



OK  
8/23/19  
3:15 PM

BOARD OF ALDERMAN REGULAR SESSION  
BOARD MEETING TUESDAY,  
August 27th, 2019 at 6:30 p.m.  
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOTION TO ADOPT AGENDA

1. APPROVAL OF MINUTES:

July 9th, 2019 Work and Executive Session; July 17th, 2019 Special Executive Session;  
July 23rd, 2019 Regular & Executive Session; July 30th, 31st 2019 Special Executive Sessions

2. BILLS & FINANCIAL REPORTS.

3. ADMINISTRATOR REPORT:

4. MAYORAL APPOINTMENT: Introductions, Presentations, Resolutions, Proclamations,  
\* Proclamation Constitution Week September 17th – 23rd, 2019

5. OLD BUSINESS:

- a. Bill No. 2019-54: An Ordinance Authorizing an Agreement with Doke Propane for 2019/2020.
- b. Bill No. 2019-55: An Ordinance Authorizing a State Block Grant Agreement for Project 2 at Airport.
- c. Discuss & Update: Three Way Stop at Forrest/Hartford Options.
- d. Discuss & Approve: JMark Proposals for Hardware/Software Infrastructure Needs.
- e. Discuss & Approve: Revising the Administration Allocations Policy.

6. NEW BUSINESS:

- a. Discuss & Approve: Job Descriptions / Tiers.
- b. Discuss: Parking Spaces on the Square.
- c. Discuss & Review: Phone System Bid Review.
- d. Review & Approve: Oakland Paving Bid Review.
- e. Approve: Record Retention Disposition List.

7. CALENDAR OF EVENTS: September 9th-11th, 2019 - MML Annual Conference;  
September 24th, 2019 Regular Session.

8. Executive Session: **RSMo 610.021(2)** Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration therefor. **RSMo 610.021(1)** Legal Actions, Cause of Action, or litigation involving a public; governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorney... **RSMo 610.021(13)** Individually Identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment. **RSMo 610.021(3)** Hiring, Firing, Disciplining or Promoting of Particular Employees by a public governmental body when personal information about the employee is discussed or recorded.

9. ADJOURNMENT:

#wherelibertyflows

If you have a need for special accommodations,  
Please contact the City Clerk's office 24 hours prior to the meeting.



BOARD OF ALDERMAN WORK SESSION  
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613  
TUESDAY, JULY 9<sup>th</sup>, 2019 AT 6:30 P.M.

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**Call to Order:** Mayor Warwick called the Work Session Council Meeting to order at 6:30 p.m.

**Aldermen present:** Aldermen Mike Ryan, Thane Kifer, Alexis Neal, Ethel Mae Tennis, Steve Skopec, Justin Ballard, Charles Keith and Steve Sagaser.

**Aldermen absent:** None.

**In attendance:**

City Administrator Tracy Slagle, City Attorney Donald Brown, Public Works Director Jerry Hamby, Water/Sewer Supervisor James Bradshaw, Planning and Zoning Administrator Sydney Allen, Police Chief Mark Webb, Deputy Fire Chief Brent Watkins, City Clerk Paula Henderson, Finance Director Natalie Scrivner, and other visitors from the public.

**Pledge of Allegiance:** Led by Alderman Ryan.

**Motion to Adopt Agenda:**

Alderman Sagaser made a motion to approve the agenda. Alderman Ballard seconded the motion, which carried unanimously.

**Discussion & Approve: Airport Hay Cutting June Date Extension.**

Alderman Tennis made a motion to extend the date for the June 2019 Cutting to 7/23/2019. Alderman Ryan seconded the motion, which was unanimously approved.

**Discuss & Approve: Special Event Application for K-Life 8.22.2019.**

Alderman Tennis made a motion to approve waiving the rent for the community room during the event. Alderman Ryan seconded the motion, which was approved unanimously.

**Discussion: Stop Signs at 3 locations:**

Discuss regarding stop signs at South Stop at N. Oakland/W. Locust; South Stop at S. Oakland/Woodland; West & East Stops on W. Buffalo/S. Missouri. Alderman Skopec made a motion for no changes. Alderman Sagaser seconded the motion, which was approved unanimously.

**Discuss: Options for Doors for Restrooms at YMCA.**

Alderman Kifer made a motion a single folding accordion style gate, estimated at \$184.95 and City staff to install. Alderman Neal seconded the motion, which was approved unanimously.



**Discuss & Approve: Capital Expense Eligible~2017 Police Interceptor SUV and Equipment.**

Alderman Ballard made a motion to approve purchase of 2017 Ford Interceptor with Equipment and Trade in one of the older Crown Victoria Vehicles. Alderman Ryan seconded the motion, which was approved unanimously.

**Update: Budget Note Changes – to Change from Claud Drainage Expense to Albany Drainage Expense.** Alderman Skopec made a motion to approve the switch to Albany Drainage. Alderman Sagaser seconded the motion, which was approved unanimously.

**Discuss & Approve: Frisco Senior Village, LP Development Agreement.**

Alderman Ballard made a motion to approve the Frisco Senior Village, LP Development Agreement. Alderman Ryan seconded the motion, which was approved unanimously.

**Discuss & Approve: Fullerton Fields Lightbulb Replacement/Repairs.**

Alderman Sagaser made a motion to approve the estimate from Missouri Neon/Signlink for time and materials. Alderman Neal seconded the motion, which was approved unanimously.

**Discuss & Approve: Zoning Change Application for 911 W. Broadway.**

Alderman Ballard made a motion to approve the Zoning Change for 911 W. Broadway to C-O, Office and Institution District. Alderman Neal seconded the motion.

Roll Call:

Ayes: Tennis, Skopec, Ballard, Ryan, Sagaser, Kifer, Neal, Keith.

Nays: None.

**Bill No. 2019-37: An Ordinance Changing the Zoning Classification for Certain Property Generally located at 911 W. Broadway in Bolivar, MO.**

Alderman Ryan made a motion for the first reading of Bill No. 2019-37. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2019-37. Ordinance 3540.

**“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION  
FOR CERTAIN PROPERTY GENERALLY LOCATED AT  
911 W. BROADWAY IN BOLIVAR, MO.”**

Alderman Sagaser made a motion to approve the second reading of Bill No. 2019-37. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-37. Ordinance 3540.



**“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION  
FOR CERTAIN PROPERTY GENERALLY LOCATED AT  
911 W. BROADWAY IN BOLIVAR, MO.”**

Roll Call:

Ayes: Skopec, Keith, Ryan, Kifer, Tennis, Ballard, Sagaser, Neal.

Nays: None.

**Bill No. 2019-38 An Ordinance Amending the City Code for the City of Bolivar, Missouri by Adding a New Chapter 525; Regarding Small Wireless Facility Deployment.** Alderman Sagaser made a motion for the first reading of Bill No. 2019-38. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2019-38. Ordinance 3541.

**“AN ORDINANCE AMENDING THE CITY CODE FOR THE  
CITY OF BOLIVAR, MISSOURI BY ADDING A NEW CHAPTER 525;  
REGARDING SMALL WIRELESS FACILITY DEPLOYMENT.”**

Alderman Ballard made a motion to approve the second reading of Bill No. 2019-38. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-38. Ordinance 3541.

**“AN ORDINANCE AMENDING THE CITY CODE FOR THE  
CITY OF BOLIVAR, MISSOURI BY ADDING A NEW CHAPTER 525;  
REGARDING SMALL WIRELESS FACILITY DEPLOYMENT.”**

Roll Call:

Ayes: Skopec, Tennis, Ryan, Ballard, Kifer, Sagaser, Keith, Neal.

Nays: None.

**Bill No. 2019-39 An Ordinance Amending Chapter 520 of the Municipal Code of the City of Bolivar, Missouri Related to Regulations for Right-of-Way Management.** Alderman Sagaser made a motion for the first reading of Bill No. 2019-39. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2019-39. Ordinance 3542.

**“AN ORDINANCE AMENDING CHAPTER 520 OF THE MUNICIPAL CODE  
OF THE CITY OF BOLIVAR, MISSOURI RELATED TO  
REGULATIONS FOR RIGHT-OF-WAY MANAGMENT.”**

Alderman Ballard made a motion to approve the second reading of Bill No. 2019-39. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-39. Ordinance 3542.



**“AN ORDINANCE AMENDING CHAPTER 520 OF THE MUNICIPAL CODE  
OF THE CITY OF BOLIVAR, MISSOURI RELATED TO  
REGULATIONS FOR RIGHT-OF-WAY MANAGMENT.”**

Roll Call:

Ayes: Sagaser, Kifer, Neal, Keith, Tennis, Skopec, Ballard, Ryan.

Nays: None.

**Bill No. 2019-40 An Ordinance Amending Chapter 410 of the Municipal Code of the City of Bolivar, Missouri Related to Communications Antennas and Support Structures.** Alderman Sagaser made a motion for the first reading of Bill No. 2019-40. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-40. Ordinance 3543.

**“AN ORDINANCE AMENDING CHAPTER 410 OF THE MUNICIPAL CODE  
OF THE CITY OF BOLIVAR, MISSOURI RELATED TO  
COMMUNICATIONS ANTENNAS AND SUPPORT STRUCTURES.”**

Alderman Neal made a motion to approve the second reading of Bill No. 2019-40. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2019-40. Ordinance 3543.

**“AN ORDINANCE AMENDING CHAPTER 410 OF THE MUNICIPAL CODE  
OF THE CITY OF BOLIVAR, MISSOURI RELATED TO  
COMMUNICATIONS ANTENNAS AND SUPPORT STRUCTURES.”**

Roll Call:

Ayes: Keith, Neal, Kifer, Sagaser, Ryan, Ballard, Skopec, Tennis.

Nays: None.

**Bill No. 2019-41 An Ordinance Amending the Bolivar Municipal Code by Amending Section 225.580 – Regarding the City’s Burn Regulations.** Alderman Kifer made a motion for the first reading of Bill No. 2019-41. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2019-41. Ordinance 3544.

**“AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY  
AMENDING SECTION 225.580-REGARDING THE CITY’S BURN REGULATIONS.”**

Alderman Sagaser made a motion to approve the second reading of Bill No. 2019-41. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-41. Ordinance 3544.



**“AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING SECTION 225.580-REGARDING THE CITY’S BURN REGULATIONS.”**

Roll Call:

Ayes: Skopec, Tennis, Ryan, Ballard, Kifer, Sagaser, Keith, Neal.

Nays: None.

**Bill No. 2019-42 An Ordinance Amending the City Code for the City of Bolivar, Missouri by Amending the City’s Zoning Regulations Through Addition of a New Code Section 410.255; Regarding Cultivation, Manufacture and Sale of Medicinal Marijuana.**

Alderman Sagaser made a motion for the first reading of Bill No. 2019-42. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-42. Ordinance 3545.

**“AN ORDINANCE AMENDING THE CITY CODE FOR THE CITY OF BOLIVAR, MISSOURI BY AMENDING THE CITY’S ZONING REGULATIONS THROUGH ADDITION OF A NEW CODE SECTION 410.255; REGARDING CULTIVATION, MANUFACTURE AND SALE OF MEDICINAL MARIJUANA.”**

Alderman Skopec made a motion to approve the second reading of Bill No. 2019-42. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2019-42. Ordinance 3545.

**“AN ORDINANCE AMENDING THE CITY CODE FOR THE CITY OF BOLIVAR, MISSOURI BY AMENDING THE CITY’S ZONING REGULATIONS THROUGH ADDITION OF A NEW CODE SECTION 410.255; REGARDING CULTIVATION, MANUFACTURE AND SALE OF MEDICINAL MARIJUANA.”**

Roll Call:

Ayes: Neal, Ryan, Sagaser, Ballard, Skopec, Tennis.

Abstain: Keith, Kifer.

Nays: None.

**Update: Variance with EPA update from HDR Engineering and Robert Brundage, Newman, Comley and Ruth P.C.**

Alderman Neal made a motion to table, due to no new updates. Alderman Sagaser seconded, which was unanimously approved.



**Executive Session:** Alderman Neal made a motion at 7:30 p.m. to go into Executive Session RSMo 610.021(1) Legal Actions, Cause of Action, or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorney... and RSMo 610.021(2) Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration therefor. Alderman Sagaser seconded the motion.. and RSMO 610.021(13) Individually identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment..

**Motion to return to Open Session:** Alderman Neal made a motion to return to Open Session at 9:55p.m. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Kifer, Neal, Ballard, Skopec, Tennis, Keith, Ryan, Sagaser.

Nays: None.

**Adjournment:**

Aldermen Sagaser made a motion to adjourn the Work session meeting at 9:56p.m. Aldermen Neal seconded the motion, which was unanimously approved.

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Christopher D. Warwick, Mayor

ATTEST:

\_\_\_\_\_  
Paula Henderson, City Clerk



BOARD OF ALDERMAN EXECUTIVE SESSION  
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613  
TUESDAY, JULY 9th, 2019

**Call to Order:** Mayor Christopher Warwick called the Executive Session Council Meeting to order at 7:41 p.m.

**Aldermen present:** Aldermen Charles Keith, Ethel Mae Tennis, Steve Skopec, Justin Ballard, Mike Ryan, Steve Sagaser, Alexis Neal, Thane Kifer.

**Alderman Absent:** None.

**Executive Session:** Alderman Neal made a motion at 7:30 p.m. to go into Executive Session RSMo 610.021(1) Legal Actions, Cause of Action, or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorney... and RSMo 610.021(2) Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration therefor and RSMO 610.021(13) Individually identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment.. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Ballard, Skopec, Kifer, Ryan, Sagaser, Keith, Neal, Tennis.

Absent: None.

Nay: None.

**Others In Attendance:**

City Administrator Tracy Slagle, City Attorney Don Brown and Kerry Douglas; City Clerk Paula Henderson and Finance Director/Deputy City Clerk Natalie Scrivner.

Discussion and no Motions Made.

**Return to Open Session:**

Aldermen Neal made a motion to leave executive session at 9:55p.m. Aldermen Sagaser seconded the motion.

Roll Call:

Ayes: Keith, Kifer, Ballard, Ryan, Skopec, Neal, Tennis, Sagaser.

Absent: None.



**Motion to Adjourn:**

Aldermen Sagaser made a motion to leave executive session at 9:56p.m. Aldermen Neal seconded the motion.

**Roll Call:**

Ayes: Neal, Kifer, Keith, Skopec, Tennis, Sagaser, Ballard, Ryan.

Absent: None.

Nay: None.

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**Alderman Justin Ballard, Mayor Pro-Tem**

**ATTEST:**

\_\_\_\_\_  
**Paula Henderson, City Clerk**



BOARD OF ALDERMAN EXECUTIVE SESSION  
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613  
TUESDAY, JULY 17th, 2019

**Call to Order:** Mayor Christopher Warwick called the Executive Session Council Meeting to order at 6:30 p.m.

**Aldermen present:** Aldermen Charles Keith, Ethel Mae Tennis, Steve Skopec, Justin Ballard, Mike Ryan, Steve Sagaser, Alexis Neal.

**Alderman Absent:** Kifer.

**Executive Session:** Alderman Neal made a motion at 6:30 p.m. to go into Executive Session RSMo 610.021(1) Legal Actions, Cause of Action, or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorney... and RSMo 610.021(2) Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration therefor..

Roll Call:

Ayes: Ballard, Skopec, Ryan, Sagaser, Keith, Neal, Tennis.

Absent: Kifer.

Nay: None.

**Others In Attendance:**

City Administrator Tracy Slagle, City Attorney Don Brown and Kerry Douglas; Public Works Director Jerry Hamby, City Clerk Paula Henderson and Finance Director/Deputy City Clerk Natalie Scrivner.



**Return to Open Session:**

Aldermen Sagaser made a motion to leave executive session at 8:20p.m. Aldermen Neal seconded the motion.



**Roll Call:**

Ayes: Keith, Ballard, Ryan, Skopec, Neal, Tennis, Sagaser.

Nays: None.

Absent: Kifer.

**Motion to Adjourn:**

Aldermen Sagaser made a motion to leave executive session at 8:21p.m. Aldermen Ryan seconded the motion, which was unanimously approved.

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**Christopher Warwick, Mayor**

**ATTEST:**

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**Paula Henderson, City Clerk**



BOARD OF ALDERMAN REGULAR SESSION  
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613  
TUESDAY, JULY 23<sup>rd</sup>, 2019 AT 6:30 P.M.

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**Call to Order:** Mayor Warwick called the Regular Session Council Meeting to order at 6:30 p.m.

**Aldermen present:** Aldermen Mike Ryan, Thane Kifer, Alexis Neal, Ethel Mae Tennis, Steve Skopec, Justin Ballard, Charles Keith and Steve Sagaser.

**Aldermen absent:** None.

**In attendance:**

City Administrator Tracy Slagle, City Attorney Donald Brown, Public Works Director Jerry Hamby, Police Lieutenant Barron, Deputy Fire Chief Brent Watkins, City Clerk Paula Henderson, Finance Director Natalie Scrivner, and other visitors from the public.

**Pledge of Allegiance:** Led by Alderman Ballard.

**Motion to Adopt Agenda:**

Alderman Sagaser made a motion to approve the agenda. Alderman Ryan seconded the motion, which carried unanimously.

**Approval of Minutes:**

Alderman Ryan made a motion to approve the minutes with adding a statement that visitor James Cantrell wanted noted in the June Regular Session minutes, that he objected to the Executive meeting being closed from the public. Alderman Ballard seconded the motion, which was unanimously approved.

**Bills and Financial Reports:**

Alderman Skopec made a motion to approve those as presented. Alderman Tennis seconded the motion, which was approved unanimously.

**Administrator Report:**

City Administrator Tracy Slagle gave updates on the water project on Albany, will begin the stormwater in the next two weeks, dugout roofs are on six ballfields at Fullerton Park, tomorrow there will be a shooter exercise at the Bolivar Primary School, both the fire and police will be involved in this exercise. Earlier this month there was a fire in one of the hangars at the airport, the city had damage to three pieces of equipment, tenant's airplane parts were damaged and some hangar damages. City staff has been meeting with citizens regarding handicap accessible sidewalks. Finance Office completed and submitted the semi-annual report to the paper and HR continues to work with administration on Fire Chief candidate reviews. Alderman Skopec made a motion to approve the Administrator report. Alderman Ballard seconded the motion, which was approved unanimously.



**Old Business:**

**Bill No. 2019-43: An Ordinance Authorizing a Contract with Frisco Senior Village, LP for a Development Economic Agreement.** Alderman Sagaser made a motion for the first reading of Bill No. 2019-43. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-43. Ordinance 3546.

**“AN ORDINANCE AUTHORIZING A CONTRACT WITH FRISCO SENIOR VILLAGE, LP FOR A DEVELOPMENT ECONOMIC AGREEMENT, MO.”**

Alderman Ballard made a motion to approve the second reading of Bill No. 2019-43. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-43. Ordinance 3546.

**“AN ORDINANCE AUTHORIZING A CONTRACT WITH FRISCO SENIOR VILLAGE, LP FOR A DEVELOPMENT ECONOMIC AGREEMENT, MO.”**

**Roll Call:**

Ayes: Skopec, Keith, Ryan, Kifer, Tennis, Ballard, Sagaser, Neal.

Nays: None.

**Bill No. 2019-44 An Ordinance Approving a Sponsorship for the Economic Development Alliance.**

Alderman Skopec made a motion for the first reading of Bill No. 2019-44. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2019-44. Ordinance 3547.

**“AN ORDINANCE APPROVING A SPONSORSHIP FOR THE ECONOMIC DEVELOPMENT ALLIANCE.”**

Alderman Sagaser made a motion to approve the second reading of Bill No. 2019-44. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-44. Ordinance 3547.

**“AN ORDINANCE APPROVING A SPONSORSHIP FOR THE ECONOMIC DEVELOPMENT ALLIANCE.”**

**Roll Call:**

Ayes: Skopec, Tennis, Ryan, Ballard, Kifer, Keith, Neal.

Nays: Sagaser.

**Bill No. 2019-45 An Ordinance Authorizing the City to Enter into a Lease Agreement with Corporate Business Solutions for a Copier/Printer.**

Alderman Ryan made a motion for the first reading of Bill No. 2019-45. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2019-45. Ordinance 3548.



**“AN ORDINANCE AUTHORIZING THE CITY TO ENTER INTO A LEASE AGREEMENT WITH CORPORATE BUSINESS SOLUTIONS FOR A COPIER/PRINTER.”**

Alderman Ballard made a motion to approve the second reading of Bill No. 2019-45. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-45. Ordinance 3548.

Roll Call:

Ayes: Sagaser, Kifer, Neal, Keith, Tennis, Skopec, Ballard, Ryan.

Nays: None.

**Bill No. 2019-46 An Ordinance Authorizing the City's Renewal of Insurance through EMC Insurance with the Paul Long Agency, LLC and Ollis, Akers, Arney Insurance and Business Advisors.**

Alderman Ryan made a motion for the first reading of Bill No. 2019-46. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2019-46. Ordinance 3549.

**“AN ORDINANCE AUTHORIZING THE CITY'S RENEWAL OF INSURANCE THROUGH EMC INSURANCE WITH THE PAUL LONG AGENCY, LLC AND OLLIS, AKERS, ARNEY INSURANCE AND BUSINESS ADVISORS.”**

Alderman Ryan made a motion to approve the second reading of Bill No. 2019-46. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-46. Ordinance 3549.

**“AN ORDINANCE AUTHORIZING THE CITY'S RENEWAL OF INSURANCE THROUGH EMC INSURANCE WITH THE PAUL LONG AGENCY, LLC AND OLLIS, AKERS, ARNEY INSURANCE AND BUSINESS ADVISORS.”**

Roll Call:

Ayes: Keith, Neal, Kifer, Sagaser, Ryan, Ballard, Skopec, Tennis.

Nays: None.

**Bill No. 2019-47 An Ordinance Approving a 2019 Budgeted Funds Transfer from the Capital Improvement Fund to the Park Department for City of Bolivar, Missouri.**

Alderman Sagaser made a motion for the first reading of Bill No. 2019-47. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2019-47. Ordinance 3550.

**“AN ORDINANCE APPROVING A 2019 BUDGETED FUNDS TRANSFER FROM THE CAPITAL IMPROVEMENT FUND TO THE PARK DEPARTMENT FOR CITY OF BOLIVAR, MISSOURI.”**

Alderman Ryan made a motion to approve the second reading of Bill No. 2019-47. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-47. Ordinance 3550.



Roll Call:

Ayes: Skopec, Tennis, Ryan, Ballard, Kifer, Sagaser, Keith, Neal.

Nays: None.

**Update: Variance with EPA update from HDR Engineering and Robert Brundage, Newman, Comley and Ruth P.C.** Robert Brundage from Newman, Comley and Ruth P.C. and David Carani and Derek Patrick with HDR Engineering gave an update on the status of the EPA Variance. Alderman Kifer made a motion to respectfully and gracefully decline the draft DNR permit that was submitted by DNR. Alderman Neal seconded the motion, which was unanimously approved.

**New Business:**

**Review & Approve: City of Bolivar Updated Employee Manual (Approved by Personnel Committee on June 18<sup>th</sup>, 2019).** Alderman Skopec made a motion to approve Updated Employee Manual as presented. Alderman Neal seconded the motion.

Roll Call:

Ayes: Sagaser, Tennis, Kifer, Skopec, Ryan, Keith, Neal, Ballard.

Nays: None.

**Bill No. 2019-48 An Ordinance Changing the Zoning Classification for Certain Property Generally located at 522 S. Chicago, Bolivar MO.** Alderman Neal made a motion for the first reading of Bill No. 2019-48. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2019-48. Ordinance 3551.

**“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY GENERALLY LOCATED AT 522 S. CHICAGO, BOLIVAR MO.”**

Alderman Sagaser made a motion to approve the second reading of Bill No. 2019-48. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-48. Ordinance 3551.

**“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY GENERALLY LOCATED AT 522 S. CHICAGO, BOLIVAR MO.”**

Roll Call:

Ayes: None.

Nays: Neal, Kifer, Keith, Sagaser, Ryan, Ballard, Skopec, Tennis.

Abstain: None.

**Bill No. 2019-48 – Did Not Pass.**



**Bill No. 2019-49 An Ordinance Changing the Zoning Classification for Certain Property Generally Located at 915 S. Albany, Bolivar MO.** Alderman Ryan made a motion for the first reading of Bill No. 2019-49. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2019-49. Ordinance 3552.

**“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY GENERALLY LOCATED AT 915 S. ALBANY, BOLIVAR MO.”**

Alderman Sagaser made a motion to approve the second reading of Bill No. 2019-49. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2019-49. Ordinance 3552.

**“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR CERTAIN PROPERTY GENERALLY LOCATED AT 915 S. ALBANY, BOLIVAR MO.”**

Roll Call:

Ayes: Keith, Neal, Kifer, Sagaser, Ryan, Ballard, Skopec, Tennis.

Nays: None.

**Bill No. 2019-50 An Ordinance Amending the City Code for the City of Bolivar, Missouri by Amending Code Section 410.255; Regarding Cultivation, Manufacture and Sale of Medicinal Marijuana.** Alderman Sagaser made a motion for the first reading of Bill No. 2019-50. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-50. Ordinance 3553.

**“AN ORDINANCE AMENDING THE CITY CODE FOR THE CITY OF BOLIVAR, MISSOURI BY AMENDING CODE SECTION 410.255; REGARDING CULTIVATION, MANUFACTURE AND SALE OF MEDICINAL MARIJUANA.”**

Alderman Ryan made a motion to approve the second reading of Bill No. 2019-50. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-50. Ordinance 3553.

**“AN ORDINANCE AMENDING THE CITY CODE FOR THE CITY OF BOLIVAR, MISSOURI BY AMENDING CODE SECTION 410.255; REGARDING CULTIVATION, MANUFACTURE AND SALE OF MEDICINAL MARIJUANA.”**

Roll Call:

Ayes: Keith, Neal, Kifer, Sagaser, Ryan, Ballard, Skopec, Tennis.

Nays: None.

**Calendar of Events:** July 30<sup>th</sup>, 2019 MML Evening Class at Aurora, MO; Work Session August 13<sup>th</sup>, 2019; Regular Session August 27<sup>th</sup>, 2019.



**Executive Session:** Alderman Neal made a motion at 7:53 p.m. to go into Executive Session RSMo 610.021(1) Legal Actions, Cause of Action, or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorney... and RSMo 610.021(2) Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration therefor. Alderman Sagaser seconded the motion.. and RSMO 610.021(13) Individually identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment.. and RSMO 610.021(19) Existing or proposed security systems and structural plans of real property owned or leased.. Alderman Ballard seconded the motion.

Roll Call:

Ayes: Neal, Kifer, Keith, Sagaser, Tennis, Ballard, Skopec, Ryan.

Nay: None.

**Motion to return to Open Session:** Alderman Ballard made a motion to return to Open Session at 9:11p.m. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Kifer, Neal, Ballard, Skopec, Tennis, Keith, Ryan, Sagaser.

Nays: None.

**Adjournment:**

Aldermen Sagaser made a motion to adjourn the Work session meeting at 9:12p.m. Aldermen Ryan seconded the motion, which was unanimously approved.

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**Christopher D. Warwick, Mayor**

**ATTEST:**

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**Paula Henderson, City Clerk**



BOARD OF ALDERMAN EXECUTIVE SESSION  
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613  
TUESDAY, JULY 23rd, 2019

**Call to Order:** Mayor Christopher Warwick called the Executive Session Council Meeting to order at 8:02 p.m.

**Aldermen present:** Aldermen Thane Kifer, Charles Keith, Ethel Mae Tennis, Steve Skopec, Justin Ballard, Mike Ryan, Steve Sagaser, Alexis Neal.

**Alderman Absent:** None.

**Executive Session:** Alderman Neal made a motion at 7:53 p.m. to go into Executive Session RSMo 610.021(1) Legal Actions, Cause of Action, or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorney... and RSMo 610.021(2) Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration therefor.. and RSMO 610.021(13) Individually identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment.. and RSMO 610.021(19) Existing or proposed security systems and structural plans of real property owned or leased.. Alderman Ballard seconded the motion.

Roll Call:

Ayes: Ballard, Skopec, Kifer, Ryan, Sagaser, Keith, Neal, Tennis.

Absent: None.

Nay: None.

**Others In Attendance:**

City Administrator Tracy Slagle, City Attorney Don Brown and Kerry Douglas; Public Works Director Jerry Hamby, City Clerk Paula Henderson and Finance Director/Deputy City Clerk Natalie Scrivner.

[REDACTED]

[REDACTED]

**Return to Open Session:**

Aldermen Ballard made a motion to leave executive session at 9:11p.m. Aldermen Sagaser seconded the motion.



**Roll Call:**

Ayes: Keith, Kifer, Ballard, Ryan, Skopec, Neal, Tennis, Sagaser.

Nays: None.

**Motion to Adjourn:**

Aldermen Sagaser made a motion to leave executive session at 9:12p.m. Aldermen Ryan seconded the motion, which was unanimously approved.

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**Christopher Warwick, Mayor**

**ATTEST:**

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**Paula Henderson, City Clerk**



BOARD OF ALDERMAN EXECUTIVE SESSION  
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613  
TUESDAY, JULY 30th, 2019

**Call to Order:** Mayor Pro Tem Justin Ballard called the Executive Session Council Meeting to order at 3:00 p.m.

**Aldermen present:** Aldermen Ethel Mae Tennis, Justin Ballard, Mike Ryan, Steve Sagaser, Alexis Neal.

**Alderman Absent:** Aldermen Thane Kifer, Steve Skopec and Charles Keith.

**Executive Session:** Alderman Neal made a motion at 3:00 p.m. to go into RSMO 610.021(13) Individually identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment.. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Ballard, Ryan, Sagaser, Neal, Tennis.

Absent: Kifer, Skopec, Keith.

Nay: None.

**Others In Attendance:**

City Administrator Tracy Slagle, Terri Schubert, HR, City Attorney Don Brown, City Clerk Paula Henderson and [REDACTED]

Discussion and no motions made.

**Return to Open Session:**

Aldermen Sagaser made a motion to leave executive session at 3:55p.m. Aldermen Ryan seconded the motion.

Roll Call:

Ayes: Ballard, Ryan, Neal, Tennis, Sagaser.

Nays: None.

Absent: Keith, Kifer, Skopec.

**Motion to Adjourn:**

Aldermen Sagaser made a motion to leave executive session at 4:05p.m. Aldermen Ballard seconded the motion, which was unanimously approved.

\_\_\_\_\_  
Christopher Warwick, Mayor

ATTEST:

\_\_\_\_\_  
Paula Henderson, City Clerk



BOARD OF ALDERMAN EXECUTIVE SESSION  
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613  
WEDNESDAY, JULY 31st, 2019

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**Call to Order:** Mayor Christopher Warwick called the Executive Session Council Meeting to order at 3:00p.m.

**Aldermen Present:** Aldermen Ethel Mae Tennis, Mike Ryan, Steve Sagaser, Alexis Neal.

**Alderman Absent:** Aldermen Thane Kifer, Charles Keith, Steve Skopec and Justin Ballard.

**Others Present:** Attorney Don Brown, City Administrator Tracy Slagle, Terri Schubert, HR and [REDACTED] City Clerk Paula Henderson arrived at 3:30.

No Quorum Present.

