



PH  
10/18/19  
4:05pm

BOARD OF ALDERMAN REGULAR SESSION  
BOARD MEETING TUESDAY  
OCTOBER 22nd, 2019 at 6:30 p.m.  
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613

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CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOTION TO ADOPT AGENDA

1. APPROVAL OF MINUTES:

September 24th, 2019 Regular Session.

2. BILLS & FINANCIAL REPORTS.

3. ADMINISTRATOR REPORT: \*Fire Department Update, Chief Watkins.

4. MAYORAL APPOINTMENT: Introductions, Presentations, Resolutions, Proclamations,  
\* Proclamation of Information Security.

5. OLD BUSINESS:

a. Bill No. 2019-66: An Ordinance Approving a Purchase of Lawn Mower from Crown Power.

b. Bill No. 2019-67: An Ordinance Approving an Agreement with Bolivar R-1 School for a SRO.

6. NEW BUSINESS:

a. Acknowledge: Record Retention Disposal List for October 2019.

b. Discussion: 2020 Budget.

7. CALENDAR OF EVENTS: November 19<sup>th</sup>, 2019 Possible Regular Meeting and Discuss December Regular Meeting Date.

8. Executive Session: **RSMo 610.021(2)** Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration therefor. **RSMo 610.021(1)** Legal Actions, Cause of Action, or litigation involving a public; governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorney...

9. ADJOURNMENT:

#wherelibertyflows

If you have a need for special accommodations,  
Please contact the City Clerk's office 24 hours prior to the meeting.



BOARD OF ALDERMAN REGULAR SESSION  
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613  
TUESDAY, SEPTEMBER 24<sup>TH</sup>, 2019 AT 6:30 P.M.

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**Call to Order:** Mayor Warwick called the Regular Session Council Meeting to order at 6:30 p.m.

**Aldermen present:** Aldermen Ethel Mae Tennis, Steve Skopec, Justin Ballard, Michael Ryan, Steve Sagaser, Alexis Neal and Charles Keith.

**Aldermen absent:** Kifer.

**In attendance:**

City Administrator Tracy Slagle, Police Chief Mark Webb, City Attorney Donald Brown, Public Works Director Jerry Hamby, Fire Chief Brent Watkins, City Clerk Paula Henderson, Finance Director Natalie Scrivner, and other visitors from the public.

**Pledge of Allegiance:** Led by Alderman Sagaser.

**Motion to Adopt Agenda:**

Alderman Sagaser made a motion to approve the agenda. Alderman Neal seconded the motion, which carried unanimously.

**Approval of Minutes:**

Alderman Ryan made a motion to correct the August 27<sup>th</sup>, 2019 of Tennis being listed twice and approve the remainder of the minutes. Alderman Sagaser seconded the motion, which was unanimously approved.

**Bills and Financial Reports:**

Alderman Sagaser made a motion to approve those as presented. Alderman Tennis seconded the motion, which was approved unanimously.

**Administrator Report:**

City Administrator Tracy Slagle updated the Board that Natalie Scrivner, Director of Finance and Paula Henderson, City Clerk were able to attend MML Annual Conference this year. Natalie Scrivner was awarded her Certified Municipal Official recognition this year at the conference. Natalie gave a quick overview of the conference. Tracy Slagle also updated the Board that her and Natalie have been working line by line on the 2020 Budget. Oakland Ave overlay bids came in much lower than expected. Savings from the Oakland Overlay could be applied to additional street overlays this year. The Splash pad will be closed for the remainder of 2019. The Fire Department will have a Promotion Ceremony at 4:00 p.m. October 8<sup>th</sup>, 2019. There has been discussion with Polk County Health Department and Polk County Cares task force to serve as a facilitator for non-for-profit initiatives and services. There has been ideas and discussion about utilizing the office at the Splash Pad for different groups to interact with community members.



Administrator Slagle discussed the copies of flyers to use as an example of the No Tax Increase reallocation of sales tax initiative that will be voted on November 5<sup>th</sup>, 2019. The bid openings for the Hwy D Left Turn lane will be October 1<sup>st</sup>, there may be a need to have a Special Board Meeting to get the approvals and paperwork done quickly. Alderman Neal made a motion to approve the Administrator report. Alderman Ballard seconded the motion, which was approved unanimously.

**Old Business:**

**Update and Discuss: Parking on West Jackson Street.**

Public Works Director Jerry Hamby reported to the Board that there is not enough room on West Jackson to be able to add additional diagonal spots. The public works department will be putting stripes down for spots on Pike in the vicinity.

**Discuss and Approve: Lawn Mower Quote to replace the Insured Lawnmower from Airport Fire in July 2019.** Alderman Skopec made a motion to purchase the Bush Hog Mower from Crown Power the HDC2361 Kawasaki \$7,000. Motion Dies for lack of second. Alderman Skopec made a motion to purchase Bush Hog Mower from Crown Power the HDZ2761 Kohler for \$7,900. Alderman Sagaser seconds the motion, which was unanimously approved.

**Bill No. 2019-56: An Ordinance Approving the Bid of Elliot Equipment for a 2018 Model Street Sweeper for the City's Public Works Department, and Authorizing the City to Enter Into a Lease Purchase Agreement with Community Leasing Partners to Acquire a 2018 Street Sweeper.**

Alderman Sagaser made a motion for the first reading of Bill No. 2019-56. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-56 Ordinance 3559.

**“AN ORDINANCE APPROVING THE BID OF ELLIOTT EQUIPMENT FOR A 2018 MODEL STREET SWEEPER FOR THE CITY’S PUBLIC WORKS DEPARTMENT, AND AUTHORIZING THE CITY TO ENTER INTO A LEASE PURCHASE AGREEMENT WITH COMMUNITY LEASING PARTNERS TO ACQUIRE A 2018 STREET SWEEPER.”**

Alderman Ryan made a motion to approve the second reading of Bill No. 2019-56. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-56. Ordinance 3559.

**“AN ORDINANCE APPROVING THE BID OF ELLIOTT EQUIPMENT FOR A 2018 MODEL STREET SWEEPER FOR THE CITY’S PUBLIC WORKS DEPARTMENT, AND AUTHORIZING THE CITY TO ENTER INTO A LEASE PURCHASE AGREEMENT WITH COMMUNITY LEASING PARTNERS TO ACQUIRE A 2018 STREET SWEEPER.”**

Roll Call:

Ayes: Tennis, Skopec, Ballard, Ryan, Sagaser, Neal, Keith.

Nays: None.

Absent: Kifer.



Alderman Ballard made a motion to add the Additional street list presented with the Oakland Overlay Agreement with Leo Journagan Construction Co., Inc. Additional cost estimates are \$226,975.30(not including Oakland Avenue). Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Tennis, Skopec, Ballard, Ryan, Sagaser, Neal, Keith.

Nays: None.

Absent: Kifer.

**Bill No. 2019-57 An Ordinance Authorizing an Agreement with Leo Journagan Construction Co., Inc for Materials and Labor for a Road Project for Overlay Work to Oakland Avenue in Bolivar, Missouri.** Alderman Sagaser made a motion for the first reading of Bill No. 2019-57 to include the additional street list. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-57. Ordinance 3560.

**“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH LEO JOURNAGAN CONSTRUCTION CO., INC FOR MATERIALS AND LABOR FOR A ROAD PROJECT FOR OVERLAY WORK TO OAKLAND AVENUE IN BOLIVAR, MISSOURI.”**

Alderman Neal made a motion to approve the second reading of Bill No. 2019-57. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2019-57. Ordinance 3560.

**“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH LEO JOURNAGAN CONSTRUCTION CO., INC FOR MATERIALS AND LABOR FOR A ROAD PROJECT FOR OVERLAY WORK TO OAKLAND AVENUE IN BOLIVAR, MISSOURI.”**

Roll Call:

Ayes: Tennis, Skopec, Ballard, Ryan, Sagaser, Neal, Keith.

Nays: None.

Absent: Kifer.

**Bill No. 2019-58 An Ordinance Approving the Bid of Windstream and Broadview Networks for a New City-Wide Phone System and Authorizing Agreements for Materials and Labor Consistent with the Phone System Bid Received.** Alderman Neal made a motion for the first reading of Bill No. 2019-58 to include the additional street list. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2019-58. Ordinance 3561.

**“AN ORDINANCE APPROVING THE BID OF WINDSTREAM AND BROADVIEW NETWORKS FOR A NEW CITY-WIDE PHONE SYSTEM AND AUTHORIZING AGREEMENTS FOR MATERIALS AND LABOR CONSISTENT WITH THE PHONE SYSTEM BID RECEIVED.”**



Alderman Ballard made a motion to approve the second reading of Bill No. 2019-58. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-58. Ordinance 3561.

**“AN ORDINANCE APPROVING THE BID OF WINDSTREAM AND BROADVIEW NETWORKS FOR A NEW CITY-WIDE PHONE SYSTEM AND AUTHORIZING AGREEMENTS FOR MATERIALS AND LABOR CONSISTENT WITH THE PHONE SYSTEM BID RECEIVED.”**

Roll Call:

Ayes: Tennis, Skopec, Ballard, Ryan, Sagaser, Neal, Keith.

Nays: None.

Absent: Kifer.

**Bill No. 2019-59 An Ordinance Approving the Bids of Jmark Business Solutions, Inc for Multiple Upgrades to the City’s Information Technology Equipment and Systems and Authorizing Agreements for Materials and Labor Consistent with Information Technology Bids Received.**

Alderman Neal made a motion for the first reading of Bill No. 2019-59 to include the additional street list. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2019-59. Ordinance 3562.

**“AN ORDINANCE APPROVING THE BID OF JMARK BUSINESS SOLUTIONS, INC FOR MULTIPLE UPGRADES TO THE CITY’S INFORMATION TECHNOLOGY EQUIPMENT AND SYSTEMS AND AUTHORIZING AGREEMENTS FOR MATERIALS AND LABOR CONSISTENT WITH INFORMATION TECHNOLOGY BIDS RECEIVED.”**

Alderman Sagaser made a motion to approve the second reading of Bill No. 2019-59. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2019-59. Ordinance 3562.

**“AN ORDINANCE APPROVING THE BID OF JMARK BUSINESS SOLUTIONS, INC FOR MULTIPLE UPGRADES TO THE CITY’S INFORMATION TECHNOLOGY EQUIPMENT AND SYSTEMS AND AUTHORIZING AGREEMENTS FOR MATERIALS AND LABOR CONSISTENT WITH INFORMATION TECHNOLOGY BIDS RECEIVED.”**

Roll Call:

Ayes: Tennis, Skopec, Ballard, Ryan, Sagaser, Neal, Keith.

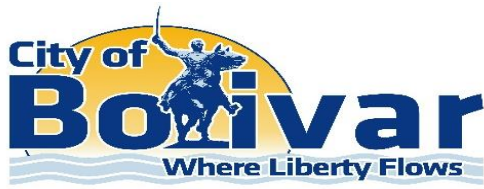
Nays: None.

Absent: Kifer.

**New Business:**

**Discuss & Approve: Emergency Expenditures for Repairs to Karlin Well #2.**

Alderman Neal made a motion to approve the Emergency purchase of repairs for Karlin Well #2 with Flynn Drilling Company estimated at \$11,143.00. Alderman Sagaser seconded the motion, which was unanimously approved.



**Review & Discuss: 2020 Trash Billing Contract Review.**

More information requested and to be discussed again at October Work Session.

**Bill No. 2019-60 An Ordinance Authorizing the City to Accept a Grant Agreement with the Federal Emergency Management Agency and the U.S. Department of Homeland Security for Application for Funds to Provide for Safety Equipment.** Alderman Neal made a motion for the first reading of Bill No. 2019-60 to include the additional street list. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2019-60. Ordinance 3563.

**“AN ORDINANCE AUTHORIZING THE CITY TO ACCEPT A GRANT AGREEMENT WITH THE FEDERAL EMERGENCY MANAGEMENT AGENCY AND THE U.S. DEPARTMENT OF HOMELAND SECURITY FOR APPLICATION FOR FUNDS TO PROVIDE FOR SAFETY EQUIPMENT.”**

Alderman Ballard made a motion to approve the second reading of Bill No. 2019-60. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-60. Ordinance 3563.

**“AN ORDINANCE AUTHORIZING THE CITY TO ACCEPT A GRANT AGREEMENT WITH THE FEDERAL EMERGENCY MANAGEMENT AGENCY AND THE U.S. DEPARTMENT OF HOMELAND SECURITY FOR APPLICATION FOR FUNDS TO PROVIDE FOR SAFETY EQUIPMENT.”**

Roll Call:

Ayes: Tennis, Skopec, Ballard, Ryan, Sagaser, Neal, Keith.

Nays: None.

Absent: Kifer.

**Bill No. 2019-61 An Ordinance Approving Fund Transfers from the Corbet Fund to the Fire Department as Approved in the 2019 Budget For the City of Bolivar, Missouri.** Alderman Sagaser made a motion for the first reading of Bill No. 2019-61 to include the additional street list. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2019-61. Ordinance 3564.

**“AN ORDINANCE APPROVING FUND TRANSFERS FROM THE CORBET FUND TO THE FIRE DEPARTMENT AS APPROVED IN THE 2019 BUDGET FOR THE CITY OF BOLIVAR, MISSOURI.”**

Alderman Neal made a motion to approve the second reading of Bill No. 2019-61. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2019-61. Ordinance 3564.





**“AN ORDINANCE APPROVING FUND TRANSFERS FROM THE CORBET FUND  
TO THE FIRE DEPARTMENT AS APPROVED  
IN THE 2019 BUDGET FOR THE CITY OF BOLIVAR, MISSOURI.”**

Roll Call:

Ayes: Tennis, Skopec, Ballard, Ryan, Sagaser, Neal, Keith.

Nays: None.

Absent: Kifer.

**Bill No. 2019-62 An Ordinance Changing the Zoning Classification for Certain Property Generally Located at 832 E. Buffalo Rd, Bolivar, MO.** Alderman Sagaser made a motion for the first reading of Bill No. 2019-62 to include the additional street list. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-62. Ordinance 3565.

**“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN  
PROPERTY GENERALLY LOCATED AT 832 E. BUFFALO RD, BOLIVAR, MO.”**

Alderman Ballard made a motion to approve the second reading of Bill No. 2019-62. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-62. Ordinance 3565.

**“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN  
PROPERTY GENERALLY LOCATED AT 832 E. BUFFALO RD, BOLIVAR, MO.”**

Roll Call:

Ayes: None.

Nays: Tennis, Skopec, Ballard, Ryan, Sagaser, Neal, Keith.

Absent: Kifer.

**Bill No. 2019-63 An Ordinance Changing the Zoning Classification for Certain Property Generally Located at 522 S. Chicago, Bolivar, MO.** Alderman Sagaser made a motion for the first reading of Bill No. 2019-63 to include the additional street list. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-63. Ordinance 3566.

**“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN  
PROPERTY GENERALLY LOCATED AT 522 S. CHICAGO, BOLIVAR, MO.”**

Alderman Ryan made a motion to approve the second reading of Bill No. 2019-63. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-63. Ordinance 3566.

**“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN  
PROPERTY GENERALLY LOCATED AT 522 S. CHICAGO, BOLIVAR, MO.”**



Roll Call:

Ayes: None.

Nays: Tennis, Skopec, Ballard, Ryan, Sagaser, Neal, Keith.

Absent: Kifer.

**Bill No. 2019-64 An Ordinance Changing the Zoning Classification for Certain Property Generally Located at 2021 S. Morrisville Rd, Bolivar, MO.** Alderman Sagaser made a motion for the first reading of Bill No. 2019-64 to include the additional street list. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-64. Ordinance 3567.

**“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY GENERALLY LOCATED AT 2021 S. MORRISVILLE RD, BOLIVAR, MO.”**

Alderman Neal made a motion to approve the second reading of Bill No. 2019-64. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2019-64. Ordinance 3567.

**“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY GENERALLY LOCATED AT 2021 S. MORRISVILLE RD, BOLIVAR, MO.”**

Roll Call:

Ayes: None.

Nays: Tennis, Skopec, Ballard, Ryan, Sagaser, Neal, Keith.

Absent: Kifer.

**Calendar of Events:** October 8<sup>th</sup>, 2019 Work Session; October 22nd, 2019 Regular Session.

**Motion to Adjourn:**

Aldermen Sagaser made a motion to leave executive session at 7:48p.m. Aldermen Neal seconded the motion, which was unanimously approved.

