



Planning & Zoning Commission Meeting Minutes

February 9th, 2023 at 6:00pm
City Hall

Chairman Neal called the regular meeting of the Planning & Zoning Commission to order at 6:00pm.

Members Present:

- Commissioner Little
- Commissioner Kurtz
- Chairman Neal
- Commissioner Rice
- Secretary Evans
- Commissioner Kwasi
- Alderman Sagaser

Others Present:

- Kyle Lee, Community Development Supervisor
- Lacy Hamby, Planning & Zoning
- Stephen Rose, Code Compliance Official
- Donald Brown, City Attorney
- Dan Wohnoutka

Approval of Agenda: After reviewing the agenda, there was a change regarding the Citizen's Request. Alderman Sagaser made a motion to approve the amended agenda. Commissioner Little seconded. The agenda was approved.

Approval of Meeting Minutes: After reviewing the minutes from the meeting on January 12, 2023, Commissioner Little made a motion to approve as presented. Alderman Sagaser seconded the motion. The January minutes were approved.

New Business:

- **Public Hearing SNC-23-02 – Street Name Change Application Oakland Ave:** At 6:02pm, Chairman Neal called the public hearing to order. Dan Wohnoutka approached the Commission. Applicant is requesting to rename a portion of Oakland Avenue to Caden Lane. There were no citizens present to speak on the matter. Chairman Neal closed the public hearing at 6:03pm.

- **Discussion & Recommendation – SNC-23-02:** Chairman Neal opened the discussion by the Board. Kyle Lee confirmed that the request meets the requirements. Commissioner Rice made a motion to recommend approval to the Board of Aldermen for SNC-23-02. Secretary Evans seconded. The motion passed.
- **Public Hearing Zoning Text Amendment - “MHD” Manufactured Home Development District:** At 6:06pm, Chairman Neal called the public hearing to order. There were no citizens present to speak on the matter. Chairman Neal closed the public hearing at 6:06pm.
- **Discussion & Recommendation – “MHD” Manufactured Home Development District:** Chairman Neal opened the discussion by the Board. Commissioners were presented with the draft language that was discussed at the previous meeting. Commissioner Kurtz made a motion to recommend approval of the proposed draft language for the “MHD” Manufactured Home Development District to the Board of Aldermen. Alderman Sagaser seconded. The motion passed.
- **Public Hearing Zoning Text Amendment – Qualifications And Supplementation To Districts:** At 6:10pm, Chairman Neal called the public hearing to order. There were no citizens present to speak on the matter. Chairman Neal closed the public hearing at 6:10pm.
- **Discussion & Recommendation – Qualifications And Supplementation To Districts:** Chairman Neal opened the discussion by the Board. Commissioners were presented with the draft language that was discussed at the previous meeting. Commissioner Kurtz made a motion to recommend approval to add the draft language to the Qualifications And Supplementation To Districts to the Board of Aldermen. Secretary Evans seconded. The motion passed.
- **Discussion & Recommendation SN-23-01 – Street Name Assignment Mission Drive:** Chairman Neal opened the discussion by the Board. Kyle Lee approached the Commission. Application is to assign a street name to a private drive. The proposed Mission Drive will be in line with Mission Avenue. Staff recommended the street suffix Drive since this will be a private drive. Commissioner Rice made a motion to recommend approval to the Board of Aldermen for SN-23-01. Alderman Sagaser seconded. The motion passed.

Community Development Update: Kyle Lee mentioned rescheduling the March meeting. Commissioners recommended moving the regular March meeting to the first Thursday of the month. Kyle briefly mentioned planned developments that would likely be discussed at the March meeting.



345 S. Main Ave, PO Box 9, • Bolivar, Missouri 65613
Telephone (417)326-2489 • Fax (417) 777-3212
www.bolivar.mo.us

There were no citizen comments.

Alderman Sagaser made a motion to adjourn the meeting. Commissioner Little seconded the motion. Chairman Neal adjourned the meeting at 6:32pm.