



Planning & Zoning Commission Meeting Minutes

Thursday June 16th, 2016 @ 6pm

City Hall

Vice-Chair Duncan Meadows called the regular meeting of the Planning & Zoning Commission to order at 6:01pm.

The following members were present:

- Commissioner Casey
- Commissioner Lollar
- Mayor Best
- Vice-Chair Meadows
- Commissioner Grabowski

Others present were:

- Sydney Allen, Planning & Zoning Administrator
- Don Brown, City Attorney
- Tracy Slagle, Deputy City Administrator
- Jerry Hamby, Public Works Director
- Justin Vann, Missouri State University – Student

Approval of Agenda

- After review of the agenda, Mayor Best made a motion to approve the agenda as presented. Commissioner Lollar seconded the motion.

Approval of Meeting Minutes

- The Commission reviewed minutes from meetings held on the 21st and 25th of May. Commissioner Lollar made a motion to approve the minutes from May 21st, 2016. Mayor Best seconded the motion. Mayor Best made a motion to approve the minutes from May 25th, 2016. Commissioner Grabowski seconded the motion. Minutes were approved.

New Business:

- **Discussion: Street lights in current neighborhoods.** Jerry explained to the Commission that there are three neighborhoods that do not have the sufficient amount of street lights installed. There are a total of 8 streetlights and these lights cost about \$2,000 each. Sydney Allen stated that she sent letters and spoke with each developer and an agreement could not be made regarding the installation of streetlights. Tracy Slagle stated that when the plats were checked to see if the locations of the lights were notated, staff found that they were not. The installation of streetlights was also not included in any developer agreements or performance bonds. These subdivisions are approximately 8 years old and older. Commissioner Lollar stated that we need to encourage development and try to come up with a solution that will get the street lights installed. Members of the

Commission stated that it should be both the developers and City's responsibility to fix the problem because at one point or another, both were at fault. After discussion, the Commission agreed that it would be reasonable for the City and the developers to split the cost. Commissioner Lollar made a motion to recommend to the Board of Alderman that the City invoice each developer for half of the cost of the lights and withhold building permits from the developers until the invoice is paid. Mayor Best seconded the motion. The motion passed.

- **Missouri State Project Presentation:** Justin Vann, a student from Missouri State University's MPA program addressed the Commission. He was part of a 6 student team that worked on the City's Comprehensive Plan to determine which objectives still need to be met, as well as ways the City could meet them. Justin focused on Bolivar's park system. He stated that there are ways the City could connect the parks, as well as different art facilities, that would link everything together. This could be done with a combination of sidewalks and signage. He also presented a signage plan. This included wayfinding signs that could be installed throughout town to help people get around. The Commission was able to keep copies of the plan and will continue to work with the document in the future.
- **Discussion: Zoning Text Amendment:** The Commission will hold a Public Hearing for a zoning text amendment in regards to sidewalks in residential neighborhoods. The Public Hearing will be on July 21st, 2016 at 6pm.

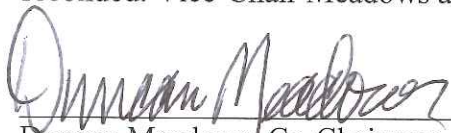
Old Business:

- The Commission discussed that there is still one vacancy. The Mayor said he will appoint someone soon.

Citizen Comments:

- Vice – Chair Duncan Meadows presented the Commission with a proposal to upgrade Keeling Springs Park. He had a drawing that showed his ideas for the placement of some benches, a new monument, landscaping, and other aesthetically pleasing features. The Commission was in favor of upgrades to the park and the Mayor suggested that Duncan present his idea to the Friends of Dunnegan Park.

Commissioner Lollar made a motion to adjourn the meeting. Commissioner Grabowski seconded. Vice-Chair Meadows adjourned the meeting at 7:14pm.


Duncan Meadows, Co-Chairman


Sydney Allen, Planning & Zoning Administrator