

**CITY OF BOLIVAR
EXECUTIVE SPECIAL SESSION
March 3rd, 2016**

Call to Order: Mayor Best called the meeting to order, for Executive Special Session at 5:30 p.m.

Present: Mayor John Best, Aldermen Vicky Routh, Thane Kifer, John Credille, Steve Sagaser, Steve Skopec, Terry Cornell, City Administrator Darin Chappell, Tracy Slagle Deputy City Administrator, Assistant Clerk Teri Johnson, and City Clerk Natalie Scrivner.

Aldermen Chris Warwick and Justin Ballard were absent.

Call to order:

Alderman Credille made a motion to calling the meeting to order. Alderman Skopec seconded the motion.

Roll Call:

Ayes: Routh, Cornell, Skopec, Credille, Sagaser, Kifer.

Nays: None.

Absent: Ballard, Warwick.

Executive Session: RSMo 610.021 (2) Leasing, Purchase or Sale of Real Estate.

Alderman Skopec made a motion to enter into executive session for the purpose of discussing RSMO 610.021.2 Leasing, purchasing or sale of real estate by a public governmental body. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Routh, Kifer, Cornell, Skopec, Credille, Sagaser.

Nays: None.

Absent: Warwick, Ballard.

Discussion of Easement costs or purchase for future utility sewer lines.

Alderman Cornell made a motion to authorize and negotiating to extending sewer lines without spending additional funds. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Routh, Cornell, Skopec, Credille, Sagaser.

Nays: None.

Absent: Ballard, Warwick.

Abstain: Kifer.

Discussion of execution of a lease agreement for the airport mowing agreement.

Alderman Cornell made a motion to proceed using the same contract for the Airport haying for the next bid as discussed. Alderman Skopec seconded the motion, which was unanimously approved.

Adjourn Executive Special Session.

Alderman Cornell made a motion to adjourn to the executive special session meeting at 5:36 p.m. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Routh, Cornell, Skopec, Credille, Sagaser, Routh.

Nays: None.

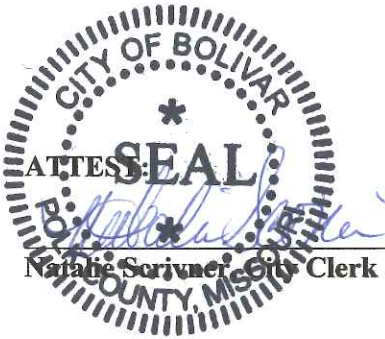
Absent: Ballard, Warwick.

Adjourn:

Alderman Credille made a motion to adjourn to the executive special session meeting at 5:36 p.m. Alderman Cornell seconded the motion, unanimously approved.



John F. Best, Mayor



**CITY OF BOLIVAR
REGULAR COUNCIL MEETING
March 22nd, 2016**

Call to Order: Mayor Best called the Regular Council Meeting to order at 6:30p.m.

Present: Mayor John Best, Aldermen Steve Sagaser, Chris Warwick, John Credille, Justin Ballard, Terry Cornell, and Vicky Routh.

Absent: Steve Skopec, and Thane Kifer arrived later.

City Administrator Darin Chappell, City Attorney Donald Brown, Public Works Director Jerry Hamby, Deputy City Administrator Tracy Slagle, Jim Ludden Fire Chief, Kyle Lee Building Inspector, Emergency Management Brent Watkins, Deputy City Clerk Paula Henderson, Teri Johnson Accounts Payable, Carol West Assistant City Clerk, City Clerk Natalie Scrivner, and many other visitors from the public.

Prayer: John Credille.

Pledge of Allegiance: Steve Sagaser.

Motion to Adopt Agenda:

Alderman Warwick made a motion to table the 5.c the topic of Property Line Maintenance from the agenda. Alderman Credille seconded the motion, which carried unanimously.

Alderman Credille made a motion to accept the agenda. Alderman Sagaser seconded the motion, which carried unanimously.

Approval of the Minutes:

Alderman Credille made a motion to approve the minutes. Alderman Cornell seconded the motion which was approved unanimously.

Bills and Financial Reports:

Alderman Sagaser made the motion to approve the bills as presented. Alderman Warwick seconded the motion, which was approved unanimously.

Alderman Warwick made the motion to approve the financial reports as presented. Alderman Routh seconded the motion, which was approved unanimously.

