repairs/Deck Issues.

Public Works director Jerry Hamby discussed the concerns for the Golf Clubhouse. Deck will be removed soon due to safety concerns and will be put in the 2021 Budget to rebuild. Roof estimate is \$6,000 for Metal Supplies and 2 x 4 Runners. Alderman Ballard made a motion to approve the Metal Roof and 2 x4 runners, City Staff to provide labor. Alderman Sagaser seconded the motion, which was unanimously approved.

Discuss: 2020 Property Tax.

Review and discussion only, Public Hearing will be August 25th, 2020 at 6:30p.m. Reminder that if there was to be a Property tax in place, it would have to be implemented in even number years.

Discuss: Sludge Holding Tank Aerator Motor.

Public Works director Jerry Hamby wanted to inform the board that one of the Sludge Holding Tanks Aerator Motors will be needing repair as soon as possible. Estimated costs are unknown at this time.

Executive Session:

Alderman Neal made a motion at 7:34 p.m. to go into Executive Session RSMo 610.021(1) Legal Actions, Cause of Action, or litigation involving a public governmental body and Any confidential or privileged communications between a public governmental body or its representatives and its attorney. Alderman Ryan seconded the motion and RSMo 610.021(2) Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration therefor. Alderman Tennis seconded the motion.



Roll Call:

Ayes: Kifer, Sagaser, Tennis, Neal, Ryan, Ballard, Skopec.

Nay: None.

Absent: Keith.

Discussion and No Motions Made.

Motion to move into Open Session:

Alderman Sagaser made a motion at 8:30p.m. to move into Open Session. Alderman Neal seconded the motion.

Roll Call:

Ayes: Ryan, Sagaser, Ballard, Kifer, Skopec, Neal, Tennis.

Nay: None.

Absent: Keith.

Motion to Adjourn:

Aldermen Tennis made a motion to adjourn the Work Session at 8:31p.m. Aldermen Ryan seconded the motion, which was unanimously approved.



Paula Henderson, City Clerk

Christopher D. Warwick, Mayor



BOARD OF ALDERMAN REGULAR SESSION
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613
TUESDAY, AUGUST 25th, 2020 AT 6:30 P.M.

Live View and View Later of this meeting available through City of Bolivar Facebook.

Call to Order: Mayor Warwick called the Regular Session Council Meeting to order at 6:30 p.m.

Aldermen present: Charles Keith, Ethel Mae Tennis, Alexis Neal, Steve Skopec, Justin Ballard, Michael Ryan, Steve Sagaser and Thane Kifer.

Aldermen absent: None.

Others in attendance:

City Administrator Tracy Slagle, City Attorney Donald Brown, Public Works Director Jerry Hamby, Police Chief Mark Webb, Corporal Crystal Rorie, Fire Chief Brent Watkins, City Clerk Paula Henderson, Finance Director Natalie Scrivner, Gail Noggle Executive Director, Economic Development Alliance – Bolivar and Polk County and visitors from the public.

Pledge of Allegiance: Led by Alderman Ryan.

Motion to Adopt Agenda:

Alderman Sagaser made a motion to approve the agenda. Alderman Neal seconded the motion, which was unanimously approved.

PUBLIC HEARING: 2020 Property Tax Levy.

Public Hearing opened to the public at 6:31 p.m. and then closed at 6:32 p.m. with no public comments. Alderman Sagaser made a motion to set the 2020 Property tax at zero. Alderman Ryan seconded the motion.

Roll Call:

Ayes: Ballard, Kifer, Sagaser, Tennis, Keith, Ryan, Skopec, Neal.

Nays: None.

Absent: None.

Approval of Minutes: July 14th, 2020 Work and Executive Session; July 28th, 2020 Regular and Executive Session. Aldermen Ryan made a motion to approve. Aldermen Tennis seconded the motion, which was unanimously approved.

Bills and Financials Reports:

Alderman Ballard made a motion to approve. Alderman Ryan seconded the motion, which was unanimously approved.



Administrator Report:

City Administrator Tracy Slagle presented Fire Chief/Emergency Management Director Brent Watkins for the 2019 review of the City Fire Department. Chief Watkins noted that 2019 was the 2nd highest year for calls for service, with a total of 1330, 199 of the calls were fire related. BCFD stays active in the community with CPR, home and business safety surveys, birthday parties, smoke escape trailer, smoke alarm installations, Fire Code discussions and fire extinguisher training. In 2019 BCFD spent over 4250 hours training, approximately 185 hours per member. BCFD – our family helping to serve and protect the lives and property of your family! Alderman Neal made a motion to approve the Administrators report. Aldermen Ryan seconded the motion, which was unanimously approved.

