



BOARD OF ALDERMAN WORK SESSION  
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613  
TUESDAY, MAY 12th, 2020

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**Call to Order:** Mayor Warwick called the Work Session Council Meeting to order at 6:30p.m.

**Aldermen present:** Aldermen Steve Sagaser, Ethel Mae Tennis, Steve Skopec, Justin Ballard, Alexis Neal, Mike Ryan, Charles Keith, Thane Kifer.

**Aldermen absent:** None.

**Others In attendance:**

City Administrator Tracy Slagle, City Attorney Don Brown; Fire Chief Brent Watkins; Police Chief Mark Webb; Building Inspector Kyle Lee; City Clerk Paula Henderson; Finance Director Natalie Scrivner; Liberty Utilities John Donaldson and Dr. John F. Best.

**Discussion: Dr. John F. Best-Friends of Bolivar Parks and 427 S. Clark Property:**

Dr. John Best discussed the dangers and activities that surround the property at 427 S. Clark. The Friends of Bolivar Parks have been working on cleaning up this area, which is close to the Middle School and Youth Park. Alderman Kifer made a motion to have City Attorney Don Brown investigate procedures to take, if possible, to condemnation and demolition in a fashion where the expenses could be charged to the property owner. Alderman Skopec seconded, which was unanimously approved.

Dr. John Best also discussed the stream cleanup through Girl Scout Park. Friends of Bolivar Parks possibly has donations to line the stream in that area with decorative concrete rock. Friends of Bolivar Parks would appreciate any in kind work the City could do in help of preparation work including tree removal in that area. Alderman Ballard made a motion for Public Works Director Jerry Hamby to work with Dr. Best and Frank Zanaboni, Architect with Friends of Bolivar Parks to get estimates and to decide the best process to deter erosion or issues from arising. Alderman Ryan seconded the motion, which was unanimously approved.

Dr. John Best, Former Mayor also wanted to address the council regarding the sale of the Water and Sewer system to Liberty Utilities. He discussed the benefits that would provide to the city and the struggles the city has had with DNR and maintaining the system.

**Discussion: COVID-19.**

City Administrator, Tracy Slagle addressed the board with updates. Finance has been monitoring sales tax revenue and watching other cities, thinking that mid-Summer is when we may notice the decreases. Slagle wants the city to remain Pro-Active to this situation at all times.

**Discuss & Approve: Change Order No. 1 Emery Sapp and Sons, Inc for State Hwy D Early Childhood Learning Center Road Improvements.** Alderman Ballard made a motion to approve. Alderman Neal seconded, which was unanimously approved.



**Discussion & Approve: MODOT Crosswalk (Springfield/Austin St.)**

MODOT is offering to install a crosswalk in the area of Springfield Ave and Austin St. The City would need to provide street lights for the area, possibly 4. Lights could be installed on existing poles, so the cost would be around \$15.00 per month, per light. Alderman Neal made a motion to approve the proposal. Alderman Ryan seconded the motion, which was unanimously approved.

**Motion to Adjourn:**

Aldermen Sagaser made a motion to adjourn at 7:29p.m. Aldermen Ryan seconded the motion.

Roll Call:

Ayes: Kifer, Sagaser, Ballard, Skopec, Neal, Tennis, Ryan, Keith.

Absent: None.



**Paula Henderson, City Clerk**

**Christopher D. Warwick, Mayor**



BOARD OF ALDERMAN REGULAR SESSION  
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613  
TUESDAY, MAY 26th, 2020 AT 6:30 P.M.

Live View and View Later of this meeting available through City of Bolivar Facebook.

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**Call to Order:** Mayor Warwick called the Regular Session Council Meeting to order at 6:30 p.m.

**Aldermen present:** Ethel Mae Tennis, Steve Skopec, Justin Ballard, Michael Ryan, Steve Sagaser, Thane Kifer, Alexis Neal and Charles Keith.

**Aldermen absent:** None.

**Others in attendance:**

City Administrator Tracy Slagle, City Attorney Donald Brown, Public Works Director Jerry Hamby, Fire Chief Brent Watkins, City Clerk Paula Henderson, Finance Director Natalie Scrivner, Ollis/Akers/Arney Paul Long, Mr. Richard Vastine and visitors from the public.

**Pledge of Allegiance:** Led by Mayor Warwick.

**Motion to Adopt Agenda:**

Alderman Sagaser made a motion to approve the agenda. Alderman Kifer seconded the motion, which was unanimously approved.

