



BOARD OF ALDERMAN WORK SESSION  
CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613  
THURSDAY, APRIL 11<sup>th</sup>, 2019 AT 6:30 P.M.

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**Call to Order:** Mayor Warwick called the Work Session Council Meeting to order at 6:30 p.m.

**Aldermen present:** Aldermen Thane Kifer, Ethel Mae Tennis, Steve Skopec, Justin Ballard and John Credille.

**Aldermen absent:** Aldermen Vicky Routh, Steve Sagaser and Alexis Neal.

**In attendance:**

City Administrator Tracy Slagle, City Attorney Donald Brown, Public Works Director Jerry Hamby, Mark Webb Police Chief, Deputy Fire Chief Brent Watkins, City Clerk Paula Henderson, Finance Director Natalie Scrivner, and other visitors from the public.

**Prayer:** Led by Alderman Credille.

**Pledge of Allegiance:** Led by Alderman Kifer.

**Motion to Adopt Agenda:**

Alderman Kifer made a motion to approve the agenda. Alderman Ballard seconded the motion, which carried unanimously.

**Approval of Election Results.**

Aldermen Credille made a motion to approve the April 2019 Election results from the Polk County Clerk's office. Aldermen Ballard seconded the motion, which carried unanimously.

**Swearing in Newly Elected Officials.**

City Clerk Paula Henderson swore in the 2019 elected aldermen; Steve Skopec- Ward I, Mike Ryan- Ward II, Thane Kifer Ward- III, and Charlie Keith- Ward IV and Mayor Christopher Warwick.

**Appoint: "Acting President of the Board of Aldermen".**

Aldermen Kifer nominated Aldermen Justin Ballard. Aldermen Kifer makes a motion to appoint Alderman Ballard as "Acting President of the Board". Alderman Ryan seconds the motion, which was unanimously approved.

**Re-Appoint Municipal Judge/set Salary.**

Alderman Skopec makes a motion to continue with Judge Randy Blossch, salary set at \$17,000. Alderman Tennis seconded the motion, which was unanimously approved.



Re-Appoint City Attorney.

Alderman Tennis makes a motion to continue with Don Brown with Douglas, Haun and Heideman for City Attorney Services. Alderman Ballard seconded the motion, which was unanimously approved.

Re-Appoint City Prosecuting Attorney.

Aldermen Ballard made a motion to appoint Justin Stanek with Douglas, Haun and Heideman for Prosecuting Attorney. Aldermen Tennis seconded the motion, which was unanimously approved.

Address the Council: Bolivar YMCA, Paula Shephard.

Bolivar YMCA Executive Director Paula Shephard addressed the council explaining the challenges the 'Y' faces financially. In Fall of 2018 they had an assessment study done and they are looking at major changes immediately for sustainability. Others from the Y in attendance were Erin Shaw, COO and Kathryn Custer, CEO.

Motion to go into Executive Session:

Alderman Ryan made a motion to go into RSMo 610.021(2) Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration therefor. RSMo 610.021(13) Individually Identifiable Personnel Records, performance ratings or records pertaining to employees or applicants for employment. RSMo 610.021(1) Legal Actions, Cause of Action, or litigation involving a public; governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorney... Alderman Skopec seconded the motion. Time: 7:29p.m.

Roll Call:

Ayes: Kifer, Skopec, Ryan, Keith, Tennis, Ballard.

Nays: None.

Absent: Neal, Sagaser.

Return to Open Session:

Aldermen Ryan made a motion to leave executive session at 9:09p.m. Aldermen Skopec seconded the motion.

Roll Call:

Ayes: Tennis, Ryan, Ballard, Keith, Skopec, Kifer.

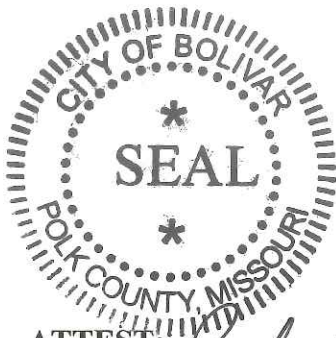
Nays: None.

Absent: Neal, Sagaser.




**Adjournment:**

Aldermen Ryan made a motion to adjourn the Work session meeting at 9:10p.m. Aldermen Tennis seconded the motion, which was unanimously approved.



ATTEST:

  
Paula Henderson, City Clerk

  
Christopher D. Warwick, Mayor





## **BOARD OF ALDERMAN REGULAR SESSION**

CITY HALL, 345 S. MAIN, BOLIVAR, MO 65613

TUESDAY, APRIL 23rd, 2019 AT 6:30 P.M.

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**Call to Order:** Mayor Christopher Warwick called the Regular Session Council Meeting to order at 6:30p.m.