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Christopher Warwick, Mayor

**ATTEST:**

Paula Henderson, City Clerk



# JULY 2019 CHECK REPORT

07/01/2019 - 07/31/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Payment Amount	Number
<b>Bank Code: AP-COMMERCE CHECKING ACCT</b>					
	APAC	07/01/2019	Regular	519.12	49329
	ASH GROVE AGGREGATES INC	07/01/2019	Regular	6525	49330
	ATRONIC ALARMS INC	07/01/2019	Regular	54	49331
	BOLIVAR CITY UTILITIES	07/01/2019	Regular	6897.82	49332
	BOLIVAR READY MIX & MATERIALS	07/01/2019	Regular	1626.19	49333
	BUG ZERO	07/01/2019	Regular	67	49334
	CITY OF SPRINGFIELD-ENVIROMENTAL SERVICES	07/01/2019	Regular	1512	49335
	CORE & MAIN LP.	07/01/2019	Regular	1636.94	49336
	CORPORATE BUSINESS / SUMNERONE INC	07/01/2019	Regular	616	49337
	CRAMER COMPUTER SUPPLIES LTD	07/01/2019	Regular	729.31	49338
	DENNIS OIL CO	07/01/2019	Regular	114.94	49339
	DOKE PROPANE INC	07/01/2019	Regular	2420	49340
	ELLIOTT BOOTS	07/01/2019	Regular	209	49341
	**Void**	07/01/2019	Regular	0	49342
	GARRETSON TRASH SERVICE LLC	07/01/2019	Regular	24672.59	49343
	GENERAL CODE LLC	07/01/2019	Regular	417.68	49344
	HAWKINS	07/01/2019	Regular	530.34	49345
	JOHNSTONE SUPPLY	07/01/2019	Regular	474.55	49346
	LARRY JAMES HAMBY	07/01/2019	Regular	1500	49347
	ME-SHY LOCKSMITH LLC	07/01/2019	Regular	162.55	49348
	MO GOLF ASSOCIATION	07/01/2019	Regular	720	49349
	OZARKS COCA-COLA/DR PEPPER BOTTLING COMPANY	07/01/2019	Regular	14.68	49350
	PDC LABORATORIES	07/01/2019	Regular	800	49351
	PRAIRIE HEIGHTS AREA REORGANIZED SEWER DISTRICT	07/01/2019	Regular	2463.84	49352
	QUARLES SUPPLY CO BOLIVAR	07/01/2019	Regular	77.6	49353
	REPUBLIC SERVICES OF THE OZARKS-ALLIED SERVICES	07/01/2019	Regular	9232.98	49354
	SCURLOCK INDUSTRIES	07/01/2019	Regular	2428	49355
	SENTINEL EMERGENCY SOLUTIONS	07/01/2019	Regular	985.69	49356
	SMITH PAPER & JANITOR SUPPLY CO INC	07/01/2019	Regular	178.31	49357
	STEPPING STONES OFFICE PRODUCTS	07/01/2019	Regular	66.27	49358
	TERI COURTOIS	07/01/2019	Regular	77.93	49359
	TYLER TECHNOLOGIES	07/01/2019	Regular	682.45	49360
	WESTERN TANEY COUNTY FIRE DISTRICT	07/01/2019	Regular	500	49361
	ALL STAR PRO GOLF	07/09/2019	Regular	193	49362
	ALLGEIER, MARTIN AND ASSOCIATES, INC.	07/09/2019	Regular	6908.38	49363
	ANIMAL CARE CLINIC OF BOLIVAR/ LEVIN ROWETON [	07/09/2019	Regular	372.83	49364
	APAC	07/09/2019	Regular	923.41	49365
	ASH GROVE AGGREGATES INC	07/09/2019	Regular	3281.54	49366
	BOBCAT OF SPRINGFIELD	07/09/2019	Regular	707.18	49367
	BOLIVAR FARMERS EXCHANGE	07/09/2019	Regular	51.58	49368
	BOLIVAR OFFICE EXPRESS/ LOIS COFFEY	07/09/2019	Regular	61.49	49369
	BOLIVAR PET HOSPITAL	07/09/2019	Regular	394.25	49370
	BOLIVAR READY MIX & MATERIALS	07/09/2019	Regular	2229.88	49371
	BRANDY MATTER	07/09/2019	Regular	63.31	49372
	BUG ZERO	07/09/2019	Regular	160	49373
	C&C FARM & HOME SUPPLY INC	07/09/2019	Regular	4.59	49374
	CINTAS CORP #569	07/09/2019	Regular	1745.59	49375
	**Void**	07/09/2019	Regular	0	49376
	**Void**	07/09/2019	Regular	0	49377
	CMH HOME MEDICAL EQUIPMENT	07/09/2019	Regular	42	49378
	DOKE PROPANE INC	07/09/2019	Regular	1476.2	49379
	DOUGLAS HAUN & HEIDEMAN PC	07/09/2019	Regular	6250	49380
	EMPIRE DISTRICT	07/09/2019	Regular	44020.93	49381

07/01/2019 - 07/31/2019

Vendor Name	Payment Date	Payment Type	Payment Amount	Number
FASTENAL COMPANY	07/09/2019	Regular	56.82	49382
GENERAL CODE LLC	07/09/2019	Regular	695	49383
GILMORE & BELL, A PROFESSIONAL CORPORATION	07/09/2019	Regular	1500	49384
HACH COMPANY	07/09/2019	Regular	45.24	49385
HARRY MCCABE	07/09/2019	Regular	26.91	49386
JMARK BUSINESS SOLUTIONS, INC	07/09/2019	Regular	75	49387
KPM CPA's	07/09/2019	Regular	3500	49388
LARRY JAMES HAMBY	07/09/2019	Regular	275	49389
ME-SHY LOCKSMITH LLC	07/09/2019	Regular	2.77	49390
MFA OIL Co	07/09/2019	Regular	3724.57	49391
MIDLAND GIS SOLUTIONS	07/09/2019	Regular	3600	49392
MO ONE CALL SYSTEM INC	07/09/2019	Regular	110.5	49393
NAEGLER OIL INC	07/09/2019	Regular	17626.41	49394
NATIONAL FIRE SAFETY COUNCIL	07/09/2019	Regular	25	49395
NEWMAN COMLEY & RUTH	07/09/2019	Regular	3785.29	49396
ORTEX PEST CONTROL	07/09/2019	Regular	25	49397
OZARKS COCA-COLA/DR PEPPER BOTTLING COMPANY	07/09/2019	Regular	93.25	49398
PDC LABORATORIES	07/09/2019	Regular	992	49399
PHILLIPS CAPITAL PARTNERS INC	07/09/2019	Regular	230.85	49400
POLK COUNTY ELECTRIC INC	07/09/2019	Regular	473.6	49401
PRAIRIE FIRE COFFEE ROASTERS	07/09/2019	Regular	41.9	49402
SERVICE ORIENTED AVIATION READINESS (S.O.A.R.)	07/09/2019	Regular	8977.45	49403
SMITH PAPER & JANITOR SUPPLY CO INC	07/09/2019	Regular	739.27	49404
SOUTHERN UNIFORMS & EQUIPMENT	07/09/2019	Regular	339.79	49405
SPRINGFIELD WINWATER WORKS CO	07/09/2019	Regular	700	49406
STEPHANIE BLEDSOE	07/09/2019	Regular	31.82	49407
STEWART CONCRETE	07/09/2019	Regular	513	49408
THE LAW OFFICE OF JASON T UMBARGER	07/09/2019	Regular	216	49409
TYLER TECHNOLOGIES	07/09/2019	Regular	113.8	49410
USA BLUE BOOK	07/09/2019	Regular	118.42	49411
WHOLESALEGRIPS.COM	07/09/2019	Regular	183.95	49412
YMCA	07/09/2019	Regular	291.55	49413
ALL CREATURES ANIMAL CLINIC LTD	07/11/2019	Regular	112.5	49414
ANIMAL CARE CLINIC OF BOLIVAR/ LEVIN ROWETON E	07/11/2019	Regular	15	49415
BLADE SIGNS, LLC.	07/11/2019	Regular	530.7	49416
BOLIVAR FARMERS EXCHANGE	07/11/2019	Regular	15.38	49417
BOLIVAR OFFICE EXPRESS/ LOIS COFFEY	07/11/2019	Regular	37.99	49418
CITIZENS MEMORIAL CLINICS	07/11/2019	Regular	134.5	49419
CRUMP TRUCK & TRAILER WORKS INC.	07/11/2019	Regular	2408.88	49420
GALLS, AN ARAMARK COMPANY	07/11/2019	Regular	26	49421
GREENSPRO INC	07/11/2019	Regular	1966	49422
INSITUFORM TECHNOLOGIES USA, LLC	07/11/2019	Regular	8010	49423
LARRY JAMES HAMBY	07/11/2019	Regular	150	49424
MIDWEST GOLF BALLS	07/11/2019	Regular	360	49425
NEWMAN TRAFFIC SIGNS	07/11/2019	Regular	479.84	49426
ORTEX PEST CONTROL	07/11/2019	Regular	45	49427
PEACEKEEPERS INVESTMENTS LLC.	07/11/2019	Regular	275	49428
PRAIRIE FIRE COFFEE ROASTERS	07/11/2019	Regular	41.9	49429
QUARLES SUPPLY CO BOLIVAR	07/11/2019	Regular	422.17	49430
USA BLUE BOOK	07/11/2019	Regular	36.64	49431
WESTLAKE ACE HARDWARE INC	07/11/2019	Regular	2.13	49432
SARAH E ROTRAMEL	07/11/2019	Regular	41.2	49433
OPEN AIRE	07/11/2019	Regular	3424	49434
PORTER SEED HOUSE	07/11/2019	Regular	585	49435
MO DEPT OF HIGHER EDUCATION	07/15/2019	Regular	99.3	49448
BOLIVAR FARMERS EXCHANGE	07/18/2019	Regular	48.43	49449
BOLIVAR KIWANIS CLUB	07/18/2019	Regular	103	49450
BOLIVAR OFFICE EXPRESS/ LOIS COFFEY	07/18/2019	Regular	66.76	49451
CITIZENS MEMORIAL CLINICS	07/18/2019	Regular	539.5	49452
CLINT WEBB'S BACKHOE SERVICE	07/18/2019	Regular	1400	49453
DENNIS OIL CO	07/18/2019	Regular	142.84	49454

07/01/2019 - 07/31/2019

Vendor Name	Payment Date	Payment Type	Payment Amount	Number
EYEMED VISION	07/18/2019	Regular	820.7	49455
MEADOWS PSYCHOLOGICAL SERVICES	07/18/2019	Regular	500	49456
ME-SHY LOCKSMITH LLC	07/18/2019	Regular	311.05	49457
NAEGLER OIL INC	07/18/2019	Regular	26753	49458
OLSSON ASSOCIATES	07/18/2019	Regular	7819.95	49459
PETTY CASH- PAULA HENDERSON	07/18/2019	Regular	172.45	49460
PRIMEFLEX ADMIN SERVICES, LLC.	07/18/2019	Regular	104.4	49461
PRIMEFLEX ADMIN SERVICES, LLC.	07/18/2019	Regular	-104.4	49461
R. E. PEDROTTI CO INC	07/18/2019	Regular	495	49462
SENTINEL EMERGENCY SOLUTIONS	07/18/2019	Regular	804.38	49463
SPRINGFIELD BUSINESS DEVELOPMENT CORP	07/18/2019	Regular	2500	49464
STEPPING STONES OFFICE PRODUCTS	07/18/2019	Regular	128.77	49465
THE LAW OFFICE OF JASON T UMBARGER	07/18/2019	Regular	93	49466
TYLER TECHNOLOGIES	07/18/2019	Regular	93.75	49467
MO DEPT OF HIGHER EDUCATION	07/18/2019	Regular	99.3	49468
ALLEN C PITTS	07/23/2019	Regular	26.45	49469
**VOID	07/23/2019	Regular	0	49470
AMERICAN DATABANK LLC	07/23/2019	Regular	15	49471
APAC	07/23/2019	Regular	262.14	49472
BAILEE BAHR	07/23/2019	Regular	409.7	49473
C&C FARM & HOME SUPPLY INC	07/23/2019	Regular	40.27	49474
CHENEY, SHAWNA	07/23/2019	Regular	154.78	49475
CITIZENS MEMORIAL HOSPITAL	07/23/2019	Regular	836	49476
CITY OF SPRINGFIELD-ENVIROMENTAL SERVICES	07/23/2019	Regular	864	49477
CLEAR CREEK VEHICLES	07/23/2019	Regular	97.94	49478
CNH CAPITAL	07/23/2019	Regular	297.64	49479
CORE & MAIN LP.	07/23/2019	Regular	1113.97	49480
DENNIS OIL CO	07/23/2019	Regular	56.7	49481
FASTENAL COMPANY	07/23/2019	Regular	469.98	49482
GOLDENA'S BOOT SHOP	07/23/2019	Regular	134.99	49483
HARRY COOPER SUPPLY CO	07/23/2019	Regular	3825.28	49484
HDR ENGINEERING INC	07/23/2019	Regular	18870.69	49485
HOLLIE WELCH	07/23/2019	Regular	75	49486
HYDRO DRAMATICS, THE PUMP SHOP	07/23/2019	Regular	302.99	49487
JMK SPORTS INC	07/23/2019	Regular	57.8	49488
KIM BERRY	07/23/2019	Regular	62.5	49489
KIM TILLEY	07/23/2019	Regular	93.75	49490
M&R DOOR INSTALLATION	07/23/2019	Regular	1239.1	49491
ME-SHY LOCKSMITH LLC	07/23/2019	Regular	79.6	49492
NATIONAL FIRE SAFETY COUNCIL	07/23/2019	Regular	210	49493
OZARKS COCA-COLA/DR PEPPER BOTTLING COMPANY	07/23/2019	Regular	2067.39	49494
POSTMASTER	07/23/2019	Regular	1500	49495
PRECISION SMALL ENGINE	07/23/2019	Regular	542.74	49496
RAY LINDSEY CO	07/23/2019	Regular	1673.18	49497
SMITH PAPER & JANITOR SUPPLY CO INC	07/23/2019	Regular	515.51	49498
WHOLESALEGRIPS.COM	07/23/2019	Regular	153.95	49499
ZACKARY WADE	07/23/2019	Regular	398	49500
ALL CREATURES ANIMAL CLINIC LTD	07/30/2019	Regular	1079.74	49514
ANIMAL CARE CLINIC OF BOLIVAR/ LEVIN ROWETON I	07/30/2019	Regular	75.01	49515
BOLIVAR CITY UTILITIES	07/30/2019	Regular	9793.51	49516
BOLIVAR COMMUNITY SPORTS ASSOCIATION	07/30/2019	Regular	1527.32	49517
BOLIVAR OFFICE EXPRESS/ LOIS COFFEY	07/30/2019	Regular	68	49518
BOLIVAR PET HOSPITAL	07/30/2019	Regular	582.8	49519
CORPORATE BUSINESS / SUMNERONE INC	07/30/2019	Regular	81.81	49520
CREATOR DESIGNS	07/30/2019	Regular	262.68	49521
DUNCAN TRUCK & TRACTOR LLC	07/30/2019	Regular	358.37	49522
FAIR PLAY METALS/ CALDWELL FABRICATION & WELD	07/30/2019	Regular	732.03	49523
GARRETSON TRASH SERVICE LLC	07/30/2019	Regular	24409.63	49524
KANSAS COUNSELORS INC	07/30/2019	Regular	17.88	49525
MO DEPT OF HIGHER EDUCATION	07/30/2019	Regular	99.3	49526

Vendor Name	Payment Date	Payment Type	Payment Amount	Number
MO POLICE CHIEFS ASSOCIATION	07/30/2019	Regular	185	49527
MO STATE HIGHWAY PATROL	07/30/2019	Regular	135	49528
OZARK APPLICATORS	07/30/2019	Regular	5000	49529
PARRISH TIRE/TRI-LAKES RV	07/30/2019	Regular	18	49530
PHILLIPS CAPITAL PARTNERS INC	07/30/2019	Regular	322.34	49531
PRAIRIE HEIGHTS AREA REORGANIZED SEWER DISTRICT	07/30/2019	Regular	2669.14	49532
RADIOPHONE ENGINEERING INC	07/30/2019	Regular	175	49533
REPUBLIC SERVICES OF THE OZARKS-ALLIED SERVICES	07/30/2019	Regular	9476.07	49534
SENTINEL EMERGENCY SOLUTIONS	07/30/2019	Regular	387.15	49535
SOUTHERN UNIFORMS & EQUIPMENT	07/30/2019	Regular	188.07	49536
SOUTHWEST MO POLICE CHIEF ASSOC	07/30/2019	Regular	25	49537
STEPPING STONES OFFICE PRODUCTS	07/30/2019	Regular	207.91	49538
TYLER TECHNOLOGIES	07/30/2019	Regular	187.5	49539
SMITH, KRISTEN	07/30/2019	Regular	28.82	49540
CLAYTON HOLDINGS, LLC (Com Bank) PSC Bldg	07/08/2019	Bank Draft	3591.74	DFT0001843
COMMERCE BANK - FIRE TRUCK-Ladder	07/05/2019	Bank Draft	6445.72	DFT0001844
COMMERCE BANK - FIRE TRUCK-Pumper	07/06/2019	Bank Draft	5033.47	DFT0001845
SOUTHWEST ELECTRIC COOP	07/10/2019	Bank Draft	2184.16	DFT0001853
WINDSTREAM	07/22/2019	Bank Draft	3949.41	DFT0001854
US BANCORP EQUIPMENT FINANCE INC	07/23/2019	Bank Draft	651.85	DFT0001868
MO DEPT OF REVENUE	07/02/2019	Bank Draft	17.5	DFT0001870
COMMERCE BANK- (941)	07/02/2019	Bank Draft	322.7	DFT0001872
BOSTON MUTUAL	07/01/2019	Bank Draft	86.04	DFT0001875
HARTFORD	07/11/2019	Bank Draft	1437.82	DFT0001876
METROPOLITAN LIFE INS CO	07/11/2019	Bank Draft	4512.94	DFT0001877
US BANCORP EQUIPMENT FINANCE INC	07/27/2019	Bank Draft	223.8	DFT0001878
FAMILY SUPPORT PAYMENT CENTER	07/15/2019	Bank Draft	184.62	DFT0001880
FAMILY SUPPORT PAYMENT CENTER	07/15/2019	Bank Draft	184.62	DFT0001881
MO DEPT OF REVENUE	07/12/2019	Bank Draft	3416.5	DFT0001882
TASC- FLEX	07/15/2019	Bank Draft	1610.09	DFT0001883
TASC- FLEX	07/01/2019	Bank Draft	1610.09	DFT0001884
COMMERCE BANK- (941)	07/12/2019	Bank Draft	30176.13	DFT0001885
COMMERCE BANK- (941)	07/10/2019	Bank Draft	96.31	DFT0001886
COMMERCE BANK- (941)	07/10/2019	Bank Draft	126.16	DFT0001887
MUTUAL OF OMAHA	07/01/2019	Bank Draft	2727.94	DFT0001888
MO DEPT OF REVENUE	07/01/2019	Bank Draft	7.5	DFT0001890
MO DEPT OF REVENUE	07/03/2019	Bank Draft	12.5	DFT0001894
MO DEPT OF REVENUE	07/03/2019	Bank Draft	25.5	DFT0001895
FIRST NON-PROFIT UNEMPLOYMENT SAVINGS PROGRAM	07/05/2019	Bank Draft	3440.25	DFT0001896
POSTMASTER	07/16/2019	Bank Draft	500	DFT0001897
COMMERCE BANK- (941)	07/01/2019	Bank Draft	754.04	DFT0001898
COMMERCE BANK- (941)	07/01/2019	Bank Draft	60.93	DFT0001899
MO LAGERS	07/15/2019	Bank Draft	27856.76	DFT0001900
PRIMEFLEX ADMIN SERVICES, LLC.	07/10/2019	Bank Draft	104.4	DFT0001901
VERIZON WIRELESS	07/10/2019	Bank Draft	3956.47	DFT0001902
FAMILY SUPPORT PAYMENT CENTER	07/26/2019	Bank Draft	184.62	DFT0001904
MO DEPT OF REVENUE	07/25/2019	Bank Draft	3503.5	DFT0001905
JMARK BUSINESS SOLUTIONS, INC	07/20/2019	Bank Draft	8056.25	DFT0001906
COMMERCE BANK- (941)	07/25/2019	Bank Draft	30700.61	DFT0001911
MO DEPT OF REVENUE	07/29/2019	Bank Draft	25.5	DFT0001912
WINDSTREAM	07/29/2019	Bank Draft	159.85	DFT0001913
WINDSTREAM	07/29/2019	Bank Draft	89.86	DFT0001915
WEX BANK/WRIGHT EXPRESS	07/01/2019	Bank Draft	6608.25	DFT0001917
MO DEPT OF REVENUE	07/24/2019	Bank Draft	3961.85	DFT0001918
MO DEPT OF REVENUE	07/24/2019	Bank Draft	3891.21	DFT0001919
COMMERCE BANK- (941)	07/29/2019	Bank Draft	754.04	DFT0001926
COMMERCE BANK- (941)	07/26/2019	Bank Draft	90.2	DFT0001927
TASC- FLEX	07/29/2019	Bank Draft	1610.09	DFT0001930

**Bank Code: CTC-COURT CASH ACCT**

CITY OF BOLIVAR	07/09/2019	Regular	9293.81	1463
MO DEPT OF PUBLIC SAFETY	07/09/2019	Regular	63	1464
MO DEPT OF REVENUE	07/09/2019	Regular	449.19	1465
POLK COUNTY HOUSE OF HOPE	07/09/2019	Regular	126	1466
POLK COUNTY TREASURER	07/09/2019	Regular	127.76	1467
SHERIFF'S RETIREMENT FUND	07/09/2019	Regular	192	1468



# Budget Report July 2019

## Group Summary

Period Ending: 07/31/2019

Department	Original Total Budget	Period Activity	Fiscal Activity
<b>Fund: 11 - GENERAL</b>			
<b>Revenue</b>			
405 - GEN FUND 11	\$ 3,508,122.49	\$ 294,228.00	\$ 2,090,043.52
406 - POLICE	\$ 178,900.00	\$ 24,353.33	\$ 49,047.37
407 - COURT	\$ 122,900.00	\$ 5,126.11	\$ 71,146.12
413 - COMMUNITY DEV	\$ 106,300.00	\$ 16,908.36	\$ 87,196.26
417 - ANIMAL POUND	\$ 19,850.00	\$ 905.21	\$ 3,927.40
<b>Revenue Total:</b>	<b>\$ 3,936,072.49</b>	<b>\$ 341,521.01</b>	<b>\$ 2,301,360.67</b>
<b>Expense</b>			
505 - GENERAL GOVERNMENT	\$ 1,219,778.08	\$ 60,734.68	\$ 514,536.21
506 - POLICE	\$ 2,014,632.59	\$ 130,733.01	\$ 1,119,195.88
507 - COURT	\$ 119,723.59	\$ 7,081.83	\$ 70,064.61
513 - COMMUNITY DEV	\$ 394,708.78	\$ 38,560.36	\$ 217,628.03
517 - ANIMAL POUND	\$ 148,914.88	\$ 11,961.83	\$ 74,281.79
<b>Expense Total:</b>	<b>\$ 3,897,757.92</b>	<b>\$ 249,071.71</b>	<b>\$ 1,995,706.52</b>
<b>Fund: 11 - GENERAL Surplus (Deficit):</b>	<b>\$ 38,314.57</b>	<b>\$ 92,449.30</b>	<b>\$ 305,654.15</b>
<b>Fund: 14 - AIRPORT</b>			
<b>Revenue</b>			
414 - AIRPORT	\$ 1,992,600.00	\$ 59,862.28	\$ 372,918.42
<b>Revenue Total:</b>	<b>\$ 1,992,600.00</b>	<b>\$ 59,862.28</b>	<b>\$ 372,918.42</b>
<b>Expense</b>			
514 - AIRPORT	\$ 1,992,099.72	\$ 76,092.68	\$ 528,971.69
<b>Expense Total:</b>	<b>\$ 1,992,099.72</b>	<b>\$ 76,092.68</b>	<b>\$ 528,971.69</b>
<b>Fund: 14 - AIRPORT Surplus (Deficit):</b>	<b>\$ 500.28</b>	<b>\$ (16,230.40)</b>	<b>\$ (156,053.27)</b>
<b>Fund: 15 - CEMETERY</b>			
<b>Revenue</b>			
415 - CEMETERY	\$ 74,500.00	\$ 2,880.54	\$ 49,081.78
<b>Revenue Total:</b>	<b>\$ 74,500.00</b>	<b>\$ 2,880.54</b>	<b>\$ 49,081.78</b>
<b>Expense</b>			
515 - CEMETERY	\$ 60,886.31	\$ 3,082.96	\$ 27,038.90
<b>Expense Total:</b>	<b>\$ 60,886.31</b>	<b>\$ 3,082.96</b>	<b>\$ 27,038.90</b>
<b>Fund: 15 - CEMETERY Surplus (Deficit):</b>	<b>\$ 13,613.69</b>	<b>\$ (202.42)</b>	<b>\$ 22,042.88</b>
<b>Fund: 16 - FIRE</b>			
<b>Revenue</b>			
416 - FIRE	\$ 1,347,510.00	\$ 58,460.57	\$ 408,948.07
<b>Revenue Total:</b>	<b>\$ 1,347,510.00</b>	<b>\$ 58,460.57</b>	<b>\$ 408,948.07</b>
<b>Expense</b>			
516 - FIRE	\$ 1,332,852.34	\$ 83,763.30	\$ 700,681.37
<b>Expense Total:</b>	<b>\$ 1,332,852.34</b>	<b>\$ 83,763.30</b>	<b>\$ 700,681.37</b>
<b>Fund: 16 - FIRE Surplus (Deficit):</b>	<b>\$ 14,657.66</b>	<b>\$ (25,302.73)</b>	<b>\$ (291,733.30)</b>
<b>Fund: 18 - UTIL/PUB WKS</b>			
<b>Revenue</b>			
408 - UTILITIES	\$ 423,500.00	\$ 47,361.51	\$ 328,270.61
409 - WATER	\$ 1,393,080.00	\$ 159,803.14	\$ 987,718.54
410 - SEWER	\$ 2,342,100.00	\$ 236,383.91	\$ 1,517,413.38
411 - WWTP	\$ 492,250.00	\$ 2,980.00	\$ 13,510.30
<b>Revenue Total:</b>	<b>\$ 4,650,930.00</b>	<b>\$ 446,528.56</b>	<b>\$ 2,846,912.83</b>

**Budget Report**

**2019 Period Ending: 07/31/2019**

Department	Original Total Budget	Period Activity	Fiscal Activity
<b>Expense</b>			
508 - UTILITIES	\$ 1,064,929.86	\$ 59,628.83	\$ 650,074.02
509 - WATER	\$ 882,073.43	\$ 55,507.42	\$ 547,878.09
510 - SEWER	\$ 935,490.17	\$ 44,709.30	\$ 579,165.82
511 - WWTP	\$ 1,690,913.25	\$ 63,983.26	\$ 727,091.19
<b>Expense Total:</b>	<b>\$ 4,573,406.71</b>	<b>\$ 223,828.81</b>	<b>\$ 2,504,209.12</b>
<b>Fund: 18 - UTIL/PUB WKS Surplus (Deficit):</b>	<b>\$ 77,523.29</b>	<b>\$ 222,699.75</b>	<b>\$ 342,703.71</b>
<b>Fund: 20 - PARKS &amp; REC</b>			
<b>Revenue</b>			
420 - PARKS & REC	\$ 1,362,540.00	\$ 263,787.80	\$ 552,655.41
424 - AQUATICS CTR	\$ 96,500.00	\$ 25,987.25	\$ 78,714.08
425 - GOLF COURSE	\$ 101,200.00	\$ 10,924.64	\$ 55,112.68
<b>Revenue Total:</b>	<b>\$ 1,560,240.00</b>	<b>\$ 300,699.69</b>	<b>\$ 686,482.17</b>
<b>Expense</b>			
520 - PARKS & REC	\$ 542,081.29	\$ 45,065.29	\$ 303,553.60
524 - AQUATICS CTR	\$ 790,265.53	\$ 45,816.62	\$ 418,416.86
525 - GOLF COURSE	\$ 227,756.58	\$ 23,104.95	\$ 113,431.35
<b>Expense Total:</b>	<b>\$ 1,560,103.40</b>	<b>\$ 113,986.86</b>	<b>\$ 835,401.81</b>
<b>Fund: 20 - PARKS &amp; REC Surplus (Deficit):</b>	<b>\$ 136.60</b>	<b>\$ 186,712.83</b>	<b>\$ (148,919.64)</b>
<b>Fund: 22 - STREET</b>			
<b>Revenue</b>			
422 - STREET	\$ 1,557,901.00	\$ 117,067.78	\$ 701,860.22
<b>Revenue Total:</b>	<b>\$ 1,557,901.00</b>	<b>\$ 117,067.78</b>	<b>\$ 701,860.22</b>
<b>Expense</b>			
522 - STREET	\$ 1,521,570.90	\$ 81,238.09	\$ 675,587.21
<b>Expense Total:</b>	<b>\$ 1,521,570.90</b>	<b>\$ 81,238.09</b>	<b>\$ 675,587.21</b>
<b>Fund: 22 - STREET Surplus (Deficit):</b>	<b>\$ 36,330.10</b>	<b>\$ 35,829.69</b>	<b>\$ 26,273.01</b>
<b>Fund: 26 - SPECIAL RD DISTRICT</b>			
<b>Revenue</b>			
426 - SPECIAL RD DISTRICT	\$ 200,000.00	\$ -	\$ -
<b>Revenue Total:</b>	<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expense</b>			
526 - SPECIAL RD DISTRICT	\$ 200,000.00	\$ -	\$ -
<b>Expense Total:</b>	<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fund: 26 - SPECIAL RD DISTRICT Surplus (Deficit):</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fund: 31 - 1/2 CAPITAL IMP</b>			
<b>Revenue</b>			
431 - 1/2 CAPITAL IMPROVEMENT	\$ 1,075,000.00	\$ 96,028.67	\$ 632,420.81
<b>Revenue Total:</b>	<b>\$ 1,075,000.00</b>	<b>\$ 96,028.67</b>	<b>\$ 632,420.81</b>
<b>Expense</b>			
531 - 1/2 CAPITAL IMPROVEMENT	\$ 1,068,910.00	\$ 209,893.37	\$ 292,472.94
<b>Expense Total:</b>	<b>\$ 1,068,910.00</b>	<b>\$ 209,893.37</b>	<b>\$ 292,472.94</b>
<b>Fund: 31 - 1/2 CAPITAL IMP Surplus (Deficit):</b>	<b>\$ 6,090.00</b>	<b>\$ (113,864.70)</b>	<b>\$ 339,947.87</b>
<b>Fund: 32 - R CORBETT FUND</b>			
<b>Revenue</b>			
432 - R CORBETT	\$ 600.00	\$ 613.24	\$ 613.24
<b>Revenue Total:</b>	<b>\$ 600.00</b>	<b>\$ 613.24</b>	<b>\$ 613.24</b>
<b>Expense</b>			
532 - R CORBETT	\$ 600.00	\$ -	\$ -
<b>Expense Total:</b>	<b>\$ 600.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fund: 32 - R CORBETT FUND Surplus (Deficit):</b>	<b>\$ -</b>	<b>\$ 613.24</b>	<b>\$ 613.24</b>

**Budget Report**

**2019 Period Ending: 07/31/2019**

Department	Original Total Budget	Period Activity	Fiscal Activity
<b>Fund: 34 - BOLIVAR CHAR TRUST</b>			
<b>Revenue</b>			
434 - BOLIVAR CHAR TRUST	\$ 30,000.00	\$ 31,516.39	\$ 31,516.39
<b>Revenue Total:</b>	<b>\$ 30,000.00</b>	<b>\$ 31,516.39</b>	<b>\$ 31,516.39</b>
<b>Expense</b>			
534 - BOLIVAR CHAR TRUST	\$ 30,000.00	\$ 31,516.39	\$ 31,516.39
<b>Expense Total:</b>	<b>\$ 30,000.00</b>	<b>\$ 31,516.39</b>	<b>\$ 31,516.39</b>
<b>Fund: 34 - BOLIVAR CHAR TRUST Surplus (Deficit):</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fund: 35 - SIMON BOLIVAR MEM</b>			
<b>Revenue</b>			
435 - SIMON BOLIVAR MEM	\$ 100.00	\$ 27.57	\$ 176.79
<b>Revenue Total:</b>	<b>\$ 100.00</b>	<b>\$ 27.57</b>	<b>\$ 176.79</b>
<b>Expense</b>			
535 - SIMON BOLIVAR MEM	\$ 100.00	\$ -	\$ -
<b>Expense Total:</b>	<b>\$ 100.00</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Fund: 35 - SIMON BOLIVAR MEM Surplus (Deficit):</b>	<b>\$ -</b>	<b>\$ 27.57</b>	<b>\$ 176.79</b>
<b>Report Surplus (Deficit):</b>	<b>\$ 187,166.19</b>	<b>\$ 382,732.13</b>	<b>\$ 440,705.44</b>

## FUEL TAX

## CITY OF BOLIVAR VEHICLE TAX REVENUE

	2016	Qtr Totals	% Inc		2017	Qtr Totals	% Inc		2018	Qtr Totals	% Inc		2019	Qtr Totals	% Inc	
Jan	20,236.31		-10.11		22,737.72		12.36		22,952.91		0.95		22,808.63		-0.63	
Feb	23,659.02		2.48		23,626.36		-0.14		23,032.32		-2.51		22,916.15		-0.50	
Mar	21,216.53	65,111.86	-4.14	-3.87	21,267.88	67,631.96	0.24	3.87	21,520.13	67,505.36	1.19	-0.19	21,635.08	67,359.86	0.53	-0.22
Apr	21,121.09		4.68		20,589.83		-2.52		19,828.67		-3.70		19,823.33		-0.03	
May	23,015.38		1.21		23,740.95		3.15		23,452.77		-1.21		23,417.24		-0.15	
Jun	22,845.44	66,981.91	-0.46	1.69	22,446.92	66,777.70	-1.74	-0.30	21,638.44	64,919.88	-3.60	-2.78	22,941.50	66,182.07	6.02	1.94
Jul	23,290.35		14.24		23,770.09		2.06		25,733.64		8.26		24,295.95		-5.59	
Aug	23,807.96		-7.52		25,919.82		8.87		23,644.64		-8.78		23,531.70		-0.48	
Sep	23,827.68	70,925.99	-7.47	-1.33	24,097.81	73,787.72	1.13	4.03	22,231.73	71,610.01	-7.74	-2.95		47,827.65	-100.00	-33.21
Oct	24,523.04		1.54		24,560.99		0.15		26,060.62		6.11				-100.00	
Nov	23,456.65		7.31		22,339.67		-4.76		22,843.82		2.26				-100.00	
Dec	23,963.90	71,943.59	2.21	3.58	23,577.39	70,478.05	-1.61	-2.04		48,904.44	-100.00	-30.61		0.00	#DIV/0!	-100.00
<b>TOTAL</b>																
	274,963.35	274,963.35			278,675.43	278,675.43			252,939.69	252,939.69			181,369.58	181,369.58		

## VEHICLE FEE INC

	2016	Qtr Totals	% Inc		2017	Qtr Totals	% Inc		2018	Qtr Totals	% Inc		2019	Qtr Totals	% Inc	
Jan	4,532.79		18.44		3,633.47		-19.84		3,830.63		5.43		3,770.93		-1.56	
Feb	3,345.82		5.39		3,818.13		14.12		3,812.72		-0.14		4,754.14		24.69	
Mar	2,973.69	10,852.30	-15.73	3.06	3,352.45	10,804.05	12.74	-0.44	3,407.75	11,051.10	1.65	2.29	2,498.72	11,023.79	-26.68	-0.25
Apr	4,549.37		13.55		4,229.71		-7.03		4,586.84		8.44		4,129.61		-9.97	
May	4,117.56		-31.52		4,105.90		-0.28		4,438.26		8.09		5,021.58		13.14	
Jun	4,649.59	13,316.52	55.47	2.35	4,746.22	13,081.83	2.08	-1.76	4,720.20	13,745.30	-0.55	5.07	4,275.90	13,427.09	-9.41	-2.32
Jul	3,529.73		-0.80		3,510.25		-0.55		3,468.78		-1.18		2,990.89		-13.78	
Aug	3,197.10		-8.33		3,245.65		1.52		3,900.94		20.19		3,913.45		0.32	
Sep	4,124.57	10,851.40	14.92	2.04	4,233.95	10,989.85	2.65	1.28	3,891.82	11,261.54	-8.08	2.47		6,904.34	-100.00	-38.69
Oct	3,677.06		-14.61		3,270.18		-11.07		3,319.28		1.50				-100.00	
Nov	2,928.40		-1.45		4,179.38		42.72		3,480.51		-16.72				-100.00	
Dec	3,422.77	10,028.23	-1.08	-6.61	3,365.52	10,815.08	-1.67	7.85		6,799.79	-100.00	-37.13		0.00	#DIV/0!	-100.00
<b>TOTAL</b>																
	45,048.45	45,048.45			45,690.81	45,690.81			42,857.73	42,857.73			31,355.22	31,355.22		

## VEHICLE SALES TAX

	2016	Qtr Totals	% Inc		2017	Qtr Totals	% Inc		2018	Qtr Totals	% Inc		2019	Qtr Totals	% Inc	
Jan	7,131.51		6.81		6,887.90		-3.42		7,425.44		7.80		6,266.58		-15.61	
Feb	5,276.80		0.00		7,200.11		36.45		7,077.57		-1.70		7,024.92		-0.74	
Mar	7,367.44	19,775.75	18.75	8.91	6,766.06	20,854.07	-8.16	5.45	6,813.37	21,316.38	0.70	2.22	6,965.47	20,256.97	2.23	-4.97
Apr	8,318.07		4.77		8,713.77		4.76		9,352.94		7.34		7,734.34		-17.31	
May	7,503.08		5.11		8,022.15		6.92		8,053.15		0.39		7,529.86		-6.50	
Jun	7,842.28	23,663.43	-1.46	2.72	8,118.78	24,854.70	3.53	5.03	8,187.16	25,593.25	0.84	2.97	7,118.86	22,383.06	-13.05	-12.54
Jul	6,986.11		-7.41		7,791.02		11.52		7,811.72		0.27		8,985.10		15.02	
Aug	8,279.45		11.10		7,733.93		-6.59		8,988.92		16.23		8,793.92		-2.17	
Sep	8,432.61	23,698.17	21.33	7.98	9,107.39	24,632.34	8.00	3.94	8,157.33	24,957.97	-10.43	1.32		17,779.02	-100.00	-28.76
Oct	7,611.69		-11.92		6,522.14		-14.31		7,203.91		10.45				-100.00	
Nov	7,080.72		-4.47		8,212.59		15.99		7,610.43		-7.33				-100.00	
Dec	6,547.70	21,240.11	9.79	-3.53	7,142.88	21,877.61	9.09	3.00		14,814.34	-100.00	-32.29		0.00	#DIV/0!	-100.00
<b>TOTAL</b>																
	88,377.46	88,377.46			92,218.72	92,218.72			86,681.94	86,681.94			60,419.05	60,419.05		

