



## Planning & Zoning Commission Meeting Minutes

Thursday, April 21<sup>st</sup>, 2015 @ 6pm

City Hall

Chairman Neal called the regular meeting of the Planning & Zoning Commission to order at 6:04pm.

The following members were present:

- Commissioner Dublin
- Chairman Neal
- Commissioner Lollar
- Mayor Best
- Alderman Sagaser
- Vice Chair Meadows
- Commissioner Grabowski

Others present were:

- Sydney Allen, Planning & Zoning Administrator
- Tracy Slagle, Deputy City Administrator
- Kyle Lee, Building Inspector
- Erin Ludden
- Michael Casey

Approval of Agenda

- After review of the agenda, Mayor Best made a motion to approve as presented. Alderman Sagaser seconded the motion. Agenda was accepted with all eyes.

Approval of Meeting Minutes:

- After review of the meeting minutes from the meeting held on March 17<sup>th</sup>, 2016, Commissioner Grabowski made a motion to approve the minutes as presented. Mayor Best seconded the motion. The minutes were approved with all eyes.

New Business:

- Discussion of proposed changes to Signage Regulations: Sydney Allen presented the Commission with a handout describing some of the major changes to the proposed signage regulations. One of the main topics of discussion was the way that square footage allowance for signs would be calculated. The new regulations would separate the square footage calculations for wall signs and free-standing signs. Currently, the regulations combine the square footage allowance for all signs on the property. This is not ideal because of the many different signs that one business or property could need. Kyle Lee, Building Inspector, and Sydney explained that the new formula would take into consideration the amount of street frontage that a property has and the speed limit of the


street where the property is located, when calculating sign sizes for free-standing signs. For wall signs, it would be based on a percentage of wall space available. This method would allow the City to be more business friendly and prevent staff from having to deny permit applications. These changes would be another step in moving forward.

- Sydney Allen discussed with the Board the opportunity the City had to apply to the State for Recreational Trails funds. She stated that she applied for funds to construct a new path around Dunnegan Park for pedestrian and bike traffic. The City should find out later in the summer if they are going to be awarded.

Old Business:

- Recommend 1 new member: The Mayor introduced Michael Casey to the Commission. Mr. Casey stated his interest in being a part of the Commission. The Mayor and Commission agreed that they would like to have Mr. Casey as a member and he would be appointed and sworn in at the next Board of Alderman meeting.
- Vice Chair Meadows asked the Commission if Keeling Spring was still an area of town that should receive some attention, maybe turn it into a more park-like setting. The Mayor advised that Duncan do the necessary research and come up with a plan to present to the Board of Alderman.

With no citizen comments, the Mayor made a motion to adjourn the regular meeting of the Planning & Zoning Commission. Commissioner Dublin seconded the motion. Chairman Neal adjourned the meeting at 7:04pm.

  
Duncan Meadows, Vice Chair

  
Sydney Allen, Planning & Zoning Administrator