Administrative Report:

City Administrator Darin Chappell gave a brief overview of all departments, a summary of the audit activities, which is our annual regular audit. The city auditors have finished within three and half days. The general ledger and the bank accounts have balanced to the penny finally after three years, the clerk's staff has worked hard to accomplish this and the staff has worked well together to accomplish this.

The water tower is being painted, but we would like to have the new logo painted on it. The IDA has offered to pay half of the cost up to \$13,500.

Alderman Warwick made a motion to approve the new logo with color. Alderman Cornell seconded the motion, which was unanimously approved.

Aldermen Credille made a motion to approve the City Administrators report. Aldermen Warwick seconded the motion. Unanimously approved.

Mayoral Appointments, Introductions, Presentations, Resolutions and Proclamations, Citizens Requests:

Planning & Zoning Member Appointed.

Alderman Warwick made a motion to accept the Mayor's recommendation to appoint Michael Dublin to the Planning & Zoning board as a member. Alderman Sagaser seconded the motion. Unanimously approved.

OLD BUSINESS:

Discussion: Friends of Dunnegan Park: Updates on the Youth Park, Basket Ball Court.

Mayor updated the progress of the renovations at the old park. Concrete has been poured. The committee would like to tear out the two old basketball courts. A question from Alderman Credille about if they continue to have the funds available. Mayor reported yes we do.

Alderman Credille made a motion to authorize the Friends of the Dunnegan Park to tear out the old basketball courts. Alderman Routh seconded the motion. Unanimously approved.

Discuss: Fence behind the building along the property line: a ten foot chain link, materials only estimated cost \$8,900, with city crew installing it.

Alderman Sagaser motion to approve the materials cost for the ten foot chain link fence for the youth park to be installed by the city crew. Alderman Credille seconded the motion.

Roll Call.

Ayes: Credille, Ballard, Warwick, Sagaser, Kifer, Routh.

Nays: Cornell.

Absent: Skopec.

Discuss: Panhandling Ordinance to do a traffic study.

City Administrator Darin Chappell mentioned he would ask MoDOT about the current most recent traffic study that they recently did and what the cost would be if we needed to pay for another on or a new one.

Alderman Kifer made motion to do a MoDOT traffic study the cost estimated/get a bid for \$10,000 to \$15,000, which could help assist in economic development information about the city of the square intersection. Alderman Ballard seconded the motion. Unanimously approved.

Discussion: Property Line Maintenance Estimates to be presented.

Tabled.

Discussion & Approve: Out of State Auto Sales Tax-Board approving to put on the ballot.

Discussed the reasons for putting this question on the ballot, whether we want to continue to have sales tax collected for city residents paying for out of the state used cars purchased and the cost of the ballot printing.

Alderman Kifer made motion to put this question on the ballot. Alderman Ballard seconded the motion. Unanimously approved.

NEW BUSINESS:

Review & Approve: Bid for Grave Digging Services.

Alderman Warwick made motion to accept the bid from Clint Webb for cemetery grave digging services. Alderman Ballard seconded the motion. Unanimously approved.

Bill No. 2016-11: An Ordinance Authorizing the City to Enter into Contract with the Bolivar Community Sports Association for Fullerton Sports Complex.

Alderman Cornell made a motion to approve the first reading of Bill No. 2016-11. Alderman Warwick seconded the motion. The City Attorney read Bill No. 2016-11.

“AN ORDINANCE AUTHORIZING THE CITY TO ENTER INTO A CONTRACT WITH THE BOLIVAR COMMUNITY SPORTS ASSOCIATION, A MISSOURI NON-PROFIT CORPORATION FOR FULLERTON SPORTS COMPLEX USE TERMS AND CONDITIONS.”

Alderman Cornell made a motion to approve the second reading of Bill No. 2016-11. Alderman Warwick seconded the motion. The City Attorney read Bill No. 2016-11. Ordinance 3269.

“AN ORDINANCE AUTHORIZING THE CITY TO ENTER INTO A CONTRACT WITH THE BOLIVAR COMMUNITY SPORTS ASSOCIATION, A MISSOURI NON-PROFIT CORPORATION FOR FULLERTON SPORTS COMPLEX USE TERMS AND CONDITIONS.”

Roll Call.

Ayes: Sagaser, Routh, Cornell, Kifer, Credille, Ballard, Warwick.

Nays: None.

Absent: Skopec.

Discuss and Approve: Police Charges to move Repeater Antenna Estimates.