CITY OF BOLIVAR  
Department of Revenue  
Sales Tax YTD 2019

DESCRIPTION	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	YTD 2019
General - 200	\$ 172,724.38	181,844.15	190,358.52	160,486.33	143,541.64	223,829.56	192,070.52	161,329.98					
Airport - 202	\$ 10,886.19	10,753.63	11,478.64	10,011.52	8,662.82	13,655.10	12,050.60	10,223.23					
Fire - 222	\$ 41,869.87	41,360.19	44,148.35	38,506.19	33,318.26	52,519.73	46,344.84	39,320.01					
Parks - 246	\$ 41,869.89	41,360.12	44,148.35	38,506.16	33,318.25	52,519.74	46,344.84	39,320.01					
Transportation - 202	\$ 72,853.75	71,966.57	76,818.63	67,000.18	57,974.23	91,384.17	80,646.29	68,416.95					
Vehicle - Sales Tax - 4040	\$ 6,266.58	7,024.92	6,965.47	7,734.34	7,529.86	7,118.86	8,985.10	8,793.92					
Fuel - Tax - 4050	\$ 22,808.63	22,916.15	21,635.08	19,823.33	23,417.24	22,941.50	24,295.95	23,531.70					
Vehicle Fee - 4060	\$ 3,770.93	4,754.14	2,498.72	4,129.61	5,021.58	4,275.90	2,990.89	3,913.45					
Capital Improvement - 204	\$ 86,326.18	90,922.11	95,179.48	80,242.97	71,770.87	111,914.53	96,028.37	80,664.90					
TOTAL	\$ 459,376.40	472,901.98	493,231.24	426,440.63	384,554.75	580,159.09	509,757.40	435,514.15	0.00	0.00	0.00	0.00	3,761,935.64

**CITY OF BOLIVAR MO. DEPARTMENT OF REVENUE SALES TAX**

**GENERAL TAX**

	2016	Qtr Totals	% Inc		2017	Qtr Totals	% Inc		2018	Qtr Totals	% Inc		2019	Qtr Totals	% Inc				
Jan	159,172.72		-5.73		176,957.86		11.17		182,497.89		3.13		172,724.38		-5.36				
Feb	147,613.75		3.25		145,078.14		-1.72		137,813.06		-5.01		181,844.15		31.95				
Mar	198,786.62	505,573.09	3.71	0.41	184,962.66	506,998.66	-6.95	0.28	223,580.83	543,891.78	20.88	7.28	190,358.52	544,927.05	-14.86	0.19			
Apr	163,869.60		10.64		165,761.87		1.15		176,235.51		6.32		160,486.33		-8.94				
May	126,346.21		4.78		133,682.41		5.81		132,280.17		-1.05		143,541.64		8.51				
Jun	205,323.73	495,539.54	15.46	10.98	190,192.82	489,637.10	-7.37	-1.19	194,121.06	502,636.74	2.07	2.65	223,829.56	527,857.53	15.30	5.02			
Jul	172,284.77		-3.50		202,957.66		17.80		226,259.18		11.48		192,070.52		-15.11				
Aug	127,430.17		-5.64		131,778.14		3.41		138,613.08		5.19		161,329.98		16.39				
Sep	211,430.80	511,145.74	14.89	2.72	195,963.89	530,699.69	-7.32	3.83	209,340.64	574,212.90	6.83	8.20		353,400.50	-100.00	-38.45			
Oct	171,276.75		6.48		156,623.87		-8.56		171,176.04		9.29				-100.00				
Nov	128,289.87		-3.12		91,087.42		-29.00		141,801.40		55.68				-100.00				
Dec	196,954.16	496,520.78	5.13	3.31	273,095.15	520,806.44	38.66	4.89	193,930.15	506,907.59	-28.99	-2.67		0.00	-100.00	-100.00			
	2,008,779.15		4.18		2,048,141.89		1.96		2,127,649.01		3.88		1,426,185.08		-32.97				
YTD	2,008,779.15				YTD	2,048,141.89				YTD	2,127,649.01				YTD	1,426,185.08			

**FIRE TAX**

	2016	Qtr Totals	% Inc		2017	Qtr Totals	% Inc		2018	Qtr Totals	% Inc		2019	Qtr Totals	% Inc				
Jan	38,401.62		-2.59		42,358.40		10.30		43,636.61		3.02		41,869.87		-4.05				
Feb	36,175.16		3.42		34,438.73		-4.80		33,556.80		-2.56		41,360.19		23.25				
Mar	45,389.82	119,966.60	6.38	2.48	43,818.01	120,615.14	-3.46	0.54	49,225.40	126,418.81	12.34	4.81	44,148.35	127,378.41	-10.31	0.76			
Apr	38,558.01		12.44		38,083.22		-1.23		40,528.04		6.42		38,506.19		-4.99				
May	31,198.82		5.19		31,506.64		0.99		32,530.09		3.25		33,318.26		2.42				
Jun	48,004.04	117,760.87	14.36	11.17	45,718.44	115,308.30	-4.76	-2.08	46,254.42	119,312.55	1.17	3.47	52,519.73	124,344.18	13.55	4.22			
Jul	41,698.20		-1.68		48,031.96		15.19		53,551.74		11.49		46,344.84		-13.46				
Aug	31,896.69		-4.13		31,603.99		-0.92		34,225.53		8.29		39,320.01		14.89				
Sep	49,773.70	123,368.59	15.17	3.76	48,293.76	127,929.71	-2.97	3.70	50,743.73	138,521.00	5.07	8.28		85,664.85	-100.00	-38.16			
Oct	40,793.44		6.86		37,521.08		-8.02		40,389.08		7.64				-100.00				
Nov	31,876.85		-2.41		22,736.99		-28.67		33,238.40		46.19				-100.00				
Dec	47,565.39	120,235.68	7.45	4.46	63,302.30	123,560.37	33.08	2.77	46,512.18	120,139.66	-26.52	-2.77		0.00	-100.00	-100.00			
	481,331.74		5.32		487,413.52		1.26		504,392.02		3.48		337,387.44			-33.11			
YTD	481,331.74				YTD	487,413.52				YTD	504,392.02				YTD	337,387.44			

**CAP IMP TAX**

	2016	Qtr Totals	% Inc		2017	Qtr Totals	% Inc		2018	Qtr Totals	% Inc		2019	Qtr Totals	% Inc				
Jan	79,586.27		-5.73		88,478.81		11.17		91,248.94		3.13		86,362.18		-5.36				
Feb	73,806.92		3.25		72,539.07		-1.72		68,906.55		-5.01		90,922.11		31.95				
Mar	99,393.33	252,786.52	3.71	0.41	92,481.34	253,499.22	-6.95	0.28	111,790.44	271,945.93	20.88	7.28	95,179.48	272,463.77	-14.86	0.19			
Apr	81,934.73		10.64		82,803.20		1.06		88,117.89		6.42		80,242.97		-8.94				
May	63,166.84		4.77		66,841.26		5.82		66,140.11		-1.05		71,770.87		8.51				
Jun	102,661.94	247,763.51	15.46	10.97	95,096.43	244,740.89	-7.37	-1.22	96,985.90	251,243.90	1.99	2.66	111,914.53	263,928.37	15.39	5.05			
Jul	86,114.01		-3.50		101,478.44		17.84		113,129.64		11.48		96,028.37		-15.12				
Aug	63,714.91		-5.64		65,743.48		3.18		69,306.57		5.42		80,664.90		16.39				
Sep	105,715.56	255,544.48	14.89	2.72	97,982.06	265,203.98	-7.32	3.78	104,670.47	287,106.68	6.83	8.26		176,693.27	-100.00	-38.46			
Oct	85,638.46		6.48		78,312.16		-8.55		85,581.98		9.28				-100.00				
Nov	64,144.73		-3.12		45,543.59		-29.00		70,900.55		55.68				-100.00				
Dec	98,477.24	248,260.43	5.18	3.33	136,547.99	260,403.74	38.66	4.89	96,965.09	253,447.62	-28.99	-2.67			0.00	-100.00			
	1,004,354.94		4.18		1,023,847.83		1.94		1,063,744.13		3.90		713,085.41			-32.96			
YTD	1,004,354.94				YTD	1,023,847.83				YTD	1,063,744.13				YTD	713,085.41			

**CITY OF BOLIVAR MO. DEPARTMENT OF REVENUE SALES TAX**

**TRANSP TAX**

	2016	Qtr Totals	% Inc		2017	Qtr Totals	% Inc		2018	Qtr Totals	% Inc		2019	Qtr Totals	% Inc	
Jan	76,828.58		-2.56		84,716.59		10.27		87,273.54		3.02		83,739.94		-4.05	
Feb	72,350.44		3.37		68,877.18		-4.80		67,113.73		-2.56		82,720.20		23.25	
Mar	90,779.63	239,958.65	22.23	7.55	87,636.39	241,230.16	-3.46	0.53	98,451.26	252,838.53	12.34	4.81	88,297.27	254,757.41	-10.31	0.76
Apr	77,133.80		-9.65		76,185.74		-1.23		81,056.09		6.39		77,011.70		-4.99	
May	62,404.03		-9.05		63,013.05		0.98		65,060.41		3.25		66,637.05		2.42	
Jun	96,007.97	235,545.80	14.32	-1.02	91,437.20	230,635.99	-4.76	-2.08	92,508.62	238,625.12	1.17	3.46	105,039.27	248,688.02	13.55	4.22
Jul	83,396.31		-1.72		96,063.66		15.19		107,103.61		11.49		92,696.89		-13.45	
Aug	63,795.83		-4.17		63,242.63		-0.87		68,451.07		8.24		68,416.95		-0.05	
Sep	99,500.51	246,692.65	15.07	3.70	96,587.78	255,894.07	-2.93	3.73	101,487.53	277,042.21	5.07	8.26		161,113.84	-100.00	-41.85
Oct	81,592.95		6.82		75,042.14		-8.03		80,788.35		7.66				-100.00	
Nov	63,753.53		-2.43		45,474.07		-28.67		66,476.34		46.19				-100.00	
Dec	95,130.94	240,477.42	23.50	9.93	126,605.00	247,121.21	33.08	2.76	93,024.93	240,289.62	-26.52	-2.76		0.00	-100.00	-100.00
	<b>962,674.52</b>			<b>4.90</b>	<b>974,881.43</b>			<b>1.27</b>	<b>1,008,795.48</b>			<b>3.48</b>	<b>664,559.27</b>			<b>-34.12</b>
YTD	962,674.52				YTD	974,881.43			YTD	1,008,795.48			YTD	664,559.27		

**PARK TAX**

	2016	Qtr Totals	% Inc		2017	Qtr Totals	% Inc		2018	Qtr Totals	% Inc		2019	Qtr Totals	% Inc	
Jan	38,369.24		-2.57		42,348.53		10.37		43,636.63		3.04		41,869.89		-4.05	
Feb	36,175.46		3.43		34,429.00		-4.83		33,556.91		-2.53		41,360.21		23.25	
Mar	45,390.04	119,934.74	6.39	2.49	43,808.16	120,585.69	-3.49	0.54	49,225.39	126,418.93	12.37	4.84	44,148.35	127,378.45	-10.31	0.76
Apr	38,557.96		12.63		38,073.39		-1.26		40,528.02		6.45		38,506.16		-4.99	
May	31,185.59		5.18		31,496.79		1.00		32,529.92		3.28		33,318.25		2.42	
Jun	48,004.05	117,747.60	14.40	11.24	45,708.57	115,278.75	-4.78	-2.10	46,254.43	119,312.37	1.19	3.50	52,519.74	124,344.15	13.55	4.22
Jul	41,698.30		-1.68		48,022.02		15.17		53,551.76		11.52		46,344.84		-13.46	
Aug	31,896.79		-4.13		31,594.17		-0.95		34,225.62		8.33		39,320.01		14.88	
Sep	49,773.92	123,369.01	15.17	3.76	48,293.70	127,909.89	-2.97	3.68	50,734.60	138,511.98	5.05	8.29		85,664.85	-100.00	-38.15
Oct	40,726.94		6.68		37,501.78		-7.92		40,363.43		7.63				-100.00	
Nov	31,867.12		-2.39		22,727.18		-28.68		33,225.03		46.19				-100.00	
Dec	47,555.45	120,149.51	7.43	4.39	63,312.10	123,541.06	33.13	2.82	46,512.19	120,100.65	-26.54	-2.78		0.00	-100.00	-100.00
	<b>481,200.86</b>			<b>5.33</b>	<b>487,315.39</b>			<b>1.27</b>	<b>504,343.93</b>			<b>3.49</b>	<b>337,387.45</b>			<b>-33.10</b>
YTD	481,200.86				YTD	487,315.39			YTD	504,343.93			YTD	337,387.45		

## **AIRPORT REPORT – August 2019**

**Operations:** Concerning the day-to-day activities S.O.A.R. logged 174.50 hours for the month of **July**, including 6.00 hours for mowing and a significant amount of hours dealing with the fire and aftermath. A detailed timesheet has been turned in to the City Clerk.

**Airfield Inspections:** No airfield issues were reported in **July**. A Construction NOTAM was in effect from July 7<sup>th</sup> through July 26<sup>th</sup>.

**Hangars:** For the month of **July**, all 46 T-hangars remain leased. We continue to have a wait list of folks interested in leasing a hangar. We are still looking into the possible building of another set of t-hangars in 2019.

The mower shed fire happened on July 2<sup>nd</sup> and because of the quick action of the SOAR Team, no airplanes were damaged in the fire. Some airplane parts in an adjacent hangar were destroyed as a result of the fire. A significant amount of time has been put in to work with all the various staff from the insurance company.

**Fuel System:** No fuel system issues were reported in July.

**Fuel Sales:** S.O.A.R. generated **July** fuel invoice statements from the Fuel Master software and submitted to City Hall to send out fuel customer invoices. Fuel sales were down 1,734 gallons over last month. Sales were down 2,426 gallons for the same period last year. Having the runway closed for 20 days had a significant impact on fuel sales especially the week of Oshkosh. Summary fuel sales information for **July** is included in **Appendix 1**.

**Wildlife:** Limited deer sightings have occurred. We have had some turkey sightings this month.

**Airport Projects:** The sealing/stripping work continues. The runway was closed from July 7<sup>th</sup> – July 25<sup>th</sup>. Most of the property has been sealed and final striping will happen sometime in August. Other than a few hiccups and rain days, the project has gone fairly well. There will be some repair work the City will need to do on the north taxiway due to damage caused by the sealing truck.

The MicroTower system is fully operational and the on-line system issues with the new internet connection have been resolve..

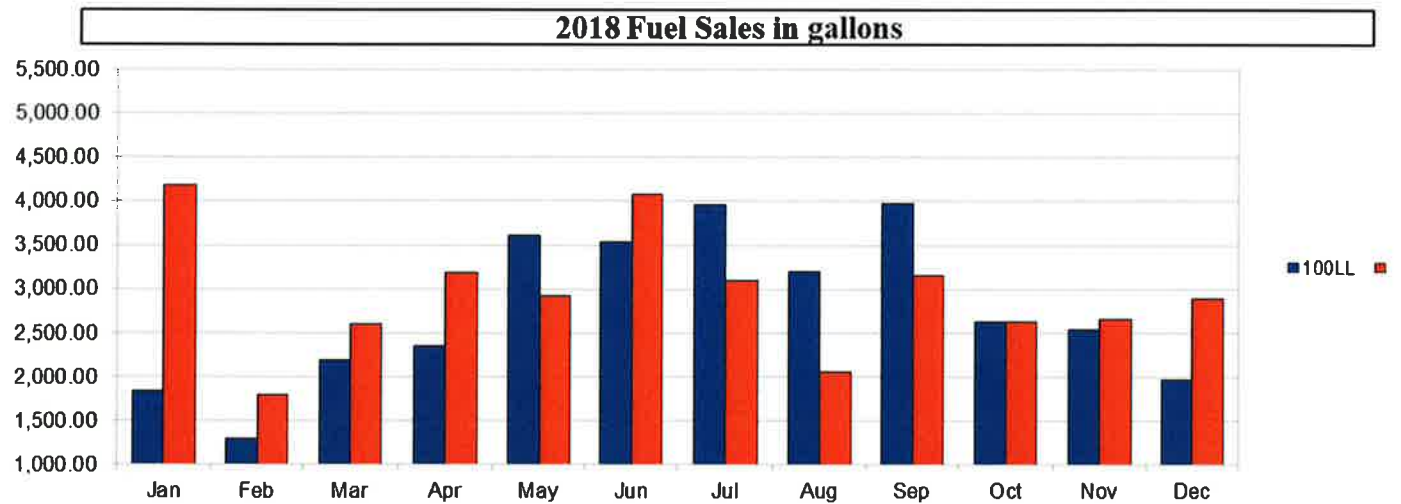
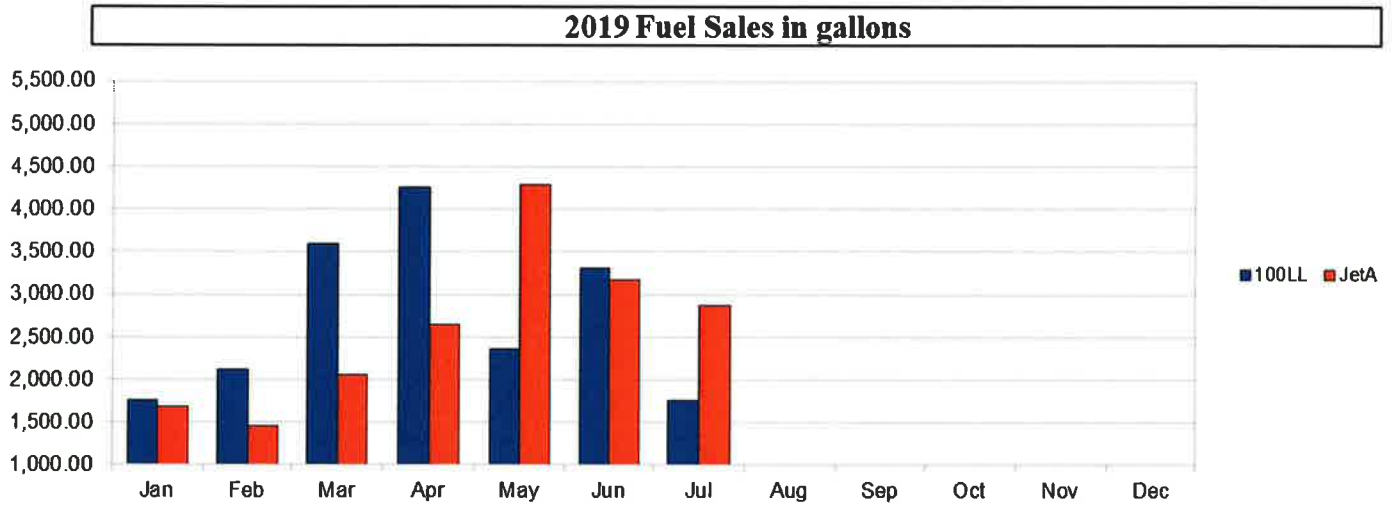
Appendix 1 - Fuel Sales

Appendix 2 - Hangar Rentals (Reported by City Hall)

Report respectfully submitted by:

Kerrick Tweedy, Executive Director  
Service Oriented Aviation Readiness (S.O.A.R.)

**Airport Report – August 2018**  
**Appendix 1 – Fuel Sales for July 2018**



Bolivar Municipal Airport  
Bolivar, MO 65613

FUELMASTER TRANSACTION LISTING

TRANSACTIONS LISTED BY SITE ID

From Date: 7/1/2019  
Time: 12:00:00AM

To Date: 7/31/2019  
Time: 11:59:59PM

Page 1 of 1

Print Date: 8/1/2019 Time: 8:20:00AM

Transactions for SITE ID: 0001 Bolivar Municipal Airport

		<u>Quantity</u>
Summary for SITE ID : 0001	Total for 141 transactions	4,635.69

Product Summary for all Transactions

<u>Product</u>	<u>Description</u>	<u>Transactions</u>	<u>Quantity</u>
1	AVGAS 100LL	83	1,763.20GL
<u>Product</u>	<u>Description</u>	<u>Transactions</u>	<u>Quantity</u>
2	JetA	58	2,872.49GL
Total Product Summary:		141	4,635.69

Hose Summary for all Transactions

Hose Summary for Site: 0001

<u>Site ID</u>	<u>Hose</u>	<u>Grade</u>	<u>Transactions</u>	<u>Quantity</u>
0001	1	1	83	1,763.20GL
0001	2	1	58	2,872.49GL
Total for Site: 0001			141	4,635.69
Total Hose Summary for all sites			141	4,635.69



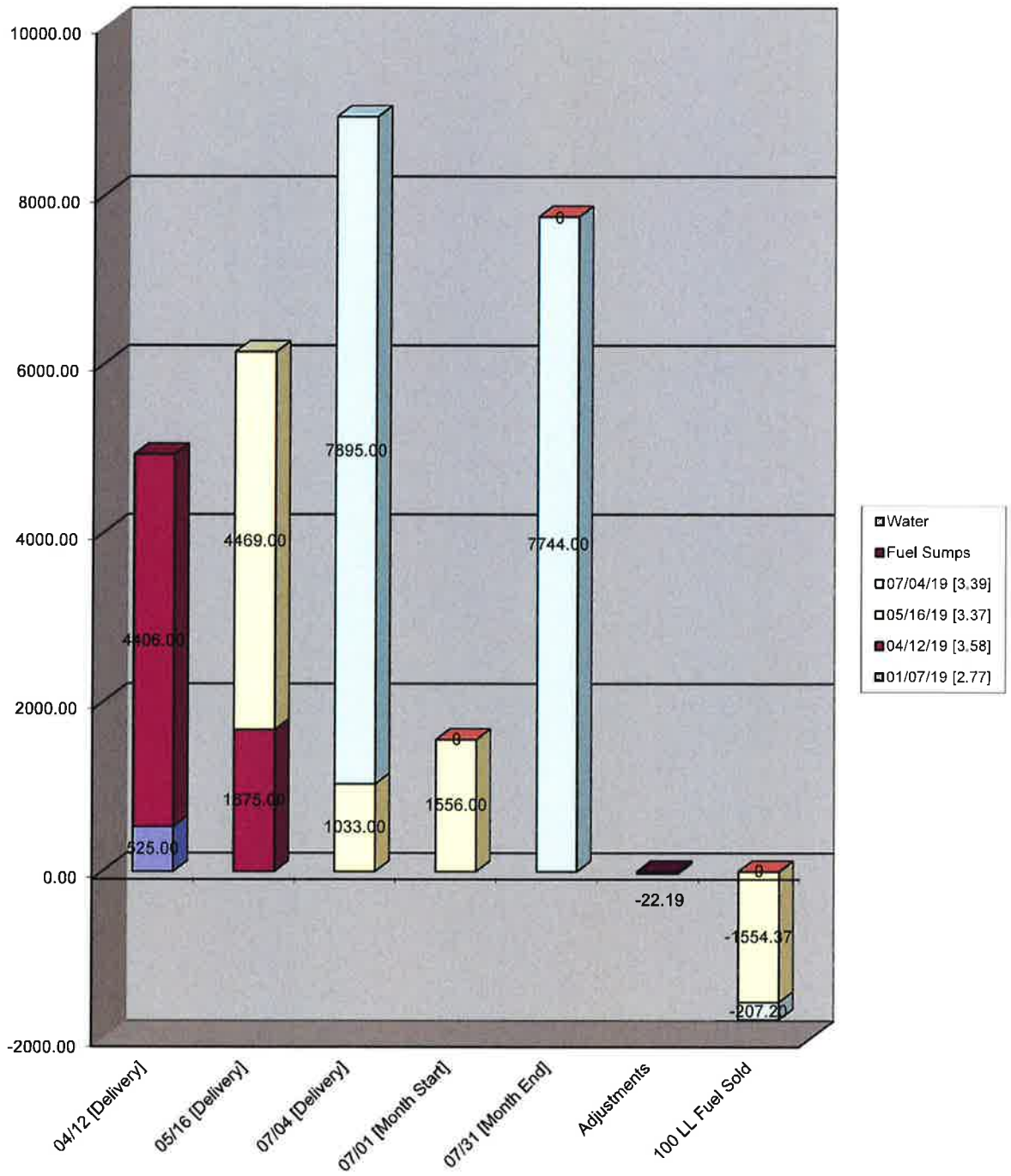
100 LL							
Type	04/12 [Delivery]	05/16 [Delivery]	07/04 [Delivery]	07/01 [Month Start]	07/31 [Month End]	Adjustments	100 LL Fuel Sold
	Delivery	Delivery	Delivery	Start	End	Adjust	Sold
Gal Purchased	4406.00	4469.00	7895.00				
Gal Before	525.00	1675.00	1033.00	1556.00	7744.00		1761.57
Gal After	5023.00	6214.00	9056.00				
Gal Difference	4498.00	4539.00	8023.00				
PPG	\$3.58	\$3.37	\$3.39				
Pump Price	\$4.18	\$3.97	\$3.99				
<b>Inv 1</b>	01/07/19 [2.77]						
Gallons	525.00						
	\$2.77						
<b>Inv 2</b>	04/12/19 [3.58]						
Gallons	4406.00	1675.00					
Cost	\$3.58	\$3.58					
<b>Inv 3</b>	05/16/19 [3.37]						
Gallons		4469.00	1033.00	1556.00			Inv [A] Inv [B]
Cost		\$3.37	\$3.37	\$3.37			-1554.37 -1554.37
							\$3.37 \$3.97
<b>Inv 4</b>	07/04/19 [3.39]						Inv [C] Inv [D]
Gallons			7895.00		7744.00		-207.20 -164.27
Cost			\$3.39		\$3.39		\$3.39 \$3.97
<b>Sumps</b>	Fuel Sumps						
Gallons						-22.19	
Cost							
<b>Water</b>	Water					0.00	
Gallons				Checksum	Checksum		Checksum
Cost				0.00	0.00		0.00

Jet A													
02/18 [Delivery]		05/16 [Delivery]		06/27 [Delivery]		07/01 [Month Start]		07/31 [Month End]		Adjustments		Jet A Fuel Sold	
Type	Delivery	Delivery	Delivery	Delivery	Start	End	Adjust	Sold					
Gal Purchased	7602.00	3995.00	7451.00										
Gal Before	1555.00	1818.00	1456.00		8313.00	5303.00		2868.79					
Gal After	9241.00	5941.00	9077.00										
Gal Difference	7686.00	4123.00	7451.00										
PPG	\$2.46	\$2.56	\$2.37										
Pump Price	\$3.81	\$3.81	\$3.72										
Inv 1	12/03/18 [\$2.57]												
Gallons	1555.00												
Cost	\$2.57												
Inv 2	02/18/19 [\$2.46]												
Gallons	7602.00	1818.00											
Cost	\$2.46	\$2.46											
Inv 3	02/18/19 [\$2.56]												
Gallons		3995.00	1456.00		862.00								
Cost		\$2.56	\$2.56		\$2.56								
Inv 4	06/27/19 [\$2.37]												
Gallons			7451.00		7451.00	5303.00							
Cost			\$2.37		\$2.37	\$2.37							
Sumps	Fuel Sumps												
Gallons							-21.34						
Cost													
Water	Water						0.00						
Gallons					Checksum	Checksum		Checksum					
Cost					0.00	0.00		0.00					
										Different Pump Pricing			
										Gallons per price point			
										Inv [A]		Inv [B]	
										-858.30			
										\$2.56		\$3.81	
										Inv [C]		Inv [D]	
										-2010.49			
										\$2.37		\$3.81	

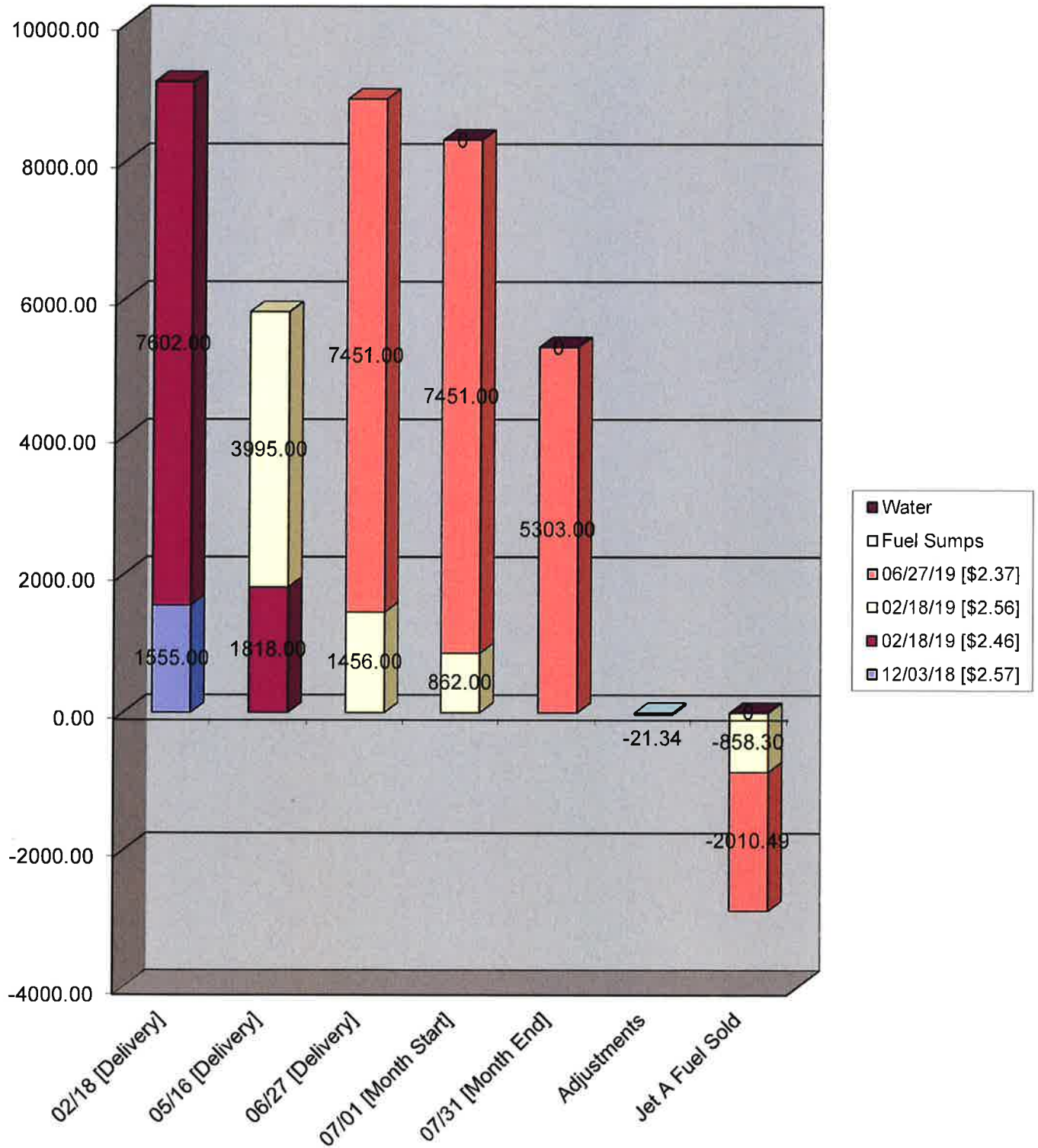
Different Pump Pricing  
Gallons per price point

Inv [A]	Inv [B]
-858.30	
\$2.56	\$3.81
Inv [C]	Inv [D]
-2010.49	
\$2.37	\$3.81

# July 2019 - 100 LL



## July 2019 - Jet A



## Fuel Sales

	Total Dispensed	Maint. Gal.	Actual "Sold"
100 LL	1,763.20	1.63	1,761.57
JETA	2,872.49	3.70	2,868.79
Total Gallons:	4,635.69	5.33	4,630.36

## Flow Fees

100 LL PPG	CITY	\$0.10	\$176.16
JETA PPG	CITY	\$0.10	\$286.88
Earned	CITY	Total:	<b>\$463.04</b>

## SOAR Payment

100 LL	\$879.92
JETA	\$3,681.10
Total	<b>\$4,561.02</b>

## Fuel Tanks / Usage

	Amount	PPG	Gal Before	Gal After	Gal Diff	04/12 Gal	05/16 Gal	07/04 Gal	Totals	Check Sum
Purchase (1)	4,406.00	\$3.58	525.00	5023.00	4498.00					
Purchase (2)	4,469.00	\$3.37	1,875.00	6214.00	4539.00					
Purchase (3)	7,895.00	\$3.39	1,033.00	9056.00	8023.00					
Start	1,556.00						1556.00		1556.00	0.00
Month End	7,744.00							7744.00	7744.00	0.00
Sold (1)									0.00	0.00
Sold (2)									0.00	0.00
Sold (3)	1,554.37						1554.37		1554.37	0.00
Sold (3)	42.93						42.93		42.93	0.00
Sold (3)	164.27						164.27		164.27	0.00
Sold (1)	1,761.57									0.00
					Collected	\$0.00	\$6,170.85	\$825.87	\$6,996.72	Check Sum
				Cost		\$0.00	\$5,238.23	\$702.41	\$5,940.64	\$1,056.08
				Difference		\$0.00		\$123.46	\$1,056.08	\$0.00
				City		\$0.00	\$155.44	\$20.72	\$176.16	\$0.00
				SOAR		\$0.00	\$777.18	\$102.74	\$879.92	\$1,056.08
										<-- Difference between Total Collected and Total Cost
										<-- Compared to Total Diff and Individual Diff Totals
										<-- Compared to City Flow Fees Above
										<-- Total of City and SOAR Amounts

**JET A**

JET A		Amount	PFG	Gal Before	Gal After	Gal Diff	02/18 Gal	05/16 Gal	06/27 Gal	Totals	Check Sum	
Purchase (1)	02/18/19	7,602.00	\$2.46	1555.00	9241.00	7686.00						
Purchase (2)	05/16/19	3,995.00	\$2.56	1818.00	5941.00	4123.00						
Purchase (3)	06/27/19	7,451.00	\$2.37	1456.00	9077.00	7451.00						
Start	07/01/19	8,313.00						862.00	7451.00	8313.00	0.00	
Month End	07/31/19	5,303.00							5303.00	5303.00	0.00	
Sold (1)	07/31/19							858.30		858.30	0.00	
Sold (2)	07/31/19	858.30								0.00	0.00	
Sold (3)	07/31/19	2,010.49						2010.49		2010.49	0.00	
Sold (3)	07/31/19									0.00	0.00	
Sold (1)	07/31/19	2,868.79						\$3,270.12	\$7,659.97	\$10,930.09	Check Sum	
					Collected		\$0.00	\$2,197.25	\$4,764.86	\$6,962.11	\$3,967.98	<-- Difference between Total Collected and Total Cost
					Difference		\$0.00	\$1,072.87	\$2,895.11	\$3,967.98	\$0.00	<-- Compared to Total Diff and Individual Diff Totals
					City		\$0.00	\$85.83	\$201.05	\$286.88	\$0.00	<-- Compared to City Flow Fees Above
					SOAR		\$0.00	\$987.04	\$2,694.06	\$3,681.10	\$3,967.98	<-- Total of City and SOAR Amounts