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Christopher D. Warwick, Mayor

ATTEST:

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Paula Henderson, City Clerk





Bolivar, MO

# Check Report

By Check Number

Date Range: 09/01/2019 - 09/30/2019

Vendor Name	Payment Date	Payment Amount	Number
<b>Bank Code: AP-COMMERCE CHECKING ACCT</b>			
ANIMAL CARE CLINIC OF BOLIVAR/ LEVIN ROWETON DVM LLC	09/06/2019	\$ 100.45	49731
APAC	09/06/2019	\$ 3,850.67	49732
ASH GROVE AGGREGATES INC	09/06/2019	\$ 1,523.64	49733
BOLIVAR FARMERS EXCHANGE	09/06/2019	\$ 120.84	49734
BOLIVAR OFFICE EXPRESS/ LOIS COFFEY	09/06/2019	\$ 73.99	49735
BOLIVAR READY MIX & MATERIALS	09/06/2019	\$ 413.00	49736
BUG ZERO	09/06/2019	\$ 160.00	49737
C&C FARM & HOME SUPPLY INC	09/06/2019	\$ 13.91	49738
	09/06/2019	VOID	49739
CONTECH ENGINEERED SOLUTIONS	09/06/2019	\$ 478.95	49740
CORE & MAIN LP.	09/06/2019	\$ 1,783.74	49741
ED M FELD EQUIPMENT CO., INC	09/06/2019	\$ 1,604.00	49742
ELLIOTT EQUIPMENT CO	09/06/2019	\$ 75.00	49743
EMPIRE DISTRICT	09/06/2019	\$ 47,003.24	49744
EMPLOYEE BENEFIT DESIGN LLC	09/06/2019	\$ 360.00	49745
EYEMED VISION	09/06/2019	\$ 116.25	49746
EYEMED VISION	09/06/2019	\$ 409.95	49747
GARRETSON TRASH SERVICE LLC	09/06/2019	\$ 801.00	49748
HACH COMPANY	09/06/2019	\$ 135.13	49749
HARRY COOPER SUPPLY CO	09/06/2019	\$ 88.20	49750
MO DEPT OF HIGHER EDUCATION	09/06/2019	\$ 99.30	49751
MO POLICE CHIEFS ASSOCIATION	09/06/2019	\$ 40.00	49752
ORTEX PEST CONTROL	09/06/2019	\$ 45.00	49753
POLK COUNTY ELECTRIC INC	09/06/2019	\$ 160.00	49754
PRAIRIE FIRE COFFEE ROASTERS	09/06/2019	\$ 41.90	49755
SPRINGFIELD WINWATER WORKS CO	09/06/2019	\$ 1,716.51	49756
STEPPING STONES OFFICE PRODUCTS	09/06/2019	\$ 31.11	49757
WESTPORT POOLS	09/06/2019	\$ 1,212.50	49758
ALL STAR PRO GOLF	09/06/2019	\$ 109.42	49759
ALL CREATURES ANIMAL CLINIC LTD	09/12/2019	\$ 617.08	49769
ALL STAR PRO GOLF	09/12/2019	\$ 73.10	49770
AMERICAN WATER TREATMENT INC	09/12/2019	\$ 370.91	49771
BOLIVAR DRUG	09/12/2019	\$ 15.66	49772
BOLIVAR FARMERS EXCHANGE	09/12/2019	\$ 83.48	49773
BOLIVAR OFFICE EXPRESS/ LOIS COFFEY	09/12/2019	\$ 75.98	49774
BOLIVAR PET HOSPITAL	09/12/2019	\$ 190.50	49775
BUG ZERO	09/12/2019	\$ 103.00	49776
C&C FARM & HOME SUPPLY INC	09/12/2019	\$ 103.49	49777
CERTIFIED LABORATORIES	09/12/2019	\$ 95.00	49778
CHENEY, SHAWNA	09/12/2019	\$ 17.98	49779
CITIZENS MEMORIAL CLINICS	09/12/2019	\$ 330.00	49780
CLINT WEBB'S BACKHOE SERVICE	09/12/2019	\$ 2,700.00	49781
CORE & MAIN LP.	09/12/2019	\$ 691.00	49782
DOKE PROPANE INC	09/12/2019	\$ 2,689.20	49783
DOUGLAS HAUN & HEIDEMAN PC	09/12/2019	\$ 9,527.50	49784
ELLIOTT EQUIPMENT CO	09/12/2019	\$ 1,232.15	49785
GOEDECKE COMPANY INC	09/12/2019	\$ 1,441.92	49786
HACH COMPANY	09/12/2019	\$ 135.13	49787
HARRY COOPER SUPPLY CO	09/12/2019	\$ 707.54	49788
JENNIFER DOWNING	09/12/2019	\$ 110.00	49789
JOHN FABICK TRACTOR CO	09/12/2019	\$ 66.34	49790
JOHNSTONE SUPPLY	09/12/2019	\$ 143.26	49791
LARRY JAMES HAMBY	09/12/2019	\$ 525.00	49792

## Check Report

Date Range: 09/01/2019 - 09/30/2019

Vendor Name	Payment Date	t Payment Amount	Number
MELISSA JOHNSON	09/12/2019	\$ 150.00	49793
ME-SHY LOCKSMITH LLC	09/12/2019	\$ 100.00	49794
MFA OIL Co	09/12/2019	\$ 899.59	49795
MO ONE CALL SYSTEM INC	09/12/2019	\$ 140.40	49796
MONRO INC	09/12/2019	\$ 2,149.68	49797
NAEGLER OIL INC	09/12/2019	\$ 11,875.97	49798
NEWMAN COMLEY & RUTH	09/12/2019	\$ 2,592.82	49799
OZARKS COCA-COLA/DR PEPPER BOTTLING COMPANY	09/12/2019	\$ 341.58	49800
PDC LABORATORIES	09/12/2019	\$ 1,108.75	49801
	09/12/2019	VOID	49802
POLK COUNTY ELECTRIC INC	09/12/2019	\$ 565.45	49803
PRAIRIE FIRE COFFEE ROASTERS	09/12/2019	\$ 82.80	49804
QUARLES SUPPLY CO BOLIVAR	09/12/2019	\$ 120.55	49805
ROAD BUILDERS MACHINERY & SUPPLY CO., INC.	09/12/2019	\$ 87.00	49806
SENTINEL EMERGENCY SOLUTIONS	09/12/2019	\$ 11,079.55	49807
STEWART CONCRETE	09/12/2019	\$ 494.63	49808
USA BLUE BOOK	09/12/2019	\$ 56.33	49809
UTILITY SOLUTIONS ASSOCIATIONS INC	09/12/2019	\$ 10,584.00	49810
WEST, CAROL	09/12/2019	\$ 112.52	49811
WESTLAKE ACE HARDWARE INC	09/12/2019	\$ 9.44	49812
YMCA	09/12/2019	\$ 273.28	49813
ALL CREATURES ANIMAL CLINIC LTD	09/17/2019	\$ 159.26	49814
BOLIVAR FARMERS EXCHANGE	09/17/2019	\$ 37.81	49815
BOLIVAR OFFICE EXPRESS/ LOIS COFFEY	09/17/2019	\$ 69.99	49816
BOLIVAR PET HOSPITAL	09/17/2019	\$ 80.75	49817
CINTAS CORP #569	09/17/2019	\$ 130.16	49818
CITY OF BOLIVAR	09/17/2019	\$ 1,761.73	49819
GARRETSON TRASH SERVICE LLC	09/17/2019	\$ 22,341.47	49820
GILMORE & BELL, A PROFESSIONAL CORPORATION	09/17/2019	\$ 42.00	49821
ME-SHY LOCKSMITH LLC	09/17/2019	\$ 31.14	49822
MO SOUTHERN STATE UNIVERSITY	09/17/2019	\$ 175.00	49823
OLLIS/AKERS/ARNEY	09/17/2019	\$ 2,960.00	49824
	09/17/2019	VOID	49825
PRAIRIE HEIGHTS AREA REORGANIZED SEWER DISTRICT	09/17/2019	\$ 2,572.79	49826
REPUBLIC SERVICES OF THE OZARKS-ALLIED SERVICES LLC	09/17/2019	\$ 9,707.62	49827
SMITH PAPER & JANITOR SUPPLY CO INC	09/17/2019	\$ 168.88	49828
STEPPING STONES OFFICE PRODUCTS	09/17/2019	\$ 316.08	49829
STEWART CONCRETE	09/17/2019	\$ 151.50	49830
TYLER TECHNOLOGIES	09/17/2019	\$ 10,356.52	49831
WESTLAKE ACE HARDWARE INC	09/17/2019	\$ 12.99	49832
BOLIVAR FARMERS EXCHANGE	09/23/2019	\$ 89.55	49833
BOUND TREE MEDICAL, LLC.	09/23/2019	\$ 348.59	49834
C&C FARM & HOME SUPPLY INC	09/23/2019	\$ 34.18	49835
CLINT WEBB'S BACKHOE SERVICE	09/23/2019	\$ 1,500.00	49836
CRUMP TRUCK & TRAILER WORKS INC.	09/23/2019	\$ 1.84	49837
EMERY SAPP & SONS	09/23/2019	\$ 13,176.50	49838
FEDERAL PROTECTION INC	09/23/2019	\$ 189.00	49839
FP MAILING SOLUTIONS	09/23/2019	\$ 294.00	49840
KANSAS COUNSELORS INC	09/23/2019	\$ 49.66	49841
MISSOURI RURAL WATER ASSOCIATION	09/23/2019	\$ 25.00	49842
NATALIE SCRIVNER	09/23/2019	\$ 251.20	49843
OLSSON ASSOCIATES	09/23/2019	\$ 31,428.49	49844
OZARKS COCA-COLA/DR PEPPER BOTTLING COMPANY	09/23/2019	\$ 69.12	49845
PAULA HENDERSON	09/23/2019	\$ 322.77	49846
PHILLIPS CAPITAL PARTNERS INC	09/23/2019	\$ 359.10	49847
POSTMASTER	09/23/2019	\$ 1,500.00	49848
R. E. PEDROTTI CO INC	09/23/2019	\$ 505.00	49849
RYAN KUCHTA	09/23/2019	\$ 213.44	49850
SERVICE ORIENTED AVIATION READINESS (S.O.A.R.)	09/23/2019	\$ 9,443.62	49851

## Check Report

Date Range: 09/01/2019 - 09/30/2019

Vendor Name	Payment Date	t Payment Amount	Number
SMITH PAPER & JANITOR SUPPLY CO INC	09/23/2019	\$ 242.50	49852
SPRINGFIELD AREA HUMAN RESOURCE ASSOCIATION	09/23/2019	\$ 45.00	49853
ALL CREATURES ANIMAL CLINIC LTD	09/26/2019	\$ 244.68	49856
APAC	09/26/2019	\$ 7,287.29	49857
ASH GROVE AGGREGATES INC	09/26/2019	\$ 549.46	49858
BOLIVAR FARMERS EXCHANGE	09/26/2019	\$ 25.10	49859
BOLIVAR OFFICE EXPRESS/ LOIS COFFEY	09/26/2019	\$ 84.83	49860
BUG ZERO	09/26/2019	\$ 67.00	49861
C&C FARM & HOME SUPPLY INC	09/26/2019	\$ 46.60	49862
CHEMICAL BROKERS, INC	09/26/2019	\$ 215.64	49863
CONTECH ENGINEERED SOLUTIONS	09/26/2019	\$ 1,418.00	49864
HDR ENGINEERING INC	09/26/2019	\$ 3,377.48	49865
HOOD'S MACHINE & WELDING	09/26/2019	\$ 260.45	49866
MEADOWS PSYCHOLOGICAL SERVICES	09/26/2019	\$ 500.00	49867
MO DEPT OF HIGHER EDUCATION	09/26/2019	\$ 99.30	49868
OFFICIAL PAYMENT CORPORATIONS	09/26/2019	\$ 3.00	49869
	09/26/2019	VOID	49870
	09/26/2019	VOID	49871
SCHULTE SUPPLY INC	09/26/2019	\$ 650.00	49872
SMITH PAPER & JANITOR SUPPLY CO INC	09/26/2019	\$ 395.03	49873
TOTAL GENERATOR SERVICE INC	09/26/2019	\$ 825.00	49874
UPS	09/26/2019	\$ 19.96	49875
USA BLUE BOOK	09/26/2019	\$ 22.75	49876
ALLGEIER, MARTIN AND ASSOCIATES, INC.	09/30/2019	\$ 4,009.39	49894
BOLIVAR CITY UTILITIES	09/30/2019	\$ 6,806.67	49895
BOLIVAR FARMERS EXCHANGE	09/30/2019	\$ 8.79	49896
BOLIVAR PET HOSPITAL	09/30/2019	\$ 427.75	49897
CHEMICAL BROKERS, INC	09/30/2019	\$ 358.24	49898
CORE & MAIN LP.	09/30/2019	\$ 485.32	49899
ELLIOTT EQUIPMENT CO	09/30/2019	\$ 592.19	49900
EMERY SAPP & SONS	09/30/2019	\$ 2,000.00	49901
HARRY COOPER SUPPLY CO	09/30/2019	\$ 553.16	49902
HAWKINS	09/30/2019	\$ 650.18	49903
	09/30/2019	VOID	49904
PRAIRIE FIRE COFFEE ROASTERS	09/30/2019	\$ 40.90	49905
R. E. PEDROTTI CO INC	09/30/2019	\$ 1,194.00	49906
ROBLYN MANUFACTURING / PHILIP SCHLOESSER	09/30/2019	\$ 5,875.00	49907
SIMPLEX GRINNELL	09/30/2019	\$ 1,679.00	49908
CLAYTON HOLDINGS, LLC (COMMERCE BANK)	09/08/2019	\$ 3,591.74	DFT0001944
COMMERCE BANK - FIRE TRUCK	09/06/2019	\$ 5,033.47	DFT0001945
COMMERCE BANK - FIRE TRUCK	09/05/2019	\$ 6,445.72	DFT0001946
BB&T GOVERNMENTAL FINANCE	09/01/2019	\$ 171,244.38	DFT0001947
OLLIS/AKERS/ARNEY	09/03/2019	\$ 31,830.01	DFT0001949
SOUTHWEST ELECTRIC COOP	09/10/2019	\$ 2,026.66	DFT0001958
VERIZON WIRELESS	09/10/2019	\$ 3,424.82	DFT0001961
COMMERCE BANK- (941)	09/04/2019	\$ 36.72	DFT0001972
FAMILY SUPPORT PAYMENT CENTER	09/05/2019	\$ 184.62	DFT0001979
MO DEPT OF REVENUE	09/04/2019	\$ 3,241.50	DFT0001980
ZION BANK	09/01/2019	\$ 52,670.54	DFT0001981
JMARK BUSINESS SOLUTIONS, INC	09/20/2019	\$ 8,083.50	DFT0001982
MO DEPT OF NATURAL RESOURCES	09/04/2019	\$ 12,884.04	DFT0001985
MO DEPT OF NATURAL RESOURCES	09/04/2019	\$ 6,156.69	DFT0001986
MO DEPT OF NATURAL RESOURCES	09/05/2019	\$ 713.28	DFT0001987
COMMERCE BANK- (941)	09/04/2019	\$ 27,517.01	DFT0001988
TASC- FLEX	09/06/2019	\$ 1,610.09	DFT0001989
PRIMEFLEX ADMIN SERVICES, LLC.	09/10/2019	\$ 104.40	DFT0001990
BOSTON MUTUAL	09/03/2019	\$ 86.04	DFT0001992
METROPOLITAN LIFE INS CO	09/03/2019	\$ 4,592.24	DFT0001994

## Check Report

Date Range: 09/01/2019 - 09/30/2019

Vendor Name	Payment Date	t Payment Amount	Number
MO LAGERS	09/09/2019	\$ 27,849.82	DFT0001995
MUTUAL OF OMAHA	09/03/2019	\$ 2,722.66	DFT0001996
THE GUARDIAN LIFE INS CO. OF AMERICA	09/03/2019	\$ 425.20	DFT0001997
MO GOVERNMENT FINANCE OFFICER	09/17/2019	\$ 50.00	DFT0002004
CANON	09/23/2019	\$ 3,379.18	DFT0002005
POSTMASTER	09/23/2019	\$ 500.00	DFT0002006
CINTAS CORP #569	09/17/2019	\$ 170.37	DFT0002007
CINTAS CORP #569	09/17/2019	\$ 71.46	DFT0002008
CINTAS CORP #569	09/17/2019	\$ 60.00	DFT0002009
CINTAS CORP #569	09/17/2019	\$ 320.43	DFT0002010
CINTAS CORP #569	09/17/2019	\$ 176.11	DFT0002011
CINTAS CORP #569	09/17/2019	\$ 386.04	DFT0002012
CINTAS CORP #569	09/23/2019	\$ 40.00	DFT0002013
FAMILY SUPPORT PAYMENT CENTER	09/23/2019	\$ 184.62	DFT0002014
MO DEPT OF REVENUE	09/19/2019	\$ 3,353.50	DFT0002015
COMMERCE BANK- (941)	09/19/2019	\$ 27,304.14	DFT0002017
WEX BANK/WRIGHT EXPRESS	09/12/2019	\$ 6,651.85	DFT0002019
WINDSTREAM	09/23/2019	\$ (3,981.48)	DFT0002020
WINDSTREAM	09/23/2019	\$ 3,981.48	DFT0002020
WINDSTREAM	09/20/2019	\$ 3,981.48	DFT0002024
WINDSTREAM	09/27/2019	\$ 159.76	DFT0002025
WINDSTREAM	09/27/2019	\$ 89.86	DFT0002026
TASC- FLEX	09/24/2019	\$ 1,590.86	DFT0002029
TASC	09/25/2019	\$ 290.00	DFT0002030
TASC	09/26/2019	\$ 655.50	DFT0002031
COMMERCE BANK- CARDS	09/30/2019	\$ 27,681.78	DFT0002046
<b>Bank Code: CTB-COURT BOND ACCT</b>			
DAVID PETERSON	09/06/2019	\$ 150.00	1694
<b>Bank Code: CTC-COURT CASH ACCT</b>			
CITY OF BOLIVAR	09/03/2019	\$ 5,183.02	1473
MO DEPT OF PUBLIC SAFETY	09/03/2019	\$ 39.00	1474
MO DEPT OF REVENUE	09/03/2019	\$ 278.07	1475
POLK COUNTY HOUSE OF HOPE	09/03/2019	\$ 78.00	1476
POLK COUNTY TREASURER	09/03/2019	\$ 78.00	1477
SHERIFF'S RETIREMENT FUND	09/03/2019	\$ 117.00	1478
CITY OF BOLIVAR	09/06/2019	\$ 7,193.30	1479
MO DEPT OF PUBLIC SAFETY	09/06/2019	\$ 54.00	1480
MO DEPT OF REVENUE	09/06/2019	\$ 374.52	1481
POLK COUNTY HOUSE OF HOPE	09/06/2019	\$ 104.00	1482
POLK COUNTY TREASURER	09/06/2019	\$ 104.00	1483
SHERIFF'S RETIREMENT FUND	09/06/2019	\$ 162.00	1484

CITY OF BOLIVAR  
Department of Revenue  
Sales Tax YTD 2019

DESCRIPTION	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	YTD 2019
General - 200	\$ 172,724.38	181,844.15	190,358.52	160,486.33	143,541.64	223,829.56	192,070.52	161,329.98	221,051.89	167,093.05			
Airport - 202	\$ 10,886.19	10,753.63	11,478.64	10,011.52	8,662.82	13,655.10	12,050.60	10,223.23	13,904.34	10,285.79			
Fire - 222	\$ 41,869.87	41,360.19	44,148.35	38,506.19	33,318.26	52,519.73	46,344.84	39,320.01	53,478.11	39,560.55			
Parks - 246	\$ 41,869.89	41,360.12	44,148.35	38,506.16	33,318.25	52,519.74	46,344.84	39,320.01	53,478.01	39,560.57			
Transportation - 202	\$ 72,853.75	71,966.57	76,818.63	67,000.18	57,974.23	91,384.17	80,646.29	68,416.95	93,052.11	68,835.66			
Vehicle - Sales Tax - 4040	\$ 6,266.58	7,024.92	6,965.47	7,734.34	7,529.86	7,118.86	8,985.10	8,793.92	9,278.99				
Fuel - Tax - 4050	\$ 22,808.63	22,916.15	21,635.08	19,823.33	23,417.24	22,941.50	24,295.95	23,531.70	25,858.99				
Vehicle Fee - 4060	\$ 3,770.93	4,754.14	2,498.72	4,129.61	5,021.58	4,275.90	2,990.89	3,913.45	4,230.65				
Capital Improvement - 204	\$ 86,326.18	90,922.11	95,179.48	80,242.97	71,770.87	111,914.53	96,028.37	80,664.90	110,525.84	83,546.67			
TOTAL	\$ 459,376.40	472,901.98	493,231.24	426,440.63	384,554.75	580,159.09	509,757.40	435,514.15	584,858.93	408,882.29	0.00	0.00	4,755,676.86

\* City Received Interest Supplemental  
From the State of MO in Sept.