**Aldermen present:** Aldermen Ethel Mae Tennis, Steve Skopec, Mike Ryan, Steve Sagaser, Thane Kifer, Alexis Neal and Charles Keith.

**Alderman absent:** Alderman Justin Ballard.

**In attendance:**

City Administrator Tracy Slagle, City Attorney Don Brown, Public Works Director Jerry Hamby, Police Chief Mark Webb, Deputy Fire Chief/Emergency Management Director Brent Watkins, Building Inspector Kyle Lee, Planning and Zoning Administrator Sydney Allen, City Clerk Paula Henderson, and other visitors from the public.

**Pledge of Allegiance:** Led by Alderman Mike Ryan.

\*Alderman Justin Ballard arrived to meeting at 6:32 p.m.

**Motion to Adopt Agenda:**

Alderman Sagaser made a motion to approve the agenda. Alderman Neal seconded the motion, which carried unanimously.

**Approval of Minutes:**

Alderman Skopec made a motion to approve minutes. Aldermen Tennis seconded the motion, which was unanimously approved.

**Bills and Financial Reports:**

Alderman Kifer a motion to approve those as presented. Alderman Neal seconded the motion, which was unanimously approved.

**Administrator Report:**

City Administrator Tracy Slagle gave a review of the last months activities. Review of new placement of doors at the YMCA building was done, to allow the Y to be able to close, when the pool is open. AWOS was delivered and crews are eager to get installed. Paint the Drains project will begin painting the drains designated for the project. Fire Chief position has been advertised and resumes are coming in. Alderman Neal made a motion to approve the administrators report. Alderman Ballard seconded, which was unanimously approved.

**Mayoral Appointment: Intro, Presentations, Resolution, Proclamation, Citizen Request:**

\*Mayor Warwick read the Kids to Parks Day Proclamation.



\*City Clerk Paula Henderson swore in the elected City Collector, Coyle Neal.

**Old Business:**

**Discuss and Approve: IFC A-2 Restaurant Classification.**

Alderman Neal made a motion to approve the suggestions of IFC A-2 Restaurant Classification and for Attorney Don Brown to prepare on Ordinance. Alderman Ballard seconded the motion.

Roll Call:

Ayes: Tennis, Skopec, Ryan, Sagaser, Neal, Keith.

Abstain: Kifer, Ballard.

Nays: None.

**Discussion and Approve: Codification of remaining Chapters and Ordinance changed from PD.**

Alderman Ballard made a motion to accept recommended Police Chief changes for chapters 200 through 385 and bring revised Ordinances to the Board for other topics that need revised. Alderman Neal seconded, which was unanimously approved. Alderman Neal made a motion to approve the suggestions made for Chapter 500 through 515, including Change section 510.030 to read "Privately Constructed Sidewalks", which were included in the packet. Alderman Sagaser seconded the motion, which was unanimously approved.

**Discussion & Approve Location for New Pole on City Right of Way: WON Application:**

Alderman Kifer made a motion to table. Alderman Sagaser seconded, which was unanimously approved.

**Bill No. 2019-22: An Ordinance Authorizing a Purchase of Microtower with Potomac Aviation Technology Corp. for the City's Airport Air Traffic Advisory System and Automated Weather Observation System.**

Alderman Ballard made a motion for the first reading of Bill No. 2019-22. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-22. Ordinance 3525.

**"AN ORDINANCE AUTHORIZING A PURCHASE OF MICROTOWER WITH POTOMAC AVIATION TECHNOLOGY CORP. FOR THE CITY'S AIRPORT AIR TRAFFIC ADVISORY SYSTEM & AUTOMATED WEATHER OBSERVATION SYSTEM."**

Alderman Sagaser made a motion to approve the second reading of Bill No. 2019-22. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2019-22. Ordinance 3525.

**"AN ORDINANCE AUTHORIZING A PURCHASE OF MICROTOWER WITH POTOMAC AVIATION TECHNOLOGY CORP. FOR THE CITY'S AIRPORT AIR TRAFFIC ADVISORY SYSTEM & AUTOMATED WEATHER OBSERVATION SYSTEM."**

Roll Call:

Ayes: Skopec, Keith, Ryan, Kifer, Tennis, Ballard, Sagaser, Neal.

Nays: None.

Absent: None.





**Bill No. 2019-23: An Ordinance Authorizing the City to Enter into an Aviation Project Consultant Supplemental Agreement No. 1 with Olsson Associates for Phase One of Aviation Project.** Alderman Neal made a motion for the first reading of Bill No. 2019-23. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2019-23. Ordinance 3526.