# Airport Fuel Purchases

Date	Type	Gallons	Total	PPG	Gal Before	Gal After	Gal Diff	Pump	New Date	Markup
07/04/19	100LL	7,895	\$26,753.00	\$3.39	1,033	9,056	8,023	\$3.99	07/30/19	\$0.60
05/16/19	100LL	4,469	\$15,054.28	\$3.37	1,675	6,214	4,539	\$3.97	06/04/19	\$0.60
04/12/19	100LL	4,406	\$15,774.35	\$3.58	525	5,023	4,498	\$4.18	04/19/19	\$0.60
01/07/19	100LL	8,475	\$23,392.71	\$2.77	1,182	9,598	8,416	\$3.37	02/07/19	\$0.60
11/19/18	100LL	2,430	\$7,569.31	\$3.12	2,409	4,853	2,444	\$3.72	10/25/18	\$0.60
10/02/18	100LL	4,467	\$16,514.23	\$3.70	1,579	6,110	4,531	\$4.30	10/25/18	\$0.60
07/28/18	100LL	8,362	\$30,783.36	\$3.69	1,277	9,634	8,357	\$4.29	08/02/18	\$0.60
06/21/18	100LL	4,442	\$15,784.65	\$3.56	1,732	6,124	4,392	\$4.16	05/30/18	\$0.60
05/22/18	100LL	4,464	\$16,815.62	\$3.77	1,071	5,611	4,540	\$4.37	05/30/18	\$0.60
03/19/18	100LL	5,568	\$19,190.12	\$3.45	983	6,604	5,621	\$4.18	12/01/17	\$0.73
12/14/17	100LL	4,438	\$15,003.28	\$3.39	1,671	4,188	2,517	\$4.18	12/01/17	\$0.79
11/10/17	100LL	2,497	\$8,920.88	\$3.58	1,671	4,188	2,517	\$4.18	12/01/17	\$0.60
09/28/17	100LL	3,937	\$13,561.56	\$3.45	1,108	5,135	4,027	\$4.05	10/11/17	\$0.60
08/22/17	100LL	4,698	\$15,650.64	\$3.34	320	5,162	4,842	\$3.94	08/28/17	\$0.60
06/14/17	100LL	8,290	\$26,067.92	\$3.15	1,221	9,598	8,377	\$3.75	07/05/17	\$0.60
03/17/17	100LL	8,070	\$26,423.60	\$3.28	920	9,013	8,093	\$3.88	02/25/17	\$0.60
02/16/17	100LL	2,428	\$7,954.86	\$3.28	925	3,275	2,350	\$3.88	02/25/17	\$0.60
Date	Type	Gallons	Total	PPG	Gal Before	Gal After	Gal Diff	Pump	New Date	Markup
06/26/19	JETA	7,451	\$17,596.41	\$2.37	1,818	5,941	4,123	\$3.81	03/19/19	\$1.44
05/16/19	JETA	3,995	\$10,203.55	\$2.56	1,818	5,941	4,123	\$3.81	03/19/19	\$1.25
02/18/19	JETA	7,602	\$18,626.42	\$2.46	1,555	9,241	7,686	\$3.81	03/19/19	\$1.35
12/03/18	JETA	5,548	\$14,251.25	\$2.57	1,064	6,636	5,572	\$3.90	09/24/18	\$1.33
09/13/18	JETA	7,426	\$20,735.24	\$2.80	1,494	9,176	7,682	\$3.90	09/24/18	\$1.10
06/18/18	JETA	7,435	\$19,819.03	\$2.67	1,633	9,366	7,733	\$3.83	02/08/18	\$1.16
04/23/18	JETA	7,030	\$18,802.02	\$2.68	845	8,005	7,160	\$3.83	02/08/18	\$1.15
01/25/18	JETA	7,075	\$19,248.53	\$2.73	1,230	8,429	7,199	\$3.83	02/08/18	\$1.10
11/21/17	JETA	6,228	\$15,420.78	\$2.48	1,595	7,987	6,392	\$3.71	10/16/17	\$1.23
09/27/17	JETA	3,674	\$9,561.66	\$2.61	1,571	5,323	3,752	\$3.71	10/16/17	\$1.10
07/20/17	JETA	7,225	\$14,596.37	\$2.03	1,611	9,132	7,521	\$3.13	08/23/17	\$1.10
05/10/17	JETA	7,294	\$14,575.31	\$2.00	1,228	8,727	7,499	\$3.10	06/01/17	\$1.10
02/15/17	JETA	7,402	\$15,984.18	\$2.16	1,350	8,922	7,572	\$3.26	12/19/16	\$1.10

Bolivar Municipal Airport  
Bolivar, MO 65613

FUELMASTER TRANSACTION LISTING

TRANSACTIONS LISTED BY Aircraft ID

From Date: 7/1/2019  
Time: 12:00:00AM

To Date: 7/31/2019  
Time: 11:59:59PM

Page 1 of 1

Print Date: 8/1/2019 Time: 8:42:17AM

Transactions for Aircraft ID: FUELMANT City Fuel Maintenance

			<u>Quantity</u>
Summary for : FUELMANT City Fuel Maintenance	Total for	5 transactions	5.33

			<u>Quantity</u>
Summary for Aircraft ID : FUELMANT	Total for	5 transactions	5.33

Product Summary for all Transactions

<u>Product</u>	<u>Description</u>	<u>Transactions</u>	<u>Quantity</u>
1	AVGAS 100LL	2	1.63GL
<u>Product</u>	<u>Description</u>	<u>Transactions</u>	<u>Quantity</u>
2	JctA	3	3.70GL
Total Product Summary:		5	5.33

Hose Summary for all Transactions

Hose Summary for Site: 0001

<u>Site ID</u>	<u>Hose</u>	<u>Grade</u>	<u>Transactions</u>	<u>Quantity</u>
0001	1	1	2	1.63GL
0001	2	1	3	3.70GL
Total for Site: 0001			5	5.33
Total Hose Summary for all sites			5	5.33

Date	Activity	Time	Name	Category
07/01/19	Opening	0.75	AJ	General
07/01/19	Fuel Sumps	0.75	AJ	Fuel
07/02/19	Opening	0.75	Abi	General
07/02/19	Fire - Main Event	31.00	Team	General
07/02/19	Fuel Sumps	0.75	Abi	Fuel
07/02/19	Monthly Fuel Check, etc.	1.00	Nathan	Fuel
07/03/19	Opening	0.75	Lance	General
07/03/19	Fire - General	10.00	Team	General
07/03/19	Fuel Sumps	0.75	Lance	Fuel
07/03/19	Monthly Reports (Council, Fuel, Hours)	3.00	Kerrick	General
07/04/19	Opening	0.75	Kevin	General
07/04/19	100LL - Fuel Delivery	1.00	Team	Fuel
07/04/19	Fuel Sumps	0.75	Kevin	Fuel
07/05/19	Opening	0.75	Lance	General
07/05/19	Fire - General	8.00	Team	General
07/05/19	Fuel Sumps	0.75	Lance	Fuel
07/06/19	Opening	0.75	Nathan	General
07/06/19	Fuel Sumps	0.75	Nathan	Fuel
07/07/19	Opening	0.75	Nathan	General
07/07/19	Fuel Sumps	0.75	Nathan	Fuel
07/08/19	Opening	0.75	Abi	General
07/08/19	Fire - Hangar Doors	2.00	Kerrick	General
07/08/19	Fire - Investigator	2.00	Kerrick	General
07/08/19	Fuel Sumps	0.75	Abi	Fuel
07/09/19	Opening	0.75	AJ	General
07/09/19	Fire - Appraiser	3.00	Kerrick	General
07/09/19	Fire - General	4.00	Team	General
07/09/19	Fire - Hangar Doors	1.00	Kerrick	General
07/09/19	Fuel Sumps	0.75	AJ	Fuel
07/09/19	Phase 1/2 Project	6.00	Team	General
07/10/19	Opening	0.75	Abi	General
07/10/19	Fire - Keys	2.00	Kerrick	General
07/10/19	Fuel Sumps	0.75	Abi	Fuel
07/11/19	Opening	0.75	AJ	General
07/11/19	Fire - Electrical	2.00	Kerrick	General
07/11/19	Fire - Structural Engineer	2.00	Kerrick/Kevin	General
07/11/19	Fuel Sumps	0.75	AJ	Fuel
07/12/19	Opening	0.75	Matt	General
07/12/19	Fire - Hangar Doors	2.00	Kerrick	General
07/12/19	Fire - Precision Small Engine	2.00	Kerrick	General
07/12/19	Fuel Sumps	0.75	Matt	Fuel
07/13/19	Opening	0.75	Fred	General
07/13/19	Fuel Sumps	0.75	Fred	Fuel
07/14/19	Opening	0.75	Jeremy	General
07/14/19	Fuel Sumps	0.75	Jeremy	Fuel
07/15/19	Opening	0.75	AJ	General
07/15/19	Fuel Sumps	0.75	AJ	Fuel
07/16/19	Opening	0.75	Matt	General
07/16/19	Fire - Claim Work	3.00	Kerrick	General
07/16/19	Fire - Claim Work	2.00	Kerrick	General
07/16/19	Fuel Sumps	0.75	Matt	Fuel
07/16/19	Monthly Fuel Invoices	1.00	Kerrick	Fuel
07/17/19	Opening	0.75	AJ	General
07/17/19	Fire - Claim Work	5.00	Kerrick	General
07/17/19	Fuel Sumps	0.75	AJ	Fuel
07/17/19	Mowing	1.75	Neil	Mowing
07/17/19	Phase 1/2 Project	4.00	Team	General
07/18/19	Opening	0.75	AJ	General
07/18/19	Fuel Sumps	0.75	AJ	Fuel
07/18/19	MicroTower - NeilLink Setup (Internet Change)	2.00	Kerrick	General
07/18/19	Phase 1/2 Project	2.00	Team	General
07/19/19	Opening	0.75	AJ	General
07/19/19	100LL - Hose Reel Electrical	1.00	Kerrick	Fuel
07/19/19	Fuel Cabinet	2.00	Lance/Abi	Fuel
07/19/19	Fuel Sumps	0.75	AJ	Fuel
07/19/19	Lights - Ewing	3.00	Team	General
07/19/19	Mowing	2.25	Neil	Mowing
07/20/19	Opening	0.75	Lance	General
07/20/19	Fuel Sumps	0.75	Lance	Fuel
07/21/19	Opening	0.75	Lance	General
07/21/19	Fuel Sumps	0.75	Lance	Fuel
07/22/19	Opening	0.75	AJ	General
07/22/19	Fuel Sumps	0.75	AJ	Fuel
07/23/19	Opening	0.75	AJ	General
07/23/19	Fuel Sumps	0.75	AJ	Fuel
07/24/19	Opening	0.75	AJ	General
07/24/19	Fuel Sumps	0.75	AJ	Fuel
07/25/19	Opening	0.75	Lance	General
07/25/19	Fuel Sumps	0.75	Lance	Fuel
07/25/19	Phase 1/2 Project	2.00	Team	General
07/26/19	Opening	0.75	AJ	General
07/26/19	Fuel Sumps	0.75	AJ	Fuel
07/26/19	Phase 1/2 Project	2.00	Kerrick	General
07/26/19	Phase 1/2 Project	2.00	Team	General
07/27/19	Opening	0.75	Neil	General
07/27/19	Fuel Sumps	0.75	Neil	Fuel
07/28/19	Opening	0.75	AJ	General
07/28/19	Fuel Sumps	0.75	AJ	Fuel
07/29/19	Opening	0.75	AJ	General
07/29/19	Fuel Sumps	0.75	AJ	Fuel
07/30/19	Opening	0.75	Matt	General
07/30/19	Fuel Sumps	0.75	Matt	Fuel
07/30/19	Phase 1/2 Project	3.00	Team	General
07/31/19	Opening	0.75	AJ	General
07/31/19	Fire - Claim Work	4.00	Kerrick	General
07/31/19	Fuel Sumps	0.75	AJ	Fuel
07/31/19	Mowing	2.00	Kerrick	Mowing
07/31/19	Phase 1/2 Project	2.00	Team	General

Total Hours
174.50

General	139.25
Fuel Maintenance	29.25
Mowing	6.00
Snow Removal	0.00
Lighting	0.00
Insulation	0.00
<b>Total:</b>	<b>174.50</b>

Check Total  
0.00

Opening
Runway inspection (including lights)
Hangar / Ramp inspection
24x7 bathroom
Download Fuel Master
Check fuel levels
Water Chlorine Test - Starting 12/17/12



# Bolivar City Fire Department

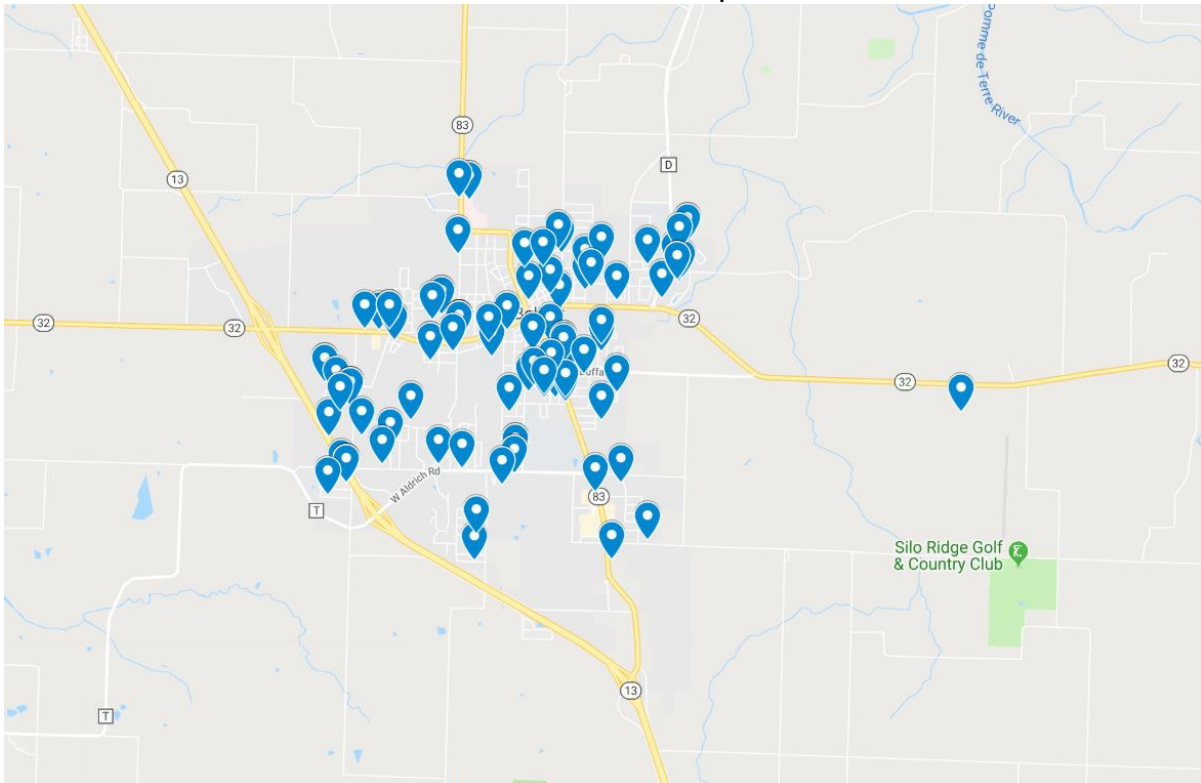
211 West Walnut ~ P.O. Box 9 ~ Bolivar, MO 65613  
Phone 417-326-2489 ~ Fax 417-777-3513

## BCFD Council Report July 2019

### Response Synopsys:

July, 2019

### Incident Location Map



Calls for Service by Type from  
July 2019

Number of Incidents

Fire Related including alarms and investigations	33
Emergency Medical Response	70
Motor Vehicle Accidents	4
Hazardous Materials	3
Citizen Assist	1
Inspections	2

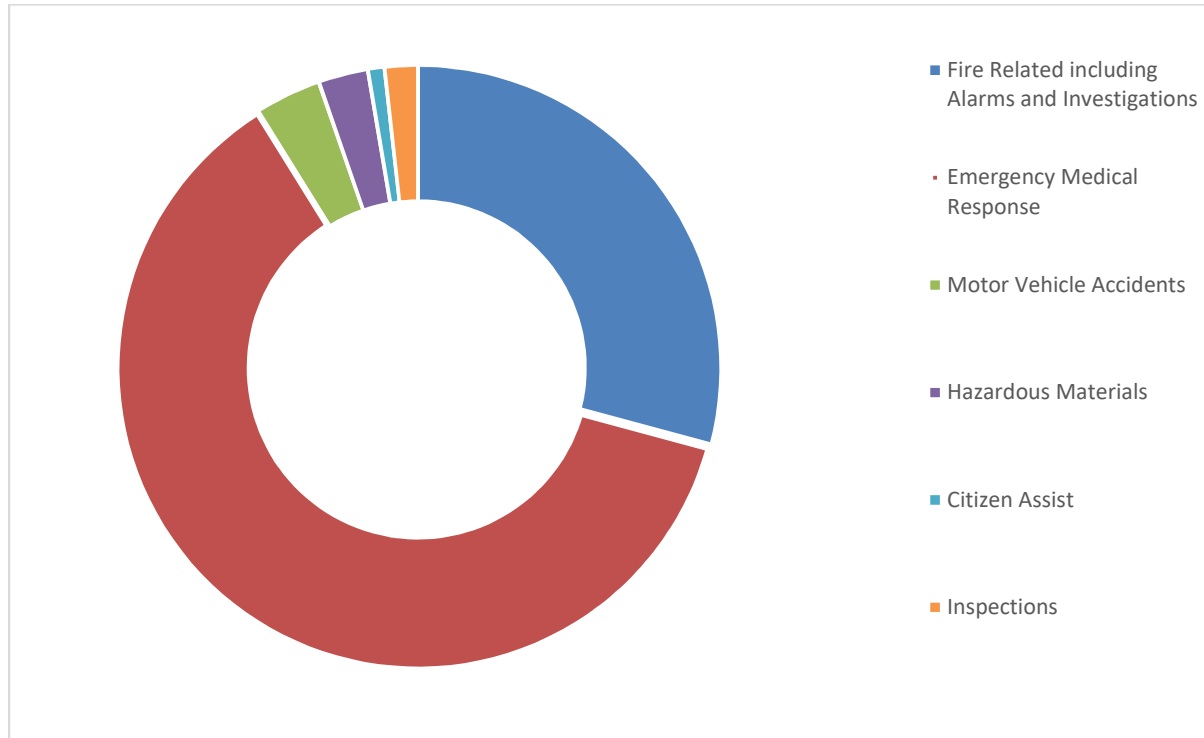
Our Family helping to serve and protect the lives and property of your family!



# Bolivar City Fire Department

211 West Walnut ~ P.O. Box 9 ~ Bolivar, MO 65613  
Phone 417-326-2489 ~ Fax 417-777-3513

## Incident Call Type Graph



## Response Time Analysis

The average time of the first arriving unit on scene to priority 1 calls during this timeframe was 5:10.

There were approximately 7% (8) of Concurrent Emergency Incident Responses during this time period.

Unit	Average P1 Enroute Time	Average P1 on Scene Time
R-14 Housed at PSC	1:16	4:42
E-11 Housed at Station 1	2:03	5:21 (Occasionally Housed at PSC)
E-13 Housed at Station 1	5:52	15:43**

\*Priority 1 (P1)

\*\* Mutual Aid apparatus

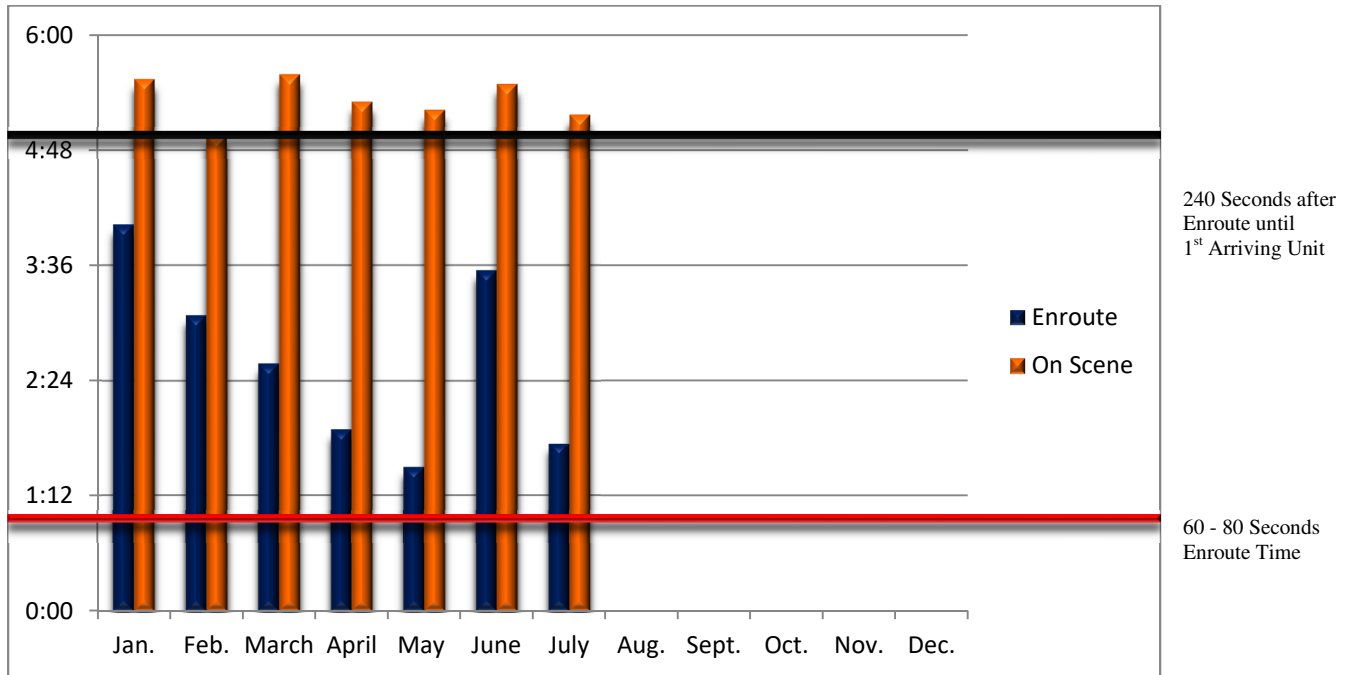
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# Bolivar City Fire Department

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Average En-route and Response times of BCFD Fire Engines & Rescue Companies compared to NFPA Standards & BCFD Service Delivery Goals



Average Response times of BCFD Full Alarm Assignment Capabilities compared to NFPA Standards & BCFD Service Delivery Goals

The NFPA Standard is 480 Seconds (8 minutes) 90% of the time to ensure full alarm assignment is on scene. BCFD is working to accomplish this goal through on duty staff, reserve staff, and mutual aid agreements.

Fire Value lost this month: \$170,000

Mutual Aid received:

BCFD received Mutual Aid from the following departments:

Central Polk County	Received from: 1	Given to: 2
Morrisville	Received from: 1	
Dunnegan Fire	Received from: 1	
Prairie Grove FD	Received from: 1	
Halfway FD	Received from: 1	

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# Bolivar City Fire Department

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Phone 417-326-2489 ~ Fax 417-777-3513

Bolivar City Fire Department  
Detailed Activity List  
July 2019

Rotary 4<sup>th</sup> of July inspections and Stand-by  
MASH Camp at CMH  
Community Wide exercise at Bolivar Primary School  
Multiple dunk tank rentals  
SMESO Meeting  
Queen City meeting  
Community Risk Reduction meeting with Region  
CMH fire inspections

Submitted By Deputy Chief Brent Watkins

Our Family helping to serve and protect the lives and property of your family!

# BOLIVARCITY

## Incident List by Alarm Date/Time

Alarm Date Between {07/01/2019} And {07/31/2019}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
19-0701001-000	07/01/2019	03:11:37	1624 S CLARK AVE	611 Dispatched & cancelled en ro
19-0701002-000	07/01/2019	09:17:07	129 S OAKLAND AVE /DIST:	321 EMS call, excluding vehicle
19-0701004-000	07/01/2019	13:13:51	1913 W BROADWAY ST /STE E	700 False alarm or false call, O
19-0701005-000	07/01/2019	15:42:54	1605 E BROADWAY ST	321 EMS call, excluding vehicle
19-0702001-000	07/02/2019	09:28:08	404 E BROADWAY ST	5501 Inspection
19-0702002-000	07/02/2019	10:10:05	1535 S SUNSET AVE	500 Service Call, other
19-0702003-000	07/02/2019	12:32:13	4460 AIRPORT DR /DIST: DI	111 Building fire
19-0702005-000	07/02/2019	19:23:15	1819 S COLONY AVE /DIST:	321 EMS call, excluding vehicle
19-0703001-000	07/03/2019	06:39:48	2780 S SPRINGFIELD AVE /D	324 Motor Vehicle Accident with
19-0703002-000	07/03/2019	08:12:50	340 S SPRINGFIELD AVE	5312 Smoke Investigation
19-0703003-000	07/03/2019	08:38:32	1875 S HARTFORD AVE /DIST	321 EMS call, excluding vehicle
19-0703004-000	07/03/2019	09:49:17	1710 W BROADWAY ST /DIST:	321 EMS call, excluding vehicle
19-0705002-000	07/05/2019	03:38:58	460 S DENVER PL /DIST: DI	321 EMS call, excluding vehicle
19-0705005-000	07/05/2019	15:50:20	1218 W LOCUST ST	700 False alarm or false call, O
19-0705006-000	07/05/2019	21:57:20	1500 N OAKLAND AVE	744 Detector activation, no fire
19-0705007-000	07/05/2019	23:23:04	1500 N OAKLAND AVE /GENER	743 Smoke detector activation, n
19-0706001-000	07/06/2019	08:52:38	930 E COLGATE ST	321 EMS call, excluding vehicle
19-0706003-000	07/06/2019	12:46:21	W MADISON ST & S LILLIAN	551 Assist police or other gover
19-0706005-000	07/06/2019	17:52:43	1805 W BROADWAY ST /DIST:	321 EMS call, excluding vehicle
19-0707001-000	07/07/2019	03:46:52	1624 S CLARK AVE /DIST: D	321 EMS call, excluding vehicle
19-0707002-000	07/07/2019	03:59:33	1985 E THORNRIIDGE DR	321 EMS call, excluding vehicle
19-0707004-000	07/07/2019	08:50:29	2315 W SOUTH ST	321 EMS call, excluding vehicle
19-0708001-000	07/08/2019	06:05:21	520 S ALBANY AVE	700 False alarm or false call, O
19-0708004-000	07/08/2019	18:30:58	1880 E LAVERNE ST /DIST:	321 EMS call, excluding vehicle
19-0708005-000	07/08/2019	22:56:45	604 W JACKSON ST /DIST: D	700 False alarm or false call, O
19-0709001-000	07/09/2019	06:05:51	2101 W BROADWAY ST /DIST:	321 EMS call, excluding vehicle
19-0709003-000	07/09/2019	11:31:32	520 S ALBANY AVE	6002 Cancelled at Station 1
19-0710001-000	07/10/2019	00:28:00	1218 W LOCUST ST	321 EMS call, excluding vehicle
19-0710004-000	07/10/2019	11:36:56	N MAIN AVE & E VIVIAN ST	444 Power line down
19-0710007-000	07/10/2019	11:39:04	132 W LILLIAN LN	745 Alarm system activation, no
19-0710008-000	07/10/2019	15:54:22	1819 S WOMMACK AVE /204	321 EMS call, excluding vehicle
19-0710009-000	07/10/2019	15:55:26	108 E AUBURN ST /DIST: DI	321 EMS call, excluding vehicle
19-0710011-000	07/10/2019	22:19:06	1819 S COLONY AVE /DIST:	3211 EMS Call- Delayed Ambulance
19-0711002-000	07/11/2019	00:15:08	807 N BRIARWOOD DR	731 Sprinkler activation due to
19-0711004-000	07/11/2019	09:47:21	921 S SPRINGFIELD AVE	321 EMS call, excluding vehicle
19-0711005-000	07/11/2019	10:29:14	703 E COLLEGE ST /DIST: 5	321 EMS call, excluding vehicle
19-0711007-000	07/11/2019	17:05:46	1210 W HIGHLAND TER /DIST	321 EMS call, excluding vehicle
19-0711008-000	07/11/2019	21:01:58	339 E OLIVE ST /DIST: DIS	321 EMS call, excluding vehicle
19-0712001-000	07/12/2019	09:24:07	1985 E THORNRIIDGE DR /DIS	321 EMS call, excluding vehicle
19-0712004-000	07/12/2019	16:12:28	305 N CHICAGO AVE /DIST:	321 EMS call, excluding vehicle
19-0712006-000	07/12/2019	16:30:58	111 E AUSTIN ST /DIST: DI	5312 Smoke Investigation
19-0713001-000	07/13/2019	01:53:48	340 W ALDRICH RD /DIST: D	321 EMS call, excluding vehicle
19-0713004-000	07/13/2019	20:08:40	340 W ALDRICH RD /DIST: D	321 EMS call, excluding vehicle

# BOLIVARCITY

## Incident List by Alarm Date/Time

Alarm Date Between {07/01/2019} And {07/31/2019}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
19-0714002-000	07/14/2019	10:34:40	620 E BUFFALO ST /DIST: D	131 Passenger vehicle fire
19-0714003-000	07/14/2019	12:15:32	129 S OAKLAND AVE /DIST:	321 EMS call, excluding vehicle
19-0714004-000	07/14/2019	19:50:13	316 N MAIN AVE	1115 Fire Investigation
19-0715001-000	07/15/2019	08:47:24	1901 E LAVERNE ST	321 EMS call, excluding vehicle
19-0715002-000	07/15/2019	12:30:19	E LOCUST ST & N WATER AVE	444 Power line down
19-0716001-000	07/16/2019	01:14:59	1828 E THORNRIIDGE DR /DIS	321 EMS call, excluding vehicle
19-0716003-000	07/16/2019	10:40:14	124 W AUBURN ST /DIST: DI	111 Building fire
19-0716002-000	07/16/2019	10:40:14	829 S ALBANY AVE & E AUBU	611 Dispatched & cancelled en ro
19-0716004-000	07/16/2019	14:17:25	N Hwy D HWY & E DIVISION	322 Motor vehicle accident with
19-0716007-000	07/16/2019	19:57:03	509 N CHICAGO AVE /DIST:	321 EMS call, excluding vehicle
19-0717001-000	07/17/2019	08:48:16	2316 W AUBURN ST	744 Detector activation, no fire
19-0717002-000	07/17/2019	15:29:13	1501 N OAKLAND AVE	321 EMS call, excluding vehicle
19-0717004-000	07/17/2019	20:10:31	803 S GARY AVE /DIST: DIS	321 EMS call, excluding vehicle
19-0718001-000	07/18/2019	11:00:45	129 S OAKLAND AVE /DIST:	321 EMS call, excluding vehicle
19-0719001-000	07/19/2019	09:41:28	524 S ALBANY AVE	321 EMS call, excluding vehicle
19-0719003-000	07/19/2019	12:56:39	234 W SOUTH ST	700 False alarm or false call, O
19-0719004-000	07/19/2019	13:50:36	1919 S WOMMACK AVE	321 EMS call, excluding vehicle
19-0719005-000	07/19/2019	14:41:55	32 HWY & W BROADWAY ST	143 Grass fire
19-0719006-000	07/19/2019	17:26:12	903 S SPRINGFIELD AVE	321 EMS call, excluding vehicle
19-0720002-000	07/20/2019	07:00:58	2215 W COLGATE ST	321 EMS call, excluding vehicle
19-0720005-000	07/20/2019	17:57:29	521 E SUMMIT ST	321 EMS call, excluding vehicle
19-0720006-000	07/20/2019	18:39:38	111 W SOUTH ST /DIST: DIS	5313 Odor Investigation
19-0720007-000	07/20/2019	19:33:11	204 E DIVISION ST /DIST:	321 EMS call, excluding vehicle
19-0721001-000	07/21/2019	00:56:55	808 S PIKE AVE /7	321 EMS call, excluding vehicle
19-0721003-000	07/21/2019	09:52:28	2215 W COLGATE ST	321 EMS call, excluding vehicle
19-0721004-000	07/21/2019	09:56:47	211 W WALNUT ST	733 Smoke detector activation du
19-0721006-000	07/21/2019	16:31:52	1710 W BROADWAY ST	321 EMS call, excluding vehicle
19-0721007-000	07/21/2019	19:28:37	2215 W COLGATE ST /DIST:	321 EMS call, excluding vehicle
19-0721008-000	07/21/2019	21:15:33	1919 S WOMMACK AVE /LOBBY	321 EMS call, excluding vehicle
19-0722003-000	07/22/2019	06:24:40	910 E LINDON ST /DIST: DI	321 EMS call, excluding vehicle
19-0722004-000	07/22/2019	07:07:41	1531 W LAKEWOOD DR /DIST:	311 Medical assist, assist EMS c
19-0722005-000	07/22/2019	08:50:35	1919 S WOMMACK AVE /ROOM	300 Rescue, EMS incident, other
19-0722006-000	07/22/2019	11:22:42	129 S OAKLAND AVE /DIST:	300 Rescue, EMS incident, other
19-0722007-000	07/22/2019	14:47:45	811 N OAKLAND AVE	300 Rescue, EMS incident, other
19-0722009-000	07/22/2019	18:03:46	S 13 HWY & W BROADWAY ST	143 Grass fire
19-0722010-000	07/22/2019	21:01:42	1830 E LAVERNE ST	300 Rescue, EMS incident, other
19-0722011-000	07/22/2019	21:32:14	129 S OAKLAND AVE /DIST:	300 Rescue, EMS incident, other
19-0723002-000	07/23/2019	05:21:42	912 N MARKET AVE /DIST: 5	300 Rescue, EMS incident, other
19-0723003-000	07/23/2019	15:41:48	2252 W COLGATE ST /DIST:	321 EMS call, excluding vehicle
19-0724001-000	07/24/2019	00:06:22	1439 E 515TH RD /DIST: DI	121 Fire in mobile home used as
19-0724004-000	07/24/2019	08:13:07	706 N LEONARD PL /DIST: 6	9006 Training
19-0724005-000	07/24/2019	19:05:46	103 E AUSTIN ST /DIST: DI	321 EMS call, excluding vehicle
19-0724006-000	07/24/2019	21:16:20	410 S DENVER PL	611 Dispatched & cancelled en ro

# BOLIVARCITY

## Incident List by Alarm Date/Time

Alarm Date Between {07/01/2019} And {07/31/2019}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
19-0725001-000	07/25/2019	09:38:17	S BOSTON PL & E ALDRICH R	324 Motor Vehicle Accident with
19-0725002-000	07/25/2019	10:38:40	1114 E CHESTNUT ST	151 Outside rubbish, trash or wa
19-0725005-000	07/25/2019	19:39:15	233 W COLLEGE ST /DIST: D	441 Heat from short circuit (wir
19-0726002-000	07/26/2019	10:27:53	1575 E MT GILEAD RD	700 False alarm or false call, O
19-0726003-000	07/26/2019	13:57:11	907 W ALDRICH RD /DIST: 6	321 EMS call, excluding vehicle
19-0726005-000	07/26/2019	20:48:40	1319 W MAUPIN ST /DIST: 5	321 EMS call, excluding vehicle
19-0727006-000	07/27/2019	17:53:50	1319 W MAUPIN ST /DIST: 5	321 EMS call, excluding vehicle
19-0727007-000	07/27/2019	20:52:12	1801 E BROADWAY ST	551 Assist police or other gover
19-0728002-000	07/28/2019	13:07:50	741 W MORGAN ST /DIST: 52	321 EMS call, excluding vehicle
19-0728003-000	07/28/2019	14:05:12	1807 W JONES ST	735 Alarm system sounded due to
19-0728004-000	07/28/2019	14:51:23	723 W PEARL ST /DIST: 50.	321 EMS call, excluding vehicle
19-0728008-000	07/28/2019	22:53:19	407 E DIVISION ST /DIST:	321 EMS call, excluding vehicle
19-0729001-000	07/29/2019	11:56:22	2519 W HERITAGE ST /CHECK	321 EMS call, excluding vehicle
19-0729003-000	07/29/2019	18:51:11	615 W JACKSON ST /BOLIVAR	321 EMS call, excluding vehicle
19-0729005-000	07/29/2019	21:12:51	804 E BUFFALO ST /DIST: D	321 EMS call, excluding vehicle
19-0729006-000	07/29/2019	21:54:17	1021 S CLARK AVE /DIST: D	321 EMS call, excluding vehicle
19-0730001-000	07/30/2019	11:08:09	223 N RECHOW AVE /C	321 EMS call, excluding vehicle
19-0730002-000	07/30/2019	11:33:02	1013 W JACKSON ST /DIST:	321 EMS call, excluding vehicle
19-0730003-000	07/30/2019	13:51:32	1855 S LILLIAN AVE /DIST:	321 EMS call, excluding vehicle
19-0730004-000	07/30/2019	13:59:40	1830 E LAVERNE ST	321 EMS call, excluding vehicle
19-0730005-000	07/30/2019	18:29:11	812 W LOCUST ST /DIST: 52	321 EMS call, excluding vehicle
19-0731003-000	07/31/2019	14:20:45	1402 S KILLINGSWORTH AVE	321 EMS call, excluding vehicle
19-0731004-000	07/31/2019	14:25:08	1995 S SPRINGFIELD AVE /D	324 Motor Vehicle Accident with
19-0731005-000	07/31/2019	17:31:36	125 E AUBURN ST /DIST: DI	321 EMS call, excluding vehicle
19-0731006-000	07/31/2019	19:43:19	1185 E THOMAS LN /DIST: 6	1115 Fire Investigation

