



**Planning & Zoning Meeting Minutes**  
September 15<sup>th</sup>, 2016 @ 6pm  
City Hall

Chairman Neal called the regular meeting of the Planning & Zoning Commission to order at 6:01pm.

The following members were present:

- Commissioner Neal
- Ryan Pinkston
- Michale Casey
- Eddie Lollar
- Mayor Best
- Duncan Meadows
- Jim Grabowski
- Bill Little

Others present:

- Sydney Allen, Planning & Zoning Administrator
- Shelly Mincks, Citizen

Approval of Agenda:

- After review of the agenda, Mayor Best made a motion to approve as presented. Vice Chairman Meadows seconded. The agenda was approved.

Approval of Meeting Minutes:

- After review of the meeting minutes, Chairman Neal suggested to change the wording regarding the placement of crosswalks near the youth park. Commissioner Little made a motion to approve the minutes as changed. Commissioner Lollar seconded the motion. The minutes were approved.

Citizen Comment:

- Shelly Mincks was in attendance to address the Commission about the abandoned buildings within the City. She explained that her brother passed away in an abandoned building in town and there needs to be something done to better monitor these locations. She stated that she and her nephew have driven around at night to watch people and find out where they are going. She stated that they located several abandoned houses where people were entering. She stated that methamphetamine is a problem in town and hopes to develop more neighborhood watch and task force programs to help alleviate the problem. The Mayor recommended that she address the Board of Alderman at their next meeting.

Old Business:

- Property Discussion: Sydney Allen stated that she received some addresses from Commission members to discuss but wants to come up with a plan to handle the situation. She suggested that Commission members send addresses to her and she will sort the properties based on the problem at hand. Some will be Code Enforcement, others will be Building and Zoning. Once the Commission sends addresses, Sydney will take pictures of each property and present the Commissioners with the appropriate cases.
- Keeling Spring Park: Sydney told the Commission that the Title Search was finished and the property in question does in fact belong to Polk County. She stated that she and Tracy would make an appointment with the County Commissioners to see how everyone would like to move forward.

The Mayor made a motion to adjourn the meeting. Commissioner Pinkston seconded the motion. Chairman Neal adjourned the meeting at 7:000pm.

  
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Alexis Neal, Chairman

  
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Sydney Allen, Planning & Zoning Administrator