**CITY OF BOLIVAR MO. DEPARTMENT OF REVENUE SALES TAX**

**GENERAL TAX**

	2016	Qtr Totals	% Inc		2017	Qtr Totals	% Inc		2018	Qtr Totals	% Inc		2019	Qtr Totals	% Inc				
Jan	159,172.72		-5.73		176,957.86		11.17		182,497.89		3.13		172,724.38		-5.36				
Feb	147,613.75		3.25		145,078.14		-1.72		137,813.06		-5.01		181,844.15		31.95				
Mar	198,786.62	505,573.09	3.71	0.41	184,962.66	506,998.66	-6.95	0.28	223,580.83	543,891.78	20.88	7.28	190,358.52	544,927.05	-14.86	0.19			
Apr	163,869.60		10.64		165,761.87		1.15		176,235.51		6.32		160,486.33		-8.94				
May	126,346.21		4.78		133,682.41		5.81		132,280.17		-1.05		143,541.64		8.51				
Jun	205,323.73	495,539.54	15.46	10.98	190,192.82	489,637.10	-7.37	-1.19	194,121.06	502,636.74	2.07	2.65	223,829.56	527,857.53	15.30	5.02			
Jul	172,284.77		-3.50		202,957.66		17.80		226,259.18		11.48		192,070.52		-15.11				
Aug	127,430.17		-5.64		131,778.14		3.41		138,613.08		5.19		161,329.98		16.39				
Sep	211,430.80	511,145.74	14.89	2.72	195,963.89	530,699.69	-7.32	3.83	209,340.64	574,212.90	6.83	8.20	221,051.89	574,452.39	5.59	0.04			
Oct	171,276.75		6.48		156,623.87		-8.56		171,176.04		9.29		167,093.05		-2.39				
Nov	128,289.87		-3.12		91,087.42		-29.00		141,801.40		55.68				-100.00				
Dec	196,954.16	496,520.78	5.13	3.31	273,095.15	520,806.44	38.66	4.89	193,930.15	506,907.59	-28.99	-2.67		167,093.05	-100.00	-67.04			
	2,008,779.15		4.18		2,048,141.89		1.96		2,127,649.01		3.88		1,814,330.02		-14.73				
YTD	2,008,779.15				YTD	2,048,141.89				YTD	2,127,649.01				YTD	1,814,330.02			

**FIRE TAX**

	2016	Qtr Totals	% Inc		2017	Qtr Totals	% Inc		2018	Qtr Totals	% Inc		2019	Qtr Totals	% Inc				
Jan	38,401.62		-2.59		42,358.40		10.30		43,636.61		3.02		41,869.87		-4.05				
Feb	36,175.16		3.42		34,438.73		-4.80		33,556.80		-2.56		41,360.19		23.25				
Mar	45,389.82	119,966.60	6.38	2.48	43,818.01	120,615.14	-3.46	0.54	49,225.40	126,418.81	12.34	4.81	44,148.35	127,378.41	-10.31	0.76			
Apr	38,558.01		12.44		38,083.22		-1.23		40,528.04		6.42		38,506.19		-4.99				
May	31,198.82		5.19		31,506.64		0.99		32,530.09		3.25		33,318.26		2.42				
Jun	48,004.04	117,760.87	14.36	11.17	45,718.44	115,308.30	-4.76	-2.08	46,254.42	119,312.55	1.17	3.47	52,519.73	124,344.18	13.55	4.22			
Jul	41,698.20		-1.68		48,031.96		15.19		53,551.74		11.49		46,344.84		-13.46				
Aug	31,896.69		-4.13		31,603.99		-0.92		34,225.53		8.29		39,320.01		14.89				
Sep	49,773.70	123,368.59	15.17	3.76	48,293.76	127,929.71	-2.97	3.70	50,743.73	138,521.00	5.07	8.28	53,478.11	139,142.96	5.39	0.45			
Oct	40,793.44		6.86		37,521.08		-8.02		40,389.08		7.64		39,560.55		-2.05				
Nov	31,876.85		-2.41		22,736.99		-28.67		33,238.40		46.19				-100.00				
Dec	47,565.39	120,235.68	7.45	4.46	63,302.30	123,560.37	33.08	2.77	46,512.18	120,139.66	-26.52	-2.77		39,560.55	-100.00	-67.07			
	481,331.74		5.32		487,413.52		1.26		504,392.02		3.48		430,426.10		-14.66				
YTD	481,331.74				YTD	487,413.52				YTD	504,392.02				YTD	430,426.10			

**CAP IMP TAX**

	2016	Qtr Totals	% Inc		2017	Qtr Totals	% Inc		2018	Qtr Totals	% Inc		2019	Qtr Totals	% Inc				
Jan	79,586.27		-5.73		88,478.81		11.17		91,248.94		3.13		86,362.18		-5.36				
Feb	73,806.92		3.25		72,539.07		-1.72		68,906.55		-5.01		90,922.11		31.95				
Mar	99,393.33	252,786.52	3.71	0.41	92,481.34	253,499.22	-6.95	0.28	111,790.44	271,945.93	20.88	7.28	95,179.48	272,463.77	-14.86	0.19			
Apr	81,934.73		10.64		82,803.20		1.06		88,117.89		6.42		80,242.97		-8.94				
May	63,166.84		4.77		66,841.26		5.82		66,140.11		-1.05		71,770.87		8.51				
Jun	102,661.94	247,763.51	15.46	10.97	95,096.43	244,740.89	-7.37	-1.22	96,985.90	251,243.90	1.99	2.66	111,914.53	263,928.37	15.39	5.05			
Jul	86,114.01		-3.50		101,478.44		17.84		113,129.64		11.48		96,028.37		-15.12				
Aug	63,714.91		-5.64		65,743.48		3.18		69,306.57		5.42		80,664.90		16.39				
Sep	105,715.56	255,544.48	14.89	2.72	97,982.06	265,203.98	-7.32	3.78	104,670.47	287,106.68	6.83	8.26	110,525.84	287,219.11	5.59	0.04			
Oct	85,638.46		6.48		78,312.16		-8.55		85,581.98		9.28		83,546.67		-2.38				
Nov	64,144.73		-3.12		45,543.59		-29.00		70,900.55		55.68				-100.00				
Dec	98,477.24	248,260.43	5.18	3.33	136,547.99	260,403.74	38.66	4.89	96,965.09	253,447.62	-28.99	-2.67		83,546.67	-100.00	-67.04			
	1,004,354.94		4.18		1,023,847.83		1.94		1,063,744.13		3.90		907,157.92		-14.72				
YTD	1,004,354.94				YTD	1,023,847.83				YTD	1,063,744.13				YTD	907,157.92			



**CITY OF BOLIVAR MO. DEPARTMENT OF REVENUE SALES TAX**

**TRANSP TAX**

	2016	Qtr Totals	% Inc		2017	Qtr Totals	% Inc		2018	Qtr Totals	% Inc		2019	Qtr Totals	% Inc	
Jan	76,828.58		-2.56		84,716.59		10.27		87,273.54		3.02		83,739.94		-4.05	
Feb	72,350.44		3.37		68,877.18		-4.80		67,113.73		-2.56		82,720.20		23.25	
Mar	90,779.63	239,958.65	22.23	7.55	87,636.39	241,230.16	-3.46	0.53	98,451.26	252,838.53	12.34	4.81	88,297.27	254,757.41	-10.31	0.76
Apr	77,133.80		-9.65		76,185.74		-1.23		81,056.09		6.39		77,011.70		-4.99	
May	62,404.03		-9.05		63,013.05		0.98		65,060.41		3.25		66,637.05		2.42	
Jun	96,007.97	235,545.80	14.32	-1.02	91,437.20	230,635.99	-4.76	-2.08	92,508.62	238,625.12	1.17	3.46	105,039.27	248,688.02	13.55	4.22
Jul	83,396.31		-1.72		96,063.66		15.19		107,103.61		11.49		92,696.89		-13.45	
Aug	63,795.83		-4.17		63,242.63		-0.87		68,451.07		8.24		68,416.95		-0.05	
Sep	99,500.51	246,692.65	15.07	3.70	96,587.78	255,894.07	-2.93	3.73	101,487.53	277,042.21	5.07	8.26	106,956.45	268,070.29	5.39	-3.24
Oct	81,592.95		6.82		75,042.14		-8.03		80,788.35		7.66		79,121.45		-2.06	
Nov	63,753.53		-2.43		45,474.07		-28.67		66,476.34		46.19				-100.00	
Dec	95,130.94	240,477.42	23.50	9.93	126,605.00	247,121.21	33.08	2.76	93,024.93	240,289.62	-26.52	-2.76		79,121.45	-100.00	-67.07
	<b>962,674.52</b>			<b>4.90</b>	<b>974,881.43</b>			<b>1.27</b>	<b>1,008,795.48</b>			<b>3.48</b>	<b>850,637.17</b>			<b>-15.68</b>
YTD	962,674.52				YTD	974,881.43			YTD	1,008,795.48			YTD	850,637.17		

**PARK TAX**

	2016	Qtr Totals	% Inc		2017	Qtr Totals	% Inc		2018	Qtr Totals	% Inc		2019	Qtr Totals	% Inc	
Jan	38,369.24		-2.57		42,348.53		10.37		43,636.63		3.04		41,869.89		-4.05	
Feb	36,175.46		3.43		34,429.00		-4.83		33,556.91		-2.53		41,360.21		23.25	
Mar	45,390.04	119,934.74	6.39	2.49	43,808.16	120,585.69	-3.49	0.54	49,225.39	126,418.93	12.37	4.84	44,148.35	127,378.45	-10.31	0.76
Apr	38,557.96		12.63		38,073.39		-1.26		40,528.02		6.45		38,506.16		-4.99	
May	31,185.59		5.18		31,496.79		1.00		32,529.92		3.28		33,318.25		2.42	
Jun	48,004.05	117,747.60	14.40	11.24	45,708.57	115,278.75	-4.78	-2.10	46,254.43	119,312.37	1.19	3.50	52,519.74	124,344.15	13.55	4.22
Jul	41,698.30		-1.68		48,022.02		15.17		53,551.76		11.52		46,344.84		-13.46	
Aug	31,896.79		-4.13		31,594.17		-0.95		34,225.62		8.33		39,320.01		14.88	
Sep	49,773.92	123,369.01	15.17	3.76	48,293.70	127,909.89	-2.97	3.68	50,734.60	138,511.98	5.05	8.29	53,478.01	139,142.86	5.41	0.46
Oct	40,726.94		6.68		37,501.78		-7.92		40,363.43		7.63		39,560.57		-1.99	
Nov	31,867.12		-2.39		22,727.18		-28.68		33,225.03		46.19				-100.00	
Dec	47,555.45	120,149.51	7.43	4.39	63,312.10	123,541.06	33.13	2.82	46,512.19	120,100.65	-26.54	-2.78		39,560.57	-100.00	-67.06
	<b>481,200.86</b>			<b>5.33</b>	<b>487,315.39</b>			<b>1.27</b>	<b>504,343.93</b>			<b>3.49</b>	<b>430,426.03</b>			<b>-14.66</b>
YTD	481,200.86				YTD	487,315.39			YTD	504,343.93			YTD	430,426.03		

## FUEL TAX

## CITY OF BOLIVAR VEHICLE TAX REVENUE

	2016	Qtr Totals	% Inc		2017	Qtr Totals	% Inc		2018	Qtr Totals	% Inc		2019	Qtr Totals	% Inc	
Jan	20,236.31		-10.11		22,737.72		12.36		22,952.91		0.95		22,808.63		-0.63	
Feb	23,659.02		2.48		23,626.36		-0.14		23,032.32		-2.51		22,916.15		-0.50	
Mar	21,216.53	65,111.86	-4.14	-3.87	21,267.88	67,631.96	0.24	3.87	21,520.13	67,505.36	1.19	-0.19	21,635.08	67,359.86	0.53	-0.22
Apr	21,121.09		4.68		20,589.83		-2.52		19,828.67		-3.70		19,823.33		-0.03	
May	23,015.38		1.21		23,740.95		3.15		23,452.77		-1.21		23,417.24		-0.15	
Jun	22,845.44	66,981.91	-0.46	1.69	22,446.92	66,777.70	-1.74	-0.30	21,638.44	64,919.88	-3.60	-2.78	22,941.50	66,182.07	6.02	1.94
Jul	23,290.35		14.24		23,770.09		2.06		25,733.64		8.26		24,295.95		-5.59	
Aug	23,807.96		-7.52		25,919.82		8.87		23,644.64		-8.78		23,531.70		-0.48	
Sep	23,827.68	70,925.99	-7.47	-1.33	24,097.81	73,787.72	1.13	4.03	22,231.73	71,610.01	-7.74	-2.95	25,858.99	73,686.64	16.32	2.90
Oct	24,523.04		1.54		24,560.99		0.15		26,060.62		6.11				-100.00	
Nov	23,456.65		7.31		22,339.67		-4.76		22,843.82		2.26				-100.00	
Dec	23,963.90	71,943.59	2.21	3.58	23,577.39	70,478.05	-1.61	-2.04		48,904.44	-100.00	-30.61		0.00	#DIV/0!	-100.00
<b>TOTAL</b>																
	274,963.35	274,963.35			278,675.43	278,675.43			252,939.69	252,939.69			207,228.57	207,228.57		

## VEHICLE FEE INC

	2016	Qtr Totals	% Inc		2017	Qtr Totals	% Inc		2018	Qtr Totals	% Inc		2019	Qtr Totals	% Inc	
Jan	4,532.79		18.44		3,633.47		-19.84		3,830.63		5.43		3,770.93		-1.56	
Feb	3,345.82		5.39		3,818.13		14.12		3,812.72		-0.14		4,754.14		24.69	
Mar	2,973.69	10,852.30	-15.73	3.06	3,352.45	10,804.05	12.74	-0.44	3,407.75	11,051.10	1.65	2.29	2,498.72	11,023.79	-26.68	-0.25
Apr	4,549.37		13.55		4,229.71		-7.03		4,586.84		8.44		4,129.61		-9.97	
May	4,117.56		-31.52		4,105.90		-0.28		4,438.26		8.09		5,021.58		13.14	
Jun	4,649.59	13,316.52	55.47	2.35	4,746.22	13,081.83	2.08	-1.76	4,720.20	13,745.30	-0.55	5.07	4,275.90	13,427.09	-9.41	-2.32
Jul	3,529.73		-0.80		3,510.25		-0.55		3,468.78		-1.18		2,990.89		-13.78	
Aug	3,197.10		-8.33		3,245.65		1.52		3,900.94		20.19		3,913.45		0.32	
Sep	4,124.57	10,851.40	14.92	2.04	4,233.95	10,989.85	2.65	1.28	3,891.82	11,261.54	-8.08	2.47	4,230.65	11,134.99	8.71	-1.12
Oct	3,677.06		-14.61		3,270.18		-11.07		3,319.28		1.50				-100.00	
Nov	2,928.40		-1.45		4,179.38		42.72		3,480.51		-16.72				-100.00	
Dec	3,422.77	10,028.23	-1.08	-6.61	3,365.52	10,815.08	-1.67	7.85		6,799.79	-100.00	-37.13		0.00	#DIV/0!	-100.00
<b>TOTAL</b>																
	45,048.45	45,048.45			45,690.81	45,690.81			42,857.73	42,857.73			35,585.87	35,585.87		

## VEHICLE SALES TAX

	2016	Qtr Totals	% Inc		2017	Qtr Totals	% Inc		2018	Qtr Totals	% Inc		2019	Qtr Totals	% Inc	
Jan	7,131.51		6.81		6,887.90		-3.42		7,425.44		7.80		6,266.58		-15.61	
Feb	5,276.80		0.00		7,200.11		36.45		7,077.57		-1.70		7,024.92		-0.74	
Mar	7,367.44	19,775.75	18.75	8.91	6,766.06	20,854.07	-8.16	5.45	6,813.37	21,316.38	0.70	2.22	6,965.47	20,256.97	2.23	-4.97
Apr	8,318.07		4.77		8,713.77		4.76		9,352.94		7.34		7,734.34		-17.31	
May	7,503.08		5.11		8,022.15		6.92		8,053.15		0.39		7,529.86		-6.50	
Jun	7,842.28	23,663.43	-1.46	2.72	8,118.78	24,854.70	3.53	5.03	8,187.16	25,593.25	0.84	2.97	7,118.86	22,383.06	-13.05	-12.54
Jul	6,986.11		-7.41		7,791.02		11.52		7,811.72		0.27		8,985.10		15.02	
Aug	8,279.45		11.10		7,733.93		-6.59		8,988.92		16.23		8,793.92		-2.17	
Sep	8,432.61	23,698.17	21.33	7.98	9,107.39	24,632.34	8.00	3.94	8,157.33	24,957.97	-10.43	1.32	9,278.17	27,057.19	13.74	8.41
Oct	7,611.69		-11.92		6,522.14		-14.31		7,203.91		10.45				-100.00	
Nov	7,080.72		-4.47		8,212.59		15.99		7,610.43		-7.33				-100.00	
Dec	6,547.70	21,240.11	9.79	-3.53	7,142.88	21,877.61	9.09	3.00		14,814.34	-100.00	-32.29		0.00	#DIV/0!	-100.00
<b>TOTAL</b>																
	88,377.46	88,377.46			92,218.72	92,218.72			86,681.94	86,681.94			69,697.22	69,697.22		