Total Incident Count 111

**BOLIVARCITY**

**Overlapping Incidents**

**Alarm Date Between {07/01/2019} And {07/31/2019}**

					Overlaps (at least)		
Incident-Exp#	Alm Date	Alm Time	Clr Date	Clr Time	Incident-Exp#	Alm Date	Alm Time
19-0710007-000	07/10/2019	11:39:04	07/10/2019	11:51:42	19-0710004-000	07/10/2019	11:36:56
19-0710009-000	07/10/2019	15:55:26	07/10/2019	17:01:41	19-0710008-000	07/10/2019	15:54:22
19-0716003-000	07/16/2019	10:40:14	07/16/2019	14:41:32	19-0716002-000	07/16/2019	10:40:14
19-0716004-000	07/16/2019	14:17:25	07/16/2019	14:54:24	19-0716003-000	07/16/2019	10:40:14
19-0721004-000	07/21/2019	09:56:47	07/21/2019	10:21:15	19-0721003-000	07/21/2019	09:52:28
19-0729006-000	07/29/2019	21:54:17	07/29/2019	22:24:49	19-0729005-000	07/29/2019	21:12:51
19-0730004-000	07/30/2019	13:59:40	07/30/2019	14:16:31	19-0730003-000	07/30/2019	13:51:32
19-0731004-000	07/31/2019	14:25:08	07/31/2019	15:08:45	19-0731003-000	07/31/2019	14:20:45
Total Incident Count 111					Total Overlapping Incidents 8		



# My Offense By Year Report

Municipal Court

8/2/2019 1:17:06 PM

## Violations For Filed Date From 07/01/2019 To 07/31/2019

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
225.1040	PROPERTY DAMAGE							3						3
225.1060	TRESPASSING							2						2
225.1110	STEALING							9						9
225.1180	STEALING LEASED OR RENTED PERSONAL PROPERTY							1						1
225.120	ASSAULT							2						2
225.1200	SHOPLIFTING							3						3
225.130	DOMESTIC ASSAULT							11						11
225.180	ENDANGERING WELFARE OF A CHILD							2						2
225.1800	POSSESSION OF CONTROLLED SUBSTANCE (MARIJUANA)							5						5
225.1830	POSSESSION OF DRUG PARAPHERNALIA							8						8
225.200	VIOLATION ORDER OF PROTECTION							2						2
225.380	FALSE REPORT							1						1
225.390	RESISTING ARREST							1						1
225.720	DISORDERLY CONDUCT							2						2
315.040	LEAVING THE SCENE OF AN ACCIDENT							1						1
320.030	FAIL TO OBEY TRAFF CONTROL DEV							4						4
320.110	FAILURE TO MAINTAIN LANES							3						3
330.050	FAILURE TO YIELD RIGHT OF WAY							5						5
330.060	FAIL TO YIELD TO ONCOMING TRAFFIC							4						4
335.180	FAILURE TO USE TURN SIGNAL							5						5
335.210	FOLLOWING TOO CLOSE							1						1
335.220	C&I DRIVING							1						1
335.240	FAIL TO DRIVE ON RIGHT HALF OF ROADWAY							2						2
340.010	SPEEDING INSIDE CBD							2						2
340.020	SPEEDING OUTSIDE CBD							20						20
340.050	GOING TO FAST FOR CONDITIONS							1						1
343.020	DRIVING WHILE INTOXICATED							1						1



# My Offense By Year Report

Municipal Court

8/2/2019 1:17:06 PM

## Violations For Filed Date From 07/01/2019 To 07/31/2019

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
360.040	NOT MOTORCYCLE QUALIFIED							1						1
375.140	DEFECTIVE EQUIPMENT							11						11
375.160	SEAT BELT REQUIRED							3						3
375.170	CHILD RESTRAINT REQUIRED							1						1
380.010	DRIVING WHILE REVOKED/SUSPENDED							16						16
380.020	NO VALID OPERATOR LICENSE							5						5
380.050	FAILURE TO REGISTER MOTOR VEHICLE/EXPIRED PLATE							45						45
380.110	DISPLAYING PLATES OF ANOTHER							2						2
380.140	FINANCIAL RESPONSIBILITY REQUIRED							17						17
380.145	FAILURE TO EXHIBIT INSURANCE							8						8
600.145	MIP-BEER/ LIQUOR/VISIBLY INTOXICATED							1						1
VOID	VOIDED TICKET							136						136

Report Totals:								348						348
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### **New Utility Customers July 2019**

<b>Name</b>	<b>Service Address</b>	<b>City</b>	<b>State</b>
Karam Abdelmasih	980 E Buffalo St	Bolivar	MO



**Mark Webb**  
Chief of Police

## **Bolivar Police Department**

211W. Walnut Street, P.O. Box 9 Bolivar, Missouri 65613  
Phone: (417) 326-5298 Fax: (417) 326-6076  
info@bolivarpolice.org

### **Intra-Departmental Communication**

TO: Chief M. Webb  
FROM: Melissa Kuchta  
DATE: 08/05/2019  
SUBJECT: Monthly Audits/statistical data July, 2019

Chief, attached are the reports you request to see each month to include the following:

Total Incidents by **OFFENSE**: BPD took **130** (102 in June) reports in July indicating the highest incident totals are Stealing, Assault, Property Damage, Theft from Motor Vehicles and Narcotic related offenses. (Incident report by statutes summary)

**CALLS FOR SERVICE**: BPD responded to **1368** (1597 for June) calls for service for the month of July. Reports indicate Tuesday at 1400 hours are peak times for calls for service to be generated and responded to. The highest calls for service include but not limited to: Follow-up investigations, traffic violation, call backs, well-being checks and general information calls.

**ARREST**: BPD Officers arrested/cited/cleared **52** offenses-warrants in July (84 in June) totals by violation and offense: Our higher numbers appear to be from warrant arrest, assault, property damage, and stealing. (Arrest with all charges by date range summary) (Graph attached: Day of week/Time of day) to indicate Tuesday at 1600, 1800, and 2000 hours are the peak times for arrests to be made.

**CITATIONS**: BPD issued **77** (88 in June) citations in July. Totals by violation indicate the highest totals of citations include; Speeding, Driving While Suspended, No Proof of Insurance, Assault, and Failure to Register Motor Vehicle. (Summons/citation charge summary)

**FIELD CONTACTS**: BPD conducted **40** (32 in June) Field contacts in July for the following: Found Property, requested contact documented reports, Instigative contacts, and other non-related contacts. (Field contact reason summary report)

**RACIAL PROFILING REPORT**: BPD conducted **370** (225 in May) traffic stops in June. Traffic stops are broken down in to 16 different categories: Race, type of stop, reason for stop, location of stop, gender, age, residency, stops resulting in searches, total stops involving searches, probable cause authority for the search, duration of the search, discovery of contraband, arrest, and crimes violated as a result of the arrest. See attached spreadsheet for totals in each category. (Racial profiling report summary)

**Incident Report By Statutes****Offense: 225.1040****M-PROPERTY DAMAGE**

	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/02/2019	07:00	2019-11124	20907
2)	07/04/2019	22:20	2019-11150	20933
3)	07/05/2019	11:42	2019-11153	20936
4)	07/06/2019	03:03	2019-11159	20942
5)	07/07/2019	14:23	2019-11160	20943
6)	07/09/2019	16:34	2019-11179	20963
7)	07/10/2019	18:00	2019-11185	21006
8)	07/10/2019	13:26	2019-11182	20966
9)	07/12/2019	10:46	2019-11195	20979
10)	07/12/2019	20:27	2019-11200	20983
11)	07/14/2019	20:47	2019-11215	20999
12)	07/15/2019	22:57	2019-11220	21004
13)	07/16/2019	15:25	2019-11226	21010
14)	07/21/2019	23:30	2019-11258	21044
15)	07/22/2019	08:45	2019-11259	21045
16)	07/22/2019	10:55	2019-11261	21047
17)	07/22/2019	13:42	2019-11264	21050
18)	07/23/2019	14:36	2019-11269	21055
19)	07/23/2019	22:36	2019-11274	21060
20)	07/29/2019	16:53	2019-11304	21090

**Offense: 225.1060****M-TRESPASSING**

	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/02/2019	07:00	2019-11124	20907

**Offense: 225.1110****M-STEALING (ALL OTHER LARCENY)**

	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/03/2019	08:04	2019-11135	20918
2)	07/08/2019	10:27	2019-11164	20947
3)	07/09/2019	05:23	2019-11172	20957
4)	07/11/2019	12:53	2019-11190	20974
5)	07/11/2019	16:24	2019-11193	20977
6)	07/13/2019	23:47	2019-11203	20987
7)	07/21/2019	11:08	2019-11255	21041
8)	07/29/2019	08:03	2019-11300	21086
9)	07/29/2019	18:46	2019-11305	21091

**Offense: 225.120** M-ASSAULT (INTIMIDATION-NON INJURY)

Date/Time	Reported	Case #	System ID
1) 07/21/2019	17:27	2019-11257	21043

**Offense: 225.1200** M-SHOPLIFTING

Date/Time	Reported	Case #	System ID
1) 07/08/2019	09:51	2019-11163	20948

**Offense: 225.130** M-ASSAULT (SIMPLE ASSAULT)

Date/Time	Reported	Case #	System ID
1) 07/03/2019	15:56	2019-11139	20922
2) 07/08/2019	11:31	2019-11165	20950
3) 07/09/2019	14:33	2019-11176	20961
4) 07/11/2019	10:42	2019-11189	20973
5) 07/12/2019	20:56	2019-11199	20985
6) 07/13/2019	10:32	2019-11205	20989
7) 07/14/2019	03:52	2019-11209	20993
8) 07/15/2019	13:33	2019-11219	21003
9) 07/16/2019	00:26	2019-11221	21005
10) 07/16/2019	16:39	2019-11227	21012
11) 07/16/2019	19:32	2019-11228	21013
12) 07/19/2019	23:39	2019-11245	21031
13) 07/21/2019	09:46	2019-11254	21040
14) 07/22/2019	14:10	2019-11263	21049
15) 07/22/2019	20:42	2019-11267	21053
16) 07/23/2019	20:19	2019-11272	21059

**Offense: 225.180** M-ENDANGERING THE WELFARE OF A CHILD

Date/Time	Reported	Case #	System ID
1) 07/22/2019	16:25	2019-11265	21051

**Offense: 225.1800** M-POSSESSION OF MARIJUANA

Date/Time	Reported	Case #	System ID
1) 07/02/2019	23:24	2019-11133	20916

**Offense: 225.1830** M-POSSESSION OF DRUG PARAPHERNALIA

Date/Time	Reported	Case #	System ID
1) 07/02/2019	23:24	2019-11133	20916
2) 07/11/2019	05:21	2019-11187	20971
3) 07/14/2019	20:35	2019-11214	20998
4) 07/16/2019	20:52	2019-11229	21014
5) 07/23/2019	18:59	2019-11271	21057

**Offense:** 225.200 M- VIOLATION OF ORDER OF PROTECTION

	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/20/2019	15:29	2019-11249	21035

**Offense:** 225.390 RESISTING ARREST

	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/23/2019	18:59	2019-11271	21057
2)	07/28/2019	04:54	2019-11296	21082

**Offense:** 225.670 M-PEACE DISTURBANCE

	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/04/2019	11:53	2019-11144	20927

**Offense:** 225.750 M-NOISE DISTURBANCE

	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/30/2019	23:09	2019-11310	21096

**Offense:** 303.024-001Y201726 COUNTERFEITING/FORGERY

	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/08/2019	10:27	2019-11164	20947

**Offense:** 335.220 M-CARELESS AND IMPRUDENT DRIVING

	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/28/2019	04:54	2019-11296	21082

**Offense:** 380.010 M-DRIVING WHILE SUSPENDED OR REVOKED

	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/28/2019	04:54	2019-11296	21082

**Offense:** 570.030-001Y200923 THEFT/STEALING (VALUE OF PROPERTY OR SERVICES IS LESS

	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/05/2019	07:13	2019-11152	20935
2)	07/11/2019	17:13	2019-11194	20978

**Offense:** 570.030-002Y200923 STEALING MOTOR FUEL

	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/08/2019	11:31	2019-11166	20949
2)	07/09/2019	15:22	2019-11177	20962
3)	07/14/2019	10:04	2019-11210	20994
4)	07/14/2019	13:08	2019-11211	20995

**Offense:** 570.030-043Y201723

STEALING

	Date/Time	Reported	Case #	System ID
1)	07/02/2019	13:40	2019-11129	20912
2)	07/04/2019	19:03	2019-11147	20930
3)	07/08/2019	15:50	2019-11167	20951
4)	07/10/2019	14:41	2019-11183	20967
5)	07/11/2019	16:16	2019-11192	20976
6)	07/15/2019	08:11	2019-11216	21000
7)	07/16/2019	11:30	2019-11224	21008
8)	07/16/2019	15:25	2019-11226	21010
9)	07/17/2019	10:20	2019-11230	21016
10)	07/19/2019	06:13	2019-11237	21022
11)	07/19/2019	18:28	2019-11240	21026
12)	07/26/2019	08:45	2019-11288	21074

**Offense:** 600.145

M-MIP (BEER/LIQUOR) VISIBLY INTOXICATED (SALE OR

	Date/Time	Reported	Case #	System ID
1)	07/21/2019	01:45	2019-11250	21036

**Offense:** ALL OTHER

ALL OTHER OFFENSES

	Date/Time	Reported	Case #	System ID
1)	07/02/2019	12:32	2019-11128	20911
2)	07/14/2019	20:35	2019-11214	20998
3)	07/16/2019	10:40	2019-11223	21011

**Offense:** ANIMAL

ANIMAL CRUELTY

	Date/Time	Reported	Case #	System ID
1)	07/29/2019	21:06	2019-11306	21092

**Offense:** ASSAULT SIMPLE

ASSAULT SIMPLE

	Date/Time	Reported	Case #	System ID
1)	07/06/2019	00:43	2019-11158	20941
2)	07/20/2019	08:55	2019-11246	21032
3)	07/24/2019	08:09	2019-11275	21061
4)	07/26/2019	08:17	2019-11289	21075
5)	07/26/2019	15:12	2019-11291	21077

**Offense:** BURGLARY

BURGLARY/BREAKING &amp; ENTERING

	Date/Time	Reported	Case #	System ID
1)	07/05/2019	00:13	2019-11151	20934
2)	07/21/2019	23:30	2019-11258	21044
3)	07/24/2019	16:12	2019-11280	21066
4)	07/28/2019	17:56	2019-11299	21085

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<b>Offense:</b> DESTRUCTION	DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY
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	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/19/2019	06:13	2019-11237	21022
2)	07/26/2019	08:17	2019-11289	21075

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<b>Offense:</b> DRUG	DRUG/NARCOTIC VIOLATIONS
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	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/09/2019	02:15	2019-11170	20954
2)	07/11/2019	05:21	2019-11187	20971
3)	07/14/2019	20:35	2019-11214	20998
4)	07/16/2019	20:52	2019-11229	21014
5)	07/17/2019	10:47	2019-10568	21018
6)	07/23/2019	18:59	2019-11271	21057

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<b>Offense:</b> DRUGS	DRUGS EQUIPMENT VIOLATIONS
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	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/17/2019	10:47	2019-10568	21018

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<b>Offense:</b> FRAUD CREDIT	CREDIT CARD/AUTOMATED TELLER MACHINE FRAUD
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	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/03/2019	11:54	2019-11138	20921

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<b>Offense:</b> LARCENY BUILDING	THEFT FROM BUILDING
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	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/09/2019	16:34	2019-11179	20963
2)	07/25/2019	11:00	2019-11285	21071

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<b>Offense:</b> LARCENY PARTS	THEFT OF MOTOR VEHICLE PARTS OR ACCESSORIES
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	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/05/2019	13:58	2019-11154	20937
2)	07/12/2019	16:06	2019-11197	20981

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<b>Offense:</b> LARCENY VEHICLE	THEFT FROM MOTOR VEHICLE
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	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/01/2019	09:13	2019-11120	20903
2)	07/03/2019	15:02	2019-11136	20919
3)	07/06/2019	03:03	2019-11159	20942
4)	07/09/2019	05:59	2019-11174	20958
5)	07/10/2019	08:28	2019-11181	20965
6)	07/12/2019	10:46	2019-11195	20979
7)	07/20/2019	09:22	2019-11247	21033
8)	07/24/2019	19:22	2019-11282	21068
9)	07/31/2019	12:41	2019-11313	21099

**Offense: MENTAL HEALTH****MENTAL HEALTH (96 HR/SUICIDALTENDENCIES)**

	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/05/2019	19:55	2019-11157	20940
2)	07/12/2019	13:07	2019-11196	20980
3)	07/18/2019	14:28	2019-11234	21020
4)	07/30/2019	18:26	2019-11308	21094
5)	07/31/2019	14:15	2019-11314	21100

**Offense: MISSING PERSON****MISSING PERSON (RUNAWAY/ENDANGERED ETC)**

	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/18/2019	09:54	2019-11233	21019
2)	07/29/2019	15:21	2019-11307	21093

**Offense: MOTOR VEHICLE****MOTOR VEHICLE THEFT**

	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/02/2019	22:33	2019-11132	20915
2)	07/22/2019	09:09	2019-11260	21046
3)	07/24/2019	09:48	2019-11278	21064

**Offense: PORNOGRAPHY****PORNOGRAPHY/OBSENCE MATERIAL**

	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/03/2019	16:21	2019-11140	20923

**Offense: ROBBERY****ROBBERY**

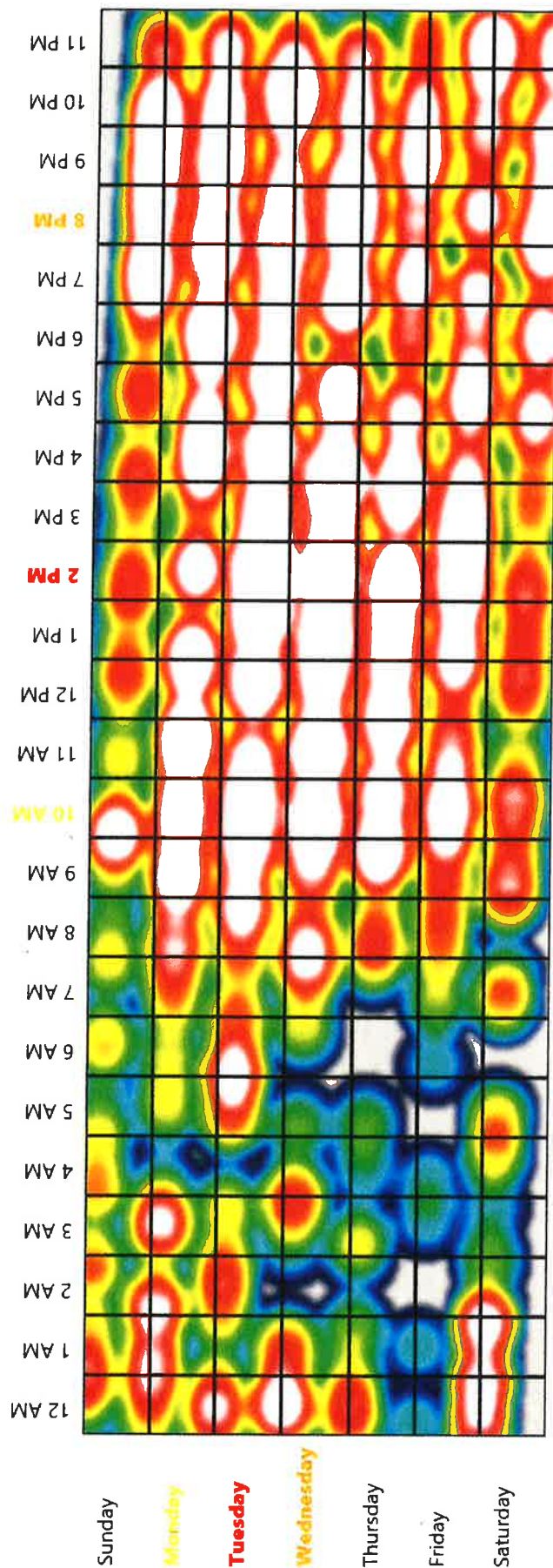
	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/03/2019	20:02	2019-11142	20925

**Offense: TRESPASS****TRESPASS OF REAL PROPERTY**

	<b>Date/Time</b>	<b>Reported</b>	<b>Case #</b>	<b>System ID</b>
1)	07/04/2019	19:03	2019-11147	20930
2)	07/17/2019	10:17	2019-11231	21015

## Selected Date Range: 7/1/2019 - 7/31/2019

Most Common Day(s): Tuesday Most Common Time(s): 1400 Hours



## Arrests with All Charges by Date Range

Date Range: 07/01/2019 - 07/31/2019

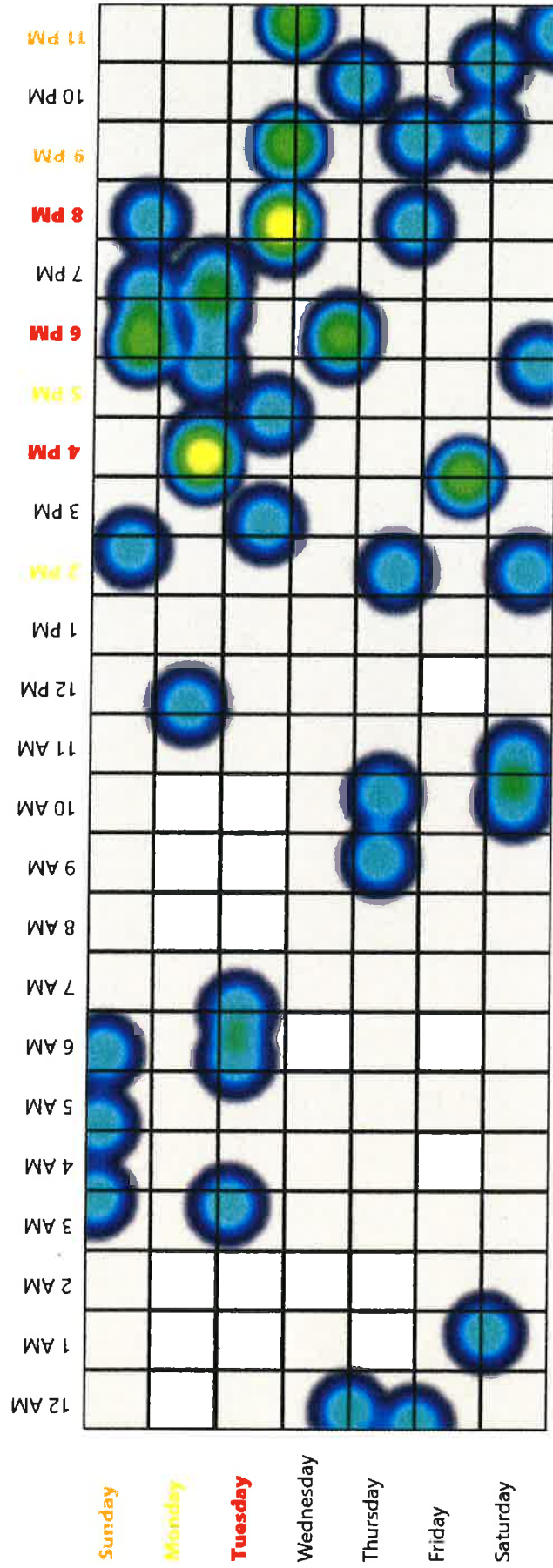
Arrest Date	Seq #	Cnt	Charge Description	Arresting Officer	Case #	Sys ID
07/01/2019	1	1	M-WARRANT ARREST ONLY	GILMORE, M.	201911122	9126
07/02/2019	1	1	M-WARRANT ARREST ONLY	MACCARELLA, R.	201911131	9130
	2	1	M-WARRANT ARREST ONLY			
	3	1	M-WARRANT ARREST ONLY			
07/02/2019	1	1	M-POSSESSION OF MARIJUANA	MORRIS, M.	201911133	9133
	2	1	M-POSSESSION OF DRUG			
	3	1	M-WARRANT ARREST ONLY			
	4	1	M-WARRANT ARREST ONLY			
	5	1	M-WARRANT ARREST ONLY			
07/02/2019	1	1	M-POSSESSION OF DRUG	MORRIS, M.	201911133	9134
07/02/2019	1	1	M-DRIVING WHILE SUSPENDED OR	PETERSON, N.	201911130	9137
07/02/2019	1	1	M-PROPERTY DAMAGE	LANKFORD, D.	201911124	9138
	2	1	M-TRESPASSING			
07/03/2019	1	1	FALSE REPORTS	MCCONNELL, C.	201911065	9132
07/03/2019	1	1	M-WARRANT ARREST ONLY	HOOVER, J.	201911141	9148
07/03/2019	1	1	M-ASSAULT (SIMPLE ASSAULT)	BRIDGES, N.	201911139	9179
07/04/2019	1	1	M-WARRANT ARREST ONLY	MCGOWIN, J.	201911148	9146
07/04/2019	1	1	THEFT/STEALING (VALUE OF PROPERTY	HOOVER, J.	201911147	9149
07/04/2019	1	1	M-DRIVING WHILE SUSPENDED OR	MCGOWIN, J.	201911149	9147
07/07/2019	1	1	M-WARRANT ARREST ONLY	MORRIS, M.	201911162	9135
07/08/2019	1	1	M-ASSAULT (SIMPLE ASSAULT)	PETERSON, N.	201911165	9141
07/08/2019	1	1	M-WARRANT ARREST ONLY	PETERSON, N.	201911169	9144
07/09/2019	1	1	M-WARRANT ARREST ONLY	MORRIS, M.	201911172	9139
07/09/2019	1	1	M-DRIVING WHILE SUSPENDED OR	MORRIS, M.	201911171	9140
07/09/2019	1	1	M-ASSAULT (SIMPLE ASSAULT)	PETERSON, N.	201911176	9143
	2	1	M-ASSAULT (SIMPLE ASSAULT)			
07/11/2019	1	1	M-WARRANT ARREST ONLY	MCGOWIN, J.	201911191	9145
07/11/2019	1	1	POSS CONTROLLED SUBSTANCE EXCEPT	ROBINSON, D.	201911187	9167
	2	1	UNLAWFUL USE OF DRUG			
07/12/2019	1	1	M-WARRANT ARREST ONLY	ROBINSON, D.	201911187	9166
07/12/2019	1	1	M-SHOPLIFTING	ROBINSON, D.	201911202	9168

Arrest Date	Seq #	Cnt	Charge Description	Arresting Officer	Case #	Sys ID
07/13/2019	1	1	M-ASSAULT (SIMPLE ASSAULT)	PETERSON, N.	201911205	9142
07/13/2019	1	1	M-ASSAULT (SIMPLE ASSAULT)	MCCONNELL, C.	201911199	9150
07/13/2019	1	1	M-WARRANT ARREST ONLY	MORRIS, M.	201911208	9180
07/14/2019	1	1	M-WARRANT ARREST ONLY	MACCARELLA, R.	201911213	9152
07/14/2019	1	1	M-ASSAULT (SIMPLE ASSAULT)	MACCARELLA, R.	201911209	9171
07/15/2019	1	1	M-DRIVING WHILE SUSPENDED OR	MACCARELLA, R.	201911218	9153
07/16/2019	1	1	POSS CONTROLLED SUBSTANCE EXCEPT	GILMORE, M.	201911229	9155
07/16/2019	1	1	M-POSSESSION OF DRUG	GILMORE, M.	201911229	9156
07/16/2019	1	1	M-ASSAULT (SIMPLE)	PETERSON, N.	201911227	9181
07/16/2019	1	1	M-ASSAULT (SIMPLE)	PETERSON, N.	201911227	9182
07/19/2019	1	1	M-WARRANT ARREST ONLY	ROBINSON, D.	201911243	9164
07/20/2019	1	1	M-ASSAULT (SIMPLE ASSAULT)	MCCONNELL, C.	201911245	9151
07/21/2019	1	1	M-MIP (BEER/LIQUOR) VISIBLY	MCCONNELL, C.	201911250	9154
07/21/2019	1	1	M-ASSAULT (INTIMIDATION-NON	GILMORE, M.	201911257	9157
07/21/2019	1	1	M-WARRANT ARREST ONLY	GILMORE, M.	201911257	9158
07/22/2019	1	1	M-DRIVING WHILE SUSPENDED OR	MACCARELLA, R.	201911266	9159
07/22/2019	1	1	PROPERTY DAMAGE - 1ST DEGREE -	LANKFORD, D.	201911261	9169
07/22/2019	1	1	PROPERTY DAMAGE 1ST DEGREE	LANKFORD, D.	201911264	9170
07/23/2019	1	1	M-ASSAULT (SIMPLE ASSAULT)	MACCARELLA, R.	201911272	9160
07/23/2019	1	1	M-ASSAULT (SIMPLE ASSAULT)	MACCARELLA, R.	201911272	9161
	2	1	M-WARRANT ARREST ONLY			
07/24/2019	1	1	M-WARRANT ARREST ONLY	BRIDGES, N.	201911281	9165
07/25/2019	1	1	M-WARRANT ARREST ONLY	MACCARELLA, R.	201911283	9162
07/25/2019	1	1	M-WARRANT ARREST ONLY	MACCARELLA, R.	201911284	9163
07/26/2019	1	1	M-ASSAULT (SIMPLE ASSAULT)	HOOVER, J.	201911291	9176
07/26/2019	1	1	M-WARRANT ARREST ONLY	HOOVER, J.	201911291	9177
	2	1	M-WARRANT ARREST ONLY			
07/27/2019	1	1	M-WARRANT ARREST ONLY	MACCARELLA, R.	201911294	9172
07/27/2019	1	1	M-DRIVING WHILE SUSPENDED OR	MACCARELLA, R.	201911293	9174
	2	1	M-WARRANT ARREST ONLY			
07/27/2019	1	1	M-DRIVING WHILE SUSPENDED OR	SCOTT, M.	201911295	9183
07/28/2019	1	1	M-WARRANT ARREST ONLY	MACCARELLA, R.	201911297	9173
	2	1	M-WARRANT ARREST ONLY			
07/28/2019	1	1	RESISTING ARREST	SCOTT, M.	201911296	9175
	2	1	M-CARELESS AND IMPRUDENT DRIVING			

Arrest Date	Seq #	Cnt	Charge Description	Arresting Officer	Case #	Sys ID
	3	1	M-DRIVING WHILE SUSPENDED OR			
	4	1	M-WARRANT ARREST ONLY			

Selected Date Range: 7/1/2019 - 7/31/2019

Most Common Day(s): Tuesday	Most Common Time(s): 1600 Hours, 1800 Hours, 2000 Hours.
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**Summons/Citations Charge Summary**

Date Range: 07/01/2019 00:00:00 - 07/31/2019 23:59:59

Charges	Count
M- VIOLATION OF ORDER OF PROTECTION	1
M-ASSAULT (INTIMIDATION-NON INJURY)	1
M-ASSAULT (SIMPLE ASSAULT)	11
M-ASSAULT NON DOMESTIC (PHYSICAL)	2
M-CHILD RESTRAINT REQUIRED	1
M-DEFECTIVE EQUIPMENT	3
M-DRIVING WHILE SUSPENDED OR	6
M-FAIL TO OBEY TRAFFIC DEVICE (RED	1
M-FAILURE TO EXHIBIT INSURANCE (PROOF	9
M-FAILURE TO MAINTAIN LANES	1
M-FAILURE TO REGISTER MOTOR VEHICLE	8
M-FAILURE TO YIELD TO ONCOMING	1
M-MIP (BEER/LIQUOR) VISIBLY	1
M-NO PROOF OF INSURANCE	8
M-NO VALID OPERATOR'S LICENSE	1
M-NOISE DISTURBANCE	1
M-POSSESSION OF DRUG PARAPHERNALIA	2
M-POSSESSION OF MARIJUANA	1
M-SEATBELT REQUIRED	3
M-SHOPLIFTING	4
M-SPEEDING	5
M-SPEEDING INSIDE CBD	1
M-STEALING (ALL OTHER LARCENY)	3
M-TRESPASSING	2
<b>Total:</b>	<b>77</b>

**Field Contact By Reason Summary Report**

Date Range: 07/01/2019 - 07/31/2019, Agency: BPD

<b>Reason for Contact</b>	<b>Count</b>
Assist Other Law Enforcement Dept	1
Childrens Division Assist Agency	1
Consensual Contact	1
Possible Drug Activity	1
Found Property	9
Rp Requested Info Documented	11
Investigative	6
Lost Property	1
Prv. Prop. Mva (no Inj /dam Under \$500)	3
Other	4
Suspicious Activity	2

**Racial Profiling Report**

Date Range: 06/01/2019 00:00:00 - 06/30/2019 23:59:59

**Racial Profile****Summary of 370 Stops****Total Stops**

ASIAN STOPS	2
BLACK STOPS	21
HISPANIC STOPS	6
WHITE STOPS	341

**Type of Stop**

EQUIPMENT VIOLATION	70
INVESTIGATIVE	14
LICENSE VIOLATION	100
MOVING VIOLATION	204

**Stop Reason**

FAIL TO SIGNAL	20
FOLLOWING TOO CLOSE	2
LANE VIOLATION	32
OTHER	81
SPEED	128

**Location of Stops**

CITY	287
PRIVATE PROPERTY	1
STATE HIGHWAY	82

**Results of Stop**

ARREST	15
CITATION	49
NO ACTION	15
OTHER	4
WARNING	313

**Gender**

FEMALE	158
MALE	212

**Age of Drivers Stopped**

UNDER 18	14
18 TO 29	142
30 TO 39	68
40 AND OVER	146

**Resident**

NON RESIDENT	236
RESIDENT	134

**Stops Resulting in Searches**

NOT SEARCHED	358
DRIVER AND PROPERTY	7
DRIVER ONLY	4
PROPERTY ONLY	1

**Total Stops Involving Searches**

WHITE SEARCHED	12
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**Probable Cause Authority for Search**

CONSENT	7
INVENTORY	1
OTHER	7

**Duration of Search**

NO SEARCH DURATION	366
0 TO 15 MINUTES	4

**Stops Leading to the Discovery of Contraband**

CONTRABAND DISCOVERED	4
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**Type of Contraband Discovered**

DRUG/ALCOHOL PARAPHERNALIA	4
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**Total of Drivers Arrested**

BLACK ARRESTED	1
WHITE ARRESTED	18

**Crimes/Violations Alleged as result of Arrest**

DRUG VIOLATION	4
DWI	1
OTHER	1
TRAFFIC VIOLATION	15
WARRANT	2

# Racial Profiling Report

Date Range: 06/01/2019 00:00:00 - 06/30/2019 23:59:59

## Racial Profile Asian Stops

Total Stops	
ASIAN STOPS	2

Type of Stop	
EQUIPMENT VIOLATION	1
MOVING VIOLATION	1

Stop Reason	
SPEED	1

Location of Stops	
CITY	1
STATE HIGHWAY	1

Results of Stop	
WARNING	2

Gender	
FEMALE	1
MALE	1

Age of Drivers Stopped	
18 TO 29	2

Resident	
NON RESIDENT	2

Stops Resulting in Searches	
NOT SEARCHED	2

Duration of Search	
NO SEARCH DURATION	2

# Racial Profiling Report

Date Range: 06/01/2019 00:00:00 - 06/30/2019 23:59:59

## Racial Profile Black Stops

Total Stops	
BLACK STOPS	21

Type of Stop	
EQUIPMENT VIOLATION	6
INVESTIGATIVE	1
LICENSE VIOLATION	6
MOVING VIOLATION	11

Stop Reason	
LANE VIOLATION	1
OTHER	7
SPEED	11

Location of Stops	
CITY	15
STATE HIGHWAY	6

Results of Stop	
ARREST	1
CITATION	3
WARNING	18

Gender	
FEMALE	6
MALE	15

Age of Drivers Stopped	
18 TO 29	14
30 TO 39	3
40 AND OVER	4

Resident	
NON RESIDENT	16
RESIDENT	5

Stops Resulting in Searches	
NOT SEARCHED	21

Duration of Search	
NO SEARCH DURATION	21

Total of Drivers Arrested	
BLACK ARRESTED	1

Crimes/Violations Alleged as result of Arrest	
TRAFFIC VIOLATION	1

## Racial Profiling Report

Date Range: 06/01/2019 00:00:00 - 06/30/2019 23:59:59

### Racial Profile Hispanic Stops

#### Total Stops

HISPANIC STOPS	6
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#### Type of Stop

EQUIPMENT VIOLATION	1
LICENSE VIOLATION	1
MOVING VIOLATION	4

#### Stop Reason

LANE VIOLATION	1
SPEED	3

#### Location of Stops

CITY	4
STATE HIGHWAY	2

#### Results of Stop

WARNING	5
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#### Gender

FEMALE	3
MALE	3

#### Age of Drivers Stopped

18 TO 29	1
30 TO 39	2
40 AND OVER	3

#### Resident

NON RESIDENT	3
RESIDENT	3

#### Stops Resulting in Searches

NOT SEARCHED	6
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#### Duration of Search

NO SEARCH DURATION	6
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# Racial Profiling Report

Date Range: 06/01/2019 00:00:00 - 06/30/2019 23:59:59

## Racial Profile White Stops

Total Stops	
WHITE STOPS	341

Type of Stop	
EQUIPMENT VIOLATION	62
INVESTIGATIVE	13
LICENSE VIOLATION	93
MOVING VIOLATION	188

Stop Reason	
FAIL TO SIGNAL	20
FOLLOWING TOO CLOSE	2
LANE VIOLATION	30
OTHER	74
SPEED	113

Location of Stops	
CITY	267
PRIVATE PROPERTY	1
STATE HIGHWAY	73

Results of Stop	
ARREST	14
CITATION	46
NO ACTION	15
OTHER	4
WARNING	288

Gender	
FEMALE	148
MALE	193

Age of Drivers Stopped	
UNDER 18	14
18 TO 29	125
30 TO 39	63
40 AND OVER	139

Resident	
NON RESIDENT	215
RESIDENT	126

Stops Resulting in Searches	
NOT SEARCHED	329
DRIVER AND PROPERTY	7
DRIVER ONLY	4
PROPERTY ONLY	1

Total Stops Involving Searches	
WHITE SEARCHED	12

Probable Cause Authority for Search	
CONSENT	7
INVENTORY	1
OTHER	7

Duration of Search	
NO SEARCH DURATION	337
0 TO 15 MINUTES	4

Stops Leading to the Discovery of Contraband	
CONTRABAND DISCOVERED	4

Type of Contraband Discovered	
DRUG/ALCOHOL PARAPHERNALIA	4

Total of Drivers Arrested	
WHITE ARRESTED	18

Crimes/Violations Alleged as result of Arrest	
DRUG VIOLATION	4
DWI	1
OTHER	1
TRAFFIC VIOLATION	14
WARRANT	2



345 S. Main Ave, PO Box 9, • Bolivar, Missouri 65613  
Telephone (417)326-2489 • Fax (417) 777-3212  
[www.bolivar.mo.us](http://www.bolivar.mo.us)

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## New Business Licenses Issued during July 2019:

~Blade Signs at 505 S. Clark Ave

~BOMO Trophy Company at 311 W. Olive St

~Whelan Security Company – 6700 Antioch Rd Ste 140, Merriam KS 66204

***Proclamation***  
***Constitution Week***

***From the Office of the Mayor***

***WHEREAS***, September 17<sup>th</sup>, 2019 marks the two hundred thirty-second anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

***WHEREAS***, It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

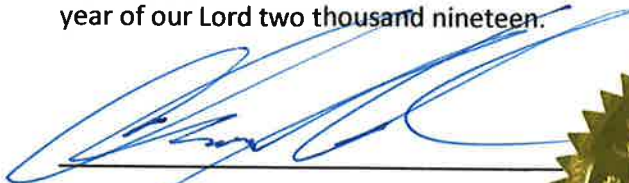
***WHEREAS***, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17<sup>th</sup> through 23<sup>rd</sup> as Constitution Week.

