

RESIDENTIAL BUILDING PERMIT APPLICATION

- Allow 48 hours for permit processing. Permits are picked up/dropped off and paid for in the Utilities Department.
- **Before beginning** any excavation, **contact Missouri One Call at 1-800-344-7483** to locate underground utilities.
- Issuance of Permit does not guarantee approval of project or confer approval of any named contractor.
- Issuance of Permit does not grant right to owner/contractor to violate any City, State or Federal law or home owners association agreement that may be in place for said property.
- Questions? Contact – City of Bolivar Building Inspector, Kyle Lee 417-328-5826, klee@bolivar.mo.us

I certify the following information provided is accurate to the best of my knowledge and accurately represents the proposed work to be done. I understand this application must be fully completed, including all signatures, before a permit will be issued. I further understand that the City will not issue a permit if any contractor does not have a city business license.

In addition, I understand this permit application shall be deemed expired 180 days after the date of filing unless such application has been pursued in good faith or a permit has been issued. The Building Official, at his discretion, is authorized to grant an extension to this application. However, a request for an extension must be submitted in writing prior to the expiration date. This is the only notice I will receive for the renewal of the application and keeping the application valid is my responsibility.

Applicant Name: _____
please print please sign date

Project Contact Person: _____ Project Address: _____

Project Contact Phone: _____ Email: _____

Property Owner: _____ Mailing Address: _____

Property Owner Phone: _____ Email: _____

DESCRIPTION OF WORK

- The City of Bolivar has adopted the following building codes: 2015 ICC codes, 2008 NEC.
- No structure may be located in a drainage or utility easement.
- When the permit is picked up, a site plan with acceptable locations may be provided.
- New Const. & Additions - Supply a site plan showing distances to all lot lines and existing structures. (Hand drawn acceptable)
- New Const. & Additions may require a completed Building Materials Guide.

STRUCTURE TYPE OF CONSTRUCTION, check all that apply:

- New Single-Family Dwelling
 New Two-Family Dwelling
 Remodel
 Addition
 Electrical Srvc.
 * For New Construction, Remodels and Additions please include a completed Site Plan showing lot lines.
 Deck
 Pool
 Shed
 Carport
 Detached Garage/Accessory Building
 Driveway Apron
 Demolition: What type of structure is planned to be demolished? _____
 Re-roof: What is the existing roofing material? _____
 What will be the new roofing material? _____
 Will repairs to decking occur / Other construction for roofing project? Yes No
 If Re-roofing, over existing roof material, total number of layers when completed? 1 2 3+

 Other, please specify: _____

PERMITS NEEDED, check all that apply:

- Structural
 Mechanical
 Electrical
 Plumbing
 Fire Protection

SIZE OF CONSTRUCTION:

Square footage of entire residence as it exists (including basement, garage, porches, etc): _____

Total Square foot of project under roof: _____
 Estimated cost of construction: _____
(Include all floors, basement, porches, garages, etc.)
 Water Meter Size/s _____
 Water Meter Count _____

SIGN	<ul style="list-style-type: none"> No sign, including banners, shall be located in the right-of-way or the sight triangle.
	Sign Type Check all that apply:
	<input type="checkbox"/> Ground <input type="checkbox"/> Wall <input type="checkbox"/> Temporary Ground <input type="checkbox"/> Banner <input type="checkbox"/> Portable <input type="checkbox"/> Pole
	<input type="checkbox"/> Other, please specify: _____
	Quantity: _____ Size: _____ Height above ground: _____
Will the sign have electrical service: <input type="checkbox"/> Yes <input type="checkbox"/> No Estimated cost of construction: _____	

CONTRACTORS

- All contractors must have a current City of Bolivar Business License.
- Beginning April 22, 2010, all contractors renovating pre-1978 construction must be EPA Lead-Safe Certified.

GENERAL	Name: _____	Phone Number: _____	Lead-Safe: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Address: _____		Licensed: <input type="checkbox"/> Yes <input type="checkbox"/> No License #: _____
ELECTRICAL	Name: _____	Phone Number: _____	Lead-Safe: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Address: _____		Licensed: <input type="checkbox"/> Yes <input type="checkbox"/> No License #: _____
PLUMBING	Name: _____	Phone Number: _____	Lead-Safe: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Address: _____		Licensed: <input type="checkbox"/> Yes <input type="checkbox"/> No License #: _____
MECHANICAL	Name: _____	Phone Number: _____	Lead-Safe: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Address: _____		Licensed: <input type="checkbox"/> Yes <input type="checkbox"/> No License #: _____
FENCE INSTALLER	Name: _____	Phone Number: _____	Lead-Safe: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Address: _____		Licensed: <input type="checkbox"/> Yes <input type="checkbox"/> No License #: _____

OFFICE USE ONLY

Parcel Number: _____

Subdivision: _____ Block: _____ Lot: _____

Zoning District: _____ Flood Zone: _____ Required Parking: _____

Lot: Inner Lot Corner Lot Type of Street: Arterial Local Collector

Property Setbacks: Front: _____ Left Side: _____ Right Side: _____ Rear: _____

Project Setbacks: Front: _____ Left Side: _____ Right Side: _____ Rear: _____

Easements: _____

Notes: _____

Landscaping: Y N Stormwater Detention: Y N Plans & Specifications submitted: Y N