# Bolivar City Fire Department

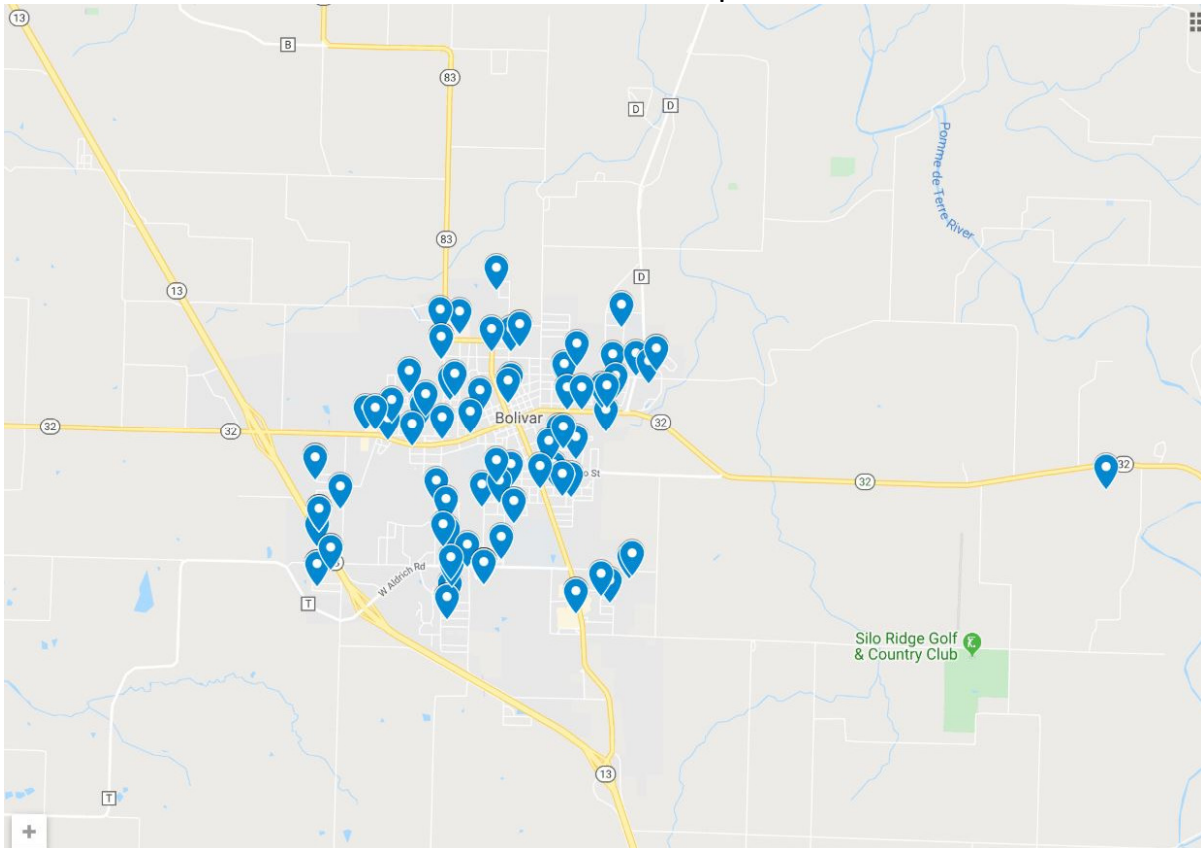
211 West Walnut ~ P.O. Box 9 ~ Bolivar, MO 65613  
Phone 417-326-2489 ~ Fax 417-777-3513

## BCFD Council Report September 2019

### Response Synopsis:

September, 2019

### Incident Location Map



### Calls for Service by Type from September 2019

### Number of Incidents

Fire Related including alarms and investigations	17
Emergency Medical Response	58
Motor Vehicle Accidents	7
Hazardous Materials	2
Citizen Assist	6
Inspections	1

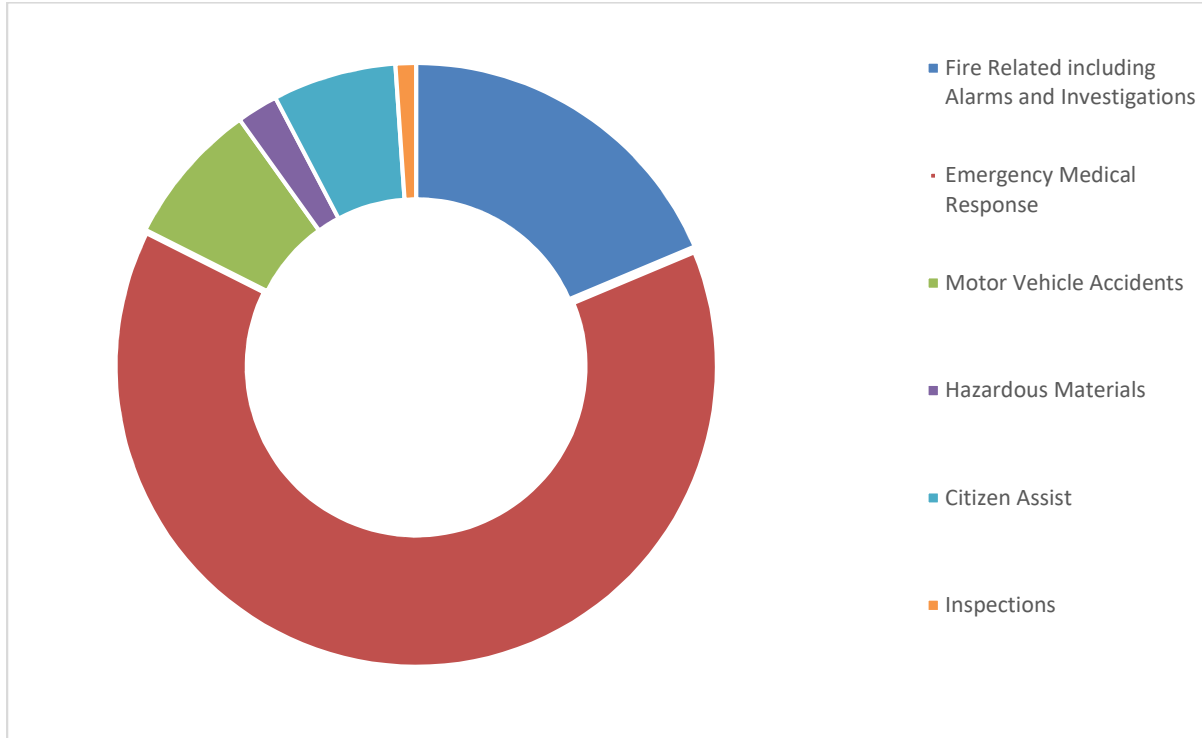
Our Family helping to serve and protect the lives and property of your family!



# Bolivar City Fire Department

211 West Walnut ~ P.O. Box 9 ~ Bolivar, MO 65613  
Phone 417-326-2489 ~ Fax 417-777-3513

## Incident Call Type Graph



## Response Time Analysis

The average time of the first arriving unit on scene to priority 1 calls during this timeframe was 5:36.

There were approximately 4% (4) of Concurrent Emergency Incident Responses during this time period.

Unit	Average P1 Enroute Time	Average P1 on Scene Time
R-14 Housed at PSC	1:24	5:06
L-12 Housed at Station 1	2:55	5:48
E-13 Housed at Station 1 **	6:38	16:19

\*Priority 1 (P1)

\*\* Mutual Aid Response

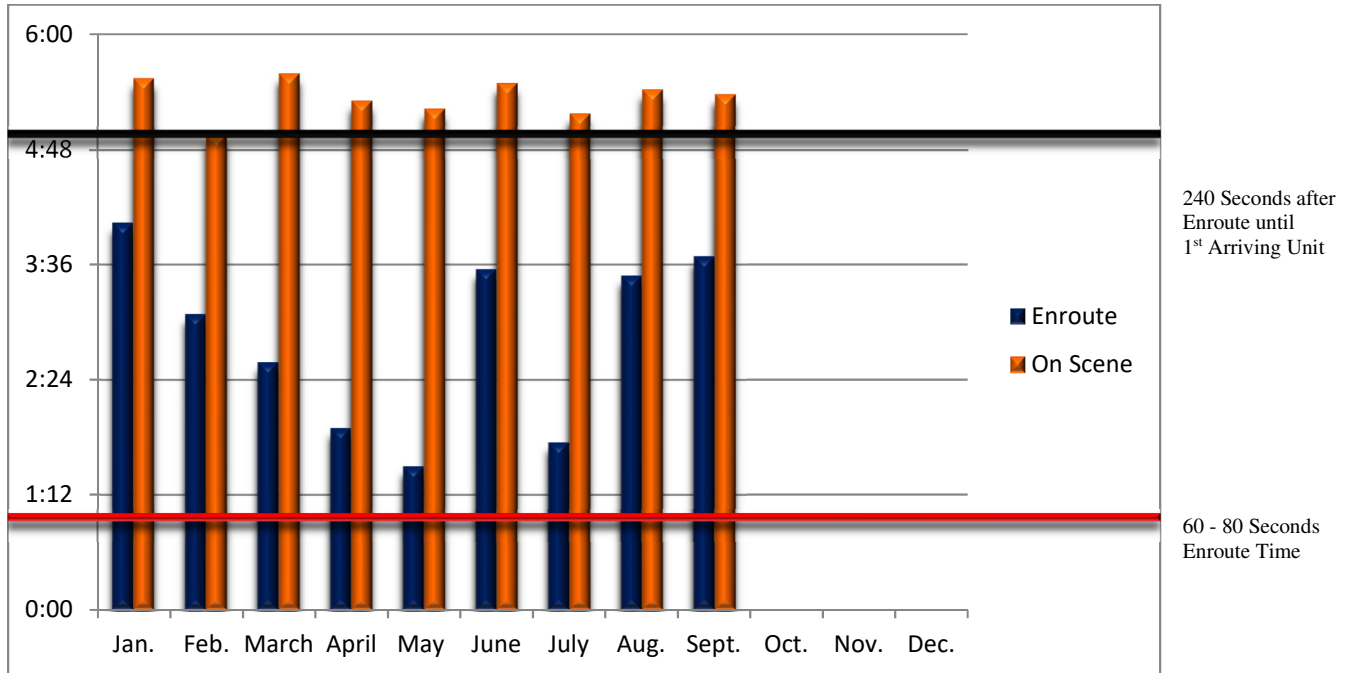
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# Bolivar City Fire Department

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Average En-route and Response times of BCFD Fire Engines & Rescue Companies compared to  
NFPA Standards & BCFD Service Delivery Goals



Fire Value lost this month: \$65,500

Busiest day of Month: Monday

Busiest hour of day: 10:00 A.M.

Mutual Aid received:

BCFD received Mutual Aid from the following departments:

Central Polk County      Received from: 1      Given to: 1

Our Family helping to serve and protect the lives and property of your family!



# Bolivar City Fire Department

211 West Walnut ~ P.O. Box 9 ~ Bolivar, MO 65613

Phone 417-326-2489 ~ Fax 417-777-3513

Bolivar City Fire Department

Detailed Activity List

September 2019

Hydrant Testing  
Bolivar Early Child Ground Breaking  
Country Days  
Governor re-election announcement stand-by  
9-11 remembrance  
Queen City Chief meeting  
Region D tabletop EM Exercise  
SBU President's Breakfast  
BHS Football PR  
SBU Football Flag hanging  
SBU fireworks  
Lieutenant Testing  
Mercy Ribbon Cutting  
Polk County Christian School PR  
Learn Love Leap PR  
BIS Health Fair  
BIS Career Day  
Exceptional Pupil Co-Op PR

Submitted by Chief Brent Watkins

Our Family helping to serve and protect the lives and property of your family!



**BOLIVARCITY**

**Incident List by Alarm Date/Time**

**Alarm Date Between {09/01/2019} And {09/30/2019}**

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
19-0901002-000	09/01/2019	04:01:01	507 N CLAUD AVE /DIST: 52	321 EMS call, excluding vehicle
19-0901003-000	09/01/2019	04:57:01	1751 S WOMMACK AVE	552 Police matter
19-0901004-000	09/01/2019	07:38:18	1672 HWY 32 /DIST: DIST:	112 Fires in structure other tha
19-0901005-000	09/01/2019	09:49:23	316 N MAIN AVE /DIST: DIS	321 EMS call, excluding vehicle
19-0901007-000	09/01/2019	23:46:24	W LOCUST ST & N OAKLAND A	5312 Smoke Investigation
19-0902001-000	09/02/2019	05:05:51	819 W HUGHS ST /DIST: DIS	321 EMS call, excluding vehicle
19-0902003-000	09/02/2019	11:12:20	1645 S VILLAGE LN /DIST:	321 EMS call, excluding vehicle
19-0902005-000	09/02/2019	14:38:35	482 W MAPLE ST /DIST: DIS	321 EMS call, excluding vehicle
19-0902006-000	09/02/2019	14:40:59	1441 E SAN MARTIN ST /DIS	321 EMS call, excluding vehicle
19-0902007-000	09/02/2019	20:35:04	440 S CHICAGO AVE /5	321 EMS call, excluding vehicle
19-0902008-000	09/02/2019	22:11:12	1021 S LILLIAN AVE /DIST:	321 EMS call, excluding vehicle
19-0903001-000	09/03/2019	08:52:20	226 W COLLEGE ST /DIST: D	321 EMS call, excluding vehicle
19-0903002-000	09/03/2019	11:00:37	904 W WOLLARD ST	321 EMS call, excluding vehicle
19-0903003-000	09/03/2019	13:54:14	403 E SUMMIT ST /DIST: DI	321 EMS call, excluding vehicle
19-0903004-000	09/03/2019	14:51:17	318 W SOUTH ST /DIST: 45.	321 EMS call, excluding vehicle
19-0903005-000	09/03/2019	20:27:22	210 N RECHOW AVE /\`	745 Alarm system activation, no
19-0905002-000	09/05/2019	13:02:29	1703 S PIKE AVE /DIST: 50	321 EMS call, excluding vehicle
19-0905003-000	09/05/2019	13:27:08	2519 W HERITAGE ST /DIST:	321 EMS call, excluding vehicle
19-0905004-000	09/05/2019	14:30:54	416 E LOCUST ST /DIST: 50	611 Dispatched & cancelled en ro
19-0905005-000	09/05/2019	16:05:46	482 W MAPLE ST /DIST: DIS	321 EMS call, excluding vehicle
19-0905006-000	09/05/2019	17:28:10	1690 W BROADWAY ST	321 EMS call, excluding vehicle
19-0905007-000	09/05/2019	17:36:14	340 S HARTFORD AVE	424 Carbon monoxide incident
19-0906001-000	09/06/2019	09:31:38	E BROADWAY ST & N SPRINGF	323 Motor vehicle/pedestrian acc
19-0906002-000	09/06/2019	10:30:13	1330 E DIVISION ST /DIST:	611 Dispatched & cancelled en ro
19-0906004-000	09/06/2019	13:41:23	N OAKLAND AVE & W DIVISIO	321 EMS call, excluding vehicle
19-0906005-000	09/06/2019	14:02:26	S SPRINGFIELD AVE & JIM S	551 Assist police or other gover
19-0906006-000	09/06/2019	14:30:02	904 W FREEMAN ST /DIST: 5	351 Extrication of victim(s) fro
19-0906008-000	09/06/2019	21:07:43	904 W WOLLARD ST	622 No Incident found on arrival
19-0907004-000	09/07/2019	10:54:02	1819 S COLONY AVE	321 EMS call, excluding vehicle
19-0908002-000	09/08/2019	10:11:41	316 N MAIN AVE /DIST: DIS	321 EMS call, excluding vehicle
19-0908004-000	09/08/2019	18:07:05	1260 S PIKE AVE /TRAINING	321 EMS call, excluding vehicle
19-0908006-000	09/08/2019	21:02:07	1260 S PIKE AVE /DIST: DI	321 EMS call, excluding vehicle
19-0909001-000	09/09/2019	04:45:15	1316 W FAIRPLAY ST /DIST:	321 EMS call, excluding vehicle
19-0909003-000	09/09/2019	12:28:57	S BOSTON PL & E ALDRICH R	3222 Motor vehicle accident with
19-0909005-000	09/09/2019	15:19:56	S 13 HWY & E 430TH RD /SB	131 Passenger vehicle fire
19-0909006-000	09/09/2019	20:30:38	2205 W DRAKE ST /DIST: 62	321 EMS call, excluding vehicle
19-0911002-000	09/11/2019	12:05:28	1531 W CHESTNUT ST /DIST:	321 EMS call, excluding vehicle
19-0911004-000	09/11/2019	16:27:28	2451 S SPRINGFIELD AVE	321 EMS call, excluding vehicle
19-0912001-000	09/12/2019	01:37:49	400 N CHICAGO AVE /DIST:	746 Carbon monoxide detector act
19-0912006-000	09/12/2019	09:56:22	1300 S HEDGEWOOD DR	321 EMS call, excluding vehicle
19-0912007-000	09/12/2019	10:40:44	1218 W LOCUST ST	700 False alarm or false call, O
19-0912009-000	09/12/2019	15:33:11	E BROADWAY ST & N BENTON	324 Motor Vehicle Accident with
19-0912011-000	09/12/2019	22:02:45	912 N MARKET AVE	522 Water or steam leak
19-0912012-000	09/12/2019	22:21:37	1661 N MAIN AVE /DIST: 7.	611 Dispatched & cancelled en ro
19-0913001-000	09/13/2019	00:35:57	811 N OAKLAND AVE	321 EMS call, excluding vehicle

