

**PRELIMINARY PLAT CHECKLIST**

Case # \_\_\_\_\_  
Date Filed \_\_\_\_\_

- I. Name of Subdivision \_\_\_\_\_
- II. Name of Owner \_\_\_\_\_
- III. Name of Subdivider \_\_\_\_\_
- IV. Name of Person who prepared the Plat \_\_\_\_\_
- V. Signature of Person who completed this Checklist \_\_\_\_\_

**Instructions:**

The following checklist shall be completed by the developer and will be reviewed by the Planning and Zoning staff. This checklist shall accompany the preliminary plat when it is submitted to the Planning Commission. If the answer to any of the questions is "No", a written explanation must accompany this checklist.

VI. Does the Preliminary Plat show the following information?

	Yes	No
A. Name of subdivision	_____	_____
B. Location of boundary lines and reference to section or quarter section lines	_____	_____
C. Name and address of owner(s)	_____	_____
D. Name and address of subdivider(s)	_____	_____
E. Name of planner, engineer, landscape architect, or surveyor who prepared the Plat	_____	_____
F. Scale of Plat, 1 inch-100 feet or larger and north arrow	_____	_____
G. Date of preparation	_____	_____
H. Location, width and name of platted streets or other public ways, railroads and utility R/W, parks and other public open spaces and permanent buildings within or adjacent to the proposed subdivision	_____	_____

	Yes	No
I. Location of existing sewers, water mains, gas mains, culverts or other underground installations within or adjacent to the proposed subdivision with pipe size, manholes and grades	_____	_____
J. Topography at contour intervals based on the U.S.G.S. datum or Municipality datum and shall be shown as follows: Average slope less than six percent (6%) -two (2) foot interval contour map and average slope over six percent (6%)- five (5) foot interval contour map	_____	_____
K. Location of watercourses, bridges, wooded areas, lakes, ravines and other significant physical feature	_____	_____
L. Location and width of proposed streets, alleys, pedestrian ways and easements	_____	_____
M. General plan of sewer mains, water mains, sidewalks and any other required utilities	_____	_____
N. Location and size of proposed parks, if any	_____	_____
VII. Does the proposed subdivision design conform to the Comprehensive Plan.	_____	_____
VIII. Are the open space requirements of the Subdivision Regulations met?	_____	_____
IX. Are lots sized appropriately for zoning district?	_____	_____
X. Is any portion of the Plat in the floodplain? (if so, must be shown on Plat)	_____	_____
XI. Are all lots buildable with respect to topography, drainage ways, bedrock and soil conditions?	_____	_____
XII. Do street alignment meet all requirements?	_____	_____
XIII. Were thirteen (13) copies of the preliminary plat submitted?	_____	_____

§ 425.020

Bolivar City Code

§ 425.020

XIV. Is preliminary plat fee paid?

Yes

No

\_\_\_\_\_

\_\_\_\_\_

**NOTE:** Any revisions of the original plans must be submitted to the City before the Plat is recorded.

**OFFICE USE ONLY**

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Conditions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_