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**Planning & Zoning Commission Meeting Minutes**  
May 16th, 2019 @ 6pm  
City Hall

Secretary Meadows called the regularly scheduled meeting to order at 6:01pm.

**Members Present:**

- Commissioner Kurtz
- Commissioner Rice
- Commissioner Little
- Secretary Meadows
- Mayor Warwick

**Others Present:**

- Sydney Allen, Planning & Zoning Administrator
- Donald Brown, City Attorney
- Benny Bower
- Beth Mann

**Approval of Agenda:**

After reviewing the agenda, Mayor Warwick made a motion to approve the agenda as presented. Commissioner Kurtz seconded the motion. The agenda was approved.

**Approval of Meeting Minutes:**

After reviewing the meeting minutes April 18th, 2019 meeting, Commissioner Little made a motion to approve. Mayor Warwick seconded the motion. The minutes were approved.

**New Business:**

- **Rotary Club Park Project:** Ed Kurtz, Commissioner and Rotary member, gave a quick update about Playter Park. He addressed the Commission and stated that there are currently plans to construct restrooms at Playter Park. Kurtz mentioned that the park is heavily used for walking because of the paved trail and the added amenity of a restroom would be a huge improvement for the park. Mayor Warwick asked if any design details have been discussed for the restrooms. Kurtz stated that they would likely match the look of the existing gazebo.
- **Discussion: Medical Marijuana Facilities Regulations:** Sydney Allen, Planning & Zoning Administrator gave the Commission information regarding regulations for Medical Marijuana Facilities. She stated that because it is now legal in the State of Missouri, it is important to be proactive and get these regulations passed. She also explained that application to the state by people who wish to operate these facilities, must have a zoning verification letter and she cannot provide that until regulations are passed. The Commission discussed the proposed definitions for the types of facilities and Sydney presented proposed zoning districts where each type of facility could be potentially

located. Secretary Meadows suggested that the City stick with the State's buffer requirement of one-thousand (1000) feet from schools, churches, and day care centers. Mayor Warwick asked the Commission what would be gained by enforcing the State's recommendation and not lessening the buffer requirement to allow more properties to be available. He also asked if 1000 feet would create a burden because of the limited properties it would leave available. Don Brown, City Attorney, stated that because it is a State regulation, he didn't think it would be an issue, but could possibly open up the opportunity for litigation. Commissioner Little stated that he would also like to keep the buffer for the facilities at 1000 feet.

Commissioner Rice discussed the regulations presented regarding hours at the facilities and the ventilation requirements. Sydney stated that they were common among other community's regulations but could be removed if the Commission wanted them to be. The Mayor stated that Bolivar is a medical service community and being able to offer this service to the community would be a benefit. Sydney explained that this was an introductory conversation and that at the following meetings, more details would be brought forward.

**Citizen Comments:**

- Benny Bower addressed the Commission as a representative of a possible dispensary. He stated that Bolivar is on their list of locations where they would be interested in locating. He stated that time is important when it comes to passing these regulations because of the deadlines put forth by the state for the application process. He stated that the dispensaries will be heavily regulated and secured and that thinking of them like pharmacy was very accurate. Bower stated that Springfield currently has the most applications for the district but many others, like himself, would like to locate in smaller communities.

Commissioner Kurtz made a motion to adjourn. Commissioner Rice seconded. Secretary Meadows adjourned the meeting at 7:03pm.