

Planning & Zoning Commission Meeting Minutes
June 19th, 2020 at 6:00pm
City Hall

Chairman Neal called the regular meeting of the Planning & Zoning Commission to order at 6:00pm.

Members Present:

- Commissioner Little
- Commissioner Mann
- Chairman Neal
- Secretary Meadows
- Commissioner Kwaisi
- Mayor Warwick

Others Present:

- Sydney Allen, Planning & Zoning Administrator
- Donald Brown, City Attorney
- Thane Kifer, Pinecone Developments

Approval of Agenda: After reviewing the agenda, Secretary Meadows made a motion to approve as presented. Mayor Warwick seconded the motion. The agenda was approved.

Approval of Meeting Minutes: After reviewing the minutes from the February 20th, 2020, Commissioner Little made a motion to approve as presented. Secretary Meadows seconded the motion. The February minutes were approved.

New Business:

- **Public Hearing: Final Plat Application – Frisco Trails Subdivision –** Chairman Neal opened the Public Hearing at 6:05pm. Sydney Allen gave a summary of the project. The application is to create 4 lots that are zoned “R-4” off of Morrisville Road. The Preliminary Plat process was able to be skipped because of the size of the proposed minor subdivision. Thane Kifer, applicant, addressed the Commission. He stated that he sees potential in the property even though it is an awkward shape. He hopes to provide lots that will be developed with the trail in mind. The Public Hearing was closed at 6:14pm.
- **Discussion & Recommendation for Frisco Trails Subdivision –** The Commission had no further questions following the hearing. Mayor Warwick made a motion to recommend the approval of the Final Plat application for Frisco Trails Subdivision. Commissioner Mann seconded. The motion passed with all aye votes.
- **Planning & Zoning Commission – Member Appointments:** Sydney stated that Chairman Neal and Secretary Meadows were up for reappointment. She also stated that Commissioner Mann was moving outside of the City Limits so she would no longer be



able to serve, opening up a spot on the Commission. Both Chairman Neal and Secretary Meadows stated that they would like to continue to serve.

Old Business:

- Comprehensive Plan Update: Sydney shared with the Commission that she and Tracy were to participate in a conference call the following morning to officially “kick-off” the project. She said that there would be more updates in the following months regarding how public outreach and the rest of the process will work.
- TEAP Project: Sydney shared the final report of the TEAP Project that the City completed with CFS Engineers. She shared the two options for traffic and pedestrian control from the report. Option one would be to turn Albany into a one-way street from Springfield to Maupin. A sidewalk would be constructed on the east side of Albany, along with other improvements. The second option is the same one-way concept, but to add a 10-foot wide multi-use pedestrian trail and storm drains to carry the stormwater. Sydney stated the property owner of one of the properties at the intersection has offered to work with the City and to possibly donate land for the project.

There were no citizen comments.

Secretary Meadows made a motion to adjourn the meeting. Commissioner Mann seconded the motion. Chairman Neal adjourned the meeting at 6:47pm.