Mayoral Appointment: Introductions, Presentations, Resolutions, Proclamations,

Chief Webb presented Corporal Crystal Rorie and her achievement of 2020 CIT Officer of the year by the Southwest Missouri National Alliance on Mental Illness for her work with Polk county's Crisis Intervention Team.

Old Business:

Bill No. 2020-29: An Ordinance Authorizing the City to Enter into an Agreement with Doke Propane, for Supply of Propane to the City. Alderman Sagaser made a motion for the first reading of Bill No. 2020-29. Alderman Neal seconds the motion. The City Attorney read Bill No. 2020-29. Ordinance 3615.

“AN ORDINANCE AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH DOKE PROPANE, FOR SUPPLY OF PROPANE TO THE CITY.”

Alderman Ryan made a motion to approve the second reading of Bill No. 2020-29. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2020-29. Ordinance 3615.

“AN ORDINANCE AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH DOKE PROPANE, FOR SUPPLY OF PROPANE TO THE CITY.”

Roll Call:

Ayes: Ryan, Keith, Sagaser, Neal, Kifer, Ballard, Skopec, Tennis.

Nays: None.

Absent: None.

Discuss and Approve: Sludge Holding Tank Aerator Motor.

Alderman Neal made a motion to approve Waste Water Treatment Sludge Holding Tank Aerator Motor repairs at \$6,420.00 and the Fiberglass Shield not to exceed \$5,000-\$6,000. Alderman Ryan seconded the motion.

Roll Call:

Ayes: Tennis, Kifer, Sagaser, Ballard, Keith, Neal, Skopec, Ryan.

Nays: None.

Absent: None.



Discuss and Approve: Intersection of Albany/Buffalo/Springfield Ave.

The developer of the property located to the North of Buffalo Rd and in between Springfield Ave and Albany Ave would like to entertain of the possibility of trading a small piece from the south end of the property for the vacating of Maupin Street. Several comments, no motions made at this point.

Discussion: YMCA Lease Purchase.

Alderman Skopec made a motion to approve the purchase in full, with the price of \$575,000 for the YMCA Lease. Alderman Neal seconded the motion.

Roll Call:

Ayes: Ballard, Kifer, Sagaser, Tennis, Keith, Ryan, Skopec, Neal.

Nays: None.

Absent: None.

New Business:

Bill No. 2020-30: An Ordinance Approving a Mid Year Fund Transfer for the Police, Fire and Park Departments from the Capital Improvement Fund for Eligible Expenses as Noted in the Budget for the Fiscal Year of 2020. Alderman Sagaser made a motion for the first reading of Bill No. 2020-30. Alderman Neal seconds the motion. The City Attorney read Bill No. 2020-30. Ordinance 3616.

“AN ORDINANCE APPROVING A MID YEAR FUND TRANSFER FOR THE POLICE, FIRE AND PARK DEPARTMENTS FROM THE CAPITAL IMPROVEMENT FUND FOR ELIGIBLE EXPENSES AS NOTED IN THE BUDGET FOR THE FISCAL YEAR OF 2020.”

Alderman Ryan made a motion to approve the second reading of Bill No. 2020-30. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2020-30. Ordinance 3616.

“AN ORDINANCE APPROVING A MID YEAR FUND TRANSFER FOR THE POLICE, FIRE AND PARK DEPARTMENTS FROM THE CAPITAL IMPROVEMENT FUND FOR ELIGIBLE EXPENSES AS NOTED IN THE BUDGET FOR THE FISCAL YEAR OF 2020.”

Roll Call:

Ayes: Neal, Skopec, Tennis, Keith, Kifer, Ballard, Sagaser, Ryan.

Nays: None.

Absent: None.

Bill No. 2020-31: An Ordinance Authorizing a Contract for renewal of a Firefighting Mutual Aid Agreement between the Member Departments of the Polk County Fire, Rescue and Training Association. Alderman Sagaser made a motion for the first reading of Bill No. 2020-31. Alderman Neal seconds the motion. The City Attorney read Bill No. 2020-31. Ordinance 3617.



“AN ORDINANCE AUTHORIZING A CONTRACT FOR RENEWAL OF A FIREFIGHTERS MUTUAL AID AGREEMENT BETWEEN THE MEMBER DEPARTMENTS OF THE POLK COUNTY FIRE, RESCUE AND TRAINING ASSOCIATION.”

Alderman Sagaser made a motion to approve the second reading of Bill No. 2020-31. Alderman Neal seconds the motion. The City Attorney read Bill No. 2020-31. Ordinance 3617.

“AN ORDINANCE AUTHORIZING A CONTRACT FOR RENEWAL OF A FIREFIGHTERS MUTUAL AID AGREEMENT BETWEEN THE MEMBER DEPARTMENTS OF THE POLK COUNTY FIRE, RESCUE AND TRAINING ASSOCIATION.”