Alderman Credille made a motion to approve RCS-Radio Communications Specialists cost for moving the antenna are \$7450. Alderman Ballard seconded the motion. Unanimously approved.

Discuss & Approve: Police Department -Voice Products Service, LLC Contract

(IRECORD Software)- Estimates Presented.

Alderman Warwick made a motion to proceed with the upgrade of the interview room approving the bid from Voice Products Service, LLC. Alderman Sagaser seconded. Unanimously approved.

Discuss and Approve: Authorizing the Police Department to Apply for Mo Highway Safety Program Grant.

Alderman Credille made motion to authorizing the Police Department to apply for Mo Highway Safety Program Grant. Alderman Cornell seconded the motion. Unanimously approved.

Discuss & Approve: EOC Carpet & Tables Estimate.

Alderman Warwick made a motion to approve the bid for carpet for \$2,795. and tables \$2,977.24. Alderman Routh seconded the motion. Unanimously approved.

Discuss & Approve: Polk County Recycling Assistance.

Alderman Warwick made a motion to approve the request for assisting the Polk County Recycling Program to continue the relationship up to \$10,000. Alderman Ballard seconded the motion.

Roll Call.

Ayes: Routh, Cornell, Kifer, Credille, Ballard, Warwick.

Nays: Sagaser.

Absent: Skopec.

Discuss & Approve: Purchase of a sewer camera for inspections: Budgeted Item.

Alderman Kifer made a motion to accept the bid from Elliot Equipment for \$61,720 for a sewer camera. Alderman Sagaser seconded the motion. Unanimously approved.

Discuss & Approve: Purchase two Lawn Mowers-Ground Maintenance: Budgeted Item.

Alderman Sagaser made a motion to approve the bids for 48 Inch Gravely from Precision Small Engine for \$6,159.20 and a 60 inch Diesel Kubota from Quarrels for \$10,900. Alderman Warwick seconded the motion. Unanimously approved.

Bill No. 2016-12. An Ordinance approving the contract for the Grave Digging Services.

Alderman Cornell made a motion to approve the first reading of Bill No. 2016-12. Alderman Warwick seconded the motion. The City Attorney read Bill No. 2016-12.

**“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH CLINT WEBB
FOR GRAVE DIGGING SERVICES.”**

Alderman Warwick made a motion to approve the second reading of Bill No. 2016-12. Alderman Routh seconded the motion. The City Attorney read Bill No. 2016-12. Ordinance 3270.

“AN ORDINANCE AUTHORIZING AN AGREEMENT WITH CLINT WEBB

FOR GRAVE DIGGING SERVICES.”

Roll Call.

Ayes: Sagaser, Routh, Cornell, Kifer, Credille, Ballard, Warwick.

Nays: None.

Absent: Skopec.

Bill No. 2016-13. An Ordinance amending 700.050 Street Cutting for city to provide rock up to 10 ton. Alderman Ballard made a motion to approve the first reading of Bill No. 2016-13. Alderman Cornell seconded the motion. The City Attorney read Bill No. 2016-13.

“AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING SECTION 700.050 – REGARDING REPAIR AND MAINTENANCE OF SERVICE LINES.”

Alderman Cornell made a motion to approve the second reading of Bill No. 2016-13. Alderman Ballard seconded the motion. The City Attorney read Bill No. 2016-13. Ordinance 3271.

“AN ORDINANCE AMENDING THE BOLIVAR MUNICIPAL CODE BY AMENDING SECTION 700.050 – REGARDING REPAIR AND MAINTENANCE OF SERVICE LINES.”

Roll Call.

Ayes: Sagaser, Routh, Cornell, Kifer, Credille, Ballard, Warwick.

Nays: None.

Absent: Skopec.

Special Events:

Approve: Special Event for SBU at Airport: The Mozarkian (Dance).

Alderman Warwick made a motion to approve the special event permit for SBU at the Airport, the Mozarkian Dance. Alderman Sagaser seconded the motion.

Roll Call.

Ayes: Sagaser, Routh, Cornell, Ballard, Warwick.

Nays: Credille.

Absent: Skopec.

Abstain: Kifer.

Approve: Special Event for SBU at Airport: Drive in Movie.

Alderman Warwick made a motion to approve the special event permit for SBU the Drive in Movie. Alderman Ballard seconded the motion.

Roll Call.