***NOW, THEREFORE*** I, Christopher Warwick, by virtue of the authority vested in me as Mayor of the City of Bolivar, in the State of Missouri, do hereby proclaim the week of September 17<sup>th</sup> through 23<sup>rd</sup> as:

***CONSTITUTION WEEK***

***AND*** ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

***IN WITNESS WHEREOF***, I have set my hand and caused the Seal of the City of Bolivar to be affixed this 11th day of September of the year of our Lord two thousand nineteen.



Honorable Christopher Warwick

Mayor, City of Bolivar



**CITY OF BOLIVAR**

**Bill No. 2019-**

**Ordinance No.**

---

**AN ORDINANCE AUTHORIZING THE CITY TO ENTER INTO  
AN AGREEMENT WITH DOKE PROPANE, FOR SUPPLY OF PROPANE  
TO THE CITY.**

**Filed for public inspection on August 23<sup>rd</sup>, 2019.**

**First reading \_\_\_\_\_ In Full; \_\_\_\_\_ By Title on .**

**Second reading \_\_\_\_\_ In Full; \_\_\_\_\_ By Title on .**

**Vote by the Board of Aldermen on :**

\_\_\_\_\_ Aye; \_\_\_\_\_ Nay; \_\_\_\_\_ Abstain

\_\_\_\_\_ Approved by the Mayor on .

\_\_\_\_\_ Vetoed by the Mayor on \_\_\_\_\_.

**Board of Aldermen Vote to Override Veto on \_\_\_\_\_.**

\_\_\_\_\_ Aye; \_\_\_\_\_ Nay; \_\_\_\_\_ Abstain

**Bill Effective Date:**

**CITY OF BOLIVAR**

**Bill No. 2019-**

**Ordinance No.**

---

**AN ORDINANCE AUTHORIZING THE CITY TO ENTER INTO  
AN AGREEMENT WITH DOKE PROPANE, FOR SUPPLY OF PROPANE  
TO THE CITY.**

Be it Ordained by the Board of Aldermen of the City of Bolivar, Missouri, as follows:

**Section I:** The City is hereby authorized to enter into an agreement with Doke Propane for the supply of propane to the City; with such agreement terms to be in the form attached hereto as Exhibit "A" and made a part hereof by reference.

**Section II:** The Mayor and City Clerk are hereby authorized and directed to enter into said agreement for and on behalf of the City.

**Section III:** This Ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

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**Christopher Warwick, Mayor**

**ATTEST:**

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**Paula Henderson, City Clerk**

## **2019 SPECIFICATIONS FOR PROPANE**

The City of Bolivar will accept bids for a propane gas requirements contract for the period of **September 1st, 2019 through August 31st, 2020**. Formulas for price adjustments during the contract term must be set forth with particularity in the bid quotation, as well as any other services or consideration, if any, proposed to be provided upon an award of the bid.

The bid conditions and information are as follows:

- (1) ***Bids are due by 2:00 p.m. on August 8th, 2019, and must be addressed to the attention ~City Clerk, Attention 2019 Propane Bid. Bids may be mailed to PO Box 9, Bolivar Missouri, 65613 Bolivar, Missouri.***
- (2) Projected purchases of propane for the contract period will be approximately **35,000 gallons**.
- (3) Bidder, at its option, may submit bids with a different price for "bobtail" vs. "transport" loads.
- (4) Successful bidder will be required to **submit their bid on the attached Service Requirement Contract**.
- (5) City of Bolivar reserves the right to reject all bids, to waive technicalities, to consider the financial stability of the bidder, and to consider the ability of the bidder to meet the City of Bolivar requirements.
- (6) The City of Bolivar is a fully exempt from all State and Local Sales Taxes and appropriate proof of exemption will be provided to the successful bidder or bidders.
- (7) Any questions, please contact Jerry Hamby @ [Jhamby@bolivar.mo.us](mailto:Jhamby@bolivar.mo.us) or 417-326-2489

## 2019 PROPANE REQUIREMENTS CONTRACT

THIS CONTRACT made and entered into this 7<sup>th</sup> day of AUG, 2019, by and between THE CITY OF BOLIVAR, and DOMK PROPANE INC., a corporation authorized to do business in the State of Missouri, hereinafter referred to as "Supplier",

### WITNESSETH:

- (1) Supplier hereby agrees to supply The City of Bolivar, and hereby agrees to take from Supplier all of The City of Bolivar's requirements for propane gas for the period commencing: September 1st, 2019 and continuing until midnight August 31st, 2020.
- (2) The City of Bolivar agrees to pay Supplier 74<sup>9</sup> Cents per gallon for each gallon of propane delivered and filled their respective tanks as of the first fill under this agreement. Thereafter the price shall be as follows: (Check and complete **ONE** of the following)
  - a. ☒ The price shall remain fixed at 88<sup>9</sup> Cents per gallon throughout the term of this agreement.
  - b. ~~The price shall float with each fill but at no time will the price exceed \_\_\_\_\_ cents. The formula for determining the price (subject to the maximum stated above), and shall be \_\_\_\_\_ cents per gallon above suppliers wholesale cost, including costs of transportation to its storage facilities in Polk County, Missouri. There shall be no transportation charge from those facilities to the properties of The City of Bolivar. Exhibit "A" shows historical "laid-in" cost of supplier.~~
  - c. ~~The price shall float with each fill and shall be \_\_\_\_\_ cents per gallon above supplier's wholesale cost, including costs of transportation to its storage facilities in Polk County, Missouri or to the County where it maintains such facilities. There shall be no transportation charge from those facilities to the properties of The City of Bolivar.~~

If the price is a floating price (whether or not it is subject to a maximum), supplier agrees to supply The City of Bolivar or their respective legal counsel, accountants or other authorized agents, documentary proof of its wholesale and transportation costs at reasonable times and intervals, and upon written or oral request of such documentation.

1. In the event Supplier bids different prices for "bobtail" deliveries and "transport" loads, the deliveries to 1700 W Broadway shall always be at the lower of the two prices.
2. Supplier assumes the duty to determine from time to time the percentage of fill and at no time shall such percentage be permitted to be less than forty percent (40%) of the City's propane tank capacity. Should the fill level drop below that percentage, The City of Bolivar may cover without notice to Supplier for other sources of supply and Supplier shall be liable to The City of Bolivar and payable on demand for the difference between the contract rate per gallon and the rate actually paid by the City of Bolivar to cover. Unless directed otherwise in writing, Supplier shall fill the tanks to the maximum safe capacity of the tanks. In addition, the supplier's routine checking and filling of The City of Bolivar's tanks, Supplier will deliver and fill said tanks to their maximum safe capacity upon the request of The City of Bolivar.
3. Supplier shall maintain a commercial policy of general liability insurance with minimum limits of \$1 million per occurrence and \$2 million in aggregate to pay the City of Bolivar for any loss they may suffer as a result of Supplier's, or its employees', negligence or recklessness in providing propane pursuant to this Agreement. Supplier shall provide a certificate of this insurance upon the request of The City of Bolivar.
4. In the event The City of Bolivar shall hire an attorney to enforce any term of this Agreement, Supplier agrees to pay all reasonable attorney fees and costs. Supplier agrees that any action to enforce the terms of this Agreement shall be brought in the Circuit Court of Polk County, Missouri.
5. Supplier understands and agrees that the operation of The City of Bolivar and facilities is totally dependent upon a constant supply of propane gas and that the interruption of such supply and inability of The City of Bolivar to cover from other sources will of necessity result in a closure of the facility and substantial consequential damages. Therefore, failure of Supplier to comply with the provisions of this contract pertaining to fill levels shall be deemed a material breach of Agreement for which The City of Bolivar shall exercise any and all rights granted to it under the provisions of the Uniform Commercial Code of Missouri and any other applicable Statutes or Common Law.
6. The City of Bolivar shall pay supplier by the 20<sup>th</sup> day of the month following the month in which the propane was delivered. For instance, if the propane is delivered on March 10, the invoice will be due by April 20.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed by authorized agents as indicated below the day and year first above written.

**THE CITY OF BOLIVAR**

\_\_\_\_\_  
**Christopher D. Warwick, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Paula Henderson, City Clerk**

DOKE PROPANE INC  
**(Supplier)**

**By:**

James Doherty  
**Signature**

OWNER  
**Title**

**ORDINANCE COVER SHEET**

**Bill No. 2019-55**

**Ordinance No.**

**“AN ORDINANCE AUTHORIZING THE CITY TO ENTER INTO A CONTRCT  
WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION  
FOR A STATE BLOCK GRANT FOR AIRPORT IMPROVEMENTS.”**

**Filed for public inspection on: August 23rd, 2019.**

**First reading \_\_\_\_\_ In Full; \_\_\_\_\_ By Title on: .**

**Second reading \_\_\_\_\_ In Full; \_\_\_\_\_ By Title on: .**

**Vote by the Board of Aldermen on: .**

**\_\_\_\_\_ Aye; \_\_\_\_\_ Nay; \_\_\_\_\_ Absent.**

**\_\_\_\_\_ Approved by the Mayor on: .**

**\_\_\_\_\_ Vetoed by the Mayor on \_\_\_\_\_.**

**Board of Aldermen Vote to Override Veto on \_\_\_\_\_.**

**\_\_\_\_\_ Aye; \_\_\_\_\_ Nay; \_\_\_\_\_ Abstain**

**Bill Effective Date: .**

**“AN ORDINANCE AUTHORIZING THE CITY TO ENTER INTO A CONTRACT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR A STATE BLOCK GRANT FOR AIRPORT IMPROVEMENTS.”**

Be it Ordained by the Board of Aldermen of the City of Bolivar, Missouri, as follows:

**Section I:** The City is hereby authorized to enter into a contract with the Missouri Highways and Transportation Commission for a State Block Grant for improvements at the City Airport; with such bid and terms to be in the form attached hereto as Exhibit “A” and made a part hereof by reference.

**Section II:** The Mayor and City Clerk are hereby authorized and directed to enter into an agreement as described above for and on behalf of the City.

**Section III:** This Ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

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**Christopher Warwick, Mayor**

**ATTEST:**

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**Paula Henderson, City Clerk**

CCO FORM: MO04  
Approved: 03/91 (KR)  
Revised: 03/17 (MWH)  
Modified:

Sponsor: City of Bolivar  
Project No.: 18-088A-2  
Airport Name: Bolivar Municipal

CFDA Number: CFDA #20.106  
CFDA Title: Airport Improvement Program  
Federal Agency: Federal Aviation Administration, Department of Transportation

## **STATE BLOCK GRANT AGREEMENT**

### **SECTION I - TITLE, AUTHORIZATION, PROJECT DESCRIPTION**

- State Block Grant Agreement
- Federal Authorization - Airport and Airway Improvement Act of 1982 (as amended)
- Project Description - Planning, Land/Easement Appraisals and Acquisitions, Surveying, Engineering Design, Construction

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--Signature by sponsor constitutes acceptance of grant terms and conditions. Failure to comply with grant requirements will jeopardize funding eligibility.  
--Certificate of sponsor's attorney

Sponsor: City of Bolivar  
Project No.: 18-088A-2  
Airport Name: Bolivar Municipal

CFDA Number: CFDA #20.106  
CFDA Title: Airport Improvement Program  
Federal Agency: Federal Aviation Administration, Department of Transportation

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION  
STATE BLOCK GRANT AGREEMENT**

THIS GRANT AGREEMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and the City of Bolivar (hereinafter, "Sponsor"). Reference will also be made to the Federal Aviation Administration (hereinafter, "FAA") and the Federal Airport Improvement Program (hereinafter, "AIP").

WITNESSETH:

WHEREAS, Section 116 of the federal Airport and Airway Safety and Capacity Expansion Act of 1987 amended the previous Act of 1982 by adding new section 534 entitled "State Block Grant Pilot Program", (Title 49 United States Code Section 47128); and

WHEREAS, the Federal Aviation Reauthorization Act of 1996 declared the State Block Grant Program to be permanent; and

WHEREAS, the Commission has been selected by the FAA to administer state block grant federal funds under said program; and

WHEREAS, the Sponsor has applied to the Commission for a sub grant under said program; and

WHEREAS, the Commission has agreed to award funds to the Sponsor with the understanding that such funds will be used for a project pursuant to this Agreement for the purposes generally described as follows:

Surface Treatment, Repair, and Marking of Taxiways and Hangar Taxilanes/Ramps;

NOW, THEREFORE, in consideration of these mutual covenants, promises and representations, the parties agree as follows:

(1) PURPOSE: The purpose of this Agreement is to provide financial assistance to the Sponsor under the State Block Grant Program.

(2) PROJECT TIME PERIOD: The project period shall be from the date of execution by the Commission to September 30, 2020. The Commission's chief engineer may, for good cause as shown by the Sponsor in writing, extend the project time period.

(3) TITLE EVIDENCE TO EXISTING AIRPORT PROPERTY: The Sponsor shall provide satisfactory evidence of title to all existing airport property and avigation

easements and address any and all encumbrances. Satisfactory evidence will consist of the Sponsor's execution of a Certificate of Title form provided by the Commission.

(4) AMOUNT OF GRANT: The initial amount of this grant is not to exceed One Hundred Fifty-Seven Thousand Eight Hundred Forty-Nine Dollars (\$157,849) for eligible preliminary project costs and/or land/easement acquisition. A grant amendment to cover the balance of eligible project costs will be provided after construction bids are received.

(A) The amount of this grant stated above represents ninety percent (90%) of eligible project costs.

(B) The designation of this grant does not create a lump sum quantity contract, but rather only represents the amount of funding available for qualifying expenses. In no event will the Commission provide the Sponsor funding for improvements or work that are not actually performed. The release of all funding under this Agreement is subject to review and approval of all project expenses to ensure that they are qualifying expenses under this program.

(5) AMOUNT OF MATCHING FUNDS: The initial amount of local matching funds to be furnished by the Sponsor is not to exceed Seventeen Thousand Five Hundred Thirty-Nine Dollars (\$17,539).

(A) The amount of matching funds stated above represents ten percent (10%) of eligible project costs.

(B) The Sponsor warrants to the Commission that it has sufficient cash on deposit to provide the local matching funds identified above, as well as to cover one hundred percent (100%) of any ineligible items included in the scope of work.

(6) ALLOWABLE COSTS: Block grant funds shall not be used for any costs that the Commission and/or the FAA has determined to be ineligible or unallowable.

(7) WITHDRAWAL OF GRANT OFFER: The Commission reserves the right to amend or withdraw this grant offer at any time prior to acceptance by the Sponsor.

(8) EXPIRATION OF GRANT OFFER: This grant offer shall expire and the Commission shall not be obligated to pay any part of the costs of the project unless this grant Agreement has been executed by the Sponsor on or before September 30, 2019 or such subsequent date as may be prescribed in writing by the Commission.

(9) FEDERAL SHARE OF COSTS: Payment of the United States' share of the allowable project costs will be made pursuant to and in accordance with the provisions of such regulations, policies and procedures as the Secretary of the United States Department of Transportation (hereinafter, "USDOT") shall practice. Final determination of the United States' share will be based upon the audit of the total amount of allowable project costs and settlement will be made for any upward or downward adjustments to the federal share of costs.

(10) RECOVERY OF FEDERAL FUNDS: The Sponsor shall take all steps, including litigation if necessary, to recover federal funds spent fraudulently, wastefully, in violation of federal antitrust statutes, or misused in any other manner for any project upon which federal funds have been expended. The Sponsor shall return the recovered federal share, including funds recovered by settlement, order or judgment, to the Commission. The Sponsor shall furnish to the Commission, upon request, all documents and records pertaining to the determination of the amount of the federal share or to any settlement, litigation, negotiation, or other effort taken to recover such funds. All settlements or other final positions of the Sponsor, in court or otherwise, involving the recovery of such federal share shall be approved in advance by the Commission. For the purpose of this grant Agreement, the term "federal funds" means funds used or disbursed by the Sponsor that were originally paid pursuant to this or any other federal grant Agreement. The Sponsor must obtain the approval of the Commission as to any determination of the amount of the federal share of such funds.

(11) PAYMENT: Payments to the Sponsor are made on an advance basis. The Sponsor may request incremental payments during the course of the project or a lump sum payment upon completion of the work. However, this advance payment is subject to the limitations imposed by paragraph 11(B) of this Agreement.

(A) The Sponsor may request payment at any time subsequent to the execution of this Agreement by both parties. Requests for reimbursement shall be supported with invoices. After the Sponsor pays incurred costs, copies of checks used to pay providers must be submitted to the Commission.

(B) It is understood and agreed by and between the parties that the Commission shall make no payment which could cause the aggregate of all payments under this Agreement to exceed ninety percent (90%) of the maximum federal (block grant) obligation stated in this Agreement or eighty-six percent (86%) of actual total eligible project cost, whichever is lower, until the Sponsor has met and/or performed all requirements of this grant Agreement to the satisfaction of the Commission. The final ten percent (10%) of the maximum federal (block grant) obligation stated in this Agreement shall not be paid to the Sponsor until the Commission has received and approved all final closeout documentation for the project.

(C) Within ninety (90) days of final inspection of the project funded under this grant, the Sponsor shall provide to the Commission a final payment request and all financial, performance and other reports as required by the conditions of this grant, with the exception of the final audit report. This report shall be provided when the Sponsor's normal annual audit is completed.

(D) When force account or donations are used, the costs for land, engineering, administration, in-kind labor, equipment and materials, etc., may be submitted in letter form with a breakdown of the number of hours and the hourly charges for labor and equipment. Quantities of materials used and unit costs must also be included. All force account activity, donations, etc., must be pre-approved by the Commission to ensure eligibility for funding.

(12) ADMINISTRATIVE/AUDIT REQUIREMENTS: This grant shall be

governed by the administrative and audit requirements as prescribed in Title 49 CFR Parts 18 and 90, respectively.

(A) If the Sponsor expends seven hundred fifty thousand dollars (\$750,000) or more in a year in federal financial assistance, it is required to have an independent annual audit conducted in accordance with Title 2 CFR Part 200. A copy of the audit report shall be submitted to the Missouri Department of Transportation (hereinafter, "MoDOT") within the earlier of thirty (30) days after receipt of the auditor's report or nine (9) months after the end of the audit period. Subject to the requirements of Title 2 CFR Part 200, if the Sponsor expends less than seven hundred fifty thousand dollars (\$750,000) in a year, the Sponsor may be exempt from auditing requirements for that year, but records must be available for review or audit by applicable state and federal authorities.

(B) When the Sponsor's normal annual audit is completed, the Sponsor shall provide to the Commission a copy of an audit report that includes the disposition of all federal funds involved in this project.

(C) In the event a final audit has not been performed prior to the closing of the grant, the Commission retains the right to recover any appropriate amount of funding after fully considering interest accrued or recommendations on disallowed costs identified during the final audit.

(D) The Commission reserves the right to conduct its own audit of the Sponsor's records to confirm compliance with grant requirements and to ensure that all costs and fees are appropriate and acceptable.

(13) APPENDIX: An appendix to this Agreement is attached. The appendix consists of standards, forms and guidelines that the Sponsor shall use to accomplish the requirements of this Agreement. The appendix items are hereby provided to the Sponsor and incorporated into and made part of this Agreement.

(14) ASSURANCES/COMPLIANCE: The Sponsor shall adhere to the FAA standard airport Sponsor assurances, current FAA advisory circulars (hereinafter, "ACs") for AIP projects and/or the Commission's specifications, including but not limited to those as outlined in attached Exhibit 1. These assurances, ACs and the Commission's specifications are hereby incorporated into and made part of this Agreement. The Sponsor shall review the assurances, ACs, Commission's specifications and FAA Order 5190.6B entitled "FAA Airport Compliance Manual" dated September 30, 2009, included in the grant appendix, and notify the Commission of any areas of non-compliance within its existing facility and/or operations. All non-compliance situations must be addressed and a plan to remedy areas of non-compliance must be established before final acceptance of this project and before final payment is made to the Sponsor.

(15) LEASES/AGREEMENTS: The Sponsor shall ensure that its lease agreements provide for fair market value income and prohibit exclusive rights.

(A) Long term commitments (longer than 5 years) must provide for

renegotiation of the leases'/agreements' terms and payments at least every five (5) years.

(B) Leases/agreements shall not contain provisions that adversely affect the Sponsor's possession and control of the airport or interfere with the Sponsor's ability to comply with the obligations and covenants set forth in this grant Agreement.

(16) NONDISCRIMINATION ASSURANCE: With regard to work under this Agreement, the Sponsor agrees as follows:

(A) Civil Rights Statutes: The Sponsor shall comply with all state and federal statutes relating to nondiscrimination, including but not limited to Title VI and Title VII of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d and 2000e, *et seq.*), as well as any applicable titles of the Americans with Disabilities Act. In addition, if the Sponsor is providing services or operating programs on behalf of the Department or the Commission, it shall comply with all applicable provisions of Title II of the Americans with Disabilities Act.

(B) Administrative Rules: The Sponsor shall comply with the administrative rules of the USDOT relative to nondiscrimination in federally-assisted programs of the USDOT (49 CFR Subtitle A, Part 21) which are herein incorporated by reference and made part of this Agreement.

(C) Nondiscrimination: The Sponsor shall not discriminate on grounds of the race, color, religion, creed, sex, disability, national origin, age or ancestry of any individual in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Sponsor shall not participate either directly or indirectly in the discrimination prohibited by 49 CFR Subtitle A, Part 21, Section 21.5, including employment practices.

(D) Solicitations for Subcontracts, Including Procurements of Material and Equipment: These assurances concerning nondiscrimination also apply to subcontractors and suppliers of the Sponsor. These apply to all solicitations either by competitive bidding or negotiation made by the Sponsor for work to be performed under a subcontract, including procurement of materials or equipment. Each potential subcontractor or supplier shall be notified by the Sponsor of the requirements of this Agreement relative to nondiscrimination on grounds of the race, color, religion, creed, sex, disability or national origin, age or ancestry of any individual.

(E) Information and Reports: The Sponsor shall provide all information and reports required by this Agreement, or orders and instructions issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Commission or the USDOT to be necessary to ascertain compliance with other contracts, orders and instructions. Where any information required of the Sponsor is in the exclusive possession of another who fails or refuses to furnish this information, the Sponsor shall so certify to the Commission or the USDOT as appropriate and shall set forth what efforts it has made to obtain the information.

(F) Sanctions for Noncompliance: In the event the Sponsor fails to comply with the nondiscrimination provisions of this Agreement, the Commission shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including but not limited to:

1. Withholding of payments under this Agreement until the Sponsor complies; and/or

2. Cancellation, termination or suspension of this Agreement, in whole or in part, or both.

(G) Incorporation of Provisions: The Sponsor shall include the provisions of Paragraph (16) of this Agreement in every subcontract, including procurements of materials and leases of equipment, unless exempted by the statutes, executive order, administrative rules or instructions issued by the Commission or the USDOT. The Sponsor will take such action with respect to any subcontract or procurement as the Commission or the USDOT may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided that in the event the Sponsor becomes involved or is threatened with litigation with a subcontractor or supplier as a result of such direction, the Sponsor may request the United States to enter into such litigation to protect the interests of the United States.

(17) CANCELLATION: The Commission may cancel this Agreement at any time the Sponsor breaches the contractual obligations by providing the Sponsor with written notice of cancellation. Should the Commission exercise its right to cancel the Agreement for such reasons, cancellation will become effective upon the date specified in the notice of cancellation sent to the Sponsor.

(A) Upon written notice to the Sponsor, the Commission reserves the right to suspend or terminate all or part of the grant when the Sponsor is, or has been, in violation of the terms of this Agreement. Any lack of progress that significantly endangers substantial performance of the project within the specified time shall be deemed a violation of the terms of this Agreement. The determination of lack of progress shall be solely within the discretion of the Commission. Once such determination is made, the Commission shall so notify the Sponsor in writing. Termination of any part of the grant will not invalidate obligations properly incurred by the Sponsor prior to the date of termination.

(B) The Commission shall have the right to suspend funding of the project at any time and for so long as the Sponsor fails to substantially comply with all the material terms and conditions of this Agreement. If the Commission determines that substantial noncompliance cannot be cured within thirty (30) days, then the Commission may terminate the funding for the project. If the Sponsor fails to perform its obligations in substantial accordance with the Agreement (except if the project has been terminated for the convenience of the parties) and the FAA requires the Commission to repay grant funds that have already been expended by the Sponsor, then the Sponsor shall repay the Commission such federal funds.

(18) VENUE: It is agreed by the parties that any action at law, suit in equity, or

other judicial proceeding to enforce or construe this Agreement, or regarding its alleged breach, shall be instituted only in the Circuit Court of Cole County, Missouri.

(19) LAW OF MISSOURI TO GOVERN: This Agreement shall be construed according to the laws of the State of Missouri. The Sponsor shall comply with all local, state and federal laws and regulations relating to the performance of this Agreement.

(20) WORK PRODUCT: All documents, reports, exhibits, etc. produced by the Sponsor at the direction of the Commission shall remain the property of the Sponsor. However, Sponsor shall provide to the Commission a copy of magnetic discs that contain computer aided design and drafting (CADD) drawings and other documents generated under this grant. Information supplied by the Commission shall remain the property of the Commission. The Sponsor shall also supply to the Commission hard copies of any working documents such as reports, plans, specifications, etc., as requested by the Commission.

(21) CONFIDENTIALITY: The Sponsor shall not disclose to third parties confidential factual matter provided by the Commission except as may be required by statute, ordinance, or order of court, or as authorized by the Commission. The Sponsor shall notify the Commission immediately of any request for such information.

(22) NONSOLICITATION: The Sponsor warrants that it has not employed or retained any company or person, other than a bona fide employee working for the Sponsor, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the Commission shall have the right to annul this Agreement without liability, or in its discretion, to deduct from this Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.

(23) DISPUTES: Any disputes that arise under this Agreement shall be decided by the Commission or its representative.

(24) INDEMNIFICATION:

(A) To the extent allowed or imposed by law, the Sponsor shall defend, indemnify and hold harmless the Commission, including its members and department employees, from any claim or liability whether based on a claim for damages to real or personal property or to a person for any matter relating to or arising out of the Sponsor's wrongful or negligent performance of its obligations under this Agreement.

(B) The Sponsor will require any contractor procured by the Sponsor to work under this Agreement:

(1) To obtain a no cost permit from the Commission's district engineer prior to working on the Commission's right-of-way, which shall be signed by an

authorized contractor representative (a permit from the Commission's district engineer will not be required for work outside of the Commission's right-of-way); and

(2) To carry commercial general liability insurance and commercial automobile liability insurance from a company authorized to issue insurance in Missouri, and to name the Commission, and the Missouri Department of Transportation and its employees, as additional named insureds in amounts sufficient to cover the sovereign immunity limits for Missouri public entities (\$500,000 per claimant and \$3,000,000 per occurrence) as calculated by the Missouri Department of Insurance, Financial Institutions and Professional Registration, and published annually in the Missouri Register pursuant to Section 537.610, RSMo.

(C) In no event shall the language of this Agreement constitute or be construed as a waiver or limitation for either party's rights or defenses with regard to each party's applicable sovereign, governmental, or official immunities and protections as provided by federal and state constitution or law.

(25) HOLD HARMLESS: The Sponsor shall hold the Commission harmless from any and all claims for liens of labor, services or materials furnished to the Sponsor in connection with the performance of its obligations under this Agreement. Certification statements from construction contractors must be provided to ensure all workers, material suppliers, etc., have been paid.

(26) NOTIFICATION OF CHANGE: The Sponsor shall immediately notify the Commission of any changes in conditions or law which may significantly affect its ability to perform the project in accordance with the provisions of this Agreement. Any notice or other communication required or permitted to be given hereunder shall be in writing and shall be deemed given three (3) days after delivery by United States mail, regular mail postage prepaid, or upon receipt by personal, facsimile or electronic mail (email) delivery, addressed as follows:

Commission: Administrator of Aviation  
Missouri Department of Transportation  
P.O. Box 270  
Jefferson City, MO 65102  
(573) 526-7912  
(573) 526-4709 FAX  
email: Amy.Ludwig@modot.mo.gov

Sponsor: Tracy Slagle  
City Administrator  
City of Bolivar  
345 South Main St.  
Bolivar, MO 65613  
(417) 326-2489  
(417) 777-3212 FAX  
email: tslagle@bolivar.mo.us

or to such other place as the parties may designate in accordance with this Agreement.

To be valid, facsimile or email delivery shall be followed by delivery of the original document, or a clear and legible copy thereof, within three (3) business days of the date of the facsimile or email transmission of the document.

(27) DURATION OF GRANT OBLIGATIONS: Grant obligations are effective for the useful life of any facilities/equipment installed with grant funds as stipulated in attached Exhibit 1, but in any event not to exceed twenty (20) years. There shall be no limit on the duration of the assurance, referenced in paragraph B of said Exhibit 1 against exclusive rights or terms, conditions and assurances, referenced in paragraph B-1 of said Exhibit 1, with respect to real property acquired with federal funds. Paragraph (27) equally applies to a private sponsor. However, in the case of a private sponsor, the useful life for improvements shall not be less than ten (10) years.

(A) The financial assistance provided hereunder constitutes a grant to the Sponsor. Neither the Commission nor the FAA will have title to the improvements covered by this grant, as title to same shall vest in the Sponsor.

(B) For the period as specified in this Paragraph, the Sponsor becomes obligated, upon any sale or disposition of the airport or discontinuation of operation of the airport to immediately repay, in full, the grant proceeds or proportionate amount thereof based upon the number of years remaining in the original obligation to the Commission. The Commission and the Sponsor hereby agree that during said period, the property and improvements which constitute the subject airport are subject to sale, if necessary, for the recovery of the federal pro rata share of improvement costs should this Agreement be terminated by a breach of contract on the part of the Sponsor or should the aforementioned obligations not be met.

(C) In this Section, the term "any sale or disposition of the airport" shall mean any sale or disposition of the airport: (i) for a use inconsistent with the purpose for which the Commission's share was originally granted pursuant to this Agreement; or (ii) for a use consistent with such purposes wherein the transferee in the sale or disposition does not enter into an assignment and assumption Agreement with the Sponsor with respect to the Sponsor's obligation under the instrument so that the transferee becomes obligated there under as if the transferee had been the original owner thereof.

(28) AMENDMENTS: Any change in this Agreement, whether by modification or supplementation, must be accomplished by a formal contract amendment signed and approved by the duly authorized representative of the Sponsor and the Commission.

(29) PROFESSIONAL SERVICES BY COMPETITIVE PROPOSALS: Contracts for professional services are to be procured by competitive proposals per federal procurement requirements (Title 49 CFR, Section 18.36). Requests for proposals/qualifications are to be publicly announced for services expected to cost more than one hundred thousand dollars (\$100,000) in the aggregate. Small purchase procedures (telephone solicitations or direct mail) may be used for services costing one hundred thousand dollars (\$100,000) or less. All professional services contracts are subject to review and acceptance by the Commission prior to execution by the Sponsor to ensure funding eligibility.

