



## **Planning & Zoning Commission Meeting Minutes**

November 19th, 2020 at 6:00pm  
City Hall

Chairman Neal called the regular meeting of the Planning & Zoning Commission to order at 6:02pm.

### **Members Present:**

- Secretary Meadows
- Chairman Neal
- Alderman Sagaser
- Commissioner Rice
- Commissioner Evans

### **Others Present:**

- Tracy Slagle, City Administrator
- Kyle Lee, Building Inspector
- Stephen Rose, Code Compliance
- Lacy Hamby, Planning & Zoning Department
- Nancy Howe
- Rosemary Jones

**Approval of Agenda:** After reviewing the agenda, Alderman Sagaser made a motion to approve the agenda. Commissioner Evans seconded. The agenda was approved.

**Approval of Meeting Minutes:** After reviewing the minutes from the meetings on October 15th, 2020 and October 22nd, 2020, Secretary Meadows made a motion to approve as presented. Alderman Sagaser seconded the motion. The October minutes were approved.

### **New Business:**

- **Preliminary Plat Application - Carson Heights Replat:** Kyle Lee presented the application to the Commission. The application is to build five single family dwellings on Lots 1 and 2 in Block 4 of Carson Heights Subdivision. The proposed plat met the requirements to allow the additional housing on the lot. After discussion, Alderman Sagaser made a motion to approve the application for Preliminary Plat. Commissioner Evans seconded. The application was approved.

- **Discussion - Street Definitions and Setbacks:** Kyle Lee presented the current street definitions to the Commission. Suggested the change of existing definitions to provide clarity to street classifications when it comes to the setbacks of the property. There isn't an adopted exhibit that lists the classification to which a street belongs. The Commission agreed to presenting our proposed changes for recommendation.

**Old Business:**

- **Comprehensive Plan 2020 Update:** Kyle Lee informed the Commission of the launch of our website for the Believe in Bolivar 2040 Comprehensive Plan. The website allows the public to register online to give feedback on the community. There are a variety of surveys available to the public to get their thoughts and opinions on what the City could focus on while updating the Comprehensive Plan.

There were citizen comments while discussing the Preliminary Plat for Carson Heights Replat. Property owners within 185 ft were notified and some came to the meeting to speak on the matter. Nancy Howe stated her concerned about the number of houses that were discussed about being on the lot. Rosemary Jones expressed her concern about the increase of traffic due to the additional housing.

Alderman Sagaser made a motion to adjourn the meeting. Secretary Meadows seconded the motion. Chairman Neal adjourned the meeting at 6:40pm.