**Approval of Minutes: April 14th, 2020 Work Session; April 22<sup>nd</sup>, 2020 Special Session and April 28<sup>th</sup>, 2020 Regular Session.** Aldermen Kifer made a motion to approve. Aldermen Ryan seconded the motion, which was unanimously approved.

**Bills and Financials Reports:**

Alderman Kifer made a motion to approve. Alderman Ryan seconded the motion, which was unanimously approved.

**Administrator Report:**

City Administrator Tracy Slagle presented the administrators report. The City has started the Shared work program May 4<sup>th</sup>, 2020 and we are in the fourth week of this program. Polk County has received funds from the Care Act, they are in the planning stages of process and procedures for the availability of this funding. Saturday, May 23<sup>rd</sup>, the city opened concessions at the Youth Park from 2 p.m. to 7 p.m., 7 days a week. City Wide cleanup was a great success. The city has received many calls of Thanks for this service. The Fire Department started responding Friday, May 22<sup>nd</sup>, to medical calls. Questions regarding the sale of the water and sewer system were asked and addressed from a citizen. Alderman Ryan made a motion to approve the Administrators report. Aldermen Ballard seconded the motion, which was unanimously approved.



**Mayoral Appointment:**

Mayor Warwick recommended the appointment of Paul Long and Gary Fulbright to the IDA Board. Alderman Sagaser made a motion to approve recommendations. Alderman Neal seconded the motion, which was unanimously approved.

**Old Business:**

**Bill No. 2020-16: An Ordinance Authorizing a Change Order to the Agreement with Emery Sapp and Sons, Inc. for Road Work on State Highway D.** Alderman Neal made a motion for the first reading of Bill No. 2020-16. Alderman Kifer seconds the motion. The City Attorney read Bill No. 2020-16. Ordinance 3602.

**“AN ORDINANCE AUTHORIZING A CHANGE ORDER TO THE AGREEMENT WITH EMERY SAPP AND SONS, INC. FOR ROAD WORK ON STATE HIGHWAY D.”**

Alderman Sagaser made a motion to approve the second reading of Bill No. 2020-16. Alderman Neal seconds the motion. The City Attorney read Bill No. 2020-16. Ordinance 3602.

**“AN ORDINANCE AUTHORIZING A CHANGE ORDER TO THE AGREEMENT WITH EMERY SAPP AND SONS, INC. FOR ROAD WORK ON STATE HIGHWAY D.”**

**Roll Call:**

Ayes: Kifer, Sagaser, Tennis, Keith, Ryan, Skopec, Neal.

Nays: None.

Absent: None.

**Update: Girl Scout Park – Town Branch Creek Lining.**

Public Works Director Jerry Hamby presented estimates of In-Kind costs for labor and equipment needed for the idea presented of improvements to Town Branch Lining. Labor estimates of \$72,000. And Equipment estimates of \$180,350. For a total of \$252,350 of In-Kind services. Estimates of a concrete block wall (larger concrete blocks) for one side would be \$150,200. Another option of a poured concrete wall with a rock pattern in the concrete for one side would be \$83,200. Discussion and no motions made.

**New Business:**

**Bill No. 2020-17: An Ordinance Re-Adopting the City Code for the City of Bolivar, as to Section 100.240; Relating to Conflicts of Interest of the Governing Body.** Alderman Sagaser made a motion for the first reading of Bill No. 2020-17. Alderman Neal seconds the motion. The City Attorney read Bill No. 2020-17. Ordinance 3603.

**“AN ORDINANCE RE-ADOPTING THE CITY CODE FOR THE CITY OF BOLIVAR, AS TO SECTION 100.240; RELATING TO CONFLICTS OF INTEREST OF THE GOVERNING BODY.”**



Alderman Skopec made a motion to approve the second reading of Bill No. 2020-17. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2020-17. Ordinance 3603.

**“AN ORDINANCE RE-ADOPTING THE CITY CODE FOR  
THE CITY OF BOLIVAR, AS TO SECTION 100.240;  
RELATING TO CONFLICTS OF INTEREST OF THE GOVERNING BODY.”**

Roll Call:

Ayes: Ballard, Kifer, Sagaser, Tennis, Keith, Ryan, Skopec, Neal.

Nays: None.

Absent: None.