(30) ASSIGNMENT: The Sponsor shall not assign, transfer or delegate any interest in this Agreement without the prior written consent of the Commission.

(31) BANKRUPTCY: Upon filing for any bankruptcy or insolvency proceeding by or against the Sponsor, whether voluntarily, or upon the appointment of a receiver, trustee, or assignee, for the benefit of creditors, the Commission reserves the right and sole discretion to either cancel this Agreement or affirm this Agreement and hold the Sponsor responsible for damages.

(32) COMMISSION REPRESENTATIVE: The Commission's chief engineer is designated as the Commission's representative for the purpose of administering the provisions of this Agreement. The Commission's representative may designate by written notice other persons having the authority to act on behalf of the Commission in furtherance of the performance of this Agreement.

(33) FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT OF 2006: The Sponsor shall comply with all reporting requirements of the Federal Funding Accountability and Transparency Act (FFATA) of 2006, as amended. This Agreement is subject to the award terms within 2 CFR Part 170.

(34) BAN ON TEXTING WHILE DRIVING: In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Sponsor is encouraged to:

(A) Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.

(B) Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:

1. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and

2. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

(35) SUSPENSION AND DEBARMENT: Sponsors entering into "covered transactions", as defined by 2 CFR § 180.200, must:

(A) Verify the non-federal entity is eligible to participate in this Federal program by:

1. Checking the excluded parties list system (EPLS) as maintained within the System for Award Management (SAM) to determine if non-federal entity is excluded or disqualified; or

2. Collecting a certification statement from the non-federal entity attesting they are not excluded or disqualified from participating; or

3. Adding a clause or condition to covered transactions attesting individual or firm are not excluded or disqualified from participating; and

(B) Require prime contractors to comply with 2 CFR § 180.330 when entering into lower-tier transactions (e.g. subcontracts).

(36) SYSTEM FOR AWARD MANAGEMENT REGISTRATION AND UNIVERSAL IDENTIFIER:

(A) Requirement for System for Award Management (hereinafter, "SAM"): Unless the Sponsor is exempted from this requirement under 2 CFR 25.110, the Sponsor must maintain the currency of its information in the SAM until the Commission submits the final financial report required under this grant, or receives the final payment, whichever is later. This requires that the Commission review and update the information at least annually after the initial registration and more frequently if required by changes in information or another award term. Additional information about registration procedures may be found at the SAM website (currently at <http://www.sam.gov>).

(B) Requirement for Data Universal Numbering System (hereinafter, "DUNS") Numbers:

1. The Sponsor that it cannot receive a subgrant unless it has provided its DUNS number to the Commission.

2. The Commission may not make a subgrant to the Sponsor unless it has provided its DUNS number to the Commission.

3. Data Universal Numbering System: DUNS number means the nine-digit number established and assigned by Dun and Bradstreet, Inc. (D & B) to uniquely identify business entities. A DUNS number may be obtained from D & B

by telephone (currently 866-608-8220) or on the web (currently at <http://fedgov/dnb/com/webform>).

(37) REQUIRED FEDERAL PROVISIONS: The Sponsor shall incorporate all required federal contract provisions that apply to this Project in its contract documents.

(38) EMPLOYEE PROTECTION FROM REPRISAL:

(A) Prohibition of Reprisals:

1. In accordance with 41 U.S.C. §4712, an employee of the Sponsor may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in subparagraph (A)2, information that the employee reasonably believes is evidence of:

a. Gross mismanagement of a Federal grant;

b. Gross waste of Federal funds;

c. An abuse of authority relating to implementation or use of Federal funds;

d. A substantial and specific danger to public health or safety; or

e. A violation of law, rule, or regulation related to a Federal grant.

2. The persons and bodies to which a disclosure by an employee is covered are as follows:

a. A member of Congress or a representative of a committee of Congress;

b. An Inspector General;

c. The Government Accountability Office;

d. A Federal office or employee responsible for oversight of a grant program;

e. A court or grand jury;

f. A management office of the Sponsor; or

g. A Federal or State regulatory enforcement agency.

(B) Submission of Complaint: A person who believes that they have been subjected to a reprisal prohibited by Paragraph (A) of this grant term may submit a complaint regarding the reprisal to the Office of Inspector General for the U.S. Department of Transportation.

(C) Time Limitation for Submittal of a Complaint: A complaint may not be brought under this subsection more than three years after the date on which the alleged reprisal took place.

(D) Required Actions of the Inspector General: Actions, limitations, and exceptions of the Inspector General's office are included under 41 U.S.C. §4712(b).

(E) Assumption of Rights to Civil Remedy: Upon receipt of an explanation of a decision not to conduct or continue an investigation by the Office of Inspector General, the person submitting a complaint assumes the right to a civil remedy under 41 U.S.C. §4712(c).

(39) AIRPORT LAYOUT PLAN: All improvements must be consistent with a current and approved Airport Layout Plan (hereinafter, "ALP"). The Sponsor shall update and keep the ALP drawings and corresponding narrative report current with regard to the FAA Standards and physical or operational changes at the airport.

(A) ALP approval shall be governed by FAA Order 5100.38, entitled "Airport Improvement Program Handbook."

(B) If ALP updates are required as a result of this project, the Sponsor understands and agrees to update the ALP to reflect the construction to standards satisfactory to the Commission and submit it in final form to the Commission. It is further mutually agreed that the reasonable cost of developing said ALP Map is an allowable cost within the scope of this project.

(40) AIRPORT PROPERTY MAP: The Sponsor shall develop (or update), as a part of the ALP, a drawing which indicates how various tracts/parcels of land within the airport's boundaries were acquired (i.e., federal funds, surplus property, local funds only, etc.). Easement interests in areas outside the fee property line shall also be included. A screened reproducible of the Airport Layout Drawing may be used as the base for the property map.

(41) ENVIRONMENTAL IMPACT EVALUATION: The Sponsor shall evaluate the potential environmental impact of this project per FAA Order 5050.4B, entitled "National Environmental Policy Act Implementing Instructions for Airport Actions." Evaluation must include coordination with all resource agencies that have jurisdiction over areas of potential environmental impact and a recommended finding such as categorical exclusion, no significant impact, level of impact and proposed mitigation, etc.

(42) EXHIBIT "A" PROPERTY MAP: The Exhibit "A" Property Map dated January 4, 2008 is incorporated herein by reference.

(43) RUNWAY PROTECTION ZONE: The Sponsor agrees to take the following actions to maintain and/or acquire a property interest, satisfactory to the Commission and the FAA, in the Runway Protection Zones:

(A) Existing Fee Title Interest in the Runway Protection Zone: The Sponsor agrees to prevent the erection or creation of any structure, place of public assembly or other use in the Runway Protection Zone, as depicted on the Exhibit "A" Property Map and the approved ALP, except for NAVAIDS that are fixed by their functional purposes or any other structure permitted by the Commission and the FAA. The Sponsor further agrees that any existing structures or uses within the Runway Protection Zone will be cleared or discontinued by the Sponsor unless approved by the Commission and the FAA.

(B) Existing Easement Interest in the Runway Protection Zone: The Sponsor agrees to take any and all steps necessary to ensure that the owner of the land within the designated Runway Protection Zone will not build any structure in the Runway Protection Zone that is an airport hazard or which might create glare or

misleading lights or lead to the construction of residences, fuel handling and storage facilities, smoke generating activities, or places of public assembly, such as churches, schools, office buildings, shopping centers, and stadiums.

(44) ENGINEER'S DESIGN REPORT: Prior to development of the plans and specifications, the Sponsor shall provide an engineer's report setting forth the general analysis and explanation of reasons for design choices. Said report shall include an itemized cost estimate, design computations, reasons for selections and modifications, comparison of alternatives, life cycle cost analysis, geotechnical report and any other elements that support the engineer's final plans and specifications.

(45) GEOMETRIC DESIGN CRITERIA: The Sponsor shall use the geometric design criteria promulgated by the FAA in the AC series and in FAA Orders. The Sponsor may request and receive approval for adaptation of said criteria where the FAA and the Commission concur that such adaptation is appropriate considering safety, economy and efficiency of operation.

(46) PLANS, SPECIFICATIONS AND ESTIMATES: The plans and construction specifications for this project shall be those promulgated by the FAA in the AC series and in FAA Orders.

(A) The plans shall include a safety plan sheet to identify work areas, haul routes, staging areas, restricted areas, construction phasing, shutdown schedule etc., and to specify the requirements to ensure safety during construction.

(B) The Sponsor shall submit all plans, specifications and estimates to the Commission for review and acceptance prior to advertising for bids for construction. The Commission and the Sponsor agree that the Commission approval of the Sponsor's Plans and Specifications is based primarily upon the Sponsor's certification to carry out the project in accordance with policies, standards, and specifications approved by the FAA. The Sponsor understands that:

1. The Sponsor's certification does not relieve the Sponsor of the requirement to obtain prior Commission approval for modifications to any AIP standards or to notify the Commission of any limitations to competition within the project;

2. The Commission's acceptance of a Sponsor's certification does not limit the Commission from reviewing appropriate project documentation for the purpose of validating the certification statements; and

3. If the Commission determines that the Sponsor has not complied with their certification statements, the Commission will review the associated project costs to determine whether such costs are allowable under AIP.

(47) CONSTRUCTION OBSERVATION/INSPECTION REQUIREMENTS: In conjunction with submittal of the construction bid tabulation, the Sponsor shall provide a construction observation/inspection program setting forth a format for accomplishment of resident observation, construction inspection and overall quality assurance.

(48) CONSTRUCTION PROGRESS AND INSPECTION REPORTS: The Sponsor shall provide and maintain adequate, competent and qualified engineering supervision and construction inspection at the project site during all stages of the work to ensure that the completed work conforms with the project plans and specifications. Project oversight by the Commission's project manager or other personnel does not relieve the Sponsor of this responsibility.

(A) The Sponsor shall require the resident project representative to keep daily construction records and shall submit to the Commission a weekly construction progress and inspection report on the FAA Form 5370-1 ("Construction Project and Inspection Report"), completed by the resident project representative. A weekly summary of tests completed shall be included.

(B) Prior to final acceptance, the Sponsor shall provide to the Commission a testing summary report bearing the engineer's seal and including a certification from the engineer that the completed project is in compliance with the plans and specifications.

(49) WAGE LAWS: The Sponsor and its contractors and subcontractors shall pay the prevailing hourly rate of wages for each craft or type of worker required to execute this project work as determined by the Department of Labor and Industrial Relations of Missouri, and they shall further comply in every respect with the minimum wage laws of Missouri and the United States. Federal wage rates under the Davis-Bacon or other federal acts apply to and govern this Agreement also for such work which is performed at the jobsite, in accord with 29 CFR Part 5. Thus, this Agreement is subject to the "Contract Work Hours and Safety Standards Act", as amended (40 U.S.C. Sections 327, *et seq.*), and its implementing regulations. The Sponsor shall take the acts which may be required to fully inform itself of the terms of, and to comply with, state and federal laws.

(50) COMPETITIVE SELECTION OF CONTRACTOR: Construction that is to be accomplished by contract is to be competitively bid in accordance with federal procurement requirements, located at 49 CFR Part 18. Bid notices should be published in a qualified (local or area) newspaper or other advertisement publication located in the same county as the airport project as a minimum.

(51) REVIEW OF BIDS AND CONTRACT AWARD: The Commission shall review all contractors' bids and approve the selection of the apparent successful bidder prior to the Sponsor awarding the construction contract.

(52) NOTICE TO PROCEED: After the Commission receives copies of the executed construction contract between the Sponsor and the contractor, the performance and payment bonds and any other documentation as required by this Agreement, the Commission will authorize the Sponsor to issue a notice to proceed with construction.

(A) Notice to proceed shall not be issued until the Sponsor has provided satisfactory evidence of acceptable title to the land on which construction is to

be performed. Ownership status of existing airport property as well as any land or easements acquired under this project must be included in a Certificate of Title tied to a current Exhibit "A" property map.

(B) The Sponsor shall issue a notice to the contractor within ten (10) days of authorization by the Commission, unless otherwise approved by the Commission.

(C) Any construction work performed prior to the Sponsor's issuance of a Notice to Proceed shall not be eligible for funding participation.

(53) DISADVANTAGED BUSINESS ENTERPRISES - CONSTRUCTION: The Sponsor shall notify prospective bidders that DBEs will be afforded full and affirmative opportunity to submit bids in response to the invitation and will not be discriminated against on grounds of race, color, sex or national origin in consideration for an award.

(A) The goal for this project to be awarded to DBE firms shall be established by the Commission based on the engineer's construction cost estimate included in the design report. The goal will be a percentage of the federal portion of the contract costs less the amount expended for land, easements, the Sponsor's in-house administration, force account work and any noncontractual costs. Failure to meet the DBE goal can render a bid proposal nonresponsible at the Commission's discretion.

(B) The Sponsor shall conduct field reviews and interviews with workers to ensure that the portion of the work identified in the construction contract to be performed by DBE firms is so performed. Results of these interviews shall be submitted to the Commission with the weekly construction progress reports.

(54) LABOR STANDARDS INTERVIEWS: The Sponsor shall conduct periodic random interviews with the workers to assure that they are receiving the established prevailing wages. Results of these interviews shall be submitted to the Commission with the weekly construction progress reports.

(55) AIR AND WATER QUALITY STANDARDS: Approval of the project is conditioned on the Sponsor's compliance with the applicable air and water quality standards in accomplishing project construction and in operating the airport. Failure to comply with this requirement may result in suspension, cancellation or termination of federal assistance under this Agreement.

(56) FILING NOTICE OF LANDING AREA PROPOSAL: When a project involving changes to the runway will be implemented at an airport, the Sponsor must submit FAA Form 7480-1 ("Notice of Landing Area Proposal") to the FAA not less than one hundred twenty (120) days prior to commencement of any construction or alteration. A copy of the form as filed with the FAA and the FAA airspace determination letter must be provided to the Commission. This form must be submitted for any projects that involve the widening, lengthening or reconstruction of an existing runway or construction of a new runway. When the funded project is strictly a master plan/site selection, this form will be submitted for the final three proposed sites prior to development of the ALP.

(57) FILING NOTICE OF PROPOSED CONSTRUCTION OR ALTERATION: When a development project that does not involve changes to the runway will be implemented at an airport, the Sponsor must submit FAA Form 7460-1 ("Notice of Proposed Construction of Alteration") to the FAA not less than one hundred twenty (120) days prior to commencement of any construction or alteration. A copy of the form as filed with the FAA and the FAA airspace determination letter must be provided to the Commission. This form must be submitted for construction of any permanent structures on the airport, temporary structures over 20 feet in height or use of construction equipment over 20 feet tall. It is not necessary for routine construction projects, unless they include above ground installations.

(58) CHANGE ORDERS/SUPPLEMENTAL AGREEMENTS: All change orders/supplemental agreements must be submitted to the Commission for approval prior to implementation to ensure funding eligibility. Requests for additional work for items not included in the original bid must be accompanied by a cost analysis to substantiate the proposed costs.

(59) RESPONSIBILITY FOR PROJECT SAFETY: During the full term of the project, the Sponsor shall be responsible for the installation of any signs, markers or other devices required for the safety of the public. All markers or devices required shall conform with all applicable FAA regulations or specifications.

(A) The Sponsor shall ensure that a safety plan is included in the contract documents and that the Contractor complies with the safety plan during construction.

(B) It is also the responsibility of the Sponsor to issue, through the applicable FAA Flight Service Station, any and all Notices to Airmen that may be required. Copies of notices shall also be sent to the Commission as soon as they are filed with the FAA.

(60) RECORD DRAWINGS: The Sponsor shall provide one (1) set of blue line or black line as-built construction plans and two (2) sets of the updated ALP with a narrative report to the Commission upon project completion. The Sponsor understands and agrees to update the ALP to reflect the construction to standards satisfactory to the Commission and submit it in final form to the Commission. It is further mutually agreed that the reasonable cost of developing said ALP Map is an allowable cost within the scope of this project. The Commission will forward one (1) set of the approved updated ALP to the FAA Central Region office.

(61) SPECIAL CONDITIONS: The following special conditions are hereby made part of this Agreement:

(A) Lobbying and Influencing Federal Employees: All contracts awarded by the Sponsor shall include the requirement for the recipient to execute the form entitled "CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS" included in the grant appendix.

This requirement affects grants or portions of a grant exceeding one hundred thousand dollars (\$100,000).

(B) Buy America Requirements: Unless otherwise approved by the Commission and the FAA, the Sponsor will not acquire or permit any contractor or subcontractor to acquire any iron, steel or manufactured products produced outside of the United States to be used for any project for airport development or noise compatibility for which funds are provided under this grant. The Sponsor will include in every contract a provision implementing this special condition.

(C) Safety Inspection: The Sponsor shall eliminate all deficiencies identified in its most recent annual safety inspection report (FAA Airport Master Record Form 5010-1). If immediate elimination is not feasible, as determined by the Commission, the Sponsor shall provide a satisfactory plan to eliminate the deficiencies and shall include this plan with phased development as outlined in a current and approved airport layout plan.

(D) Disadvantaged Business Enterprise Required Statements:

(1) Policy: It is the policy of the USDOT that DBEs, as defined in 49 CFR Part 26, shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this agreement. Consequently, the DBE requirements of 49 CFR Part 26 apply to this agreement.

(2) Contract Assurance: The Commission and the Sponsor will ensure that the following clause is placed in every USDOT-assisted contract and subcontract:

“The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out the applicable requirements of Title 49 Code of Federal Regulations, Part 26 in the award and administration of any United States Department of Transportation-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.”

(This assurance shall be included in each subcontract the prime contractor signs with a subcontractor.)

(3) Federal Financial Assistance Agreement Assurance: The Commission and the Sponsor agree to and incorporate the following assurance into their day-to-day operations and into the administration of all USDOT-assisted contracts; where “recipient” means MoDOT and/or any MoDOT grantee receiving USDOT assistance:

“MoDOT and the Sponsor shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any United

States Department of Transportation-assisted contract or in the administration of the United States Department of Transportation's DBE Program or the requirements of Title 49 Code of Federal Regulations, Part 26. The recipient shall take all necessary and reasonable steps under Title 49 Code of Federal Regulations, Part 26 to ensure nondiscrimination in the award and administration of United States Department of Transportation-assisted contracts. The recipient's DBE Program, as required by Title 49 Code of Federal Regulations, Part 26 and as approved by the United States Department of Transportation, is incorporated by reference into this agreement. Implementation of this program is a legal obligation and for failure to carry out its approved program, the United States Department of Transportation may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under Title 18 United States Code, Section 1001 and/or the Program Fraud Civil Remedies Act of 1986 (Title 31 United States Code, Section 3801 *et seq.*)."

The Commission and the Sponsor shall ensure that all recipients of USDOT-assisted contracts, funds, or grants incorporate, agree to and comply with the assurance statement.

(4) Prompt Payment: The Commission and the Sponsor shall require all contractors to pay all subcontractors and suppliers for satisfactory performance of services in compliance with section 34.057 RSMo, Missouri's prompt payment statute. Pursuant to section 34.057 RSMo, the Commission and the Sponsor also require the prompt return of all retainage held on all subcontractors after the subcontractors' work is satisfactorily completed, as determined by the Sponsor and the Commission.

All contractors and subcontractors must retain records of all payments made or received for three (3) years from the date of final payment, and these records must be available for inspection upon request by any authorized representative of the Commission, the Sponsor or the USDOT. The Commission and the Sponsor will maintain records of actual payments to DBE firms for work committed to at the time of the contract award.

The Commission and the Sponsor will perform audits of contract payments to DBE firms. The audits will review payments to subcontractors to ensure that the actual amount paid to DBE subcontractors equals or exceeds the dollar amounts stated in the schedule of DBE participation and that payment was made in compliance with section 34.057 RSMo.

(5) MoDOT DBE Program Regulations: The Sponsor, contractor and each subcontractor are bound by MoDOT's DBE Program regulations, located at Title 7 Code of State Regulations, Division 10, Chapter 8.

(E) Disadvantaged Business Enterprises—Professional Services: DBEs that provide professional services, such as architectural, engineering, surveying, real estate appraisals, accounting, legal, etc., will be afforded full and affirmative

opportunity to submit qualification statements/proposals and will not be discriminated against on the grounds of race, color, sex or national origin in consideration for selection for this project. The DBE goals for professional services will be determined by the Commission at the time each proposed service contract is submitted for the Commission's approval.

(F) Consultant Contract and Cost Analysis: The Sponsor understands and agrees that no reimbursement will be made on the consultant contract portion of this grant until the Commission has received the consultant contract, the Sponsor's analysis of costs, and the independent fee estimate.

(G) Pavement Maintenance Management Program: The Sponsor agrees that it will implement an effective airport pavement maintenance management program as required by Grant Assurance Pavement Preventive Management. The Sponsor agrees that it will use the program for the useful life of any pavement constructed, reconstructed, or repaired with federal financial assistance at the airport. The Sponsor further agrees that the program will:

1. Follow FAA Advisory Circular 150/5380-6, "Guidelines and Procedures for Maintenance of Airport Pavements", for specific guidelines and procedures for maintaining airport pavements, establishing an effective maintenance program, specific types of distress and its probable cause, inspection guidelines, and recommended methods of repair;

2. Detail the procedures to be followed to assure that proper pavement maintenance, both preventive and repair, is performed;

3. Include a Pavement Inventory, Inspection Schedule, Record Keeping, Information Retrieval, and Reference, meeting the following requirements:

- a. Pavement Inventory. The following must be depicted in an appropriate form and level of detail:

- i. Location of all runways, taxiways, and aprons;
    - ii. Dimensions;
    - iii. Types of pavement; and
    - iv. Year of construction or most recent major rehabilitation.

- b. Inspection Schedule.

- i. Detailed Inspection. A detailed inspection must be performed at least once a year. If a history of recorded pavement deterioration is available, i.e., Pavement Condition Index (PCI) survey as set forth in the Advisory Circular 150/5380-6, the frequency of the inspections may be extended to three years.

ii. Drive-By Inspection. A drive-by inspection must be performed a minimum of once per month to detect unexpected changes in the pavement condition. For drive-by inspections, the date of inspection and any maintenance performed must be recorded.

4. Record Keeping. Complete information on the findings of all detailed inspections and on the maintenance performed must be recorded and kept on file for a minimum of five years. The type of distress, location, and remedial action, scheduled or performed, must be documented. The minimum information is:

- A. Inspection date;
- B. Location;
- C. Distress types; and
- D. Maintenance scheduled or performed.

5. Information Retrieval System. The Sponsor must be able to retrieve the information and records produced by the pavement survey to provide a report to the Commission as may be required.

(H) Maintenance Project Life: The Sponsor agrees that pavement maintenance is limited to those aircraft pavements that are in sufficiently sound condition that they do not warrant more extensive work, such as reconstruction or overlays in the immediate or near future. The Sponsor further agrees that AIP funding for the pavements maintained under this project will not be requested for more substantial type rehabilitation (more substantial than periodic maintenance) for a five year period following the completion of this project unless the Commission determines that the rehabilitation or reconstruction is required for safety reasons.

*[Remainder of Page Intentionally Left Blank]*

IN WITNESS WHEREOF, the parties have entered into and accepted this Agreement on the last date written below.

Executed by the Sponsor this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Executed by the Commission this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

MISSOURI HIGHWAYS AND  
TRANSPORTATION COMMISSION

CITY OF BOLIVAR

By \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Attest:

Attest:

\_\_\_\_\_  
Secretary to the Commission

By \_\_\_\_\_

Title \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
Commission Counsel

Ordinance No. \_\_\_\_\_  
(if applicable)

## CERTIFICATE OF SPONSOR'S ATTORNEY

I, \_\_\_\_\_, acting as attorney for the Sponsor, do hereby certify that in my opinion, the Sponsor is empowered to enter into the foregoing grant Agreement under the laws of the State of Missouri. Further, I have examined the foregoing grant Agreement, and the actions taken by said Sponsor and Sponsor's official representative have been duly authorized and the execution thereof is in all respects due and proper and in accordance with the laws of the said state and the Airport and Airway Improvement Act of 1982, as amended. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said grant constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

CITYOF BOLIVAR

\_\_\_\_\_  
Name of Sponsor's Attorney (typed)

\_\_\_\_\_  
Signature of Sponsor's Attorney

Date \_\_\_\_\_

## **APPENDIX STATE BLOCK GRANT AGREEMENT**

### **Purpose**

The purpose of this appendix is to provide the sponsors with sufficient information to carry out the terms of the state block grant agreement and implement their project.

The key items are listed below and are available on the MoDOT website (<http://www.modot.mo.gov/>), the FAA website (<http://www.faa.gov/index.cfm>), the State Block Grant Program Guidance Handbook or other website as indicated.

## **EXHIBIT 1**

## Aviation - Grant Programs, Documentation, Guidance

### State Block Grant Program (Federal Funds)

- ☐ **MoDOT Guidance Handbook**
  - ☐ About the Handbook (26 kb, 1 page)
  - ☐ Index (57 kb, 3 pages)
  - ☐ Section 1 - Grant Application and Project Selection (35 kb, 5 pages)
  - ☐ Section 2 - Project Environmental Requirements (27 kb, 3 pages)
  - ☐ Section 3 - Airport Planning Projects (29 kb, 4 pages)
  - ☐ Section 4 - Land Acquisition (14 kb, 3 pages)
  - ☐ Section 5 - Procurement of Engineering Services (35 kb, 4 pages)
  - ☐ Section 6 - Project Development (77 kb, 11 pages)
  - ☐ Federal-Required Documentation Checklist (Advertising) (38 kb, 1 page)
  - ☐ Federal-Required Documentation Checklist (Construction Projects) (38 kb, 1 page)
- ☐ **FAA Airport Sponsor Guide**

### State Aviation Trust Fund Program (State Funds)

- ☐ State Aviation Trust Fund Program Procedures (51 kb, 5 pages) ☐ State Required Documentation Checklist (44 kb, 1 page)

### Sponsor CIP Submittal

- ☐ Sponsor's Guide on Submitting CIP (980 kb, 11 pages) ☐ MoDOT AirportIQ System Manager (ASM) Website

### Financial Forms

- ☐ Grant Funding Application (424 kb, 22 pages) ☐ Air Service Development Application ☐ State Transportation Assistance Revolving (STAR) Loan Application ☐ Outlay Report and Request for Reimbursement (Federal 95%) (Form 271) (106 kb, 1 page) ☐ Request for Payment (State 90%) (100 kb, 1 page)

### Consultant Procurement

- ☐ Sample Advertisement Consultant Selection ☐ ACEC MO Qualifications Based Selection (QBS) Guidance ☐ MSPE Qualifications Based Selection (QBS) Guidance

### Federally Funded Projects

- ☐ FAA Advisory Circular 150/1500-14E-Architectural, Engineering, and Planning Consultant Services For Airport Grant Projects
- ☐ Aviation Project Consultant Agreement (256 kb, 43 pages) -Exhibit IV- Derivation of Consultant Project Costs (53kb, 1 page) -Exhibit V -Engineering Basic and Special Services-Cost Breakdown 67 kb, 1 page)
- ☐ Aviation Project Consultant Supplemental Agreement No. 1 (103 kb, 5 pages) -Exhibit IV- Derivation of Consultant Project Costs (Construction) (56 kb, 1 page) -Exhibit V -Engineering Construction Services-Cost Breakdown (65 kb, 1 page)
- ☐ Sample Letter of Recommendation of Approval for Project Consultant Agreement (22 kb, 1 page) ☐ Sponsor Certification for Selection of Consultants (form) (38 kb, 2 pages)

State Funded Projects ☐ Missouri Revised Statutes Sections 8.285-8.291 (23 kb, 2 pages) ☐ State Aviation Trust Fund Project Consultant Agreement (189 kb, 35 pages)  
-Exhibit IV- Derivation of Consultant Project Costs (53 kb, 1 page) -Exhibit V -Engineering Basic and Special Services-Cost Breakdown (67 kb, 1 page) ☐ Sample Letter of Recommendation of Approval for Project Consultant Agreement (22 kb, 1 page) ☐ Certification of Compliance (form) (33 kb, 1 page)

## **Airports Resources**

☐ Obstructions Evaluation Submission (electronic 7460-1) ☐ Notice of Proposed Landing 7480-1 (form) ☐ FAA Series 150 Advisory Circulars for Airports ☐ FAA Airport's GIS Website ☐ Aeronautical GIS Survey Scope of Work ☐ Request for new or amended Instrument Approach Procedures ☐ Airport Layout Plan (ALP) and Narrative Checklist (277 kb, 10 pages) ☐ VGSI Data Form and Request for Flight Inspection (55 kb, 1 page)

## **Land Acquisition**

☐ Land Acquisition Guidance ☐ MoDOT Approved Appraiser List ☐ Sponsor Certification for Certificate of Title (form) (85 kb, 12 pages) ☐ Sponsor Certification of Environmental Site Assessment (form) (43 kb, 2 pages) ☐ Sponsor Certification for Real Property Acquisition (form) (48 kb, 3 pages) ☐ Exhibit A Property Map Guidance

## **Environmental**

☐ Environmental Guidance ☐ Undocumented Categorical Exclusion Letter (Environmental Clearance Letter) (21kb, 1 page) ☐ Documented Categorical Exclusion-FAA SOP 5.XX (355 kb, 8 pages) ☐ Documented Categorical Exclusion-MoDOT Signature Page (24 kb, 1 page)

## **Compliance**

☐ Compliance Guidance ☐ Standard DOT Title VI Assurances (43 kb, 4 pages) ☐ Sponsor Questionnaire-Airport Compliance Status (130 kb, 16 pages) ☐ FAA/MoDOT Lease Requirements, Recommendations, and Guidance (95 kb, 5 pages)

## **Utility Adjustments**

☐ Utility Agreement (71 kb, 36 pages)

## **Engineering, Design, and Construction**

- ☐ **Sponsor Certifications For Federally Funded Projects**
  - ☐ Sponsor Certification for Conflict of Interest
  - ☐ Sponsor Certification for Drug-Free Workplace
  - ☐ Sponsor Certification for Projects Plans and Specifications (46 kb, 2 pages)
  - ☐ Sponsor Certification for Equipment/Construction Contracts (46 kb, 3 pages)
  - ☐ Sponsor Certification for Construction Project Final Acceptance (46 kb, 3 pages)
  - ☐ Sponsor Certification for Equipment Final Acceptance (38 kb, 2 pages)

## ☒ **Construction Project Items**

### *Federal Projects*

- Weekly DBE Compliance Review Report (38 kb, 2 pages)

### *Federal & State Projects*

- Sample Letter of Recommendation to Award for Construction Contracts (22 kb, 1 page)
- Weekly Construction Progress and Inspection Report (35 kb, 1 page)
- Weekly Wage Rate Interview Report (32 kb, 1 page)
- Change Order and Supplemental Agreement Instructions (68 kb, 3 pages)
- Change Order and Supplemental Agreement Form (Auto) (28 kb, 1 page)

## ☐ **Project Closeout Items**

### *Federal Projects*

- Sample Certification Letter from Prime Contractor Regarding DBE's (24 kb, 1 page)
- DBE Documentation – Final Construction Report

### *Federal & State Projects*

- Final Testing Report (Checklist) (70 kb, 3 pages)
- Electrical Systems Testing Report (36 kb, 1 page)
- Precision Approach Path Indicator (PAPI) Inspection Report (47 kb, 1 page)
- Contractor's Certification Regarding Settlement of Claims (37 kb, 12 pages)

## ☐ **MoDOT Construction Specifications**

### *Federally Funded Projects*

- Federal-Preparation of Project Plans and Specifications (307 kb, 127 pages)
- Federal-Construction Observation Program (293kb, 22 pages)
- Federal-Preparation of Equipment Specifications (240 kb, 42 pages)
- AC 150/5370-10G Standards for Specifying Construction of Airports

### *Federal & State Projects*

- Construction Observation Program (Non-Paving) (91 kb, 10 pages)
- Construction Observation Program-Required Tests and Certifications (75 kb, 17 pages)
- Construction Project Review Level Matrix
- Construction Plans Full Review Checklist
- Construction Plans General Review Checklist
- Safety Plan Checklist

### *State Funded Projects*

- State-Preparation of Project Plans and Specifications (585 kb, 84 pages)
- State-Construction Observation Program (266 kb, 18 pages)
- MO-100 Mobilization (28 kb, 1 page)
- MO-152 Excavation and Embankment (71 kb, 11 pages)
- MO-155 Fly Ash Treated Subgrade (45 kb, 5 pages)
- MO-156 Erosion and Sediment Control (50 kb, 6 pages)
- MO-161 Woven Wire Fence with Steel Posts (37kb, 3 pages)
- MO-162 Chain-Link Fences (39 kb, 3 pages)
- MO-209 Crushed Aggregate Base Course (35 kb, 4 pages)
- MO-401S Plant Mix Bituminous Pavements (87 kb, 14 pages)
- MO-500 Joint and Crack Resealing-Concrete Pavement (36 kb, 3 pages)
- P-501 Portland Cement Concrete Pavements is now required for Aviation Projects in Missouri. Find the form on the linked FAA page. (effective May 2013)
- MO-601 Surface Preparation (38 kb, 4 pages)
- MO-602 Bituminous Prime Coat (29 kb, 2 pages)
- MO-603 Bituminous Tack Coat (29 kb, 2 pages)
- MO-610 Structural Portland Cement Concrete (45 kb, 5 pages)
- MO-620 Runway and Taxiway Painting (43 kb, 4 pages)

- MO-622 Crack and Joint Sealing-Bituminous Pavement (*31 kb, 3 pages*)
- MO-623 Pavement Friction Sealcoat Surface Treatment (*48 kb, 5 pages*)
- MO-701 Pipe for Storm Drains and Culverts (*38 kb, 4 pages*)
- MO-706 Prefabricated Underdrains (*54 kb, 5 pages*)
- MO-901 Seeding (*71 kb, 7 pages*)
- MO-905 Topsoiling (*25 kb, 2 pages*)

- MO-908 Mulching (*27 kb, 2 pages*) □ **MoDOT Electrical Specifications** (State Funded Projects)
- MO-101 Airport Rotating Beacons (*39 kb, 5 pages*)
- MO-103 Airport Beacon Towers (*36 kb, 4 pages*)
- MO-107 Airport 8-Foot and 12-Foot Wind Cones (*36 kb, 4 pages*)
- MO-108 Underground Power Cable for Airports (*402 kb, 12 pages*)
- MO-109 Airport Prefabricated Housing and Equipment (*373 kb, 7 pages*)
- MO-110 Airport Underground Electrical Duct Banks and Conduits (*56 kb, 8 pages*)
- MO-120 Airport Precision Approach Path Indicator (PAPI) System (*41 kb, 5 pages*)
- MO-125 Airport Lighting Systems and Guidance Signs (*51 kb, 5 pages*)

## **Airports Central Region – AIP Guide Index**

This guide has been prepared to assist Central Region airport owners and their consultants in obtaining and administering an Airport Improvement Program (AIP) grant. Users of this guidance shall note that requirements for AIP participation are established within applicable United States Code, Public Law, Federal Regulations and official FAA policy. The supplemental guidance and best practices provided within this guide are not intended to create additional participation requirements over and above that established by statute, regulation, or official FAA policy. In the event this guidance conflicts with current AIP policy, the AIP policy has precedence. Web site address [http://www.faa.gov/airports/central/aip/sponsor\\_guide/](http://www.faa.gov/airports/central/aip/sponsor_guide/)

### **100 - Airport Improvement Program (AIP)**

110 - Overview 120 - Checklists for Typical AIP Funded Projects 130 - Sponsor Eligibility 140 - Project Eligibility 150 - AIP Obligations 160 - FAA Standards 170 - Non-Primary Entitlement Funds

### **200 - Civil Rights**

210 - DBE Overview 220 - DBE Program Submittal Information 230 - DBE Goals 240 - Good Faith Efforts 250 - DBE Contract Provisions 260 - DBE Reporting Requirements 270 - Identifying DBE Fraud

### **300 - Procurement of Professional Services**

310 - Procurement Requirements and Standards for A/E Services  
320 - Roles and Responsibilities  
330 - Selection Guide  
340 - Contract Establishment  
350 - Acquiring a Surveyor for AGIS

### **400 - Procurement**

410 - Procurement Standards - §18.36(b)  
420 - Competition - §18.36(c)  
430 - Procurement Methods - §18.36(d)  
440 - Small & Minority Firms & Womens Business Enterprises - §18.36(e)  
450 - Cost and Price Analysis - §18.36(f)  
460 - FAA Review of Procurement Documents - §18.36(g)  
470 - Bond Requirements - §18.36(h)  
480 - Federal Provisions - §18.36(i)  
490 - Buy American Preferences - Title 49 USC 501

### **500 - Airport Planning**

510 - National Plan of Integrated Airport Systems (NPIAS) 515 - Master Plans 520 - Airport Layout Plans 530 - Environmental Review 540 - Airport Site Investigations 550 - Runway Protection Zones 560 - Airport Property Interests 570 - Apron Design 580 - Planning Resources

### **600 - Project Formulation**

610 - Requesting Aid: ACIP 620 - Benefit/Cost Analysis 630 - FAA Reimbursable Agreements

### **700 - Grant Implementation**

710 - Project Initiation 720 - Project Application 730 - Sponsor Assurances 740 - Drug Free Workplace Requirements 750 - Title VI Assurance 760 - Executing the Grant Offer

### **800 - Sponsor Certification**

**900 - Project Design Development Projects**

910 - Predesign Conference 920 - Engineer's Design Report 930 - Plans and Specifications 940 - Regional  
Approved Modifications to  
AC 150/5370-10 950 - Sponsor Modifications of FAA Standards 960 - Operational Safety on Airport During  
Construction

**1000 - Construction Phase**

1010 - Bidding 1020 - Contract Award 1030 - Construction Observation Program 1040 - Preconstruction Conference 1050 - Notice-to-Proceed 1060 - Labor Provisions 1070 - Inspections 1080 - Contract Modifications

**1100 - Runway Commissioning**

1110 - Airports Geographic Information Systems (AGIS) 1120 - Revising Airport Aeronautical Information 1130 - Runway Commissioning Data 1140 - Commissioning of Non-Federal VGSI

**1200 - Equipment Projects**

1210 - Federal Provisions 1220 - Sample Bid Documents

**1300 - Airport Land Acquisition**

1310 - Land Acquisition Requirements  
1320 - Environmental Site Assessment  
1320 - Satisfactory Evidence of Good Title

Making the Grant Drawdown 1530 - Invoice Summary 1540 - Financial Reports 1550 - Payment History 1560 - Improper Payments

**1600 - Grant Closeout**

1610 - Development Project Closeout  
1620 - Equipment Project Closeout  
1630 - Planning Grant Closeout  
1640 - Grant Amendment

**1700 - Post Grant Obligations**

1710 - Record Keeping 1720 - Audit Requirements 1730 - Financial Reports 1740 - Compliance 1750 - Pavement Maintenance 1760 - Release of Airport Property

Updated: December 8, 2016

**1400 - Sponsor Force Accounts**

1410 - Force Account Overview 1420 - Force Account Engineering Services 1430 - Construction Force Account

**1500 - Grant Payments**

1510 - DELPHI eInvoicing System 1520 -



## **FAA Airports**

### **ASSURANCES Airport Sponsors**

#### **A. General.**

- 1 These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
- 2 These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
- 3 Upon acceptance of this grant offer by the sponsor, these assurances are incorporated in and become part of this grant agreement.