**BOLIVARCITY**

**Incident List by Alarm Date/Time**

**Alarm Date Between {09/01/2019} And {09/30/2019}**

<b>Incident-Exp#</b>	<b>Alm Date</b>	<b>Alm Time</b>	<b>Location</b>	<b>Incident Type</b>
19-0913002-000	09/13/2019	04:54:37	490 N MICHAEL AVE /DIST:	321 EMS call, excluding vehicle
19-0913003-000	09/13/2019	08:36:58	2026 S VILLAGE LN /DIST:	321 EMS call, excluding vehicle
19-0913004-000	09/13/2019	12:59:34	1913 W BROADWAY ST /G	745 Alarm system activation, no
19-0913005-000	09/13/2019	20:35:35	815 W FREEMAN ST	600 Good intent call, Other
19-0914001-000	09/14/2019	06:04:45	N 13 HWY & S SPRINGFIELD	323 Motor vehicle/pedestrian acc
19-0914005-000	09/14/2019	14:58:27	2519 W HERITAGE ST /DIST:	321 EMS call, excluding vehicle
19-0915002-000	09/15/2019	18:31:13	1840 S BARON DR /DIST: DI	321 EMS call, excluding vehicle
19-0915004-000	09/15/2019	19:54:24	540 S DENVER PL /DIST: DI	321 EMS call, excluding vehicle
19-0915005-000	09/15/2019	23:45:06	1819 S COLONY AVE	321 EMS call, excluding vehicle
19-0916002-000	09/16/2019	20:41:22	2451 S SPRINGFIELD AVE /S	321 EMS call, excluding vehicle
19-0917001-000	09/17/2019	16:48:29	1819 S WOMMACK AVE /OFFIC	321 EMS call, excluding vehicle
19-0918002-000	09/18/2019	09:44:29	1120 N BUTTERFIELD RD	733 Smoke detector activation du
19-0918003-000	09/18/2019	10:19:36	714 N POMME DE TERRE AVE	9002 Fire Safety Education
19-0918004-000	09/18/2019	15:28:13	609 W BROADWAY ST	321 EMS call, excluding vehicle
19-0919004-000	09/19/2019	15:55:46	540 S BOSTON AVE	321 EMS call, excluding vehicle
19-0919005-000	09/19/2019	19:48:01	806 S CLARK AVE	745 Alarm system activation, no
19-0920001-000	09/20/2019	10:00:26	1300 N HARTFORD AVE	5004 Service Call - Public Educa
19-0920003-000	09/20/2019	17:25:53	906 E AUBURN ST /DIST: DI	311 Medical assist, assist EMS c
19-0920004-000	09/20/2019	18:05:02	2015 S MORRISVILLE RD /DI	321 EMS call, excluding vehicle
19-0920005-000	09/20/2019	18:43:21	129 S OAKLAND AVE /DIST:	321 EMS call, excluding vehicle
19-0921002-000	09/21/2019	11:53:35	482 W MAPLE ST /DIST: DIS	321 EMS call, excluding vehicle
19-0921004-000	09/21/2019	13:47:34	13 HWY & E 412TH RD /DIST	131 Passenger vehicle fire
19-0923001-000	09/23/2019	10:35:12	482 W MAPLE ST /DIST: DIS	321 EMS call, excluding vehicle
19-0923002-000	09/23/2019	15:50:06	1805 W BROADWAY ST /DIST:	324 Motor Vehicle Accident with
19-0923003-000	09/23/2019	17:47:34	2519 W HERITAGE ST /DIST:	321 EMS call, excluding vehicle
19-0923005-000	09/23/2019	20:15:33	2169 S HARTFORD AVE /DIST	321 EMS call, excluding vehicle
19-0923006-000	09/23/2019	21:52:38	811 N OAKLAND AVE	321 EMS call, excluding vehicle
19-0924002-000	09/24/2019	09:30:35	812 E AUBURN ST /DIST: DI	321 EMS call, excluding vehicle
19-0924003-000	09/24/2019	10:27:49	1135 N OAKLAND AVE /REAR	321 EMS call, excluding vehicle
19-0924004-000	09/24/2019	10:53:24	1819 S WOMMACK AVE /DIST:	321 EMS call, excluding vehicle
19-0924005-000	09/24/2019	10:59:28	403 E SUMMIT ST /DIST: DI	321 EMS call, excluding vehicle
19-0924008-000	09/24/2019	17:26:07	1211 E BROADWAY ST	743 Smoke detector activation, n
19-0924009-000	09/24/2019	21:39:00	816 E MAUPIN ST /DIST: .2	321 EMS call, excluding vehicle
19-0925001-000	09/25/2019	10:43:24	910 E LINDON ST /5	531 Smoke or odor removal
19-0926001-000	09/26/2019	02:19:05	925 N REDEL PL /DIST: DIS	611 Dispatched & cancelled en ro
19-0926006-000	09/26/2019	15:06:37	992 W BROADWAY ST	111 Building fire
19-0927002-000	09/27/2019	11:32:44	809 S SPRINGFIELD AVE /PA	3222 Motor vehicle accident with
19-0927004-000	09/27/2019	15:14:01	811 N OAKLAND AVE	500 Service Call, other
19-0927005-000	09/27/2019	19:24:06	S MAIN AVE & E AUBURN ST	500 Service Call, other
19-0928001-000	09/28/2019	01:42:30	1930 S VILLAGE LN /DIST:	321 EMS call, excluding vehicle
19-0928003-000	09/28/2019	04:20:13	1820 S BARON DR /DIST: DI	321 EMS call, excluding vehicle
19-0928004-000	09/28/2019	07:19:35	270 N WINFRED AVE	611 Dispatched & cancelled en ro
19-0928005-000	09/28/2019	07:36:27	1830 E LAVERNE ST	321 EMS call, excluding vehicle
19-0928006-000	09/28/2019	10:59:30	482 W MAPLE ST /DIST: DIS	321 EMS call, excluding vehicle
19-0930001-000	09/30/2019	07:56:18	1303 E BROADWAY ST /DIST:	324 Motor Vehicle Accident with

BOLIVARCITY

Incident List by Alarm Date/Time

Alarm Date Between {09/01/2019} And {09/30/2019}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
19-0930002-000	09/30/2019	10:30:40	1326 W BROADWAY ST /DIST:	321 EMS call, excluding vehicle
19-0930005-000	09/30/2019	18:19:38	1580 S HEDGEWOOD DR	321 EMS call, excluding vehicle
19-0930010-000	09/30/2019	20:56:06	925 N REDEL PL /UNIT 3	321 EMS call, excluding vehicle

Total Incident Count 93

BOLIVARCITY

Overlapping Incidents

Alarm Date Between {09/01/2019} And {09/30/2019}

					Overlaps (at least)		
Incident-Exp#	Alm Date	Alm Time	Clr Date	Clr Time	Incident-Exp#	Alm Date	Alm Time
19-0902006-000	09/02/2019	14:40:59	09/02/2019	15:11:23	19-0902005-000	09/02/2019	
19-0905007-000	09/05/2019	17:36:14	09/05/2019	18:40:01	19-0905006-000	09/05/2019	
19-0912012-000	09/12/2019	22:21:37	09/12/2019	22:26:27	19-0912011-000	09/12/2019	
19-0924005-000	09/24/2019	10:59:28	09/24/2019	11:23:04	19-0924004-000	09/24/2019	
Total Incident Count 93					Total Overlapping Incidents 4		



345 S. Main Ave, PO Box 9, • Bolivar, Missouri 65613  
Telephone (417)326-2489 • Fax (417) 777-3212  
[www.bolivar.mo.us](http://www.bolivar.mo.us)

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## New Business Licenses Issued during September 2019:

- ~True-Blue Appliances at 213 E. Broadway St.
- ~Rustic Roots Studio, LLC at 106 W. Jackson St.
- ~All About Eyebrows LLC at 800 E San Martin St.
- ~Ollis/Akers/Arney at 108 N. Main Ave.
- ~Visible Changes at 208 N. Springfield Ave.
- ~Rehome Residential Service at 615 S. Lillian.
- ~Admin Service Pros, LLC at 1301 S. Meadow Lane.
- ~Skin Therapy with Lacey at 1507 W. Broadway St.

- ~Sign-A-Rama –  
1305 S Glenstone Ave, Springfield MO 65804
- ~Complete Service and Repair –  
1301 Olympic Blvd Ste E, Columbia MO 65202
- ~Wald Co Inc (Fireworks Permit) –  
1600 Circle Dr, Greenwood MO 64034



# My Offense By Year Report

Municipal Court

10/2/2019 10:05:48 AM

## Violations For Filed Date From 09/01/2019 To 09/30/2019

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
225.1040	PROPERTY DAMAGE									1				1
225.1060	TRESPASSING									1				1
225.1110	STEALING									2				2
225.1150	FRAUDULENT USE OF CREDIT/DEBIT DEVICE									1				1
225.120	ASSAULT									3				3
225.1200	SHOPLIFTING									5				5
225.130	DOMESTIC ASSAULT									8				8
225.160	STALKING									1				1
225.180	ENDANGERING WELFARE OF A CHILD									3				3
225.1800	POSSESSION OF CONTROLLED SUBSTANCE (MARIJUANA)									2				2
225.1830	POSSESSION OF DRUG PARAPHERNALIA									2				2
225.200	VIOLATION ORDER OF PROTECTION									1				1
225.435	UNLAWFUL INTERFERENCE IN PERFORMANCE OF DUTIES									3				3
320.030	FAIL TO OBEY TRAFF CONTROL DEV									7				7
320.110	FAILURE TO MAINTAIN LANES									5				5
325.010	IMPROPER LANE USAGE/DRIVING IN CENTER LANE									3				3
330.040	FAIL TO STOP/ INTERSECTION									3				3
330.050	FAILURE TO YIELD RIGHT OF WAY									1				1
330.060	FAIL TO YIELD TO ONCOMING TRAFFIC									4				4
335.180	FAILURE TO USE TURN SIGNAL									5				5
335.210	FOLLOWING TOO CLOSE									2				2
335.220	C&I DRIVING									1				1
340.010	SPEEDING INSIDE CBD									7				7
340.020	SPEEDING OUTSIDE CBD									16				16
340.040	SPEEDING SCHOOL ZONE									6				6
343.020	DRIVING WHILE INTOXICATED									2				2
375.020	FAIL TO USE HEADLAMPS									1				1





# My Offense By Year Report

Municipal Court

10/2/2019 10:05:48 AM

## Violations For Filed Date From 09/01/2019 To 09/30/2019

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
375.140	DEFECTIVE EQUIPMENT									19				19
375.160	SEAT BELT REQUIRED									1				1
375.170	CHILD RESTRAINT REQUIRED									2				2
380.010	DRIVING WHILE REVOKED/SUSPENDED									8				8
380.020	NO VALID OPERATOR LICENSE									3				3
380.050	FAILURE TO REGISTER MOTOR VEHICLE/EXPIRED PLATE									26				26
380.060	IMPROPER DISPLAY OF LICENSE									1				1
380.110	DISPLAYING PLATES OF ANOTHER									2				2
380.140	FINANCIAL RESPONSIBILITY REQUIRED									15				15
380.145	FAILURE TO EXHIBIT INSURANCE									12				12
600.145	MIP-BEER/ LIQUOR/VISIBLY INTOXICATED									2				2
VOID	VOIDED TICKET									1				1

<b>Report Totals:</b>										188				188
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### **New Utility Customers September 2019**

<b>Name</b>	<b>Service Address</b>	<b>City</b>	<b>State</b>
Andrew Hosmann	357 W Aspen St	Bolivar	MO
Gary Conley	300 E Parkview St	Bolivar	MO
Kendra Hammer	1018 W Fairplay St	Bolivar	MO
Riki Meagher	732 W Gordon Pl	Bolivar	MO

## **AIRPORT REPORT – October 2019**

**Operations:** Concerning the day-to-day activities S.O.A.R. logged 87.25 hours for the month of **September**, including 111.25 hours for mowing. A detailed timesheet has been turned in to the City Clerk.

There was another non-injury, gear-up landing that occurred on September 25<sup>th</sup>. A transient aircraft, upon arrival into Bolivar had only 2 of 3 gear extended. After flying for about an hour to burn off fuel, we advised the aircraft to go to Springfield where they would have emergency services and the aircraft indicated they would but then at the last minute, landed at Bolivar, had the 2 gear collapse and slid off the side of the runway. Other than damage to the aircraft, no significant damage to the runway. Our crew was able to work with the owner and a tow company to move the aircraft off the field. Andy Stanek came out with the sweeper to clean up the debris from the wooden propeller.

**Airfield Inspections:** No airfield issues were reported in **September**.

**Hangars:** For the month of **September**, all T-hangars remain leased (minus the 2 damaged by the fire). We continue to have a wait list of folks interested in leasing a hangar. We are still looking into the possible building of another set of t-hangars in 2019.

Working with a hangar company to determine the project needs for the repair from the building fire. They are working with the insurance company and Pinnacle who designed the building.

**Fuel System:** No fuel system issues were reported in September.

**Fuel Sales:** S.O.A.R. generated **September** fuel invoice statements from the Fuel Master software and submitted to City Hall to send out fuel customer invoices. Fuel sales were down 667 gallons over last month. Sales were down 834 gallons for the same period last year. Summary fuel sales information for **September** is included in **Appendix 1**.

**Wildlife:** Limited deer sightings have occurred. We have had some turkey sightings this month.

**Airport Projects:** The only remaining work for the sealing/stripping project is a repaint of the centerlines on the north taxiway. This work should be completed in the middle of October.

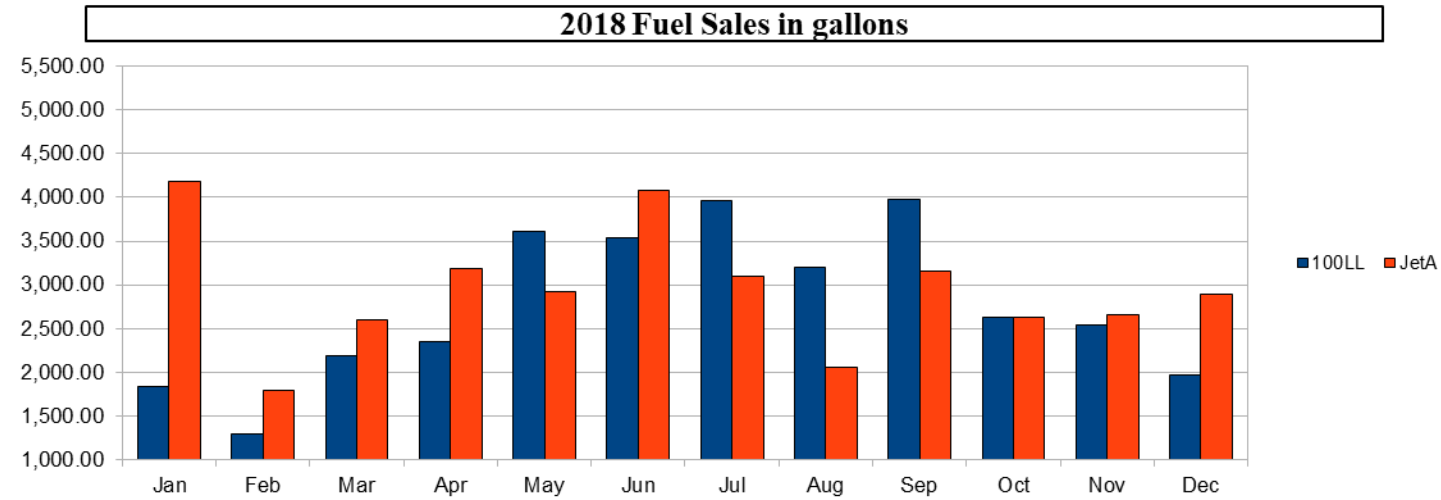
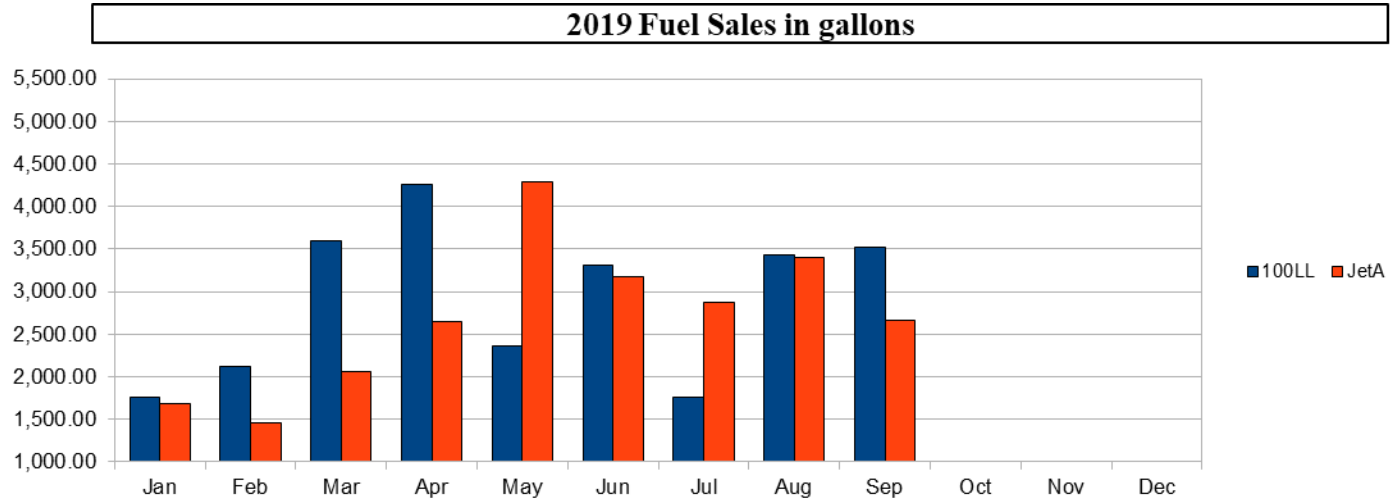
Appendix 1 - Fuel Sales

Appendix 2 - Hangar Rentals (Reported by City Hall)

Report respectfully submitted by:

Kerrick Tweedy, Executive Director  
Service Oriented Aviation Readiness (S.O.A.R.)