**Bill No. 2020-18: An Ordinance Approving Fund Transfers from the Capital Improvement Fund to Various Funds for the Fiscal Year Ending 2019 for the City of Bolivar, Missouri.** Alderman Ryan made a motion for the first reading of Bill No. 2020-18. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2020-18. Ordinance 3604.

**“AN ORDINANCE AUTHORIZING FUND TRANSFERS FROM THE  
CAPITAL IMPROVEMENT FUND TO VARIOUS FUNDS FOR THE FISCAL  
YEAR ENDING 2019 FOR THE CITY OF BOLIVAR, MISSOURI.”**

Alderman Keith made a motion to approve the second reading of Bill No. 2020-18. Alderman Neal seconds the motion. The City Attorney read Bill No. 2020-18. Ordinance 3604.

**“AN ORDINANCE AUTHORIZING FUND TRANSFERS FROM THE  
CAPITAL IMPROVEMENT FUND TO VARIOUS FUNDS FOR THE FISCAL  
YEAR ENDING 2019 FOR THE CITY OF BOLIVAR, MISSOURI.”**

Roll Call:

Ayes: Kifer, Sagaser, Tennis, Keith, Ballard, Ryan, Skopec, Neal.

Nays: None.

Absent: None.

**Discuss and Approve: Paul Long, Ollis/Akers/Arney, Property and Casualty Insurance Renewal Review.** Paul Long presented the proposed Property and Casualty Insurance Renewal for 7/1/2020. Paul also presented options of reducing the premium by reducing some of the coverages.



**Calendar of Events:** June 2<sup>nd</sup>, 2020 Election Day; July 11<sup>th</sup>, 2020 Work Session; July 23<sup>rd</sup>, 2020 Regular Session; August 6<sup>th</sup>-7<sup>th</sup>, 2020 (date changed from June) MML Elected Officials Training.

**Executive Session:**

Alderman Neal made a motion at 7:40 p.m. to go into Executive Session RSMo 610.021(13) Individually Identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment,... RSMo 610.021(18) Operational guidelines, policies and specific response plans developed, adopted, or maintained by any public agency responsible for law enforcement, public safety, first response, or public health for use in responding to or preventing.. RSMo 610.021(2) Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration therefor. RSMo 610.021(1) Legal Actions, Cause of Action, or litigation involving a public governmental body and Any confidential or privileged communications between a public governmental body or its representatives and its attorney. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Kifer, Sagaser, Keith, Tennis, Neal, Ryan, Ballard, Skopec.  
Nay: None.

**Motion to move into Open Session:**

Alderman Keith made a motion to move into Open Session. Alderman Sagaser seconded the motion.

Roll Call:

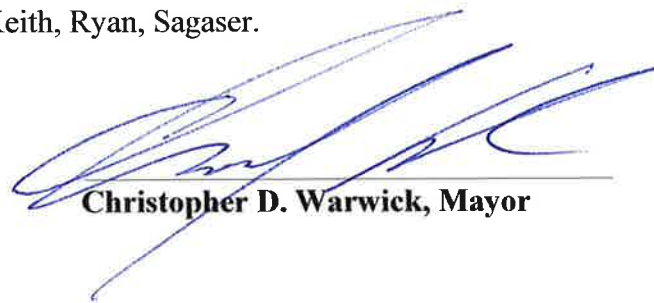
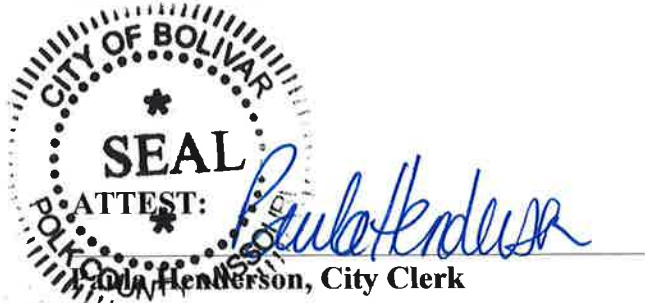
Ayes: Ryan, Sagaser, Ballard, Kifer, Skopec, Neal, Tennis, Keith.

**Motion to Adjourn:**

Aldermen Ryan made a motion to adjourn Regular session at 9:06p.m. Aldermen Sagaser seconded the motion.

Roll Call:

Ayes: Neal, Kifer, Ballard, Skopec, Tennis, Keith, Ryan, Sagaser.  
Nays: None.  
Absent: None.



Christopher D. Warwick, Mayor