**“AN ORDINANCE AUTHORIZING THE CITY TO ENTER INTO AN AVIATION PROJECT CONSULTANT SUPPLEMENTAL AGREEMENT NO. 1 WITH OLSSON ASSOCIATES FOR PHASE ONE OF AVIATION PROJECT.”**

Alderman Ballard made a motion to approve the second reading of Bill No. 2019-23. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-23. Ordinance 3526.

**“AN ORDINANCE AUTHORIZING THE CITY TO ENTER INTO AN AVIATION PROJECT CONSULTANT SUPPLEMENTAL AGREEMENT NO. 1 WITH OLSSON ASSOCIATES FOR PHASE ONE OF AVIATION PROJECT.”**

Roll Call:

Ayes: Neal, Skopec, Tennis, Keith, Kifer, Ballard, Ryan, Sagaser.

Nays: None.

Absent: None.

**Bill No. 2019-24: An Ordinance Authorizing the City to Apply to the Missouri Highways and Transportation Commission STP-Urban Program, for Federal/State Assistance towards Certain Street Improvements.** Alderman Kifer made a motion for the first reading of Bill No. 2019-24. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2019-24. Ordinance 3527.

**“AN ORDINANCE AUTHORIZING THE CITY TO APPLY TO THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION STP-URBAN PROGRAM, FOR FEDERAL/STATE ASSISTNACE TOWARDS CERTAIN STREET IMPROVEMENTS.”**

Alderman Ballard made a motion to approve the second reading of Bill No. 2019-24. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-24. Ordinance 3527.

**“AN ORDINANCE AUTHORIZING THE CITY TO APPLY TO THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION STP-URBAN PROGRAM, FOR FEDERAL/STATE ASSISTNACE TOWARDS CERTAIN STREET IMPROVEMENTS.”**

Roll Call:

Ayes: Skopec, Sagaser, Tennis, Keith, Kifer, Ballard, Ryan, Neal.

Nays: None.

Absent: None.



**Bill No. 2019-25: An Ordinance Approving a 2019 Budget Amendment for Expenses in the Street Department Fund Reflecting Approved Expenses for the City of Bolivar, Missouri.** Alderman Kifer made a motion for the first reading of Bill No. 2019-25. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2019-25. Ordinance 3528.

**“AN ORDINANCE APPROVING A 2019 BUDGET AMENDMENT FOR EXPENSES IN THE STREET DEPARTMENT FUND REFLECTING APPROVED EXPENSES FOR THE CITY OF BOLIVAR, MISSOURI”**

Alderman Ballard made a motion to approve the second reading of Bill No. 2019-25. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-25. Ordinance 3528.

**“AN ORDINANCE APPROVING A 2019 BUDGET AMENDMENT FOR EXPENSES IN THE STREET DEPARTMENT FUND REFLECTING APPROVED EXPENSES FOR THE CITY OF BOLIVAR, MISSOURI”**

Roll Call:

Ayes: Ryan, Sagaser, Tennis, Skopec, Neal, Kifer, Ballard, Keith.

Nays: None.

Absent: None.

**Bill No. 2019-26: An Ordinance Authorizing the City to Accept the Bid and Services of Insituform Technologies USA, LLC for Bolivar Sewer Rehabilitation – Cure in Place Pipe 2019.** Alderman Ballard made a motion for the first reading of Bill No. 2019-26. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2019-26. Ordinance 3529.

**“AN ORDINANCE AUTHORIZING THE CITY TO ACCEPT THE BID AND SERVICES OF INSITUFORM TECHNOLOGIES USA, LLC FOR BOLIVAR SEWER REHABILITATION – CURE IN PLACE PIPE 2019.”**

Alderman Neal made a motion to approve the second reading of Bill No. 2019-26. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2019-26. Ordinance 3529.

**“AN ORDINANCE AUTHORIZING THE CITY TO ACCEPT THE BID AND SERVICES OF INSITUFORM TECHNOLOGIES USA, LLC FOR BOLIVAR SEWER REHABILITATION – CURE IN PLACE PIPE 2019.”**

Roll Call:

Ayes: Neal, Tennis, Keith, Kifer, Sagaser, Skopec, Ballard, Ryan.

Nays: None.

Absent: None.





**Bill No. 2019-27: An Ordinance Authorizing the City to Enter into an Agreement with Missouri Highways and Transportation Commission for Sign Program Participation Paid by Applicant.** Alderman Neal made a motion for the first reading of Bill No. 2019-27. Alderman Ballard seconds the motion. The City Attorney read Bill No. 2019-27. Ordinance 3530.

**“AN ORDINANCE AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR SIGN PROGRAM PARTICIPATION, PAID BY APPLICANT.”**

Alderman Ballard made a motion to approve the second reading of Bill No. 2019-27. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2019-27. Ordinance 3530.