Roll Call:

Ayes: Neal, Tennis, Keith, Sagaser, Ryan, Kifer, Ballard, Skopec.

Nays: None.

Absent: None.

Special Event Application Review for K-Life: Super K and Family Kickoff Klub.

Alderman Ryan made a motion to approve both events, Super K every Wednesday Sep 9th-Nov 18th, 2020 from 3:00 p.m. to 5:00 p.m. and Family Kickoff Klub Sep 3rd, 2020 from 6:00 p.m. to 9:00 p.m. Alderman Sagaser seconded the motion, which was unanimously approved.

Discuss and Approve: K-Life operating the Youth Park Concession Stand.

Alderman Neal made a motion to prepare an agreement for K-Life to be able to operate the Concession Stand at the Youth Park. Alderman Ryan seconded the motion, which was unanimously approved.

Discuss and Approve: Care Act Airport Funds for Airport Mower and Generator Wiring Needs.

Alderman Ballard made a motion to approve the purchase of a Brush Hog Mower 73” cut 33 HP Kohler EFI for \$9,600.00 from Crown Power and Equipment. Alderman Ryan seconded the motion, with was unanimously approved. Reviewed a quote from Polk County Electric for wiring needs at various airport buildings to be able to hook up the Portable Generator. Consensus it to go out for bid, since labor is over allowable limits.

Discuss and Approve: Golf Carts / Carryall Utility Vehicle.

Alderman Ryan made a motion to approve the purchase of 12 Golf Carts (Bolivar Blue), trading in 10 of our existing golf carts for a total after trade ins’ of \$28,400 and purchase the Carry All Utility Vehicle for \$7,800. Alderman Keith seconded the motion.

Roll Call:

Ayes: Tennis, Skopec, Ballard, Ryan, Sagaser, Kifer, Neal, Keith.

Nays: None.

Absent: None.



Discuss and Approve: Sell 1980 Duplex Fire Truck.

Alderman Kifer made a motion to accept Fire Chief Watkin's recommendation to sell the 1980 Duplex Fire Truck by reaching out to local fire departments or Gov Deals for as much profit as possible. Alderman Sagaser seconded the motion, which was unanimously approved.

Discuss and Approve: Donation of 2011 Ford Crown Victoria Police Car to Morrisville Police Department. Alderman Ryan made a motion to accept Police Chief Webb's recommendation to donate a 2011 Ford Crown Victoria to Morrisville, included the radar and lights. Alderman Keith seconded the motion, which was unanimously approved.

Discuss and Approve: State Surplus Availability of Code Enforcement Vehicle.

Alderman Skopec made a motion to purchase a 2017 Ford Focus for \$6,750 from Missouri State Surplus. Alderman Sagaser seconded the motion, which was unanimously approved.

Calendar of Events: September 8th, 2020 Work Session; September 22nd, 2020 Regular Session; September 14th-16th, 2020 MML Annual Conference - Virtual.

Executive Session:

Alderman Neal made a motion at 8:54 p.m. to go into Executive Session RSMo 610.021(2) Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration therefor. RSMo 610.021(1) Legal Actions, Cause of Action, or litigation involving a public governmental body and Any confidential or privileged communications between a public governmental body or its representatives and its attorney. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Kifer, Sagaser, Keith, Tennis, Neal, Ryan, Ballard, Skopec.

Nay: None.

Discussion and no motions made.

Motion to move into Open Session:

Alderman Keith made a motion to move into Open Session at 9:15 p.m. Alderman Ballard seconded the motion.

Roll Call:

Ayes: Ryan, Sagaser, Ballard, Kifer, Skopec, Neal, Tennis, Keith.

Nay: None.



Motion to Adjourn:

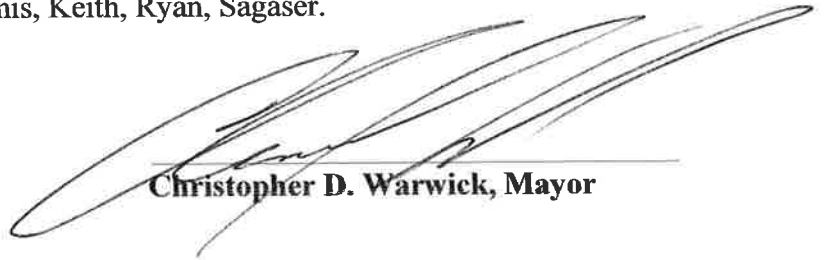
Aldermen Sagaser made a motion to adjourn Regular session at 9:16p.m. Aldermen Neal seconded the motion.

Roll Call:

Ayes: Neal, Kifer, Ballard, Skopec, Tennis, Keith, Ryan, Sagaser.

Nays: None.

Absent: None.



Christopher D. Warwick, Mayor



Paula Henderson, City Clerk