Ayes: Sagaser, Routh, Cornell, Kifer, Credille, Ballard, Warwick.

Nays: None.

Absent: Skopec.



Calendar:

One meeting will be held for the Work Session April 12th, 2016 and Regular Session April 26th, 2016.

Executive Session.

Alderman Credille made a motion to go into executive session for the purpose of RSMo 610.021 (19) Existing or proposed security systems and structural plans.. RSMo 610.021 (3) Hiring, Firing, Disciplining or Promoting of Particular Employees..RSMo 610.021 (13) Individually Identifiable Personnel Records... Alderman Cornell seconded the motion at 7:32p.m.

Roll Call.

Ayes: Sagaser, Routh, Cornell, Credille, Ballard, Warwick, Kifer.

Nays: None.

Absent: Skopec.

Adjournment.

Alderman Cornell made a motion to adjourn the regular session meeting at 8:32 p.m. Alderman Sagaser seconded the motion. Unanimously approved.





John F. Best, Mayor

**CITY OF BOLIVAR
EXECUTIVE SESSION
March 22nd, 2016**

Call to Order: Mayor Best called the meeting to order, for Executive Special Session at 7:35 pm.

Present: Mayor John Best, Aldermen Vicky Routh, Chris Warwick, Thane Kifer, John Credille, Steve Sagaser, Terry Cornell, City Administrator Darin Chappell, Paula Henderson Deputy City Clerk and City Clerk Natalie Scrivner.

Call to order:

Alderman Credille made a motion to calling the meeting to order. Alderman Cornell seconded the motion.

Roll Call:

Ayes: Routh, Cornell, Ballard, Warwick, Credille, Sagaser, Kifer.

Nays: None.

Absent: Steve Skopec

Executive Session: RSMo 610.021 (19) Existing or proposed security system and structural plans....

Cemetery Security

Security was discussed about the Cemetery; a proposal was presented to the aldermen for review and discussion.

Alderman Warwick made a motion to accept option "A" from Bolivar Alarm and Security System for \$1,751.80.

Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Routh, Kifer, Warwick, Ballard, Cornell, Credille, Sagaser.

Nays: None.

Absent: Skopec.

Utility Area Security and remodel for Safety

Discussion about cash handling and security of the utility clerk area.

Alderman Sagaser made a motion to proceed with the remodeling of the utility area for more workspace and security of the clerks for cash handling procedures, estimated material costs are \$1,751.80, labor to be done by the city crew.

Alderman Cornell seconded the motion.

Roll Call:

Ayes: Ballard, Warwick, Credille, Routh, Kifer, Cornell, Sagaser.

Nays: None.

Absent: Skopec

City Hall Security

Security system and the fire Alarm procedures were discussed including upgrades the system at City Hall.

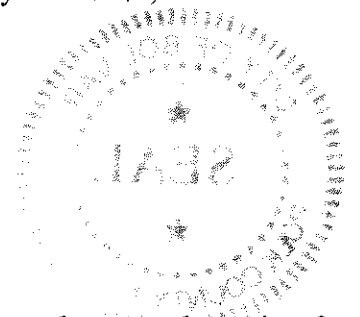
Alderman Kifer made a motion to accept the proposal from Tyco Simplex Grinnell for upgrades to the existing system for \$23,900. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Ballard, Warwick, Routh, Kifer, Cornell, Sagaser.

Nays: Credille.

Absent: Skopec.



RSMo 610.021(3) Hiring, Firing, Disciplining or Promoting of Particular Employees.... & RSMo 610.021 (3) Individually Identifiable Personnel Records.....

After discussion of the need for help with the public works water meter flushing maintenance and meter installations, a request to hire another full time employee to be spilt with the office staff in utilities and public works.

Alderman Sagaser made motion to approve the full time staff to be spilt with utilities and public works. Alderman Cornell seconded the motion.

Roll Call:

Ayes: Credille, Ballard, Warwick, Routh, Sagaser, Kifer, Cornell.

Nays: None.

Absent: Skopec.

Adjourn:

Alderman Credille made a motion to adjourn to the executive session meeting at 7:35p.m. Alderman Sagaser seconded the motion.

Roll Call:

Ayes: Sagaser, Routh, Kifer, Warwick, Ballard, Cornell, Credille.

Nays: None.

Absent: Skopec.



John F. Best, Mayor

ATTEST:



Natalie Scrivner, City Clerk