**“AN ORDINANCE AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT WITH MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR SIGN PROGRAM PARTICIPATION, PAID BY APPLICANT.”**

Roll Call:

Ayes: Keith, Skopec, Tennis, Ryan, Ballard, Sagaser, Neal.

Nays: Kifer.

Absent: None.

**New Business:**

**Discuss and Approve: Overlay North Oakland (Special Road District Budgeted Funds).**

Alderman Ballard made a motion to approve improvements and engineering of North Oakland, pending the blessing of the Special Road District. Alderman Skopec seconded the motion, which was unanimously approved.

**Destruction Notification: Court Order of Destruction List.**

List included in packet of approved Court items for destruction.

**Bill No. 2019-28: An Ordinance Approving a Fund Transfers for the Fiscal Year Ending 2018.** Alderman Sagaser made a motion for the first reading of Bill No. 2019-28. Alderman Neal seconds the motion. The City Attorney read Bill No. 2019-28. Ordinance 3531.

**“AN ORDINANCE APPROVING A FUND TRANSFERS FOR THE FISCAL YEAR ENDING 2018.”**

Alderman Ballard made a motion to approve the second reading of Bill No. 2019-28. Alderman Skopec seconds the motion. The City Attorney read Bill No. 2019-28. Ordinance 3531.





**“AN ORDINANCE APPROVING A FUND TRANSFERS FOR  
THE FISCAL YEAR ENDING 2018.”**

Roll Call:

Ayes: Keith, Ballard, Tennis, Skopec, Kifer, Sagaser, Neal, Ryan.

Nays: None.

Absent: None.

**Bill No. 2019-29: An Ordinance Changing the Zoning Classification for Certain Property Generally located along West Broadway Street in Bolivar, MO.** Alderman Neal made a motion for the first reading of Bill No. 2019-29. Alderman Ryan seconds the motion. The City Attorney read Bill No. 2019-29. Ordinance 3532.

**“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR  
CERTAIN PROPERTY GENERALLY LOCATED ALONG  
WEST BROADWAY STREET IN BOLIVAR, MO.”**

Alderman Ballard made a motion to approve the second reading of Bill No. 2019-29. Alderman Sagaser seconds the motion. The City Attorney read Bill No. 2019-29. Ordinance 3532.

**“AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FOR  
CERTAIN PROPERTY GENERALLY LOCATED  
ALONG WEST BROADWAY STREET IN BOLIVAR, MO.”**

Roll Call:

Ayes: Tennis, Ballard, Skopec, Kifer, Sagaser, Neal, Ryan, Keith.

Nays: None.

Absent: None.

**Review and Approve: Special Event Application for Bolivar Auto Sales & Detailing Charity Car Show May 4<sup>th</sup>, 2019.** Alderman Skopec made a motion to approve the event, without the closing of W. Chestnut St. Alderman Tennis seconded the motion, which was unanimously approved.

**Calendar of Events:**

Tuesday May 14<sup>th</sup>, 2019 Work Session.



**Executive Session:**

Alderman Ryan made a motion to go into RSMo 610.021(2) Leasing, Purchase or Sale of Real Estate by a public governmental body where Public knowledge of the transaction might adversely affect the legal consideration therefor... Alderman Neal seconded the motion.

Roll Call:

Ayes: Kifer, Sagaser, Skopec, Keith, Neal, Ryan, Tennis, Ballard.

Nays: None.

Absent: None.

\*Five Minute Recess Observed.

**Return to Open Session:**

Aldermen Neal made a motion to leave executive session at 9:40p.m. Aldermen Keith seconded the motion.

Roll Call:

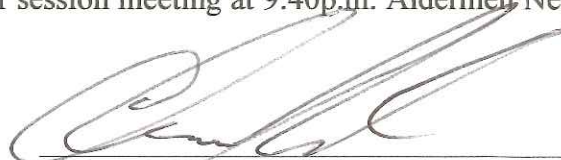
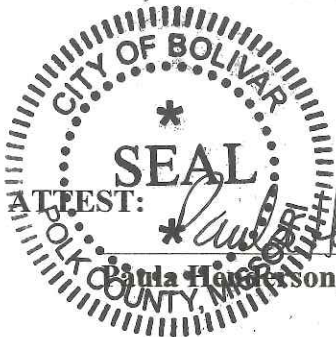
Ayes: Tennis, Neal, Ryan, Ballard, Keith, Skopec, Sagaser.

Nays: None.

Absent: Kifer.

**Adjournment:**

Aldermen Sagaser made a motion to adjourn the Regular session meeting at 9:40p.m. Aldermen Neal seconded the motion, which was unanimously approved.

  
Christopher Warwick, Mayor