**Airport Report – October 2018**  
**Appendix 1 – Fuel Sales for September 2018**



Date	Activity	Time	Name	Category
09/01/19	Opening	0.75	Nathan	General
09/01/19	Fuel Sumps	0.75	Nathan	Fuel
09/02/19	Opening	0.75	Nathan	General
09/02/19	Fuel Sumps	0.75	Nathan	Fuel
09/03/19	Opening	0.75	AJ	General
09/03/19	Fuel Sumps	0.75	AJ	Fuel
09/03/19	Monthly Fuel Check, etc.	1.00	AJ	Fuel
09/03/19	Monthly Reports (Council, Fuel, Hours)	3.00	Kerrick	General
09/03/19	Mowing	8.00	Kerrick	Mowing
09/04/19	Opening	0.75	Matt	General
09/04/19	Fuel Sumps	0.75	Matt	Fuel
09/04/19	MoDOT - Airport Open/Close	1.00	Kerrick	General
09/04/19	Mower Maintenance	2.00	Phillip/Matt	Mowing
09/04/19	Mowing	1.00	Kerrick	Mowing
09/04/19	Mowing	6.00	Kerrick	Mowing
09/05/19	Opening	0.75	AJ	General
09/05/19	Fuel Sumps	0.75	AJ	Fuel
09/05/19	MoDOT - Airport Open/Close	6.00	Kerrick	General
09/05/19	Mower Maintenance	2.00	Phillip/Matt	Mowing
09/05/19	Mowing	4.50	Kerrick	Mowing
09/06/19	Opening	0.75	Abi	General
09/06/19	Fuel Sumps	0.75	Abi	Fuel
09/06/19	Mowing	2.75	Levi	Mowing
09/07/19	Opening	0.75	Kevin	General
09/07/19	Fuel Sumps	0.75	Kevin	Fuel
09/08/19	Opening	0.75	Kevin	General
09/08/19	Fuel Sumps	0.75	Kevin	Fuel
09/09/19	Opening	0.75	AJ	General
09/09/19	Fuel Master - Fuses	1.00	Kerrick	Fuel
09/09/19	Fuel Sumps	0.75	AJ	Fuel
09/09/19	Mowing	6.50	Kerrick	Mowing
09/09/19	Mowing	2.00	Kerrick	Mowing
09/10/19	Opening	0.75	Abi	General
09/10/19	Fuel Sumps	0.75	Abi	Fuel
09/10/19	Mowing	4.50	Kerrick	Mowing
09/11/19	Opening	0.75	AJ	General
09/11/19	Fuel Sumps	0.75	AJ	Fuel
09/11/19	Mower Maintenance	2.00	Phillip/Matt	Mowing
09/11/19	Mowing	1.00	Kerrick	Mowing
09/11/19	Mowing	4.00	Kerrick	Mowing
09/12/19	Opening	0.75	Abi	General
09/12/19	Fuel Sumps	0.75	Abi	Fuel
09/12/19	Mowing	6.00	Kerrick	Mowing
09/13/19	Opening	0.75	Phillip	General
09/13/19	Fuel Sumps	0.75	Phillip	Fuel
09/13/19	Mowing	6.00	Kerrick	Mowing
09/14/19	Opening	0.75	Matt	General
09/14/19	Fuel Sumps	0.75	Matt	Fuel
09/15/19	Opening	0.75	Abi	General
09/15/19	Fuel Sumps	0.75	Abi	Fuel
09/16/19	Opening	0.75	Abi	General
09/16/19	Fuel Sumps	0.75	Abi	Fuel
09/16/19	Monthly Fuel Invoices	1.00	Kerrick	Fuel
09/16/19	Mowing	8.00	Kerrick	Mowing
09/17/19	Opening	0.75	Abi	General
09/17/19	Fuel Sumps	0.75	Abi	Fuel
09/18/19	Opening	0.75	AJ	General
09/18/19	Fuel Sumps	0.75	AJ	Fuel
09/18/19	Mowing	7.00	Kerrick	Mowing
09/19/19	Opening	0.75	Abi	General
09/19/19	Fuel Sumps	0.75	Abi	Fuel
09/19/19	Mowing	8.00	Kerrick	Mowing
09/20/19	Opening	0.75	Nathan	General
09/20/19	Fuel Sumps	0.75	Nathan	Fuel
09/21/19	Opening	0.75	Nathan	General
09/21/19	Fuel Sumps	0.75	Nathan	Fuel
09/22/19	Opening	0.75	AJ	General
09/22/19	Fuel Sumps	0.75	AJ	Fuel
09/23/19	Opening	0.75	Phillip	General
09/23/19	Fuel Sumps	0.75	Phillip	Fuel
09/23/19	Mowing	4.50	Kerrick	Mowing
09/24/19	Opening	0.75	Abi	General
09/24/19	Fuel Sumps	0.75	Abi	Fuel
09/24/19	Mower Maintenance	2.00	Phillip/Matt	Mowing
09/24/19	Mowing	2.00	Levi	Mowing
09/24/19	Mowing	8.00	Kerrick	Mowing
09/25/19	Opening	0.75	AJ	General
09/25/19	100LL - Fuel Delivery	1.00		Fuel
09/25/19	Airplane - Gear Up - Recovery and Clean Up	26.00	Team	General
09/25/19	Fuel Sumps	0.75	AJ	Fuel
09/26/19	Opening	0.75	Matt	General
09/26/19	Fuel Sumps	0.75	Matt	Fuel
09/26/19	Mowing	4.50	Kerrick	Mowing
09/27/19	Opening	0.75	AJ	General
09/27/19	Fuel Sumps	0.75	AJ	Fuel
09/27/19	Mowing	6.00	Kerrick	Mowing
09/28/19	Opening	0.75	Fred	General
09/28/19	Fuel Sumps	0.75	Fred	Fuel
09/29/19	Opening	0.75	Fred	General
09/29/19	Fuel Sumps	0.75	Fred	Fuel
09/30/19	Opening	0.75	Matt	General
09/30/19	Fuel Sumps	0.75	Matt	Fuel
09/30/19	Mowing	3.00	Kerrick	Mowing

Total Hours
196.25

General	58.50	
Fuel Maintenance	26.50	
Mowing	111.25	
Snow Removal	0.00	
Lighting	0.00	
Insulation	0.00	Check Total
<b>Total:</b>	196.25	0.00

Opening
Runway inspection (including lights)
Hangar / Ramp inspection
24x7 bathroom
Download Fuel Master
Check fuel levels
Water Chlorine Test - Starting 12/17/12

### September 2019 Fuel Summary Report and Flow Fees

Fuel Sales	Total Dispensed	Maint. Gal.	Actual "Sold"
100 LL	3,518.70	6.14	3,512.56
JET A	2,661.63	1.16	2,660.47
	6,180.33	7.30	6,173.03

City Flow Fees		Occ. Rate	
100 LL PPG	City	\$0.10	\$351.26
JET A PPG	City	\$0.10	\$266.05
Earned	City	Total:	<b>\$617.31</b>

### SOAR Payment

	Inventory [A]	Inventory [B]	Inventory [C]	Inventory [D]	Total Sold	City	SOAR
100 LL	\$2,107.53	\$0.00	\$0.00	\$0.00	\$2,107.53	\$351.26	\$1,756.27
JET A	\$2,946.01	\$0.00	\$872.77	\$0.00	\$3,818.78	\$266.05	\$3,552.73
Total						\$617.31	<b>\$5,309.00</b>

Hangar	Avail.	Avail this Mo.
Total:		0.00

# Available	46	<-- (see above)
Occupied	46.00	
% Occupied	100.00%	

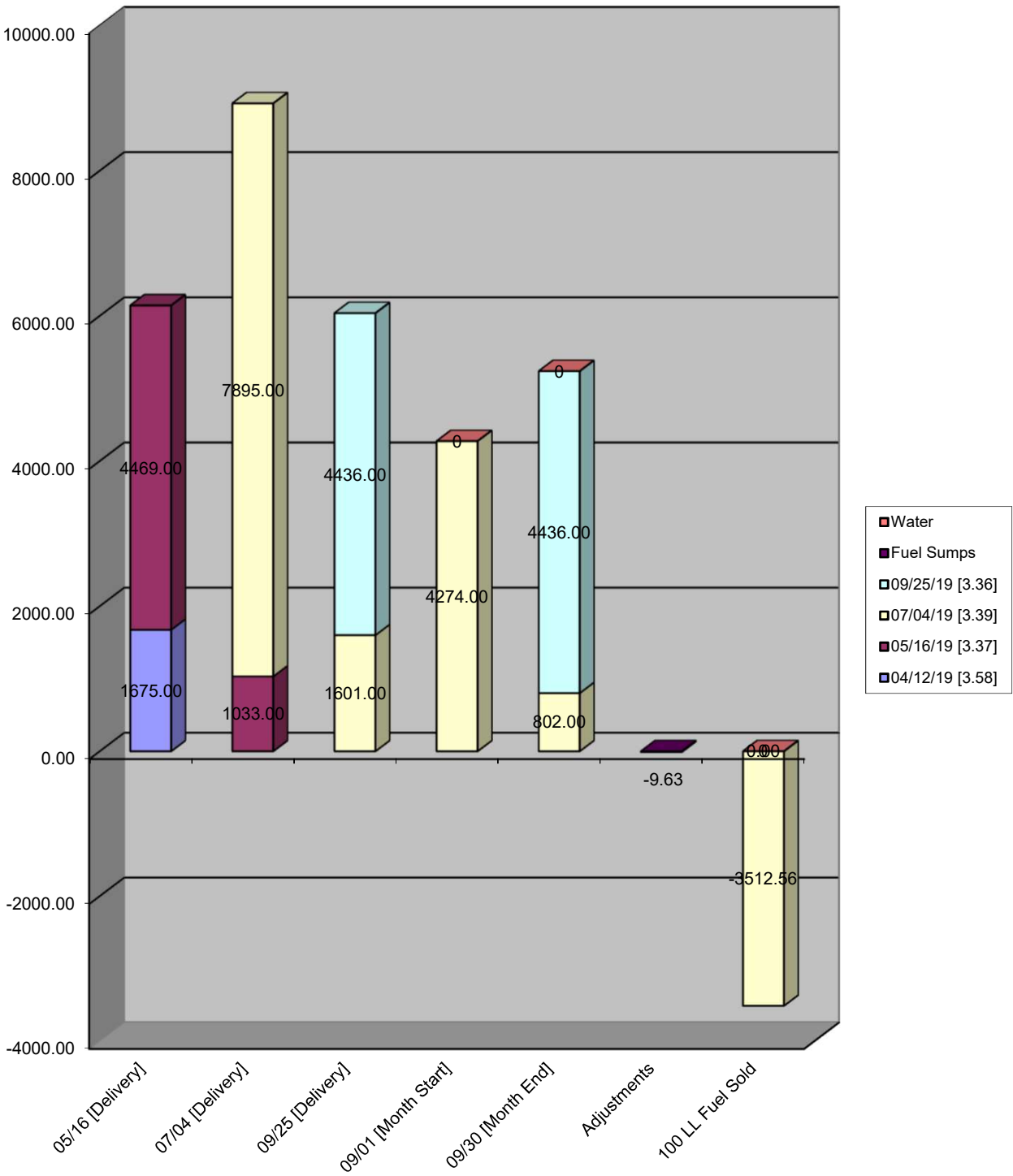
Flow Fee Rates	
< 75%	\$0.25
75%-84%	\$0.20
85%-94%	\$0.15
95% >	\$0.10



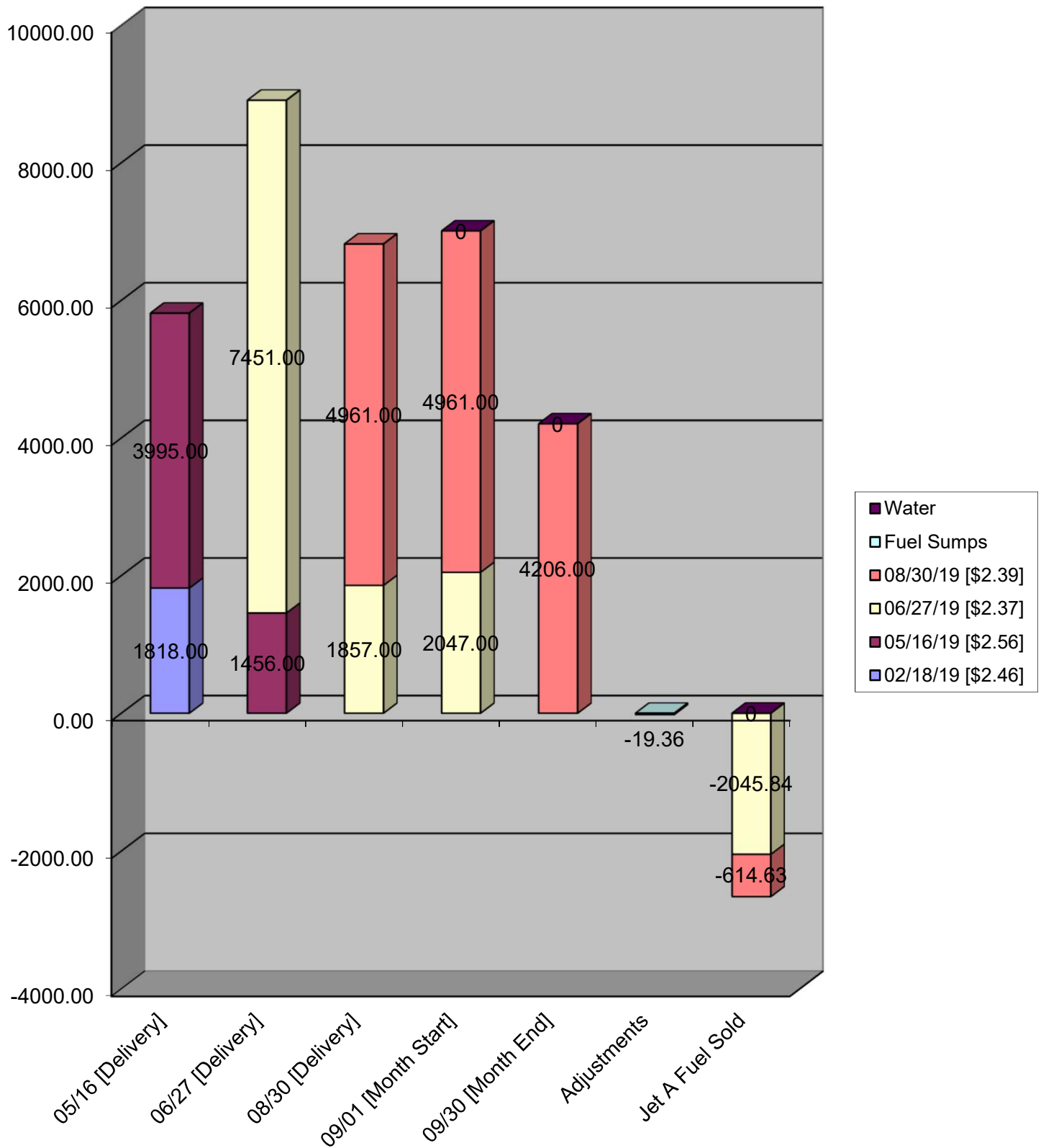
100 LL	05/16 [Delivery]	07/04 [Delivery]	09/25 [Delivery]	09/01 [Month Start]	09/30 [Month End]	Adjustments	100 LL Fuel Sold		
Type	Delivery	Delivery	Delivery	Start	End	Adjust	Sold		
Gal Purchased	4469.00	7895.00	4436.00						
Gal Before	1675.00	1033.00	1601.00	4274.00	5238.00		3512.56		
Gal After	6214.00	9056.00	6060.00						
Gal Difference	4539.00	8023.00	4459.00						
PPG	\$3.37	\$3.39	\$3.36					Different Pump Pricing	
Pump Price	\$3.97	\$3.99	\$3.99					Gallons per price point	
Inv 1	04/12/19 [3.58]								
Gallons	1675.00								
	\$3.58								
Inv 2	05/16/19 [3.37]								
Gallons	4469.00	1033.00							
Cost	\$3.37	\$3.37							
Inv 3	07/04/19 [3.39]							Inv [A]	Inv [B]
Gallons		7895.00	1601.00	4274.00	802.00		-3512.56	-3512.56	
Cost		\$3.39	\$3.39	\$3.39	\$3.39		\$3.39	\$3.99	
Inv 4	09/25/19 [3.36]							Inv [C]	Inv [D]
Gallons			4436.00		4436.00		0.00		
Cost			\$3.36		\$3.36				
Sumps	Fuel Sumps								
Gallons						-9.63			
Cost									
Water	Water					0.00			
Gallons				Checksum	Checksum		Checksum		
Cost				0.00	0.00		0.00		

Jet A	05/16 [Delivery]	06/27 [Delivery]	08/30 [Delivery]	09/01 [Month Start]	09/30 [Month End]	Adjustments	Jet A Fuel Sold		
Type	Delivery	Delivery	Delivery	Start	End	Adjust	Sold		
Gal Purchased	3995.00	7451.00	4961.00						
Gal Before	1818.00	1456.00	1857.00	7008.00	4206.00		2660.47		
Gal After	5941.00	9077.00	6969.00						
Gal Difference	4123.00	7451.00	4961.00						
PPG	\$2.56	\$2.37	\$2.39					Different Pump Pricing	
Pump Price	\$3.81	\$3.72	\$3.74					Gallons per price point	
Inv 1	02/18/19 [\$2.46]								
Gallons	1818.00								
Cost	\$2.46								
Inv 2	05/16/19 [\$2.56]								
Gallons	3995.00	1456.00							
Cost	\$2.56	\$2.56							
Inv 3	06/27/19 [\$2.37]							Inv [A]	Inv [B]
Gallons		7451.00	1857.00	2047.00			-2045.84	-2045.84	
Cost		\$2.37	\$2.37	\$2.37			\$2.37	\$3.81	
Inv 4	08/30/19 [\$2.39]							Inv [C]	Inv [D]
Gallons			4961.00	4961.00	4206.00		-614.63	-614.63	
Cost			\$2.39	\$2.39	\$2.39		\$2.39	\$3.81	
Sumps	Fuel Sumps								
Gallons						-19.36			
Cost									
Water	Water					0.00			
Gallons				Checksum	Checksum		Checksum		
Cost				0.00	0.00		0.00		