#### **B. Duration and Applicability.**

##### **1. Airport development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.**

The terms, conditions and assurances of this grant agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.

##### **2. Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.**

The preceding paragraph 1 also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.

### **3. Airport Planning Undertaken by a Sponsor.**

Unless otherwise specified in this grant agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 25, 30, 32, 33, and 34 in Section C apply to planning projects. The terms, conditions, and assurances of this grant agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Airport Revenue so long as the airport is used as an airport.

### **C. Sponsor Certification.**

The sponsor hereby assures and certifies, with respect to this grant that:

#### **1. General Federal Requirements.**

It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance and use of Federal funds for this project including but not limited to the following:

#### **Federal Legislation**

- a. Title 49, U.S.C., subtitle VII, as amended.
- b. Davis-Bacon Act -40 U.S.C. 276(a), et seq.<sup>1</sup>
- c. Federal Fair Labor Standards Act -29 U.S.C. 201, et seq.
- d. Hatch Act – 5 U.S.C. 1501, et seq.<sup>2</sup>
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et seq.<sup>1 2</sup>
- f. National Historic Preservation Act of 1966 -Section 106 -16 U.S.C. 470(f).<sup>1</sup>
- g. Archeological and Historic Preservation Act of 1974 -16 U.S.C. 469 through 469c.<sup>1</sup>
- h. Native Americans Grave Repatriation Act -25 U.S.C. Section 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended.
- j. Coastal Zone Management Act, P.L. 93-205, as amended.
- k. Flood Disaster Protection Act of 1973 -Section 102(a) -42 U.S.C. 4012a.<sup>1</sup>
- l. Title 49, U.S.C., Section 303, (formerly known as Section 4(f))
- m. Rehabilitation Act of 1973 -29 U.S.C. 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
- o. Americans with Disabilities Act of 1990, as amended, (42 U.S.C. § 12101 et seq.), prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 -42 U.S.C. 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968 -42 U.S.C. 4151, et seq.<sup>1</sup>
- s. Power plant and Industrial Fuel Use Act of 1978 -Section 403-2 U.S.C. 8373.<sup>1</sup>
- t. Contract Work Hours and Safety Standards Act -40 U.S.C. 327, et seq.<sup>1</sup>
- u. Copeland Anti-kickback Act -18 U.S.C. 874.1
- v. National Environmental Policy Act of 1969 -42 U.S.C. 4321, et seq.<sup>1</sup>
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
- x. Single Audit Act of 1984 -31 U.S.C. 7501, et seq.<sup>2</sup>
- y. Drug-Free Workplace Act of 1988 -41 U.S.C. 702 through 706.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (Pub. L. 109-282, as amended by section 6202 of Pub. L. 110-252).

## Executive Orders

- a. Executive Order 11246 -Equal Employment Opportunity<sup>1</sup>
- b. Executive Order 11990 -Protection of Wetlands
- c. Executive Order 11998 – Flood Plain Management
- d. Executive Order 12372 -Intergovernmental Review of Federal Programs
- e. Executive Order 12699 -Seismic Safety of Federal and Federally Assisted New Building Construction<sup>1</sup>
- f. Executive Order 12898 -Environmental Justice

## Federal Regulations

- a. 2 CFR Part 180 -OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. [OMB Circular A-87 Cost Principles Applicable to Grants and Contracts with State and Local Governments, and OMB Circular A-133 -Audits of States, Local Governments, and Non-Profit

4, 5, 6

Organizations].

- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment
- d. 14 CFR Part 13 -Investigative and Enforcement Procedures<sup>1</sup>14 CFR Part 16 Rules of Practice For Federally Assisted Airport Enforcement Proceedings.
- e. 14 CFR Part 150 -Airport noise compatibility planning.
- f. 28 CFR Part 35-Discrimination on the Basis of Disability in State and Local Government Services.
- g. 28 CFR § 50.3 -U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964.
- h. 29 CFR Part 1 -Procedures for predetermination of wage rates.<sup>1</sup>
- i. 29 CFR Part 3 -Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.<sup>1</sup>
- j. 29 CFR Part 5 -Labor standards provisions applicable to contracts covering federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).<sup>1</sup>
- k. 41 CFR Part 60 -Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and federally assisted contracting requirements).<sup>1</sup>
- l. 49 CFR Part 18 -Uniform administrative requirements for grants and cooperative agreements to state and local governments.<sup>3</sup>
- m. 49 CFR Part 20 -New restrictions on lobbying.
- n. 49 CFR Part 21 – Nondiscrimination in federally-assisted programs of the Department of Transportation -effectuation of Title VI of the Civil Rights Act of 1964.
- o. 49 CFR Part 23 -Participation by Disadvantage Business Enterprise in Airport Concessions.
- p. 49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs.<sup>1,2</sup>
- q. 49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Programs.
- r. 49 CFR Part 27 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance.<sup>1</sup>
- s. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities conducted by the Department of Transportation.
- t. 49 CFR Part 30 -Denial of public works contracts to suppliers of goods and services of countries that deny

procurement market access to U.S. contractors.

u. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance)

v. 49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).

w. 49 CFR Part 41 -Seismic safety of Federal and federally assisted or regulated new building construction.

## **Specific Assurances**

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in this grant agreement.

### **Footnotes to Assurance C.1.**

<sup>1</sup> These laws do not apply to airport planning sponsors.

<sup>2</sup> These laws do not apply to private sponsors.

<sup>3</sup> 49 CFR Part 18 and 2 CFR Part 200 contain requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by this regulation and circular shall also be applicable to private sponsors receiving Federal assistance under Title 49, United States Code.

<sup>4</sup> On December 26, 2013 at 78 FR 78590, the Office of Management and Budget (OMB) issued the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR Part 200. 2 CFR Part 200 replaces and combines the former Uniform Administrative Requirements for Grants (OMB Circular A-102 and Circular A-110 or 2 CFR Part 215 or Circular) as well as the Cost Principles (Circulars A-21 or 2 CFR part 220; Circular A-87 or 2 CFR part 225; and A-122, 2 CFR part 230). Additionally it replaces Circular A-133 guidance on the Single Annual Audit. In accordance with 2 CFR section 200.110, the standards set forth in Part 200 which affect administration of Federal awards issued by Federal agencies become effective once implemented by Federal agencies or when any future amendment to this Part becomes final. Federal agencies, including the Department of Transportation, must implement the policies and procedures applicable to Federal awards by promulgating a regulation to be effective by December 26, 2014 unless different provisions are required by statute or approved by OMB.

5

Cost principles established in 2 CFR part 200 subpart E must be used as guidelines for determining the eligibility of specific types of expenses.

6

Audit requirements established in 2 CFR part 200 subpart F are the guidelines for audits.

## **2. Responsibility and Authority of the Sponsor.**

### **a. Public Agency Sponsor:**

It has legal authority to apply for this grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.

### **b. Private Sponsor:**

It has legal authority to apply for this grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of this grant agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

## **3. Sponsor Fund Availability.**

It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under this grant agreement which it will own or control.

## **4. Good Title.**

- a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.
- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

## **5. Preserving Rights and Powers.**

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in this grant agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

- b It will not sell, lease, encumber, or otherwise transfer or dispose of any part of its .

title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this grant agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this grant agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this grant agreement.

- c . For all noise compatibility program projects which are to be carried out by

another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.

- d . For noise compatibility program projects to be carried out on privately owned

property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.

- e . If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to

ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.

- f . If an arrangement is made for management and operation of the airport by any

agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance Title 49, United States Code, the regulations and the terms, conditions and assurances in this grant agreement and shall insure that such arrangement also requires compliance therewith.

- g . Sponsors of commercial service airports will not permit or enter into any

arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the

**6. Consistency with Local Plans.**

The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

**7. Consideration of Local Interest.**

It has given fair consideration to the interest of communities in or near where the project may be located.

**8. Consultation with Users.**

In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.

**9. Public Hearings.**

In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

**10. Metropolitan Planning Organization.**

In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

**11. Pavement Preventive Maintenance.**

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.

**12. Terminal Development Prerequisites.**

For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under section 44706 of Title 49, United States Code, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.

### **13. Accounting System, Audit, and Record Keeping Requirements.**

- a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of this grant, the total cost of the project in connection with which this grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
- b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to this grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which this grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.

### **14. Minimum Wage Rates.**

It shall include, in all contracts in excess of \$2,000 for work on any projects funded under this grant agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor, in accordance with the Davis-Bacon Act, as amended (40 U.S.C. 276a-276a-5), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.

### **15. Veteran's Preference.**

It shall include in all contracts for work on any project funded under this grant agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in Section 47112 of Title 49, United States Code. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.

### **16. Conformity to Plans and Specifications.**

It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under this grant agreement, and, upon approval of the Secretary, shall be incorporated into this grant agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into this grant agreement.

## **17. Construction Inspection and Approval.**

It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

## **18. Planning Projects.**

In carrying out planning projects:

- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

## **19. Operation and Maintenance.**

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for

- 1) Operating the airport's aeronautical facilities whenever required;
  - 2) Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions; and
  - 3) Promptly notifying airmen of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.
- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

**20. Hazard Removal and Mitigation.**

It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

**21. Compatible Land Use.**

It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

1. **Economic Nondiscrimination.**
2. **Exclusive Rights.**

- b It will not sell, lease, encumber, or otherwise transfer or dispose of any part of its

title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this grant agreement without approval by the Secretary. If the

- b It will not sell, lease, encumber, or otherwise transfer or dispose of any part of its .

title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this grant agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this grant agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this grant agreement.

- c . For all noise compatibility program projects which are to be carried out by

another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.

- d . For noise compatibility program projects to be carried out on privately owned

property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.

- e . If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to

ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.

- f . If an arrangement is made for management and operation of the airport by any

agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance Title 49, United States Code, the regulations and the terms, conditions and assurances in this grant agreement and shall insure that such arrangement also requires compliance therewith.

- g . Sponsors of commercial service airports will not permit or enter into any

arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the

It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting, aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

#### **24. Fee and Rental Structure.**

It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

#### **25. Airport Revenues.**

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
  - 1) If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations or other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.

2) If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the remaining unamortized portion (amortized over a 20-year period) of any airport improvement grant made to the private owner for any purpose other than land acquisition on or after October 1, 1996, plus an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.

- 3) Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at Section 47102 of title 49 United States Code), if the FAA determines the airport sponsor meets the requirements set forth in Sec. 813 of Public Law 112-95.

b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.

c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of Section 47107 of Title 49, United States Code.

## **26. Reports and Inspections.**

It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;
- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of this grant agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
- d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:

- 1) all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
- 2) all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.

**27. Use by Government Aircraft.**

It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that –

- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or
- b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.

**28. Land for Federal Facilities.**

It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein, or rights in buildings of the sponsor as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.

**29. Airport Layout Plan.**

- a. It will keep up to date at all times an airport layout plan of the airport showing
  - 1) boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto;
  - 2) the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport

facilities;

- 3) the location of all existing and proposed nonaviation areas and of all existing improvements thereon; and
- 4) all proposed and existing access points used to taxi aircraft across the airport's property boundary. Such airport layout plans and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The sponsor will not make or permit any changes or alterations in the airport or any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility or efficiency of the airport.

- b. If a change or alteration in the airport or the facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary (1) eliminate such adverse effect in a manner approved by the Secretary; or (2) bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

### **30. Civil Rights.**

It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any activity conducted with, or benefiting from, funds received from this grant.

- a. Using the definitions of activity, facility and program as found and defined in §§ 21.23 (b) and 21.23 (e) of 49 CFR § 21, the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all nondiscrimination requirements imposed by, or pursuant to these assurances.
- b. Applicability

- 1) Programs and Activities. If the sponsor has received a grant (or other federal assistance) for any of the sponsor's program or activities, these requirements extend to all of the sponsor's programs and activities.
- 2) Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.

- 3) Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.

c. Duration.

The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:

- 1) So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
- 2) So long as the sponsor retains ownership or possession of the property.

d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests For Proposals for work, or material under this grant agreement and in all proposals for agreements, including airport concessions, regardless of funding source:

“The **(Name of Sponsor)**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

e. Required Contract Provisions.

- 1) It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the DOT, and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the nondiscrimination in Federally-assisted programs of the DOT acts and regulations.
- 2) It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
- 3) It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.
- 4) It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin, creed, sex, age, or handicap as a covenant running with the land, in any future deeds, leases, license, permits, or similar instruments entered into by the sponsor with other parties:

- a) For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
- b) For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.

f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.

g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

### **31. Disposal of Land.**

a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order, (1) reinvestment in an approved noise compatibility project, (2) reinvestment in an approved project that is eligible for grant funding under Section 47117(e) of title 49 United States Code, (3) reinvestment in an approved airport development project that is eligible for grant funding under Sections 47114, 47115, or 47117 of title 49 United States Code, (4) transferred to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport, and (5) paid to the Secretary for deposit in the Airport and Airway Trust Fund. If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.

b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, (1) upon application to the Secretary, be reinvested or transferred to another

eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order: (1) reinvestment in an approved noise compatibility project, (2) reinvestment in an approved project that is eligible for grant funding under Section 47117(e) of title 49 United States Code, (3) reinvestment in an approved airport development project that is eligible for grant funding under Sections 47114, 47115, or 47117 of title 49 United States Code, (4) transferred to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport, and (5) paid to the Secretary for deposit in the Airport and Airway Trust Fund.

c. Land shall be considered to be needed for airport purposes under this assurance if

(1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.

d. Disposition of such land under (a) (b) or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

### **32. Engineering and Design Services.**

It will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services with respect to the project in the same manner as a contract for architectural and engineering services is negotiated under Title IX of the Federal Property and Administrative Services Act of 1949 or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.

### **33. Foreign Market Restrictions.**

It will not allow funds provided under this grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.

### **34. Policies, Standards, and Specifications.**

It will carry out the project in accordance with policies, standards, and specifications approved by the Secretary including but not limited to the advisory circulars listed in the Current FAA Advisory Circulars for AIP projects, dated \_\_\_\_\_ (the latest approved version as of this grant offer) and included in this grant, and in accordance with applicable state policies, standards, and specifications approved by the Secretary.

**1. Relocation  
and Real  
Property  
Acquisition.**

- b It will not sell, lease, encumber, or otherwise transfer or dispose of any part of its

title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in this grant agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of this grant agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's

**2. Access By Intercity Buses.**

The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.

**37. Disadvantaged Business Enterprises.**

The sponsor shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its DBE and ACDBE programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in this agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1936 (31 U.S.C. 3801).

**38. Hangar Construction.**

If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.

### **39. Competitive Access.**

- a. If the airport owner or operator of a medium or large hub airport (as defined in section 47102 of title 49, U.S.C.) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that
  - 1) Describes the requests;
  - 2) Provides an explanation as to why the requests could not be accommodated; and
  - 3) Provides a time frame within which, if any, the airport will be able to accommodate the requests.
- b. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date.

**CURRENT FAA ADVISORY CIRCULARS REQUIRED FOR USE IN AIP FUNDED  
AND PFC APPROVED PROJECTS**

**Updated April 18, 2019**

View the most current versions of these ACs and any associated changes at  
[http://www.faa.gov/airports/resources/advisory\\_circulars/](http://www.faa.gov/airports/resources/advisory_circulars/).

NUMBER	TITLE
70/7460-1L Change 2	Obstruction Marking and Lighting
150/5000-9A	Announcement of Availability Report No. DOT/FAA/PP/92-5, Guidelines for the Sound Insulation of Residences Exposed to Aircraft Operations
150/5000-17	Critical Aircraft and Regular Use Determination
150/5020-1	Noise Control and Compatibility Planning for Airports
150/5070-6B Changes 1-2	Airport Master Plans
150/5070-7 Change 1	The Airport System Planning Process
150/5100-13B	Development of State Standards for Nonprimary Airports
150/5100-14E, Change 1	Architectural, Engineering, and Planning Consultant Services for Airport Grant Projects
150/5100-17, Changes 1-7	Land Acquisition and Relocation Assistance for Airport Improvement Program Assisted Projects
150/5200-28E	Notices to Airmen (NOTAMs) for Airport Operators
150/5200-30D Change 1	Airport Field Condition Assessments and Winter Operation Safety
150/5200-31C Changes 1-2	Airport Emergency Plan
150/5210-5D	Painting, Marking, and Lighting of Vehicles Used on an Airport
150/5210-7D	Aircraft Rescue Fire and Fire Fighting Communications
150/5210-13C	Airport Water Rescue Plans and Equipment
150/5210-14B	Aircraft Rescue Fire Fighting Equipment, Tools and Clothing
150/5210-15A	Aircraft Rescue and Fire Fighting Station Building Design

150/5210-18A	Systems for Interactive Training of Airport Personnel
150/5210-19A	Driver's Enhanced Vision System (DEVS)
150/5220-10E	Guide Specifications for Aircraft Rescue and Fire Fighting (ARFF) Vehicles
150/5220-16E Change 1	Automated Weather Observing Systems (AWOS) for Non-Federal Applications
150/5220-17B	Aircraft Rescue and Fire Fighting (ARFF) Training Facilities
150/5220-18A	Buildings for Storage and Maintenance of Airport Snow and Ice Control Equipment and Materials
150/5220-20A	Airport Snow and Ice Control Equipment
150/5220-21C	Aircraft Boarding Equipment
150/5220-22B	Engineered Materials Arresting System (EMAS) for Aircraft Overruns
150/5220-23	Frangible Connections
150/5220-24	Foreign Object Debris Detection Equipment
150/5220-25	Airport Avian Radar Systems
150/5220-26, Changes 1-2	Airport Ground Vehicle Automatic Dependent Surveillance –Broadcast (ADS-B) Out Squitter Equipment
150/5300-13A, Change 1	Airport Design
150/5300-14C	Design of Aircraft Deicing Facilities
150/5300-15A	Use of Value Engineering for Engineering and Design of Airport Grant Projects
150/5300-16A	General Guidance and Specifications for Aeronautical Surveys; Establishment of Geodetic Control and Submission to the National Geodetic Survey
150/5300-17C Change 1	Standards for Using Remote Sensing Technologies in Airport Surveys
150/5300-18B Change 1	General Guidance and Specifications for Submission of Aeronautical Surveys to NGS; Field Data Collection and Geographic Information System (GIS) Standards
150/5320-5D	Airport Drainage Design
150/5320-6F	Airport Pavement Design and Evaluation
150/5320-12C, Changes 1-8	Measurement, Construction, and Maintenance of Skid Resistant Airport Pavement Surfaces
150/5320-15A	Management of Airport Industrial Waste

150/5320-17A	Airfield Pavement Surface Evaluation and Rating Manuals
150/5325-4B	Runway Length Requirements for Airport Design
150/5335-5C	Standardized Method of Reporting Airport Pavement Strength – PCN
150/5340-1L	Standards for Airport Markings
150/5340-5D	Segmented Circle Airport Marker System
150/5340-18F	Standards for Airport Sign Systems
150/5340-26C	Maintenance of Airport Visual Aid Facilities
150/5340-30J	Design and Installation Details for Airport Visual Aids
150/5345-3G	Specifications for L-821, Panels for the Control of Airport Lighting
150/5345-5B	Circuit Selector Switch
150/5345-7F	Specifications for L-824 Underground Electrical Cable for Airport Lighting Circuits
150/5345-10H	Specification for Constant Current Regulators and Regulator Monitors
150/5345-12F	Specification for Airport and Heliport Beacons
150/5345-13B	Specifications for L-841 Auxiliary Relay Cabinet Assembly for Pilot Control of Airport Lighting Circuits
150/5345-26D	FAA Specifications for L-823 Plug And Receptacle, Cable Connectors
150/5345-27E	Specification for Wind Cone Assemblies
150/5345-28G	Precision Approach Path Indicator (PAPI) Systems
150/5345-39D	Specification for L-853, Runway and Taxiway Retroreflective Markers
150/5345-42H	Specification for Airport Light Bases, Transformer Housings, Junction Boxes, and Accessories
150/5345-43J	Specification for Obstruction Lighting Equipment
150/5345-44K	Specification for Runway and Taxiway Signs
150/5345-45C	Low-Impact Resistant (LIR) Structures
150/5345-46E	Specification for Runway and Taxiway Light Fixtures
150/5345-47C	Specification for Series to Series Isolation Transformers for Airport Lighting Systems
150/5345-49D	Specification L-854, Radio Control Equipment
150/5345-50B	Specification for Portable Runway and Taxiway Lights
150/5345-51B	Specification for Discharge-Type Flashing Light Equipment
150/5345-52A	Generic Visual Glideslope Indicators (GVGI)

150/5345-53D	Airport Lighting Equipment Certification Program
150/5345-54B	Specification for L-884, Power and Control Unit for Land and Hold Short Lighting Systems
150/5345-55A	Specification for L-893, Lighted Visual Aid to Indicate Temporary Runway Closure
150/5345-56B	Specification for L-890 Airport Lighting Control and Monitoring System (ALCMS)
150/5360-12F	Airport Signing and Graphics
150/5360-13A	Airport Terminal Planning
150/5360-14A	Access to Airports By Individuals With Disabilities
150/5370-2G	Operational Safety on Airports During Construction
150/5370-10H	Standards for Specifying Construction of Airports
150/3570-11B	Use of Nondestructive Testing in the Evaluation of Airport Pavements
150/3570-12B	Quality Management for Federally Funded Airport Construction Projects
150/5370-13A	Off-Peak Construction of Airport Pavements Using Hot-Mix Asphalt
150/3570-15B	Airside Applications for Artificial Turf
150/3570-16	Rapid Construction of Rigid (Portland Cement Concrete) Airfield Pavements
150/3570-17	Airside Use of Heated Pavement Systems
150/5390-2C	Heliport Design
150/5395-1B	Seaplane Bases
150/5380-6C	Guidelines and Procedures for Maintenance of Airport Pavements
150/5380-7B	Airport Pavement Management Program (PMP)
150/5380-9	Guidelines and Procedures for Measuring Airfield Pavement Roughness

The MoDOT DBE Program is available on the MoDOT website at the following address:  
[http://www.modot.org/business/contractor\\_resources/External\\_Civil\\_Rights/DBE\\_program.htm](http://www.modot.org/business/contractor_resources/External_Civil_Rights/DBE_program.htm).

Administrative allocations are a systematic and rational methodology used to calculate the amounts of any indirect costs: such as attorney fees, staff support from the administrator, finance department and the human resource department

#### **2014 Administrative Allocation Policy.**

Each non-administrative department shall be charged a percentage of the actual cost of the Administrative department, based upon the percentage of the total non-administrative budget, which the individual department actually spends.

*For Example, if the Street Department were to account for twenty percent (20% of the overall spending of the non-administrative budget, then the Street Department shall be allocated 20% of the total Administrative Allocation.*

Issues: This formula at times would cause the department to be in the negative, if they did not have enough budgeted for the time period or the year.

#### **2019 Administrative Allocation Policy Proposal**

Each non-administrative department shall be charged a fixed dollar amount each month based on a 5-15% administrative fee as approved by the board of aldermen each year. Based on the percentage of the total non-administrative department budgeted expenditures for that fiscal year.

Leasing Option					
	Initial Cost	Monthly Cost		Under Contract	5 year total Cost
Windstream	\$ 2,995.00	\$ 922.25	100% rental	60 Months	\$ 58,330.00
Crexendo	\$ 15,767.66	\$ 999.69		60 Months	\$ 75,748.40
Jive, by LOGMEIN	\$ 7,505.00	\$ 1,842.85		36 Months	\$ 118,076.00
Rayfied	WITHDREW BID				
Jmark	\$ 10,979.20	\$ 1,649.25		36 Months	\$ 109,934.00
	billed mo/ 36 mo 304.98/mo				
TCS	\$ 2,823.99	\$ 1,843.77		36 Months	\$ 113,450.19
Nexogy	\$ 35.50	\$ 1,360.72		36 Months	\$ 81,678.70
CBS	\$ 18,125.00	\$ 3,519.04		36 Months	\$ 229,267.40

Warranty on equipment for length of Lease.

Purchasing Option				
	Initial Cost	Monthly Cost	Warranty Lgth	5 year total Cost
Windstream	\$ 21,191.00	\$ 722.25	12 Months	\$ 64,526.00
Crexendo	\$ 15,767.66	\$ 999.69		\$ 75,749.06
Jive, by LOGMEIN	\$ 8,131.87	\$ 2,121.39		\$ 135,415.27
Rayfield	WITHDREW BID			
Jmark	\$ 4,779.48	\$ 1,649.25		\$ 103,734.48
TCS	NO OPTION			
Nexogy	\$ 8,358.51	\$ 1,116.00	12 Months	\$ 75,318.51
CBS	\$ 33,605.00	\$ 3,089.04		\$ 218,947.40



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## RECORDS RETENTION DISPOSITION LIST

The following list of records have met or passed the minimum retention period and have been found to be of no historical value.

*Missouri Revised Statutes Chapter 109 Section 255. No record can be destroyed until they have met the minimum retention period according to the Secretary of State Local Records Retention requirements. .*

### **GS 062 Employment Recruitment and Selection Records**

*Also Called:* Employee Application Files: Applications for Employment

*Function:* Documents the recruitment and selection of employees. Records may also document the recruitment and selection of contracted service providers such as attorneys, auditors, insurance agents, consultants and other.

*Content:* Records may include but are not limited to job announcements and descriptions, applicant lists, applications and resumes, position advertisement records, civil service and other ect...

*Minimum Retention:* Retain announcement records, position description and test and rating records 3 years; retain unsolicited applications and resumes 6 months if not returned to the solicitor; Retain unsuccessful applications, background checks and other records 1 year after position filled or recruitment canceled.

*Disposition:* Destroy

**Years: 2007,2008,2009,2010,2011,2012,2013,2014,2015,2016,2017.**

85TH ANNUAL CONFERENCE

# September 8-11

ST. CHARLES CONVENTION CENTER

**Full Registration  
(\$400)**



## **Keynote: Sam Glenn**

### **Attitude Changes Everything!**

With Sam Glenn, attitude changes everything. At one time, Sam Glenn was barely getting by working odd jobs at night. He was negative, depressed and sleeping in his car or on borrowed floor space. It was a series of positive events from knocking over the legendary Zig Ziglar at a buffet to simple cups of coffee with good friends that gave Sam what he calls a KICK IN THE ATTITUDE to turn his life around. Sam began working on developing a more positive attitude.

As Sam's attitude changed, everything changed. He discovered renewed purpose, happiness and humor. For the past 20 years, Sam has become regarded as one of the most fun, entertaining and inspirational conference kick off speakers. Sam has been named "Speaker of the Year" on several occasions by meeting and event organizations and won two national awards for his training videos. In addition, Sam is a gifted artist and author of 23 books that focus on personal and professional development. Sam and his growing family currently reside in Carmel, Indiana.

## **Wednesday Breakfast Keynote: Medical Marijuana: Overview & Panel**



The conference closing breakfast will provide attendees with the opportunity to learn about the regulations and licensing procedures surrounding medical marijuana. The opening presentation will feature Lyndall Fraker, director, Medical Marijuana Program, MO Dept. of Health & Senior Services. Afterwards, panelists will include Mara Perry, director of planning & development, Webster Groves; Eric Walter, general counsel, Mo-Cann Trade Assoc; and Kenneth Heinz, attorney, Curtis, Heinz, Garrett and O'Keefe.



- Welcome Reception (2 drink tickets)
- Keynote Presentation
- **NEW** Coffee & Conversation
- Exhibit Hall Entry
- Monday Box Lunch
- Popcorn and Prizes
- Bacon & Business Meeting
- Awards Luncheon
- Breakfast Buffet & Keynote

## **Grand Opening Reception**

Join us for a reception Sunday evening held in the Exhibit Hall. Network with exhibitors and colleagues while enjoying appetizers and drinks. Everyone is invited!

## **Coffee & Conversation**

**\*NEW** Join us for a continental breakfast Monday before the Keynote address and network with exhibitors and fellow attendees.

## **Popcorn and Prizes**

After the conclusion of sessions on Monday, join us for popcorn and beverages in the Exhibit Hall. At 4 p.m., exhibitors will draw names for prizes. **MUST BE PRESENT TO WIN.**

## **Bacon & Business**

Kick off Tuesday morning with breakfast and add your voice to important changes proposed to the MML policy statement.

## **Awards Luncheon**

Join us for lunch and to honor Innovation Award winners along with other award recognitions.

**Register at [www.mocities.com](http://www.mocities.com)!**

## Sunday, Sept. 8

9 a.m.-4 p.m.	CCFOA Advanced Academy
10 a.m.	Golf Tourney - St. Peters Golf Club
12 p.m.	Registration
1-3 p.m.	Economic Development Grant Writing Workshop
5 p.m.	Nominating Committee (Open)
5:30 p.m.	Nominating Committee (Closed)
4:30-5:30 p.m.	New Attendee Reception
5:30-7 p.m.	Grand Opening Reception

## Monday, Sept. 9

7:30 a.m.	CCFOA Breakfast MCMA Breakfast
8 a.m.	Coffee & Conversation
9 a.m.	Welcome/General Session <b>KEYNOTE: Attitude Changes Everything!</b> - Sam Glenn
10:30 a.m.	Exhibitor Showcase - <b>Exhibit Hall</b> Spouse Wine Tasting Tour
11:30 a.m.	Box Lunch
1 p.m.	<b>CONCURRENT (4)</b> <i>Fraud Awareness for Municipal Officials (AMGI); How a Small Town in Missouri Became a Manufacturing Oasis; Chump Change CAN Save Lives!; Building a Stronger Financial Future for City Utilities</i> <b>FLASH SESSIONS (20 min) - Exhibit Hall</b> <i>Why Vulnerable Populations Need Compassionate Cities (1 pm); How to Prepare Before a Disaster Strikes (1:30 pm)</i>
2:15 p.m.	<b>CONCURRENT (4)</b> <i>Missouri Economic Development Alphabet Soup (MGI); Creating Diverse Candidate Pools; Your Metropolis: Super Powers and Kryptonite (CCFOA session); MCMA session</i> <b>FLASH SESSIONS (20 min) - Exhibit Hall</b> <i>Missouri on the Move... Training Session (1 pm); Blueprint to an Autism Friendly City (1:30 pm)</i>
3:30-4:30 p.m.	Popcorn and Prizes - <b>Exhibit Hall</b>
4 p.m.	Exhibitor prize drawings
5 p.m.	St. Charles CVB event

## Tentative Agenda

## Tuesday, Sept. 10

7:30 a.m.	Bacon & Business Meeting
9:45 a.m.	<b>CONCURRENT (4)</b> <i>Planning &amp; Zoning (MGI); Using QBS to Hire the "Right" Design Construction Team; Cyber Security; Community Conservation Opportunities</i>
10 a.m.	Spouse event at Candle Fusion
11:00 a.m.	<b>CONCURRENT (4)</b> <i>Public Works Contracting (MGI); Pension Funding Basics; Beyond Certification: Apprenticeship for Drinking Water &amp; Wastewater; Update on Municipal Divisions of the Circuit Court</i>
12:15 p.m.	Awards Luncheon/Showcase
2-4 p.m.	Mobile Workshop
2 p.m.	<b>CONCURRENT (4)</b> <i>Sunshine Law (MGI); Wayfair; Invasive Plant Control in Muni's; Public-Private Partnerships: Examples &amp; Opportunities</i>
3:15 p.m.	<b>CONCURRENT (4)</b> <i>How to Avoid Internet Trolls &amp; Other Forms of Effective Community Engagement (AMGI); Planning for Aging Infrastructure Needs with Your Water Rates; FMLA (CCFOA session); GFOA session</i>
6 p.m.	Reception
7 p.m.	Annual Banquet

## Wednesday, Sept. 11

7:30 a.m.	Breakfast Buffet
8 a.m.	<b>KEYNOTE: Medical Marijuana Overview followed by a panel discussion</b>
10 a.m.	Conference Adjourned