September 2019 - 100 LL



## September 2019 - Jet A



# September 2019 Fuel Summary Report and Flow Fees w/Checksum

## Fuel Sales

	Total Dispensed	Maint. Gal.	Actual "Sold"
100 LL	3,518.70	6.14	3,512.56
JET A	2,661.63	1.16	2,660.47
Total Gallons:	6,180.33	7.30	6,173.03

## Flow Fees

100 LL PPG	City	\$0.10	\$351.26
JET A PPG	City	\$0.10	\$266.05
Earned	City	Total:	<b>\$617.31</b>

## SOAR Payment

100 LL	\$1,756.27
JET A	\$3,552.74
Total	<b>\$5,309.01</b>

## Fuel Tanks / Usage

100 LL		Amount	PPG	Gal Before	Gal After	Gal Diff	05/16 Gal	07/04 Gal	09/25 Gal	Totals	Check Sum						
Purchase (1)	05/16/19	4,469.00	\$3.37	1,675.00	6214.00	4539.00											
Purchase (2)	07/04/19	7,895.00	\$3.39	1,033.00	9056.00	8023.00											
Purchase (3)	09/25/19	4,436.00	\$3.36	1,601.00	6060.00	4459.00											
Start	09/01/19	7,744.00						4274.00		4274.00	-3470.00						
Month End	09/30/19	5,238.00						804.00	4434.00	5238.00	0.00	Collected	Cost	Difference	Pump Price	City Flow	Remainder
Sold (1)	09/30/19									0.00	0.00	\$0.00	\$0.00	\$0.00	\$3.72	\$0.10	\$3.62
Sold (2)	09/30/19	3,512.56						3512.56		3512.56	0.00	\$14,015.11	\$11,907.58	\$2,107.53	\$3.99	\$0.10	\$3.89
Sold (2)	09/30/19									0.00	0.00	\$0.00	\$0.00	\$0.00	\$3.99	\$0.10	\$3.89
Sold (3)	09/30/19									0.00	0.00	\$0.00	\$0.00	\$0.00	\$3.99	\$0.10	\$3.89
Sold (3)	09/30/19									0.00	0.00	\$0.00	\$0.00	\$0.00	\$3.99	\$0.10	\$3.89
Sold (T)	09/30/19	3,512.56								0.00	0.00	\$0.00	\$0.00	\$0.00	\$3.99	\$0.10	\$3.89
						Collected	\$0.00	\$14,015.11	\$0.00	\$14,015.11	Check Sum						
						Cost	\$0.00	\$11,907.58	\$0.00	\$11,907.58	\$2,107.53	<--- Difference between Total Collected and Total Cost					
						Difference	\$0.00	\$2,107.53	\$0.00	\$2,107.53	\$0.00	<--- Compared to Total Diff and Individual Diff Totals					
						City	\$0.00	\$351.26	\$0.00	\$351.26	\$0.00	<--- Compared to City Flow Fees Above					
						SOAR	\$0.00	\$1,756.27	\$0.00	\$1,756.27	\$2,107.53	<--- Total of City and SOAR Amounts					

JET A		Amount	PPG	Gal Before	Gal After	Gal Diff	05/16 Gal	06/27 Gal	08/30 Gal	Totals	Check Sum						
Purchase (1)	05/16/19	3,995.00	\$2.56	1818.00	5941.00	4123.00											
Purchase (2)	06/27/19	7,451.00	\$2.37	1456.00	9077.00	7451.00											
Purchase (3)	08/30/19	4,961.00	\$2.39	1857.00	6969.00	4961.00											
Start	09/01/19	7,008.00						2047.00	4961.00	7008.00	0.00						
Month End	09/30/19	4,206.00							4206.00	4206.00	0.00	Collected	Cost	Difference	Pump Price	City Flow	Remainder
Sold (1)	09/30/19									0.00	0.00	\$0.00	\$0.00	\$0.00	\$3.90	\$0.10	\$3.80
Sold (2)	09/30/19	2,045.84						2045.84		2045.84	0.00	\$7,794.65	\$4,848.64	\$2,946.01	\$3.81	\$0.10	\$3.71
Sold (2)	09/30/19									0.00	0.00	\$0.00	\$0.00	\$0.00	\$3.81	\$0.10	\$3.71
Sold (3)	09/30/19	614.63						614.63		614.63	0.00	\$2,341.74	\$1,468.97	\$872.77	\$3.81	\$0.10	\$3.71
Sold (3)	09/30/19									0.00	0.00	\$0.00	\$0.00	\$0.00	\$3.81	\$0.10	\$3.71
Sold (T)	09/30/19	2,660.47								0.00	0.00						
						Collected	\$0.00	\$7,794.65	\$2,341.74	\$10,136.39	Check Sum						
						Cost	\$0.00	\$4,848.64	\$1,468.97	\$6,317.61	\$3,818.78	<--- Difference between Total Collected and Total Cost					
						Difference	\$0.00	\$2,946.01	\$872.77	\$3,818.78	\$0.00	<--- Compared to Total Diff and Individual Diff Totals					
						City	\$0.00	\$204.58	\$61.46	\$266.04	(\$0.01)	<--- Compared to City Flow Fees Above					
						SOAR	\$0.00	\$2,741.43	\$811.31	\$3,552.74	\$3,818.78	<--- Total of City and SOAR Amounts					

## Airport Fuel Purchases

Date	Type	Gallons	Total	PPG	Gal Before	Gal After	Gal Diff	Pump	New Date	Markup
09/25/19	100LL	4,436	\$14,898.74	\$3.36	1,601	6,060	4,459	\$3.99	07/30/19	\$0.63
07/04/19	100LL	7,895	\$26,753.00	\$3.39	1,033	9,056	8,023	\$3.99	07/30/19	\$0.60
05/16/19	100LL	4,469	\$15,054.28	\$3.37	1,675	6,214	4,539	\$3.97	06/04/19	\$0.60
04/12/19	100LL	4,406	\$15,774.35	\$3.58	525	5,023	4,498	\$4.18	04/19/19	\$0.60
01/07/19	100LL	8,475	\$23,392.71	\$2.77	1,182	9,598	8,416	\$3.37	02/07/19	\$0.60
11/19/18	100LL	2,430	\$7,569.31	\$3.12	2,409	4,853	2,444	\$3.72	10/25/18	\$0.60
10/02/18	100LL	4,467	\$16,514.23	\$3.70	1,579	6,110	4,531	\$4.30	10/25/18	\$0.60
07/28/18	100LL	8,362	\$30,783.36	\$3.69	1,277	9,634	8,357	\$4.29	08/02/18	\$0.60
06/21/18	100LL	4,442	\$15,784.65	\$3.56	1,732	6,124	4,392	\$4.16	05/30/18	\$0.60
05/22/18	100LL	4,464	\$16,815.62	\$3.77	1,071	5,611	4,540	\$4.37	05/30/18	\$0.60
03/19/18	100LL	5,568	\$19,190.12	\$3.45	983	6,604	5,621	\$4.18	12/01/17	\$0.73
12/14/17	100LL	4,438	\$15,003.28	\$3.39	1,671	4,188	2,517	\$4.18	12/01/17	\$0.79
11/10/17	100LL	2,497	\$8,920.88	\$3.58	1,671	4,188	2,517	\$4.18	12/01/17	\$0.60
09/28/17	100LL	3,937	\$13,561.56	\$3.45	1,108	5,135	4,027	\$4.05	10/11/17	\$0.60
08/22/17	100LL	4,698	\$15,650.64	\$3.34	320	5,162	4,842	\$3.94	08/28/17	\$0.60
06/14/17	100LL	8,290	\$26,067.92	\$3.15	1,221	9,598	8,377	\$3.75	07/05/17	\$0.60
03/17/17	100LL	8,070	\$26,423.60	\$3.28	920	9,013	8,093	\$3.88	02/25/17	\$0.60
02/16/17	100LL	2,428	\$7,954.86	\$3.28	925	3,275	2,350	\$3.88	02/25/17	\$0.60
Date	Type	Gallons	Total	PPG	Gal Before	Gal After	Gal Diff	Pump	New Date	Markup
08/30/19	JETA	4,961	\$11,845.97	\$2.39	1,857	6,969	5,112	\$3.81	03/19/19	\$1.42
06/26/19	JETA	7,451	\$17,596.41	\$2.37	1,818	5,941	4,123	\$3.81	03/19/19	\$1.44
05/16/19	JETA	3,995	\$10,203.55	\$2.56	1,818	5,941	4,123	\$3.81	03/19/19	\$1.25
02/18/19	JETA	7,602	\$18,626.42	\$2.46	1,555	9,241	7,686	\$3.81	03/19/19	\$1.35
12/03/18	JETA	5,548	\$14,251.25	\$2.57	1,064	6,636	5,572	\$3.90	09/24/18	\$1.33
09/13/18	JETA	7,426	\$20,735.24	\$2.80	1,494	9,176	7,682	\$3.90	09/24/18	\$1.10
06/18/18	JETA	7,435	\$19,819.03	\$2.67	1,633	9,366	7,733	\$3.83	02/08/18	\$1.16
04/23/18	JETA	7,030	\$18,802.02	\$2.68	845	8,005	7,160	\$3.83	02/08/18	\$1.15
01/25/18	JETA	7,075	\$19,248.53	\$2.73	1,230	8,429	7,199	\$3.83	02/08/18	\$1.10
11/21/17	JETA	6,228	\$15,420.78	\$2.48	1,595	7,987	6,392	\$3.71	10/16/17	\$1.23
09/27/17	JETA	3,674	\$9,561.66	\$2.61	1,571	5,323	3,752	\$3.71	10/16/17	\$1.10
07/20/17	JETA	7,225	\$14,596.37	\$2.03	1,611	9,132	7,521	\$3.13	08/23/17	\$1.10
05/10/17	JETA	7,294	\$14,575.31	\$2.00	1,228	8,727	7,499	\$3.10	06/01/17	\$1.10
02/15/17	JETA	7,402	\$15,984.18	\$2.16	1,350	8,922	7,572	\$3.26	12/19/16	\$1.10

# Bolivar Municipal Airport

Bolivar, MO 65613

## FUELMASTER TRANSACTION LISTING

### TRANSACTIONS LISTED BY Aircraft ID

From Date: 9/1/2019  
Time: 12:00:00AM

To Date: 9/30/2019  
Time: 11:59:59PM

Page 1 of 1

Print Date: 10/1/2019 Time: 9:42:59AM

Transactions for Aircraft ID: FUELMANT City Fuel Maintenance

			<u>Quantity</u>
Summary for : FUELMANT City Fuel Maintenance	Total for	3 transactions	7.30

			<u>Quantity</u>
Summary for Aircraft ID : FUELMANT	Total for	3 transactions	7.30

### Product Summary for all Transactions

<u>Product</u>	<u>Description</u>	<u>Transactions</u>	<u>Quantity</u>
1	AVGAS 100LL	2	6.14GL
<u>Product</u>	<u>Description</u>	<u>Transactions</u>	<u>Quantity</u>
2	JetA	1	1.16GL
Total Product Summary:		3	7.30

### Hose Summary for all Transactions

#### Hose Summary for Site: 0001

<u>Site ID</u>	<u>Hose</u>	<u>Grade</u>	<u>Transactions</u>	<u>Quantity</u>
0001	1	1	2	6.14GL
0001	2	1	1	1.16GL
Total for Site: 0001			3	7.30
Total Hose Summary for all sites			3	7.30

# Bolivar Municipal Airport

Bolivar, MO 65613

## FUELMASTER TRANSACTION LISTING

### TRANSACTIONS LISTED BY SITE ID

From Date: 9/1/2019  
Time: 12:00:00AM

To Date: 9/30/2019  
Time: 11:59:59PM

Page 1 of 1

Print Date: 10/1/2019 Time: 9:41:17AM

Transactions for SITE ID: 0001 Bolivar Municipal Airport

		<u>Quantity</u>
Summary for SITE ID : 0001	Total for 211 transactions	6,180.33

### Product Summary for all Transactions

<u>Product</u>	<u>Description</u>	<u>Transactions</u>	<u>Quantity</u>
1	AVGAS 100LL	164	3,518.70GL
<u>Product</u>	<u>Description</u>	<u>Transactions</u>	<u>Quantity</u>
2	JetA	47	2,661.63GL
Total Product Summary:		211	6,180.33

### Hose Summary for all Transactions

#### Hose Summary for Site: 0001

<u>Site ID</u>	<u>Hose</u>	<u>Grade</u>	<u>Transactions</u>	<u>Quantity</u>
0001	1	1	164	3,518.70GL
0001	2	1	47	2,661.63GL
Total for Site: 0001			211	6,180.33
Total Hose Summary for all sites			211	6,180.33





345 S. Main Ave, PO Box 9, • Bolivar, Missouri 65613  
Telephone (417)326-2489 • Fax (417) 777-3212  
[www.bolivar.mo.us](http://www.bolivar.mo.us)

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## **2019 Upcoming Events:**

**October 31<sup>st</sup>, 2019 Bolivar Square Closure for Trick or Treaters**

**November 23<sup>rd</sup>, 2019 Greater Ozarks Turkey Drop – Bolivar Airport**

**December 14<sup>th</sup>, 2019 Bolivar Christmas Parade**

**WHEREAS**, Bolivar is host to local businesses that engage in the development, adoption and use of globally accepted, industry-leading knowledge and practices for payment information systems and networks; and

**WHEREAS**, the goal of our local businesses that engage in information security systems is to be the leading providers of payments knowledge, certifications, community, advocacy and education on payment systems assurance and security, enterprise governance of payment networks, and PCI-related risk and compliance for professionals and organizations; and

**WHEREAS**, our local businesses that engage in information security systems have worked with students and non-profits in the local community; and

**WHEREAS**, one such business, the Bolivar office of EPMG, will hold its regional payments security summit on August 19, 2020 in our city; the conference will provide leading education to regional IT security, insurance, audit professionals, merchants and corporations enabling them to incorporate the best practices learned at their respective organizations; and

**WHEREAS**, given the news headlines on cyber payment security breaches, our local businesses seek to raise the public's awareness about Bolivar's role in the region to be at the forefront of this rapidly developing field.

**NOW THEREFORE BE IT RESOLVED** that I, \_\_\_\_\_, Mayor of the city of Bolivar, do hereby declare TDB "Bolivar Information Security Awareness Day" here in our most livable city of Bolivar.

**ORDINANCE COVER SHEET**

**Bill No. 2019- 66**

**Ordinance No.**

**“AN ORDINANCE APPROVING THE QUOTE AND PURCHASE  
WITH CROWN POWER & EQUIPMENT CO. FOR A  
2019 ZERO TURN MOWER- BUSH HOG HDZ 2761 KOHLER MODEL  
FOR THE CITY’S PARKS DEPARTMENT.”**

**Filed for public inspection on .**

**First reading \_\_\_\_\_ In Full; \_\_\_\_\_ By Title on .**

**Second reading \_\_\_\_\_ In Full; \_\_\_\_\_ By Title on .**

**Vote by the Board of Aldermen on :**

\_\_\_\_\_ **Aye; \_\_\_\_\_ Nay; \_\_\_\_\_ Absent**

\_\_\_\_\_ **Approved by the Mayor on .**

\_\_\_\_\_ **Vetoed by the Mayor on \_\_\_\_\_.**

**Board of Aldermen Vote to Override Veto on \_\_\_\_\_.**

\_\_\_\_\_ **Aye; \_\_\_\_\_ Nay; \_\_\_\_\_ Abstain**

**Bill Effective Date: .**

**“AN ORDINANCE APPROVING THE QUOTE AND PURCHASE  
WITH CROWN POWER & EQUIPMENT CO. FOR A  
2019 ZERO TURN MOWER- BUSH HOG HDZ 2761 -KOHLER MODEL  
FOR THE CITY’S PARKS DEPARTMENT.”**

Be it Ordained by the Board of Aldermen of the City of Bolivar, Missouri, as follows:

**Section I:** The City does hereby accept the quote and approve the purchase of Crown Power & Equipment Co. to acquire a 2019 model Bush Hog Zero Turn Mower HDZ2761-Kohler for the City’s Park’s Department and attached hereto as Exhibit “A” and made a part hereof by reference.

**Section II:** The Mayor and City Clerk are hereby authorized and directed to enter into an agreement as described above for and on behalf of the City.

**Section III:** This Ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

---

**Christopher Warwick, Mayor**

**ATTEST:**

---

**Paula Henderson, City Clerk**



Pink — File Copy

**ORDINANCE COVER SHEET**

**Bill No. 2019-67**

**Ordinance No. \_\_\_\_\_**

**“AN ORDINANCE AUTHORIZING A CONTRACT WITH THE BOLIVAR R-1  
SCHOOL DISTRICT, FOR POLICE OFFICER SERVICES DURING 2019-2020  
SCHOOL YEAR.”**

**Filed for public inspection on \_\_\_\_\_.**

**First reading \_\_\_\_\_ In Full; \_\_\_\_\_ By Title on \_\_\_\_\_.**

**Second reading \_\_\_\_\_ In Full; \_\_\_\_\_ By Title on \_\_\_\_\_.**

**Vote by the Board of Aldermen on \_\_\_\_\_:**

\_\_\_\_\_ Aye; \_\_\_\_\_ Nay; \_\_\_\_\_ Abstain

\_\_\_\_\_ Approved by the Mayor on \_\_\_\_\_.

\_\_\_\_\_ Vetoed by the Mayor on \_\_\_\_\_.

**Board of Aldermen Vote to Override Veto on \_\_\_\_\_.**

\_\_\_\_\_ Aye; \_\_\_\_\_ Nay; \_\_\_\_\_ Abstain

**Bill Effective Date: \_\_\_\_\_.**

**“AN ORDINANCE AUTHORIZING A CONTRACT WITH THE BOLIVAR R-1  
SCHOOL DISTRICT, FOR POLICE OFFICER SERVICES DURING 2019-2020  
SCHOOL YEAR.”**

Be it Ordained by the Board of Aldermen of the City of Bolivar, Missouri, as follows:

**Section I:** The City is hereby authorized to enter into an agreement with the Bolivar R-1 School District, for police officer services during the 2019-2020 school year; with such contract and terms to be in the form attached hereto as Exhibit “A” and made a part hereof by reference.

**Section II:** The Mayor and City Clerk are hereby authorized and directed to enter into an agreement as described above for and on behalf of the City.

**Section III:** This Ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

\_\_\_\_\_  
**Christopher Warwick, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Paula Henderson, City Clerk**

## **BOLIVAR POLICE DEPARTMENT**

### **AN AGREEMENT BETWEEN THE BOLIVAR POLICE DEPARTMENT AND THE BOLIVAR R-1 SCHOOL DISTRICT FOR THE 2019-2020 SCHOOL YEAR**

#### **Purpose**

This agreement will establish the procedures and operating conditions between the Bolivar Police Department (BPD) and the Bolivar School District, (BSD) for the provision of BPD Officers to work in BSD schools. In addition, this agreement will be used to endorse and preserve the collaboration that already exists between the two entities and reinforce our positive relationship.

#### **General**

This agreement by and between the City of Bolivar and Bolivar R-1 School District is entered into this 24 day of Sept, 2019.

- 1) This agreement will be in effect for the 2019-2020 school year.
- 2) Either party, upon sixty-days prior written notice, may terminate this agreement without cause.
- 3) Both parties will review this agreement during the summer months each year to ensure it is up-to-date and remains in the best interest of both. Both parties may offer ideas for changes and updates to this agreement, during this annual review period, as long as the other party agrees to those changes.
- 4) The City of Bolivar shall have the status of an Independent Contractor for purposes of this agreement. The police officer(s) assigned to Bolivar School District's schools remain the employees of the City of Bolivar and shall be subject to its control and supervision while working in the school system and during after-school events. However, this will not interfere with working hand in hand with each other to provide a safe environment for school officials, students, or parents.
- 5) This agreement applies to only the schools lying within the jurisdictional boundaries of the City of Bolivar.
- 6) Each entity is responsible for the supervision and actions of their own officers.
- 7) The City of Bolivar agrees, to the extent allowed by law, to indemnify and hold District harmless from and against any and all claims, causes of actions, suits, proceedings, liabilities, damages, losses, costs and expenses (including attorneys' and experts' fees) asserted by any person or persons related to or resulting from injuries or damages suffered based on any negligent act or omission by City while performing services pursuant to this Agreement, but only to the extent of the injuries or damages caused by said act or omission.
- 8) The Bolivar School District agrees, to the extent allowed by law, to indemnify and hold City harmless from and against any and all claims, causes of actions, suits, proceedings, liabilities, damages, losses, costs and expenses (including attorneys' and experts' fees) asserted by any person or persons related to or resulting from



injuries or damages suffered based on any negligent act or omission by District while City is performing services pursuant to this Agreement, but only to the extent of the injuries or damages caused by said act or omission.

### **Responsibilities**

#### **Bolivar R-I School District:**

- 1) The head principal of the school that a BPD officer is assigned to work, will ensure that instruction is provided to the officer so that the officer has the necessary knowledge to perform police duties in that school. At a minimum the instruction will include introductions to key personnel, layout of the premises, security systems and procedures, problem areas related to the officer's duties, reporting and record-keeping requirements, other requested duties specific to that school, and issuance of necessary school-purchased equipment, keys, or documents.
- 2) The head principal of the school in which a BPD officer is assigned to work, will ensure the officer has a suitable office to conduct interviews, write reports, or secure equipment. At a minimum the office will be equipped with an adequate desk, chairs, files, telephone, electrical outlets, and lighting, and will have a door that can be closed and locked so the officer can conduct interviews, telephone calls, or meetings in private or secure equipment. The office should be equipped with a BSD computer with Internet access for the officer's use.

#### **Bolivar Police Department:**

- 1) The Bolivar Police Department or the Bolivar School District Officer will respond to both emergency and non-emergency calls for service within the School District located within the jurisdictional boundaries of the City of Bolivar. The Bolivar Police Department or the Bolivar School District Officer will write all police reports normally associated with these types of calls.
- 2) The Bolivar Police Department will provide standard officer uniforms, police department equipment, and a police department vehicle to the BPD Officer assigned to work in BSD Schools.
- 3) The Chief of Police will allow Bolivar School District Officers to transmit on BPD police frequencies so they can communicate with our Department, whenever necessary. Bolivar School District Officers will use radio numbers assigned to them when transmitting on Police Department frequency. The Chief of Police retains the right to revoke this authorization from individuals who abuse this privilege.
- 4) The Chief of Police will assign one BPD Officer to work as School Resource Officer in two specific schools for the Bolivar School District. The BPD Officer will be assigned to work at the Bolivar Middle School (BMS) and the Bolivar Primary School (BPS) during the school year. The officer will provide services including, but not limited to: dealing with criminal matters and writing police reports, provide classroom instruction and mentoring services, and can be used as a resource for BSD students, faculty, and parents as availability permits. The officer will work with school officials to help them provide a safe school environment and perform other lawful services as requested by them.
- 5) The BPD Officer will conduct criminal investigations as necessary.

- 6) Unless there is a safety or security concern, the BPD Officer will not administer school discipline or enforce school rule/policy violations that are not criminal in nature.
- 7) The BPD Officer will not be tasked with supervising students.
- 8) Any BSD or Parent request for student transportation should be handled by the BSD Officer. If the BSD Officer is unavailable the BPD Officer may transport the student at the BPD Officer's discretion.
- 9) Runaway Students; When a juvenile student leaves a BSD school or attempts to leave a BSD school (including the location of a school field trip), without permission, the student shall be treated as a runaway juvenile and the BPD Officer or BSD Officer will be notified. The BPD Officer may detain the student to prevent them from running away or for any other lawful reason. As with any lawful detention, if the student resists, the BPD Officer may use the minimum amount of force necessary, in accordance with Bolivar Police Department Guidelines, to control the student.
- 10) While the BPD Officer will be assigned to Bolivar Middle School (BMS) and Bolivar Primary School (BPS), the BPD Officer may go to any BSD campus located within the jurisdictional boundaries of the City of Bolivar. The BPD Officer may also provide assistance to and receive assistance from the BSD Officer at any BSD campus located within the jurisdictional boundaries of the City of Bolivar.
- 11) The Bolivar Police Officer assigned to BSD will be trained in Drug Abuse Resistance Education (DARE) and will be responsible for teaching DARE to students in the fifth grade. The BPD Officer will coordinate with the Bolivar Intermediate School (BIS) head principal to determine the best time of year to teach the DARE program.
- 12) While teaching DARE or acting in any other guest speaker capacity, a BSD staff member will remain with the BPD Officer.
- 13) The BPD Officer will be involved in the Emergency Response Planning for the Bolivar School District.
- 14) If the school district creates a threat assessment team, the BPD Officer will be a member.
- 15) The BPD Officer may work at school functions outside the regular school day. The BPD Officer will be considered on duty and claim time, as usual, through the Bolivar Police Department.
- 16) The Bolivar Police Officer assigned to BSD will attend and successfully complete a Basic SRO training course within one (1) calendar year of the assignment.
- 17) The Bolivar Police Officer assigned to BSD schools will remain an employee of the City of Bolivar and will operate under the current Standard Operating Guidelines of the Bolivar Police Department.
- 18) The Bolivar School District Officer will remain an employee of the Bolivar School District and will operate under their own procedures.
- 19) Unusual public safety emergencies and/or situations may create the need for temporary assignment changes. The Bolivar Police Department reserves the right to change staffing assignments. Such decisions, if time allows, will be made with input from the Bolivar School District personnel and every effort will be made to minimize interruptions to the School District.

### Absences

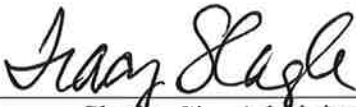
- 1) Bolivar Police Officers are required by the State of Missouri and the Police Department to receive minimum amounts of training throughout the year to remain certified as a commissioned officer. In addition, other training is needed to keep these officer's skills to a point they remain effective.
- 2) The BPD Officer assigned as BSD School Resource Officer will be responsible for notifying the principal or assistant principal of the affected schools when they must leave or be absent from the school grounds to attend training, court proceedings or other Departmental functions.
- 3) Planned absences of more than four hours should be coordinated with the BSD Officer in an attempt to ensure the affected schools have coverage. If the BSD Officer will also be absent, BSD schools should contact BPD directly, or use 911 for emergency situations, when an officer is needed.
- 4) Absences of less than four hours need not be covered.
- 5) Unplanned absences, including but not limited to illness, death, family problems or injury are beyond the control of the Bolivar Police Department. Unexpected absences may not be covered.

### Financial Agreement

Refer to financial contract.

IN WITNESS WHEREOF, we have hereunto set our hands and seal the day and year first above written.

CITY OF BOLIVAR



Tracy Slagle, City Administrator

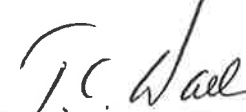


Mark Webb, Chief of Police

BOLIVAR R-1 SCHOOL DISTRICT



Dr. Tony Berry, Superintendent



Dr. T.C. Wall, Assistant Superintendent

ATTEST:



*Rosa Henderson*

, City Clerk

**ADDENDUM TO AGREEMENT FOR SCHOOL RESOURCE OFFICER FOR 2019-2020  
SCHOOL YEAR – FINANCIAL AGREEMENT TERMS**

This Addendum constitutes the Financial Agreement terms and conditions between the City of Bolivar, Missouri / City of Bolivar Police Department (hereinafter referred to as the "City") and the Bolivar R-1 School District (hereinafter referred to as the School District) for the provision of a Bolivar Police Department Officer (hereinafter referred to as the "Resource Officer") to work in the Bolivar School District during the 2019-2020 school year.

**WHEREAS**, the City and the School District have entered into an agreement for the provision of the Resource Officer to be present in the School District schools during the 2019-2020 school year (the "Agreement"); and

**WHEREAS**, the Agreement calls for a separate Financial Agreement to set forth the financial terms and conditions between the parties for the provision of the Resource Officer; and

**WHEREAS**, the parties wish to set forth the financial terms and condition as provide for below.

THE CITY AND THE SCHOOL DISTRICT, IN CONSIDERATION OF THE MUTUAL PROMISES  
CONTAINED HEREIN, MUTUALLY AGREE TO THE FOLLOWING TERMS AND CONDITIONS

**1. Term.** This Financial Agreement will be effective as of the effective date of the separate Agreement for the provision of the Resource Officer for the 2019-2020 school year, and will continue in effect for the duration as necessary to give effect to the said Agreement.

**2. Contribution to Salary and Benefits of Officer.** Each party will contribute fifty percent (50%) of the salary and benefits paid by the City to the Resource Officer for the nine (9) month period of September, 2019 to May 2020. The City will retroactively bill the School District for the School District's share of the salary and benefits of the Resource Officer on or about May 1, 2020, and the School District will reimburse the City for the School District's share of costs by no later than June 1, 2020.

**3. Estimate of Salary and Benefits for School Year.** The parties acknowledge that the City establishes salaries on a calendar year basis and that the estimate provided herein for the costs of the Resource Officer are the City's best estimate of the amount that it will pay by way of salary and benefits for an officer with the rank and tenure of the Resource Officer. The School District understands that it will be responsible for its proportional share of the actual costs of the Resource Officer. The City estimates that the total costs for the Resource Officer during the effective date of the Agreement will be: **\$ 21,284.64**.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, we have hereunto set our hands and seal.

CITY OF BOLIVAR BOLIVAR

R-1 SCHOOL DISTRICT



Tracy Slagle, City Administrator



Dr. Tony Berry, Superintendent



Mark Webb, Chief of Police  
Superintendent



Dr. T.C. Wall, Assistant

ATTEST:

\_\_\_\_\_





, City Clerk

**RECORDS RETENTION DISPOSITION LIST -- The following list of records have met or passed the minimum retention period and have been found to be of no historical value.**

*Missouri Revised Statutes Chapter 109 Section 255. No record can be destroyed until they have met the minimum retention period according to the Secretary of State Local Records Retention requirements.*

**GS 006      Subsidiary Ledgers**

*Also Called:* Journals, Registers, Monthly Ledgers, Accounting Summary Report File, Revenue Sharing, Trial Balance Fund

*Function:*

*Content:* May include: date, payee, purpose, fund credited or debited, check number and similar or related data.

*Min. Retention:* Completion of audit

*Disposition:* Destroy

**Years: 2012,2013,2014,2015,2016,2017.**

**GS 020      Work Orders**

*Also Called:* Maintenance Requests; Service Requests; Service Report; Application for Services Active/Inactive; Rejected Application for Services.

*Function:* Internal Records documenting requests and authorizations for needed services, including repair of government owned property.

*Content:* May Include: Copy center work order, telephone service and installation requests, printing orders, repair authorizations and similar records.

*Min. Retention:* 3 years

*Disposition:* Destroy

**Years: 2015.**

**GS 008      Accounts Receivable Records**

*Also Called:* Cash Receipt File

*Function:* Records documenting revenues owed to the local government unit by citizens, organizations, other governmental units, vendors and others to be credited to general accounts. Also documents billing and collection of moneys.

*Content:* May include: reports, receipts, invoices, awards, logs, lists, summaries, statements and similar records. Information may include: receipt amount, date, invoice number, name, account number, account balance, adjustment, and similar data.

*Min. Retention:* Completion of audit\*

*Disposition:* Destroy

*Note:* \*Per RSMo 198.052 and 19 CSR 30-85 Nursing Homes must keep these records for seven (7) years.

**Years: 2016, 2017.**

**GS 019      Vendor Lists, Registers or Logs**

*Also Called:* Vendor Lists, Registers or Logs

*Function:* Document vendors providing goods and services to local government.

*Content:* May include: name of vendor or company, name of contact or agent, address, telephone and fax numbers, e-mail and web site address, description of goods and services provided.

*Min. Retention:* Destroy when superseded or obsolete.

*Disposition:* Destroy

**Years: as Needed.**

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**RECORDS RETENTION DISPOSITION LIST -- The following list of records have met or passed the minimum retention period and have been found to be of no historical value.**

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*Missouri Revised Statutes Chapter 109 Section 255. No record can be destroyed until they have met the minimum retention period according to the Secretary of State Local Records Retention requirements.*

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**GS 050 Permits and Licenses**

*Also Called:* Building Trades Certification; Contractor Licensing File; Application for Motor Vehicle License; **Business License**; Facility Use Permit; **Parade Permit**  
*Function:* Records documenting review, background investigations, recommendations and other actions related to permits and licenses issued for various activities such as: the use of public facilities for dances, parades, etc.; the operation of retail and other businesses including sales, solicitors, second-hand dealers and taxi cabs; also tree removal, temporary signs, keeping livestock, billboards, etc.  
*Content:* May include: applications, background investigation reports, permits, licenses, renewals and related records.  
*Min. Retention:* Retain 2 years after expiration.  
*Disposition:* Destroy securely

**Years: 2016.**

---

**0717 Journal Entries, Journal Vouchers**

*Also Called:*  
*Function:* Records of adjustments to financial accounts and created in order to balance the city's books;  
*Content:* May include debits, credits, reason for adjustment, date, and amount  
*Min. Retention:* 5 years  
*Disposition:* Destroy securely

**Years: 2013.**

---

**0102 Animal Control Cards**

*Also Called:*  
*Function:* Records documenting the history of every animal received at the shelter  
*Content:* May include record of capture, identifying information, animal's condition, whether animal is claimed or unclaimed, and disposition of the case.  
*Min. Retention:* 2 years  
*Disposition:* Destroy

**Years: 2016.**

---

**0105 Pet and Animal Licenses or Permits**

*Also Called:* Dog License  
*Function:* Records documenting all licensed animals in the city  
*Content:*  
*Min. Retention:* 5 years after  
*Disposition:* Destroy

**Years: 2013.**

---

**1614 Service Interruption Records**

*Also Called:* Service Interruption Log Book  
*Function:* Records documenting the interruption of utility services  
*Content:* May include date of incident, name of person reporting, location, actions taken, and result.  
*Min. Retention:* 3 years  
*Disposition:* Destroy

**Years: 2013.**

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**RECORDS RETENTION DISPOSITION LIST -- The following list of records have met or passed the minimum retention period and have been found to be of no historical value.**

*Missouri Revised Statutes Chapter 109 Section 255. No record can be destroyed until they have met the minimum retention period according to the Secretary of State Local Records Retention requirements.*

**1611 Meter Reading Summary Books**

*Also Called:*

*Function:* Monthly summary of meter readings by customer account number for utility consumption

*Content:* May include old and new readings and actual consumption.

*Retention:* 5 Years

*Disposition:* Destroy

**Years: 2013.**

**0718 Motor Fuel/Mileage Reports**

*Also Called:*

*Function:* Documentation of gasoline, oil, and diesel fuel used by city vehicles.

*Content:* May include logs or other records documenting miles on city motor vehicles, gallons of fuel used, person taking fuel, department of vehicle, and bills or invoices..

*Min. Retention:* 5 years

*Disposition:* Destroy

**Years: 2013.**

**1602 Customer Account Card File**

*Also Called:*

*Function:* Records showing a billing and payment history of all customers using city utilities.

*Content:* May include customer name and address, date account was opened, consumption, billing and payment history, date of account closure.

*Min. Retention:* 5 Years

*Disposition:* Destroy

**Years: 2013.**

**GS007 Account Payable**

*Also Called:* Invoices, Vouchers, Warrants, Billing Records, Refund File.

*Function:* Records documenting payment of bills for goods and services received. Payment from general accounts.

*Content:* May include correspondence, reports, invoices, statements, vouchers, purchase orders, payment authorizations, receipt records, canceled checks or warrants, and similar documents.

*Min. Retention:* Completion of Audit

*Disposition:* Destroy

*Note:* \*Per RSMo 50.172(2), County Clerks must keep these records for five (5) years. #Per RSMo 198.052 and 19 CSR 30-85 Nursing Homes must keep these records for seven (7) years.

**Years: 2012, 2013, 2014.**